

December 8, 2021

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL  
JOINT COMMITTEE  
REORGANIZATION MEETING

The annual Reorganization Meeting of the Bethlehem Area Vocational-Technical School Joint Committee was held on the evening of the above date, beginning at 7:00 p.m. at the Bethlehem Area Vocational-Technical School, 3300 Chester Avenue, Bethlehem, PA, for the purpose of reorganization.

The meeting was called to order by Solicitor Spry for the purpose of reorganization. The following roll call resulted: Members Present: Directors Dean Donaher, Shannon Patrick, Silagh White, Ross Makary, Cedric Dettmar – five. Absent: Directors Michael Faccinetto, David Gogel, Emily Schenkel, Bryan Eichfeld - four.

Others Present: Mr. Adam S. Lazarchak, Executive Director of BAVTS; Dr. Joseph Roy, Superintendent of Record and Superintendent of Bethlehem Area School District, Mr. Donald F. Spry, II, Solicitor, Mrs. Susan Fahrenkopf, Secretary/Treasurer; Mrs. Debra Miller, Business Administrator; and interested staff members.

Solicitor Spry called for nominations for Temporary Chairperson. Director Donaher nominated Director Patrick; Director Makary seconded the motion. Director Donaher moved the nominations be closed which was seconded by Director Makary and carried by unanimous voice vote.

Temporary Chairperson Patrick assumed the chair and called for nominations for Chairperson for the term of one (1) year. Director Dettmar nominated himself; Director White seconded the motion. Director Donaher moved the nominations be closed which was seconded by Director Makary and carried by unanimous voice vote.

Chairperson Dettmar assumed the chair and called for nominations for Vice Chairperson for the term of one (1) year. Director Makary nominated Director Gogel; Director Patrick seconded the motion. Director Donaher moved the nominations be closed which was seconded by Director White and carried by unanimous voice vote.

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL  
3300 Chester Avenue  
Bethlehem, PA 18020

December 8, 2021

To the Members of the Joint Committee of  
Bethlehem Area Vocational-Technical School

The administration respectfully submits the following information and recommendation:

YEARLY SCHEDULE OF JOINT COMMITTEE MEETINGS

RECOMMENDATION:

That the attached schedule of Joint Committee meeting dates for the 2022 calendar year be approved.

It was further recommended to list emergency/alternate dates for all meetings, should the scheduled meeting be unable to be held. In the past, alternate dates were only listed for months where inclement weather could potentially be an issue. Joint Committee members are encouraged to reserve these dates on their calendar as well, should it become necessary to reschedule a regular meeting.

MOTION BY: Director Patrick  
SECOND BY: Director Donaher  
ROLL CALL Motion carried by the following roll call vote: Aye:  
Directors Donaher, Patrick, White, Makary, Dettmar - five; Nay: none.



**BETHLEHEM AREA**  
VOCATIONAL-TECHNICAL SCHOOL

The following is a schedule for all regular meetings of the Bethlehem Area Vocational-Technical School for the year 2022. It was requested that an emergency/alternate date be listed in the event that a scheduled meeting is unable to be held.

These meetings will begin at 7:00 p.m. in the ECLC of the Bethlehem Area Vocational-Technical School, 3300 Chester Avenue, Bethlehem, PA. If needed, these meetings will be conducted virtually. The location of the meeting will be posted on the School's publicly accessible website at [www.bethlehemavts.org](http://www.bethlehemavts.org) on the day of the meeting. For virtual meetings, directions for connection to, and participation in, the public meeting will also be published on the School's website.

The Joint Committee reserves the right to entertain any and all such matters that may be properly brought before it at the meeting. This notice is posted pursuant to the applicable provisions of the Sunshine Act, 65 Pa.C.S. §701, et seq.

**Meeting Dates Are Tuesdays (unless otherwise noted with an \*)**

Tuesday, January 4, 2022

*Emergency/alternate date - Wednesday, January 5, 2022*

Tuesday, February 1, 2022

*Emergency/alternate date - Wednesday, February 2, 2022*

Tuesday, March 1, 2022

*Emergency/alternate date - Wednesday, March 2, 2022*

Tuesday, April 5, 2022

*Emergency/alternate date - Wednesday, April 6, 2022*

Tuesday, May 3, 2022

*Emergency/alternate date - Wednesday, May 4, 2022*

Tuesday, June 7, 2022

*Emergency/alternate date - Wednesday, June 8, 2022*

Tuesday, July 5, 2022

*(if needed)*

Tuesday, August 2, 2022

*Emergency/alternate date - Wednesday, August 3, 2022*

Tuesday, September 6, 2022

*Emergency/alternate date - Wednesday, September 7, 2022*

Tuesday, October 4, 2022

*Emergency/alternate date - Wednesday, October 5, 2022*

Tuesday, November 1, 2022

*Emergency/alternate date - Wednesday, November 2, 2022*

\*Wednesday, December 7, 2022

**\*Wednesday Meeting Date- Reorganization & Regular Meeting**

*Emergency/alternate date - Thursday, December 8, 2022*

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL

December 8, 2021

9. FINANCIAL INSTITUTION SIGNATURES

INFORMATION:

The School's financial institution, Embassy Bank, requires that a resolution be adopted by the Joint Committee, and recorded in the minutes, designating those who have signing authority on checks and other financial documents. Those in the positions of Executive Director, Business Administrator, Joint Committee Chairperson and Joint Committee Secretary have been designated to hold this power.

Currently, the signers are:

Adam Lazarchak  
Debra Miller  
Emily Schenkel  
Susan Fahrenkopf


RECOMMENDATION:

That the Joint Committee approve the replacement of Emily Schenkel with the newly appointed Joint Committee Chairperson, Cedric Dettmar, as an approved signer on banking and financial documents.

MOTION BY: Director Patrick  
SECOND BY: Director Donaher  
ROLL CALL Motion carried by the following roll call vote: Aye:  
Directors Donaher, Patrick, White, Makary, Dettmar - five; Nay: none.

The meeting adjourned at 7:06 p.m. on the motion of Directors Makary and Patrick and unanimous voice vote.

Attest,



Susan M. Fahrenkopf  
Joint Committee Secretary