

November 8, 2023

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL
JOINT COMMITTEE
REGULAR MEETING

The Regular Meeting of the Bethlehem Area Vocational-Technical School Joint Committee was held on the evening of the above date, beginning at 7:20 p.m. at the Bethlehem Area Vocational-Technical School, 3300 Chester Avenue, Bethlehem, PA, for general purposes.

Members Present: Directors Donaher, Faccinetto, Schenkel, Dettmar, Eichfeld, Makary, Gogel – seven; Absent: Directors Patrick, White – two.

Others Present: Mr. Adam Lazarchak, Executive Director of BAVTS; Mr. Donald F. Spry, II, Solicitor, Mrs. Susan Fahrenkopf, Secretary/ Treasurer; Mrs. Debra Miller, Business Administrator; and interested staff members.

An Executive Session was held before the regular meeting regarding personnel matters.

The following minutes were approved on motion of Directors Faccinetto and Makary and unanimous voice vote:

Regular Meeting

October 3, 2023

The Report of the Secretary/Treasurer for the period ending August 31, 2023, was approved on motion of Directors Faccinetto and Donaher and unanimous voice vote.

To the Members of the Joint Committee
 Bethlehem Area Vocational-Technical School
Ladies and Gentlemen:

November 8, 2023

Your Treasurer respectfully submits the following report for the period ending

September 30, 2023

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL					
FUND NAME	BALANCE	RECEIPTS	DISBURSEMENTS	BALANCE	
	September 1, 2023			September 30, 2023	
General includes PLGIT/CD	2,977,246.07	1,306,348.97	(1,340,749.70)	2,942,845.34	
House Project	180,763.06	3.64	(2,489.29)	178,277.41	
Production	102,808.52	8,038.32	(3,471.58)	107,375.26	
Capital Reserves includes PLGIT/CD	2,920,476.48	11,570.04	(61,554.96)	2,870,491.56	
Payroll	10,046.92	1,017,425.51	(1,019,846.04)	7,626.39	
Cafeteria	114,255.00	4,743.21	(19,107.77)	99,890.44	
Adult Education includes PLGIT/CD	255,215.51	36,049.58	(32,558.31)	258,706.78	
Student Activities	37,132.28	2,446.08	0.00	39,578.36	
TOTALS	6,597,943.84	2,386,625.35	(2,479,777.65)	6,504,791.54	

GENERAL , HOUSE PROJECT, PRODUCTION FUNDS, CHECKING ACCOUNT - EMBASSY BANK
GENERAL, HOUSE PROJECT, PRODUCTION FUNDS - CASH ACCTS

September 1, 2023 2,188,100.59

RECEIPTS

Production	8,036.12	
Interest	44.04	
District Contrib.	1,011,562.00	
District Contrib./Auth.		
State / Fed Funds	285,816.22	
Tuition	0.00	
Other	2,235.07	
Transfers - PLGIT		
Inter-Fund Transfers	2,171.80	1,309,865.25

DISBURSEMENTS

Prepaid Bills	(39,781.47)	
Bill Listings	(322,638.54)	
Payroll	(979,884.67)	
Other--Authority Bond		
Fees	(240.54)	
Void Checks	505.50	
Transfers - PLGIT		(1,342,039.72)

September 30, 2023	ADJ BOOK BALANCE	2,155,926.12
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BANK RECONCILIATION

September 30, 2023

Bank Balance	2,156,812.85	
Memo		
Outstanding Checks	(886.73)	
Deposit in Transit	0.00	
September 30, 2023	ADJ BANK BALANCE	2,155,926.12

To the Members of the Joint Committee
 Bethlehem Area Vocational-Technical School
Ladies and Gentlemen:

November 8, 2023

Your Treasurer respectfully submits the following report for the period ending

September 30, 2023

PA LOCAL GOVERNMENT INVESTMENT TRUST (GENERAL FUND)

September 1, 2023		1,072,717.06
	Transfers In	0.00
	Interest	4,525.68
	P Card purchases	(4,670.85)
	Transfers Out	
	Transfers Out-CD purch	
September 30, 2023	ADJ BOOK BALANCE	1,072,571.89

BANK RECONCILIATION

September 30, 2023

Bank Balance	1,072,571.89
Deposit in Transit	
Outstanding Checks	
September 30, 2023	ADJ BANK BALANCE
	1,072,571.89

Average Yield for Sept 2023 is 5.15%

CAPITAL RESERVES - EMBASSY BANK

September 1, 2023		188,634.84
	Receipts	0.00
	Interest	3.83
	Void Checks	0.00
		3.83
	Fees	
	Disbursements	(61,554.96)
		(61,554.96)
September 30, 2023	ADJ BOOK BALANCE	127,083.71

BANK RECONCILIATION

September 30, 2023

Bank Balance	185,026.91
Memos	
Outstanding Checks	(57,943.20)
Deposit in Transit	0.00
September 30, 2023	ADJ BANK BALANCE
	127,083.71

PA LOCAL GOVERNMENT INVESTMENT TRUST (CAPITAL RESERVES)

September 1, 2023		2,731,841.64
	Transfers In	
	Interest	11,566.21
	Transfers Out	0.00
	Transfers Out-CD purch	0.00
September 30, 2023	ADJ BOOK BALANCE	2,743,407.85

BANK RECONCILIATION

September 30, 2023

Bank Balance	2,743,407.85
Outstanding Checks	0.00
September 30, 2023	ADJ BANK BALANCE
	2,743,407.85

Average Yield for Sept 2023 is 5.15%

Ladies and Gentlemen:

Your Treasurer respectfully submits the following report for the period ending

September 30, 2023

PAYROLL FUND - EMBASSY BANK

September 1, 2023			10,046.92
	Receipts	1,017,423.86	
	Interest	1.65	
	Void Checks		1,017,425.51
	Fees	(35.00)	
	Disbursements	(1,019,811.04)	(1,019,846.04)
September 30, 2023	ADJ BOOK BALANCE		7,626.39

BANK RECONCILIATION

	September 30, 2023		
Bank Balance		28,322.25	
Memos			
Outstanding Checks		(20,695.86)	
Deposit in Transit			
September 30, 2023	ADJ BANK BALANCE		7,626.39

CAFETERIA FUND - EMBASSY BANK

September 1, 2023			114,255.00
	Receipts	4,741.00	
	Transfers		
	Interest	2.21	4,743.21
	Disbursements	(19,107.77)	
	Void Check		(19,107.77)
September 30, 2023	ADJ BOOK BALANCE		99,890.44

BANK RECONCILIATION

	September 30, 2023		
Bank Balance		99,651.19	
Memos		0.00	
Outstanding Checks		(41.85)	
Deposit in Transit		281.10	
September 30, 2023	ADJ BANK BALANCE		99,890.44

ADULT EDUCATION FUND - EMBASSY BANK

September 1, 2023			255,215.51
	Receipts	36,044.25	
	PLGIT Transfers	0.00	
	Interest	5.33	36,049.58
	Disbursements	(32,558.31)	
	Void Checks	0.00	
	PLGIT Transfer	0.00	(32,558.31)
September 30, 2023	ADJ BOOK BALANCE		258,706.78

BANK RECONCILIATION

	September 30, 2023		
Bank Balance		255,658.58	
Memos		0.00	
Outstanding Checks		(996.75)	
Deposit in Transit		4,044.95	
September 30, 2023	ADJ BANK BALANCE		258,706.78

To the Members of the Joint Committee
 Bethlehem Area Vocational-Technical School
Ladies and Gentlemen:

November 8, 2023

Your Treasurer respectfully submits the following report for the period ending

September 30, 2023

STUDENT ACTIVITY ACCT -EMBASSY BANK

September 1, 2023			37,132.28
	Receipts	2,445.30	
	Other		
	Interest	0.78	2,446.08
	Disbursements	0.00	
	Other--Ret'd Check		
	Voided Check	0.00	0.00
September 30, 2023	ADJ BOOK BALANCE		39,578.36

BANK RECONCILIATION

September 30, 2023

Bank Balance	39,578.36	
Outstanding Checks	0.00	
Deposit in Transit	0.00	
September 30, 2023	ADJ BANK BALANCE	39,578.36

REPORT OF DEPOSITORIES

September 30, 2023

EMBASSY BANK

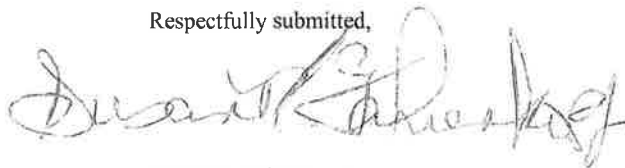
General Fund	2,156,812.85	
Capital Reserve	185,026.91	
Payroll Account	28,322.25	
Cafeteria Fund	99,651.19	
Adult Ed. Fund	255,658.58	
Student Activity Fund	39,578.36	

PLGIT

PLGIT General Fund	1,072,571.89	
PLGIT CD (General Fund)	0.00	1,072,571.89
PLGIT Capital Reserve	2,743,407.85	
PLGIT CD (Cap Reserve)	0.00	2,743,407.85
PLGIT Adult Fund	0.00	
PLGIT CD (Adult Fund)	0.00	0.00

TOTAL BANK BALANCES 6,581,029.88

Respectfully submitted,



Susan M. Fahrenkopf
 Secretary/Treasurer

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL

November 8, 2023

PAYMENT OF BILLS

RECOMMENDATION:

a.) GENERAL BUDGET

That the bills through November 8, 2023 for the General Budget as tabulated on the following pages and certified as to correctness and receipt of materials or services, be paid.

MOTION BY: Director Eichfeld

SECOND BY: Director Makary

ROLL CALL Motion carried by the following roll call vote: Aye:
Directors Donaher, Faccinnetto, Schenkel, Dettmar, Eichfeld, Makary,
Gogel – seven Nay: none

REPORT DATE
11/8/2023

BETHLEHEM AREA VOCATIONAL - TECHNICAL SCHOOL

EMBASSY BANK - GENERAL FUND

CHECK DATE	PREPAY	CHECK NUMBER	VENDOR	AMOUNT	DESCRIPTION
10/5/2023	Y	32279	CANON SOLUTIONS AMERICA, INC.	\$ 136.67	COPIER MAINTENANCE
10/5/2023	Y	32280	NRG BUSINESS MARKETING	\$ 140.78	GAS SUPPLY
10/5/2023	Y	32281	PP&L	\$ 119.78	ELECTRIC
10/5/2023	Y	32282	TRANE OF NORTHEASTERN PA.	\$ 32,608.27	ANNUAL MAINTENANCE SERVICE AGREEMENT
10/5/2023	Y	32283	UGI UTILITIES	\$ 176.10	GAS SERVICE
10/5/2023	Y	32284	VERIZON WIRELESS	\$ 250.19	CELL PHONE SERVICE
10/11/2023	Y	32285	PP&L	\$ 22,909.22	ELECTRIC
10/11/2023	Y	32286	UGI ENERGY SERVICES LLC	\$ 999.32	GAS SERVICE
10/11/2023	Y	32287	UGI UTILITIES	\$ 1,822.78	GAS SERVICE
10/17/2023	Y	32288	EMBASSY BANK -	\$ 4,688.91	VARIOUS SUPPLIES, BOOKS & SOFTWARE
10/18/2023	Y	32289	CANON SOLUTIONS AMERICA, INC.	\$ 310.00	COPIER SUPPLIES
10/18/2023	Y	32290	CITY OF BETHLEHEM	\$ 2,131.78	WATER BILL
10/18/2023	Y	32291	SERVICE ELECTRIC CABLE TV	\$ 98.16	PHONE SERVICE
10/25/2023	Y	32292	BEST CHOICE TRAILERS	\$ 8,995.00	TRAILER FOR EV FIAT (LESS TRADE-IN)
10/25/2023	Y	32293	CITY OF BETHLEHEM	\$ 26.14	WATER BILL
10/25/2023	Y	32294	LOWES BUSINESS ACCOUNT	\$ 275.99	BLDG. TRADES SUPPLIES
10/25/2023	Y	32295	WEX BANK	\$ 374.76	FUEL FOR VEHICLES
10/27/2023	Y	32296	MARYLOU SEIXAS	\$ 45.00	LOST CHECK REISSUED
11/1/2023	Y	32297	HOME DEPOT CREDIT SVCS.	\$ 4,931.05	MAINTENANCE & MASONRY SUPPLIES
11/1/2023	Y	32298	NRG BUSINESS MARKETING	\$ 502.76	GAS SUPPLY
11/1/2023	Y	32299	PP&L	\$ 84.24	ELECTRIC
11/1/2023	Y	32300	UGI UTILITIES	\$ 411.92	GAS SERVICE
11/1/2023	Y	32301	VERIZON WIRELESS	\$ 250.61	CELL PHONE SERVICE
11/8/2023		32302	4IMPRINT	\$ 2,697.01	FALL HOODIE ORDER - MARKETING PRODUCTION
11/8/2023		32303	ACTION PARTY RENTALS	\$ 340.87	EV CAR UNVEILING SUPPLIES
11/8/2023		32304	ADVANCE AUTO PARTS	\$ 1,626.83	AUTO TECH SUPPLIES
11/8/2023		32305	ALBERT USTER IMPORTS INC.	\$ 482.81	BAKING SUPPLIES
11/8/2023		32306	ALL-PHASE ELECTRIC SUPPLY CO.	\$ 3,355.35	ELECTRICAL SUPPLIES
11/8/2023		32307	ALTA ENTERPRISES INC	\$ 6,872.21	PREC. MACH. EQUIPMENT REPAIRS
11/8/2023		32308	AMAZON CAPITOL SERVICES	\$ 7,764.11	INSTRUCT., OFFICE & MAINT. SUPPLIES & BOOKS
11/8/2023		32309	AMERICAN AIR FILTER COMPANY	\$ 781.57	MAINTENANCE SUPPLIES
11/8/2023		32310	B & H FOTO-VIDEO	\$ 2,602.36	VIDEO MEDIA SUPPLIES

11/8/2023	32311	BETH-HANOVER SUPPLY CO.	\$	2,293.66	MASONRY SUPPLIES
11/8/2023	32312	BILL FLANNERY AUTOMOTIVE	\$	3,654.88	AUTO COLL. SUPPLIES
11/8/2023	32313	BINDICS CUSTOM EMBROIDERY	\$	711.00	PLUMBING SHIRTS
11/8/2023	32314	BINDICS SCREEN PRINTING	\$	442.00	PREC. MACH. SHIRTS
11/8/2023	32315	BIT DIRECT INC.	\$	72.00	TECHNOLOGY SUPPLIES
11/8/2023	32316	BURMAX CO.	\$	2,486.85	ESTHETICS SUPPLIES
11/8/2023	32317	CANON SOLUTIONS AMERICA, INC.	\$	153.77	COPIER MAINTENANCE
11/8/2023	32318	CARTRIDGE XCHANGE LL	\$	498.75	INK SUPPLIES - INSTRUCT, OFFICE & TECHNOLOGY
11/8/2023	32319	CASILIO CONCRETE	\$	1,721.25	MASONRY SUPPLIES
11/8/2023	32320	CENGAGE LEARNING	\$	10,173.75	BOOKS/EXAM PREP ESTHETICS
11/8/2023	32321	CHRIN HAULING, INC	\$	2,634.93	TRASH REMOVAL
11/8/2023	32322	CHRISTMAS CITY STUDIO	\$	748.30	STUDENT ID BADGES 23-24
11/8/2023	32323	CLARK SERVICE GROUP INC	\$	1,089.99	FOOD TRUCK REPAIRS
11/8/2023	32324	CM REGENT LLC	\$	2,589.72	NOV LIFE/LTD BENEFITS
11/8/2023	32325	COL. NORTH. I.U. 20	\$	6,510.73	WAN, PHONE SERVICE & HOSTED FIREWALL
11/8/2023	32326	CONNIE MUSCHKO	\$	288.73	PENN STATE CONFERENCE
11/8/2023	32327	D'HUY ENGINEERING INC.	\$	6,919.97	RET. FEES, ENGINEERING FEES - VARIOUS PROJECTS
11/8/2023	32328	DEAN RUCH	\$	294.92	TRAVEL 9/19-10/12 COOP & CONFERENCE
11/8/2023	32329	DEBRA MILLER	\$	175.54	MILEAGE REIMBURSEMENT - CONFERENCE
11/8/2023	32330	EASTERN AUTOPARTS WAREHOUSE	\$	1,777.67	AUTO TECH & MAINTENANCE SUPPLIES
11/8/2023	32331	EBTEP	\$	154,330.43	NOV MEDICAL/DENTAL/PRESCRIPTION BENEFITS
11/8/2023	32332	EMILY HOUGH	\$	114.97	KINDLE BOOKS REIMBURSEMENT
11/8/2023	32333	HIGHMARK BLUE SHIELD	\$	1,057.72	NOV 23 VISION BENEFITS
11/8/2023	32334	HSA MECHANICAL INC.	\$	4,764.00	REPLACEMENT WATER HEATER
11/8/2023	32335	INTEGRITEC INC.	\$	225.00	WATER TREATMENT
11/8/2023	32336	INTERSTATE TAX SERVICE INC.	\$	156.60	UNEMPLOYMENT COMPENSATION
11/8/2023	32337	JM SWANK LLC	\$	2,193.21	BAKING SUPPLIES
11/8/2023	32338	KELLEY BROS LOCKBOX	\$	140.25	SUPPLIES - MAINTENANCE & MASONRY
11/8/2023	32339	KEYSTONE AUTOMOTIVE	\$	1,312.28	AUTO COLL. SUPPLIES
11/8/2023	32340	KEYSTONE FIRE AND SECURITY	\$	4,797.23	SERVICE AND REPLACE FIRE EXTINGUISHERS
11/8/2023	32341	KING SPRY HERMAN FREUND FAUL	\$	3,589.67	SOLICITOR'S FEES
11/8/2023	32342	L.V. JANITORIAL SUPPLY	\$	914.10	MAINTENANCE SUPPLIES
11/8/2023	32343	LIBERTY PAPER	\$	2,796.00	COPY PAPER
11/8/2023	32344	MAKERBOT INDUSTRIES LLC	\$	1,125.51	PREC. MACH. SUPPLIES
11/8/2023	32345	MCMMASTER-CARR SUPPLY CO.	\$	133.70	PREC. MACH. SUPPLIES
11/8/2023	32346	MINERVA BEAUTY	\$	279.53	ESTHETICS SUPPLIES
11/8/2023	32347	MOYER LUMBER & HARDWARE	\$	1,818.34	CARPENTRY SUPPLIES

11/8/2023	32348	MOYER PEST CONTROL		\$	126.38	PEST CONTROL
11/8/2023	32349	MSC INDUSTRIAL SUPPLY CO.		\$	7,834.47	PREC. MACH. SUPPLIES
11/8/2023	32350	NAPA AUTO PARTS		\$	3,767.07	AUTO TECH & MAINTENANCE SUPPLIES
11/8/2023	32351	NATIONAL TIME AND SIGNAL CORPORATION		\$	171.71	MAINTENANCE SUPPLIES
11/8/2023	32352	NORTHEAST COMMERCIAL SHARPENING		\$	76.32	SHARPENING SERVICES - BAKING
11/8/2023	32353	PENN HOSA INC		\$	100.00	ADVISOR WORKSHOP
11/8/2023	32354	PENNSYLVANIA STEEL CO., INC.		\$	9,148.13	WELDING SUPPLIES
11/8/2023	32355	POCKET NURSE		\$	4,048.92	HEALTH CAREERS SUPPLIES
11/8/2023	32356	PRACTICAL COMPONENTS INC.		\$	894.05	ELECTRONICS SUPPLIES
11/8/2023	32357	PRAXAIR DISTRIBUTION		\$	2,151.07	WELDING SUPPLIES
11/8/2023	32358	PREFERRED EAP		\$	462.00	EMPLOYEE ASSISTANCE PROGRAM
11/8/2023	32359	PREMIUM SIGN SUPPLIES INC.		\$	799.49	GRAPHICS SUPPLIES
11/8/2023	32360	QUADIENT FINANCE USA INC.		\$	2,999.94	POSTAGE
11/8/2023	32361	QUADIENT LEASING USA INC.		\$	720.00	LEASE PAYMENT - MAILING MACHINE
11/8/2023	32362	QUILL CORP.		\$	1,531.06	INSTRUCTOR, CLASSROOM, OFFICE SUPPLIES
11/8/2023	32363	R.E. MICHEL		\$	966.84	HVAC SUPPLIES
11/8/2023	32364	SAN MAR CORPORATION		\$	1,137.03	MARKETING & GRAPHICS SUPPLIES
11/8/2023	32365	SCHOOL NURSE SUPPLY		\$	272.40	NURSE SUPPLIES
11/8/2023	32366	SHARDA PAPER INC		\$	1,319.61	GRAPHICS SUPPLIES
11/8/2023	32367	SNAP-ON		\$	1,658.75	AUTO TECH SUPPLIES
11/8/2023	32368	SSM GROUP INC.		\$	877.29	TRAINING SDS & RIGHT TO KNOW
11/8/2023	32369	STATE CHEMICAL		\$	290.36	DRAIN MAINTENANCE
11/8/2023	32370	SYSCO		\$	9,745.66	CULINARY/CUL EVENTS/BAKING/STU SVCS SUPPLIES
11/8/2023	32371	TESTOUT.COM		\$	3,900.00	SITE LICENSE
11/8/2023	32372	THE MORNING CALL		\$	400.44	LEGAL AD & SUBSCRIPTION
11/8/2023	32373	TK ELEVATOR CORPORATION		\$	2,176.42	MAINTENANCE AGREEMENT
11/8/2023	32374	TRI STATE KNIFE GRINDING CORP		\$	47.00	BLADE SHARPENING - GRAPHICS
11/8/2023	32375	ULINE		\$	1,109.58	ELECTRONICS SUPPLIES
11/8/2023	32376	UNIFORMS USA		\$	1,995.79	CULINARY UNIFORMS
11/8/2023	32377	UNITED SITE SERVICES		\$	291.43	PORTA POTTY
11/8/2023	32378	VALLEY SCRUBS		\$	639.00	COSMO & HEALTH CAREERS SCRUBS
11/8/2023	32379	WILSON PRODUCTS		\$	1,482.64	CYLINDER RENTAL & WELDING SUPPLIES
11/8/2023	32380	WORKHORSE LANDSCAPING & EXCAVATING		\$	3,800.00	LAWN SERVICE

TOTAL

\$ 400,740.35

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL
November 8, 2023

To the Members of the Bethlehem Area
Vocational-Technical School Joint Committee

The administration respectfully submits the following information and recommendations:

1. STAFFING

RECOMMENDATION:

- a. Approve the appointment of Donna Irwin as Long-Term Substitute Health Careers Instructor, effective November 6, 2023, for the remainder of the 2023-2024 school year, at a salary of \$56,744.26 (Column A, Step 17), pro-rated, with the benefits per policy for long-term substitutes, pending receipt of all required paperwork.
- b. That the following individuals be approved as substitutes for the 2023-2024 school term, subject to the call of the Executive Director of Bethlehem Area Vocational-Technical School, or his/her designee, as needed, at the rates approved by the Joint Committee, pending receipt of all required paperwork.

Ashley Brothers
Christopher Hill
- c. That the resignation of Jennifer McGraw as Assistant CTSO Advisor for 2023-2024 be accepted.
- d. That the appointment of Jeffrey Cantrel as Assistant CTSO Advisor at the rate of \$1,100, pro-rated for the 2023-2024 school year, effective November 9, 2023, be approved.

MOTION BY: Director Faccinetto

SECOND BY: Director Schenkel

ROLL CALL Motion carried by the following roll call vote: Aye: Directors Donaher, Faccinetto, Schenkel, Dettmar, Eichfeld, Makary, Gogel (except Item 1.a.) – Seven; Nay: none; Abstain: Director Gogel – Item 1.a. only)

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL

November 8, 2023

2. 2023-2024 TUITION RATE FOR NON-RESIDENT STUDENTS

INFORMATION:

The Pennsylvania School Code section, #24 PS 18-1847, addresses the attendance and billing of non-participating pupils at Area Vocational-Technical Schools and Technical Institutes. The tuition rate is based on the total general fund budget plus debt service payments divided by the full-time equivalent number of students. The Bethlehem Area Vocational-Technical School Policy states that the Joint Committee is to approve the tuition rate for billings on an annual basis.

RECOMMENDATION:

It is recommended that the tuition rate of \$11,973.93 approved for full-time non-resident students who attend Bethlehem Area Vocational-Technical School for the 2023-2024 school term.

MOTION BY: Director Eichfeld
SECOND BY: Director Makary
ROLL CALL Motion carried by the following roll call vote: Aye:
Directors Donaher, Faccinetto, Schenkel, Dettmar, Eichfeld, Makary,
Gogel – seven Nay: none

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL

November 8, 2023

3. OCCUPATIONAL ADVISORY COMMITTEE MEMBERS
RECOMMENDATION:

That the Joint Committee approve the following new members on the Occupational Advisory Committee (OAC) for the programs listed:

First Name	Last Name	Job Title	Company	Shop/Program
Simon	Boddie	EMT	Northampton Regional	Protective Services
Gilbert	Bachman	Senior Engineering Technician	Lutron Electronics	Electronics Technology
Robert	Cain	Firefighter	Bethlehem Fire Department	Health Careers
Frank	Korpics	Owner/ President	Korpics Custom Carpentry	Carpentry
Timothy	Miller	VP/ Owner	Air Care & Restoration Co.	HVAC
Eric	Prostko	Senior Business Analyst	Guardian Life	Computer Networking
Kyle	Roberts	Operations/ Marketing Specialist	Jenkins Machine, Inc.	Machining
Amy	Schupp	IT Manager	The Weston Group	Computer Networking
Joseph	Scott	Carpenter/ Job Supervisor	Jerdon Construction	Carpentry
Robert	Smith	Estimator	Vive Collision of Lehigh Valley	Auto Collision
Hunter	Uhlman	Systems Administrator	Pencor	Computer Networking
Nada	Veskovic	Instructor of Electronics	LCCC	Electronics Technology
Heather	Williams	Catering Chef	Parkhurst Dining	Culinary

MOTION BY: Director Eichfeld
SECOND BY: Director Makary
ROLL CALL Motion carried by the following roll call vote: Aye:
Directors Donaher, Faccinetto, Schenkel, Dettmar, Eichfeld, Makary,
Gogel – seven Nay: none

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL

November 8, 2023

4. SKILLS USA PROFESSIONAL DEVELOPMENT CONFERENCE

INFORMATION:

The Ambassador Training and Professional Development Conference for students will be held at Camelback Resorts, Tannersville, PA on November 15-17, 2023. This training institute has provided leadership training for numerous Bethlehem AVTS students desiring to become actively involved in the leadership roles of SkillsUSA.

The ten (10) officers and ambassadors will be paid in full from the SkillsUSA student activity account. The estimated cost is \$2,700.

The twenty-three (23) students attending PDC (non-officers and ambassadors) will each contribute \$75 to attend; the expected student contribution is \$1,725; the remaining portion will be paid from the SkillsUSA student activity account. The estimated total cost is \$4,885.

The four (4) chaperones/advisors will be paid from the General Fund. The estimated cost is \$1,100.

RECOMMENDATION:

That four (4) chaperones and thirty-three (33) students be permitted to participate in the SkillsUSA Ambassador Training and Professional Development Conference at Camelback Resorts, Tannersville, PA on November 15-17, 2023.

MOTION BY: Director Eichfeld
SECOND BY: Director Makary
ROLL CALL Motion carried by the following roll call vote: Aye:
Directors Donaher, Faccinetto, Schenkel, Dettmar, Eichfeld, Makary,
Gogel – seven Nay: none

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL

November 8, 2023

5. TEXTBOOK/CURRICULUM MATERIAL APPROVAL

RECOMMENDATION:

- a. That the Joint Committee approve the purchase of the following textbook for the Multimedia and Web Design program.

Get Coding 2!

Published By Candlewick Press

Copyright 2018

15 Textbooks @ \$16.60 – Total Cost \$249.00

- b. That the Joint Committee approve the purchase of the following on-line curriculum material for the Multimedia and Web Design program.

My Lab Adobe Web Design

15 Licenses @ 69.99 each + shipping and handling of \$89.24 = \$ 1,049.85

Published by Savvas

Copyright 2023

Web Design with Google Sites

15 Licenses for five years = \$ 671.20

Published by B.E. Publishing

Copyright 2023

The above textbook and curriculum material has been approved by the Occupational Advisory Committee. A sample of the textbook will be available for your review at the Joint Committee meeting.

MOTION BY: Director Eichfeld

SECOND BY: Director Makary

ROLL CALL Motion carried by the following roll call vote: Aye:

Directors Donaher, Faccinetto, Schenkel, Dettmar, Eichfeld, Makary,
Gogel – seven Nay: none

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL

November 8, 2023

6. CONTINUING EDUCATION

2023-2024 CONTINUING EDUCATION INSTRUCTORS
RECOMMENDATION:

That the following individual be approved as Continuing Education Instructor for the 2023-2024 school year, at the hourly rate listed, pending receipt of all required paperwork:

Name	Course(s)	Salary
Jose Acosta	PA Inspection & Emissions	\$27.00/hour

MOTION BY: Director Eichfeld

SECOND BY: Director Makary

ROLL CALL Motion carried by the following roll call vote: Aye:

Directors Donaher, Faccinetto, Schenkel, Dettmar, Eichfeld, Makary,

Gogel – seven Nay: none

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL
November 8, 2023

I. (1.) CLOSE OF FISCAL YEAR 2022-2023

INFORMATION:

The audit of the fiscal year ended June 30, 2023 is almost complete. The auditors need to complete the Single Audit. The revenues in excess of expenditures for the general fund have been calculated at a net of \$971,928.90. We are recommending that the Joint Committee approve 100% of the excess funds be transferred into BAVTS Capital Reserve fund for future building expansions and renovations. We will request this approval at an upcoming meeting following receipt of the audit report.

The 2018 Capital Plan contained \$13.8M in recommendations. There is a projected balance of \$1.98M in the Capital Reserve Fund remaining after existing projects are completed. Given the age of our building and the time since our last major renovation project, many of our critical infrastructure systems are approaching end of life. While we have been able to do a few projects over the past few years, several capital projects are needed in the next few years. The anticipated projects include:

Paving Repairs	\$ 750,000.00
Added student parking & traffic improvements	\$1,200,000.00*
*based on costs from 5+ years ago	
Auto Body Dust Vacuum System	\$ 380,000.00
Potential Cooling Tower repairs	\$ 70,000.00
Renovations for new program/expansion project**	\$ TBD
Repairs for Maintenance Garage-various	\$ 250,000.00
Replace Annex Supply Air & Return Ductwork, Exhaust Fans & Relief Air Hood	\$ 222,000.00
Dehumidification of A Wing (Heating Coils)	\$ 275,000.00
AC in Prec. Machining – request at Fall OAC	\$ TBD

Paving repairs and parking lot improvements are included expansion plan budget.

*** In the event of an expansion project, Capital Reserve funds may be used to offset costs or address other areas within our aging buildings.*

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL

November 8, 2023

I.(2). WORK PROJECT REPORT

INFORMATION:

The project control report is a list of work that the students complete as an educational experience within their respective shop area. The priority listing for acceptance/rejection of these work orders is as follows:

Projects for Bethlehem AVTS	1
Projects for participating school districts	2
Projects for non-profit organizations	3
Projects for persons who are not employees of BAVTS or sending districts..	4
Projects for BAVTS and attendance area employees and board members	5
Void	6
Pending Approval	7

*TYPES: 1- BAVTS staff; 2- BAVTS students; 3- General Public; 4-BAVTS Interfund; 5-Schools/Township; 6- NON-Profits										
WO #	REQUESTER	SHOP	Description	Request Date	Est Cost	*Type	Completion Date	Materials Cost	Total Cost	Paid Date Paid Status
24-1	Mike Galler	Culinary	12 Month Staff Luncheon - 35 people 8/17/23		\$ 525.00	4	08/17/23	\$ 525.00	\$525.00	PAID
24-2	Heather Burkhardt	Baking	2-3 Trays of Baked Goods for Northampton OH 8/24/23		\$ 100.00	4	08/24/23	\$ 100.00	\$100.00	PAID
24-3	Jim Gurcsik	Graphics	65 shirts for food truck	08/28/23	\$ 400.00	4	10/16/23	\$ 370.00	\$370.00	
24-4	Heather Burkhardt	Baking	Liberty Open House 9/13/23	08/30/23	\$ 100.00	4		\$ 100.00	\$100.00	PAID
24-5	Heather Burkhardt	Baking	Freedom Open House 9/6/23	08/30/23	\$ 100.00	4	09/06/23	\$ 100.00	\$100.00	PAID
24-6	Karen Mustonen	Graphics	Uniforms Embroidered	08/31/23	\$ 48.00	4			\$0.00	
24-7	Jeff Bower	Graphics	Decals NOT INTERFUND	09/05/23	\$ 18.00	4	10/13/23	\$ 18.00	\$18.00	Paid 10/16/23
24-8	Susan Fahrenkopf	Baking	Baked goods for Board Meeting 09/05/23	09/05/23	\$ 40.00	4	09/05/23	\$ 40.00	\$40.00	PAID
24-9	Dana Huber	Graphics	Directional arrow signs	09/07/23	\$ 18.00	4		\$ 18.00	\$18.00	VOID
24-10	Heather Burkhardt	Baking	Baked goods for Northampton MS Open House (9/14/23)	09/11/23	\$ 200.00	4		\$ 200.00	\$200.00	PAID
24-11	Susan Fahrenkopf	Baking	Breakfast for CTE Meeting 9/29/23	09/15/23	\$ 12.00	4		\$ 12.00	\$12.00	PAID
24-12	Susan Fahrenkopf	Food Truck	Light refreshments for Electric Car reveal	09/18/23	\$ 700.00	4	09/20/23	\$ 700.00	\$700.00	PAID
24-13	Student Services	Graphics	Window cling covering	09/21/23	\$ 72.00	4			\$0.00	
24-14	Jeff Bower	Graphics	Fire elevator signs	09/21/23	\$ 10.00	4	10/13/23		\$0.00	
24-15	Susan Fahrenkopf	Graphics	Screen Print Shirts	09/27/00	\$ 4.00	4			\$0.00	
24-16	Susan Fahrenkopf	Baking	Baked goods for JC Meeting	09/28/23	\$ 40.00	4			\$0.00	
24-17	Mike Galler	Baking	Baked Goods for OAC Meetings 10/9 & 10/10	09/28/23			10/11/23	\$ 480.00	\$480.00	
24-18	Dario Chavez	Baking	Desserts for NTHS Induction Ceremony NOT INTERFUND	09/28/23		4			\$0.00	
24-19	Mike Galler	Food Truck	OAC 10/9 & 10/10	09/28/23		4	09/11/23	\$ 2,200.00	\$2,200.00	
24-20	Dario Chavez	Culinary	Food for NTHS Induction Ceremony 10/12 NOT INTERFUND	09/28/23		4			\$0.00	
24-21	Angela Thom	Culinary	Provide snacks for Skills USA Members	09/28/23		4			\$0.00	
24-22	Jalissa Kuehner	Comm. Art	Painting a mural in the School Store	10/02/23	\$ 200.00	4			\$0.00	
24-23	Heather Burkhardt	Baking	Baked goods for Freedom Career Fair (10/04/23)	10/03/23	\$ 30.00	4			\$0.00	
24-24	Glenn Milositz	Graphics	Window coverings for classroom doors	10/05/23	\$ 420.00	4			\$0.00	
24-25	Adam Lazarchak	Food Truck	Food Truck event for Freedom / Liberty game (10/28/23)	10/06/23	\$ 700.00	4	10/28/23	\$ 750.00	\$750.00	

24-109	Emily Hough	Baking	5 Dozen cupcakes for October Birthdays	09/28/23		1	10/06/23	48.00	\$48.00	Paid 10/09/23
24-110	Heather Chilcote	Baking	24 Cream Cheese Cupcakes (10/04/23)	10/03/23	24.00	1	10/04/24	24.00	\$24.00	Paid 10/05/23
24-111	Debra Miller	Culinary	4 dozen cookies with recipes	10/05/23		1			\$0.00	
24-112	Karen Tavares	Baking	1/2 Sheet Cake	10/23/23	30.00	1	10/27/23	30.00	\$30.00	Paid 10/28/23
24-113	Unity Bank	Baking	100 Cookies individually wrapped (10/25/23)	10/25/23	25.00	3	10/25/23	25.00	\$25.00	Paid 10/25/23
24-200	Paula Cuchran	Auto Tech	New Engine	08/10/23	4,000.00	1			\$0.00	
24-201	Mike Galler	Auto Tech	Rav4 - Oil Change & Rotate Tires	08/21/23	25.00	1	09/11/23	46.67	\$46.67	Paid 09/12/23
24-202	Mike Galler	Auto Tech	Kia - Oil Change & Cabin Filter	08/21/23	30.00	1	09/01/23	30.00	\$30.00	Paid 09/05/23
24-203	Steve Mantz	Auto Tech	VW Beetle - Pre Inspection/ clicking noise in front brakes	08/29/23		1			\$0.00	
24-204	Craig Mosser	Auto Tech	Mazda CX5 - Oil Change	08/31/23	30.00	1	09/08/23	33.89	\$33.89	Paid 09/08/23
24-205	Karen Mustonen	Auto Tech	Acura TSX - Oil Change	08/31/23	0.00	1	09/14/23		\$0.00	Paid 09/14/23
24-206	Karen Mustonen	Auto Tech	Acura MDX - Oil Change	08/31/23	0.00	1	09/24/23	0.00	\$0.00	Paid 09/14/23
24-207	Jodi Williams	Auto Tech	Ford F150 - Pre Inspection	08/31/23	0.00	3	01/13/00	0.00	\$0.00	
24-208	Heather Chilcote	Auto Tech	Toyota 4Runner - Oil Change/Alignment	09/01/23		1	09/08/23	69.64	\$69.64	Paid 09/08/23
24-209	Andrew Seeplak	Auto Tech	Ford Mustang - Trans Fluid & Oil Change	09/05/23	50.00	2	09/14/23	30.00	\$30.00	Paid 09/14/23
24-210	Alexie Morales	Auto Tech	Jeep - Tire Change and Balanced	09/05/23	20.00	2	09/26/23	10.00	\$10.00	Paid 09/26/23
24-211	Alexie Morales	Auto Tech	Lexus - Transmission Service	09/05/23	0.00	2	09/22/23	35.24	\$35.24	Paid 9/22/23
24-212	Michael Giamoni	Auto Tech	Ford E250 - OLF	09/05/23	30.00	1	09/29/23	30.00	\$30.00	Paid 09/29/23
24-213	Michael Giamoni	Auto Tech	Honda Accord - OLF	09/05/23	30.00	1	09/29/23	165.99	\$165.99	Paid 09/29/23
24-214	Angela Dorney	Auto Tech	Mazda CX5 - Oil Change	09/05/23	30.00	1	09/15/23	74.10	\$74.10	Paid 9/18/23
24-215	Anthony Rossetti	Auto Tech	Ford F150 - Oil Change	09/06/23	0.00	2	09/11/23	0.00	\$0.00	Paid 09/11/23
24-216	Deb Miller	Auto Tech	Honda Accord - Check rotors & do alignment	09/11/23		1	09/26/23	116.99	\$116.99	Paid 09/26/23
24-217	Jeff Cantrel	Auto Tech	Jeep - diagnose and repair vibrations	09/11/23		1			\$0.00	
24-218	Dennis Green	Auto Tech	Toyota Tacoma - Tire Rotation, spark plugs, coils, brakes	09/11/23	98.00	3	09/22/23	112.20	\$112.20	Paid 9/22/23
24-219	Connor Drakey	Auto Tech	Hyundai Elantra - Check evap leak	09/12/23		2	10/02/23	93.93	\$93.93	Paid 10/02/23
24-220	Alex Glassberg	Auto Tech	Audi - Oil change, air filter, check brakes and tires	09/12/23		1	09/22/23	46.17	\$46.17	Paid 9/22/23
24-221	Luis Santiago	Auto Tech	Check suspension noise	09/13/23		1	09/26/23	0.00	\$0.00	Paid 09/27/23

24-222	Dario Chavez	Auto Tech	Pads, rotors, front end links	09/15/23	245.00	1	09/26/23	378.20	\$378.20	Paid 09/27/23
24-223	Ashley Brothers	Auto Tech	Chevy Tahoe - Hard time starting & smells of gas	09/18/23	TBD	3		393.05	\$393.05	
Paid	Jacob Schlitter	Auto Tech	VW Jetta - Oil change	09/18/23		2	09/22/23	0.00	\$0.00	Paid 09/22/23
24-225	Jennifer Klo	Auto Tech	Oil Change	09/19/23		1	09/22/23	37.91	\$37.91	Paid 09/22/23
24-226	Jodi Williams	Auto Tech	TPMS Light, Airbag & Pre - Inspection	09/22/23	TBD	3	10/09/23	393.05	\$393.05	Paid 10/09/23
24-227	George Liikenbill	Auto Tech	Oil Change	09/25/23		2			\$0.00	
24-228	Landon Beckowski	Auto Tech	Oil change, transmission flush	09/25/23	60.00	2	09/29/23	25.00	\$25.00	
24-229	Justin McCollum	Auto Tech	Ball joints & tires	09/25/23	80.00	2	10/04/23	84.93	\$84.93	
24-230	Joshua Weierbach	Auto Tech	New Exhaust	09/25/23		2			\$0.00	VOID
24-231	Eric Wilmot	Auto Tech	Oil Change	09/25/23	30.00	1	10/13/23	40.18	\$40.18	Paid 10/13/23
24-232	Connie Muschko	Auto Tech	Replace Starter	09/25/23	150.00	1	09/26/23	156.47	\$156.47	Paid 09/26/23
24-233	Matthew Morales	Auto Tech	Tires Mounted, Balanced	09/26/23		2	10/03/23	0.00	\$0.00	Paid 10/04/23
24-234	Mariah Plumer	Auto Tech	Oil Change	09/26/23	0.00	2	09/27/23	0.00	\$0.00	Paid 09/29/23
24-235	Jordan Montague	Auto Tech	Oil Change, tire rotation	09/26/23	30.00	1	09/29/23	34.19	\$34.19	Paid 10/02/23
24-236	Ryan Barnyak	Auto Tech	Install Alternator	09/27/23		2	10/02/23	0.00	\$0.00	Paid 10/02/23
24-237	Russell Gaffney	Auto Tech	Oil leak, misfire, ball joint replacement	09/28/23		1			\$0.00	
24-238	Alexie Morales	Auto Tech	Change tires	09/29/23	10.00	2	10/02/23	10.00	\$10.00	Paid 10/02/23
24-239	Andrew Szeplaki	Auto Tech	Rotors & Pads	09/29/23	0.00	2	10/06/23	0.00	\$0.00	Paid 10/06/23
24-240	Aiden Malone	Auto Tech	Oil change & Pre Inspection	09/29/23	Diag. Needed	2	10/17/23	279.83	\$279.83	Paid 10/20/23
24-241	Kevin Strawn	Auto Tech	Brakes	09/29/23	Diag. Needed	1	10/10/23	456.35	\$456.35	Paid 10/11/23
24-242	Dario Chavez	Auto Tech	Change tire rod ends, Pre inspection	10/03/23	100.00	1	10/09/23	337.95	\$337.95	Paid 10/09/23
24-243	Jacob Schlitter	Auto Tech	Bleed brake lines, change air filter	10/04/23		2			\$0.00	
24-244	Heather Chilcote	Auto Tech	Oil change	10/04/23		1	10/13/23	30.21	\$30.21	Paid 10/16/23
24-245	Rafael S	Auto Tech	Noise inspection in rear of car	10/04/23	Diag. Needed	3	10/27/23	672.96	\$672.96	Paid 10/30/23
24-246	Debra Miller	Auto Tech	Rotors & Pads	10/05/26		1			\$0.00	Void
24-247	Sundanta Vidanage	Auto Tech	40,000 mile check	10/05/23	Diag. Needed	3			\$0.00	
24-248	Stan Prodes	Auto Tech	Oil Change (Will provide filter and oil)	10/11/23		1	10/19/23	0.00	\$0.00	Paid 10/19/23

24-249	Deb Miller	Auto Tech	Oil Change, Tire Rotation, Air Filter	10/11/23	45.00	1				\$0.00	Void
24-250	Dominic Pinho	Auto Tech	Weld Flex-pipe in	10/11/23		2				\$0.00	Void
24-251	Connor Drakely	Auto Tech	Alignment and wipers	10/11/23	Diag. Needed	2				\$0.00	
24-252	Dario Chavez	Auto Tech	Ignition coil, spark plugs	10/11/23	40.00	1	10/11/23	42.18		\$42.18	Paid 10/13/23
24-253	Al Renn	Auto Tech	Pre Inspection	10/11/23		1	11/01/23	85.79		\$85.79	Paid 11/01/23
24-254	Michael Giamoni	Auto Tech	Pre Inspection, tune, fluits fuels line repair	10/11/23	Diag. Needed	1				\$0.00	
24-255	Jordan Montague	Auto Tech	Oil Change, tire rotation	10/11/23	35.00	1	10/30/23	35.00		\$35.00	Paid 10/31/23
24-256	Logan Lees	Auto Tech	Oil change, headlight bulb replacement	10/12/23	40.00	1	10/13/23	57.25		\$57.25	Paid 10/13/23
24-257	Jeremy Srogi	Auto Tech	Replace heater core	10/12/23	150.00	2				\$0.00	
24-258	Marcia Smith	Auto Tech	Brakes, rotors, oil change	10/13/23	60.00	3	10/19/23	15.00		\$15.00	Paid 10/19/23
24-259	Bryan Gonzalez	Auto Tech	Radiator	10/13/23	Diag. Needed	2	10/17/23	183.03		\$183.03	Paid 10/17/23
24-260	Craig Mosser	Auto Tech	Belt noise	10/16/23	Diag. Needed	1	10/17/23	31.57		\$31.57	Paid 10/17/23
24-261	Thomas Vbriaco	Auto Tech	Rear camber arms and rear brake rotors	10/16/23	Diag. Needed	2				\$0.00	
24-262	Jim Gurcsik	Auto Tech	head gasket	10/16/23	350.00	1				\$0.00	
24-263	Grimaldi Gonzalez	Auto Tech	Routine maintenance & tune up	10/16/26		1				\$0.00	
24-264	Alexie Morales	Auto Tech	Lexus - Coolant Leak	10/17/23	Diag. Needed	2				\$0.00	
24-265	Alexie Morales	Auto Tech	Jeep - Alignment	10/17/23	0.00	2				\$0.00	
24-266	Lori Kram	Auto Tech	Chevy - oil change & overall check	10/17/23		1				\$0.00	Paid 10/31/23
24-267	Lori Kram	Auto Tech	Toyota - Oil chage, overall check, muffler	10/17/23		1				\$0.00	
24-268	Hope Green	Auto Tech	Oil change	10/17/23		2				\$0.00	Paid 10/20/23
24-269	Howie Nonnmacher	Auto Tech	4 tires install motor mounts	10/17/23		1				\$0.00	
24-270	Sarah Miller	Auto Tech	2010 Suburban - Brakes	10/18/23		3				\$0.00	
24-271	Sarah Miller	Auto Tech	2006 Silverado - Alignment	10/18/23		3	10/25/25	5.00		\$5.00	Paid 10/25/23
24-272	Kevin Hams	Auto Tech	Brakes, Inspection Pre Check	10/19/23		3				\$0.00	
24-273	Jim Gurcsik	Auto Tech	Sway bar links	10/19/23	60.00	1	10/27/23	53.92		\$53.92	Paid 10/30/23
24-274	Daniel Beradesca	Auto Tech	Passenger headlight & gas cap	10/19/23		1	10/31/23	10.74		\$10.74	
24-275	Kristine Wagner	Auto Tech	Front brakes & warning lamp, minor leak	10/20/23		3		135.99		\$135.99	

24-276	Landon Silfies	Auto Tech	Wheel alignment	10/20/23			2			\$0.00	F
24-277	John Reppert	Auto Tech	Alignment, front rotors, oil change	10/20/23			2			\$0.00	
24-278	Paula Cuchran	Auto Tech	Subaru - Check exhaust fo rleak and iginition not working	10/20/23			1			\$0.00	
24-279	Randy Ziminsky	Auto Tech	Honda - Oil leaking	10/20/23			3			\$0.00	
24-280	Greta Wilmot	Auto Tech	Tire Rotation	10/23/23			1			\$0.00	
24-281	Nathaniel Grrerro	Auto Tech	Alignment	10/23/23	0.00		2			\$0.00	
24-282	Glenn Milositz	Auto Tech	Pre Inspection	10/23/23			1	11/01/23	278.79	\$278.79	Paid 11/01/23
24-283	Randy Ziminsky	Auto Tech	Jeep - replace rear passenger windo	10/25/23	100.00		3		215.93	\$215.93	Paid 11/01/23
24-284	Heather Burkhardt	Auto Tech	Oil Change	10/27/23	30.00		1	10/27/23	30.00	\$30.00	Paid 10/27/23
24-285	Meri Lindenmuth	Auto Tech	Car overheating	10/30/23	Diag. Needed		1			\$0.00	
24-286	Dario Chavez	Auto Tech	Pre inspection & repair if needed	10/30/23	Diag. Needed		1			\$0.00	
24-287	Mike Galler	Auto Tech	Inspect, repack bearing on trailer	10/31/23	0.00		1			\$0.00	
24-288	Jim Gurcsik	Auto Tech	Driver front Axle Shaft	10/31/23	110.00		1			\$0.00	
24-289	Stephanie Kish	Auto Tech	Check Enging Light on	11/01/23	Diag. Needed		2			\$0.00	
24-290	Landon Silfies	Auto Tech	Wheel alignment, tie rods, tires	11/01/23			2			\$0.00	
24-291	Craig Mosser	Auto Tech	Check Enging Light on	11/01/23	Diag. Needed		1			\$0.00	
24-292	Aaron Beete	Auto Tech	Replace rotors and brakes	11/01/23	0.00		2			\$0.00	
24-500	Jerdon Construction Services LLC	Food Truck	Food Truck Event for 40 people	09/19/23	800.00		3	09/19/23	754.72	\$754.72	Paid 10/02/23
24-501	Skills USA	Food Truck	Food Truck Event for Clay Shoot	09/26/23	1,000.00		6	10/29/23	1,000.00	\$1,000.00	Paid 10/03/23
24-600	Joan Dimbokowitz	Graphics	Decals							\$0.00	
24-601	Mark James (BASD)	Carpentry	Storywalk Project		946.30				946.30	\$946.30	
24-602	Sergio Rivas	Graphics	Shirts for class							\$0.00	
24-603	Michael Faccinnetto	Auto Coll.	Remove Rust and Repair Front Bumper	08/23/23			3			\$0.00	
24-604	Jennifer Klo	Auto Coll.	Hatch leaking	08/28/23			1	09/25/23	5.00	\$5.00	Paid 09/25/23
24-605	Angela Thom	Graphics	25 Descendants themed coloring books	08/31/23	125.00		1	09/27/23	125.00	\$125.00	Paid 09/28/23
24-606	Jane Butz	Auto Coll.	Clearcoat/Painting	08/31/23	200.00		3			\$0.00	VOID
24-607	David Pinos	Auto Coll.	Paint bike black	09/05/23	5.00		1		5.00	\$5.00	Paid 10/31/23

24-608	Dana Huber	Graphics	Wedding Invites & Responses	09/07/23	18.00	2	09/08/23	18.00	\$18.00	Paid 09/11/23
24-609	Lori Kram	Carpentry	Repair candle holder	09/07/23	5.00	2	09/11/23	5.00	\$5.00	Paid 09/11/23
24-610	Brandon Word	Auto Coll.	Damage Inspection	09/08/23	5.00	2			\$0.00	
24-611	Karen Mustonen	Building Tr	Build a cover for Koi Pond	09/13/23		1			\$0.00	
24-612	Maria Womer Stiffinella	Graphics	2 Banners	09/21/23	15.00	1			\$0.00	
24-613	Tracy Kleintop	Graphics	Shirts	09/21/23	25.00	1			\$0.00	
24-614	Shirley Gehman	Graphics	Shirts	09/21/23	29.00	1			\$0.00	
24-615	Pimilope Alestas	Graphics	Shirts	09/21/23	31.00	1			\$0.00	
24-616	Jennifer Klo	Graphics	Recreate poster	09/25/23	5.00	1			\$0.00	Paid 10/16/23
24-617	Bronwyn Hanley	Auto Coll.	Pull dent out of truck	09/28/23		1			\$0.00	
24-618	Joe Biondo	Masonry	Cut 60 bricks for a project	10/02/23	10.00	3	10/24/23	0.00	\$0.00	Paid 10/24/23
24-619	Nina Pardoe	Auto Coll.	Side view mirror	10/03/23	20.00	1	10/12/23	58.00	\$58.00	Paid 10/12/23
24-620	Kevin Hams	Auto Coll.	Remove rust, remove dent	10/03/23	200.00	3			\$0.00	
24-621	Bill Grushow	Auto Coll.	Replace front splash shield	10/03/23	5.00	3			\$0.00	
24-622	Jon Sullivan	Carpentry	Build a casket	10/05/23	0.00	1	10/05/23	0.00	\$0.00	Paid 10/06/23
24-623	Jennifer Klo	Carpentry	Fix a wooden frame	10/05/23	0.00	1	10/06/23		\$0.00	Paid 10/09/23
24-624	Tracy Snyder (Liberty High School	Graphics	Flow Chart	10/11/23	9.00	5	10/20/23	9.00	\$9.00	Paid 10/31/23
24-625	Pauline Vigilanti	Auto Coll.	Repair collision damage	10/11/23	300.00	3			\$0.00	
24-626	Michele Bracero	Graphics	3 Foot Astronaut	10/11/23		1	10/30/23	25.00	\$25.00	Paid 10/29/23
24-627	Dana Huber	Megatronid	Cookie Embosser	09/06/23	1.00	1	10/12/23	0.82	\$0.82	Paid 10/12/23
24-628	Rotary - Dana Huber (INTERFUNI	Megatronid	Cookie Embosser	09/06/23	5.00	6	10/12/23	6.72	\$6.72	
24-629	Bettie Kichline	Graphics	8x10 picture imposing	10/16/23		1	10/26/23	5.00	\$5.00	Paid 10/26/23
24-630	Ingrid Hill	Graphics	T shirts screen printed	10/18/23		3			\$0.00	
24-631	Bronwyn Hanley	Graphics	4 coroplast signs	10/18/23	20.00	1			\$20.00	Paid 10/23/23
24-632	Jennifer Klo	Graphics	5 etched glass jars	10/24/23		1			\$0.00	
24-633	Jennifer Klo	Comm. Art	Paint Corn Hole Boards	10/25/23		1			\$0.00	
24-634	Peggy Fuehrer	Graphics	100 postcards	10/26/23	16.00				\$0.00	

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL

November 8, 2023

I.(3.) CONDITION OF THE BUDGET

INFORMATION:

Presented for your information is the statement of the Condition of the Budget ending September 30, 2023.

Respectfully submitted,



Adam S. Lazarchak
Executive Director

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CONDITION OF BUDGET
REVENUE/EXPENSE REPORT
September 30, 2023

ACCOUNT NUMBER	DESCRIPTION	ORIGINAL BUDGET	YEAR-TO-DATE ACTIVITY	BUDGET BALANCE
10.6510.000.000.000	INTEREST ON INVESTMENTS	2,000.00	13,792.00	-11,792.00
10.6720.000.000.000	BOOKSTORE SALES	-	-	0.00
10.6821.000.000.000	RECEIPTS IU 13 - OTDA GRANT	-	-	0.00
10.6910.000.000.000	RENTALS	6,000.00	1,000.00	5,000.00
10.6920.000.000.000	CONTRIBUTIONS AND DONATIONS	250.00	250.00	0.00
10.6946.000.000.000	PRIOR YEAR EXCESS REVENUES FOR TRANSFER	-	-	0.00
10.6946.001.000.000	RECEIPTS FROM BASD	6,943,128.00	2,192,568.00	4,750,560.00
10.6946.002.000.000	RECEIPTS FROM NASD	2,878,422.00	681,732.00	2,196,690.00
10.6946.003.000.000	RECEIPTS FROM SVSD	1,015,792.00	213,848.00	801,944.00
10.6949.000.000.000	TUITION - ADULT DAY REGULAR	-	-	0.00
10.6950.000.000.000	TUITION FROM OTHER DISTRICT	-	-	0.00
10.6980.000.000.000	REV. FROM COMMUNITY SERVICE ACTIVITIES	50,000.00	-	50,000.00
10.6990.000.000.000	MISCELLANEOUS REVENUE	2,000.00	52.50	1,947.50
10.7220.000.000.000	VOCATIONAL EDUC. SUBSIDY	1,100,000.00	165,096.00	934,904.00
10.7220.000.240.000	PDE EQUIPMENT GRANT	25,000.00	-	25,000.00
10.7230.000.000.000	OTHER STATE GRANTS	-	-	0.00
10.7362.000.360.000	PCCD ACT 55 GRANT	140,000.00	-	140,000.00
10.7509.000.219.000	SUPPLEMENTAL EQUIPMENT GRANT	150,000.00	-	150,000.00
10.7810.000.000.000	SOC. SEC. REIMBURSEMENT	212,173.00	-	212,173.00
10.7820.000.000.000	RETIREMENT REIMBURSEMENT	983,660.00	-	983,660.00
10.8521.000.663.000	FEDERAL	340,600.00	121,011.00	219,589.00
10.8742.000.988.000	GEER GRANT - COVID-19 CARES ACT	-	-	0.00
10.8745.000.991.000	GEER GRANT II	-	-	0.00
10.8755.000.998.000	ARP ESSER GRANT	507,721.00	25,716.16	482,004.84
10.9400.000.000.000	PROCEEDS FROM SALE OF FIXED ASSETS	-	3,150.00	-3,150.00
	TOTALS FOR GENERAL FUND	14,356,746.00	3,418,215.66	10,938,530.34
	TOTAL REVENUES	14,356,746.00	3,418,215.66	10,938,530.34

CONDITION OF BUDGET
REVENUE/EXPENSE REPORT
September 30, 2023

ACCOUNT NUMBER	DESCRIPTION	ORIGINAL BUDGET	BUDGET REVISIONS	YEAR-TO-DATE ACTIVITY	ENCUMBRANCES	BUDGET BALANCE
10.1110.000.000.000	ACADEMIC PROGRAM	630,953.00	-	59,014.19	463,447.01	108,491.80
10.1240.000.000.000	SPECIAL EDUCATION	656,429.00	-	62,870.46	374,273.02	219,285.52
10.1330.000.000.000	HEALTH OCCUP. PROGRAM	517,194.00	-	49,423.49	269,200.15	198,570.36
10.1342.000.000.000	HOME ECONOMICS PROGRAM	876,396.00	35,413.00	73,932.69	563,018.24	274,858.07
10.1370.000.000.000	TECHNICAL PROGRAM	164,042.00	-	18,756.48	82,168.43	63,117.09
10.1380.000.000.000	TRADE & INDUSTRY PROGRAM	4,526,275.00	(19,718.00)	418,769.77	2,524,237.77	1,563,549.46
10.1700.000.000.000	HIGHER EDUCATION	10,000.00	-	-	-	10,000.00
10.2100.000.000.000	STUDENT SERVICES	1,525,994.00	(19,695.00)	187,988.36	980,267.45	338,043.19
10.2270.000.000.000	STAFF DEVELOPMENT - INSTRUCTIONAL	105,066.00	-	8,587.65	675.76	95,802.59
10.2310.000.000.000	BOARD SECRETARY	3,633.00	-	102.14	126.98	3,403.88
10.2320.000.000.000	BOARD TREASURER	1,586.00	-	143.39	2.93	1,439.68
10.2350.000.000.000	LEGAL SERVICES	45,000.00	-	2,198.17	42,801.83	-
10.2360.000.000.000	OFFICE OF THE DIRECTOR	437,795.00	-	97,641.93	235,752.41	104,400.66
10.2380.000.000.000	OFFICE OF THE PRINCIPAL	433,942.00	-	88,707.32	245,393.20	99,841.48
10.2440.000.000.000	PUPIL HEALTH - FIRST AID	103,455.00	-	9,076.15	62,171.88	32,206.97
10.2511.000.000.000	BUSINESS OFFICE	601,230.00	-	136,776.68	305,217.69	159,235.63
10.2600.000.000.000	OPERATIONS & MAINTENANCE	2,166,535.00	-	406,976.52	587,075.55	1,172,482.93
10.2660.000.000.000	SECURITY SERVICES	57,597.00	-	-	51,719.00	5,878.00
10.2830.000.000.000	STAFF DEVELOPMENT - NON-INST.	28,500.00	-	989.15	550.56	26,960.29
10.2840.000.000.000	DATA PROCESSING - TECHNOLOGY	656,963.00	-	95,172.28	203,755.77	358,034.95
10.3210.000.000.000	SCHOOL SPONSORED ACTIVITIES	97,554.00	-	25.08	11,922.77	85,606.15
10.3350.000.000.000	WELFARE ACTIVITIES	-	4,000.00	-	-	4,000.00
10.3390.000.000.000	COMMUNITY SERVICES	53,951.00	-	11,670.34	4,220.69	38,059.97
10.4300.000.000.000	IMPROVEMENT PROJECTS	-	3,380.00	1,997.89	1,382.11	-
10.4600.000.000.000	IMPROVEMENT EXPENSES	481,656.00	(3,380.00)	5,047.52	112,237.72	360,990.76
10.5100.000.000.000	REFUND OF PRIOR YEAR RECEIPTS	-	-	-	-	-
10.5230.000.000.000	CAPITAL RESERVE TRANSFERS	100,000.00	-	-	-	100,000.00
10.5251.000.000.000	FOOD SERVICE TRANSFERS	50,000.00	-	-	-	50,000.00
10.5220.000.000.000	HOUSE PROJECT FUND TRANSFER	-	-	-	-	-
10.5900.000.000.000	BUDGETARY RESERVE	25,000.00	-	-	-	25,000.00
	TOTAL FOR GENERAL FUND	14,356,746.00	-	1,735,867.65	7,121,618.92	5,499,259.43
	TOTAL EXPENSES	14,356,746.00	-	1,735,867.65	7,121,618.92	5,499,259.43
	EXCESS OF REVENUE OVER EXPENSES			1,682,348.01		

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL

November 8, 2023

I. (4.) HOUSE PROJECT REPORT

Mr. Lazarchak reported that the project is going well. Most of the dry wall has been installed and the students are working on spackling and covering the seams. Mr. Brian Mosser, Construction Management Instructor, who is overseeing the project, is optimistic that work will be completed during the spring semester.

NEW & MISCELLANEOUS BUSINESS

Mr. Lazarchak informed the Joint Committee members present that the Open House held on October 25 was very successful. Additionally, for the second year in a row, a team of staff members volunteered their time to transform the lobby for Halloween; this year's theme was a mad scientist laboratory. The students were very appreciative of the efforts and enjoyed the festivities that were planned for them.

The food truck had a very successful fall, culminating in a "truck or treat" event on Halloween. "Food Truck Tuesdays" is expected to return in the spring.

Mr. Lazarchak reported that the school has been approached to participate in next year's Bethlehem Halloween Parade. This may be a great opportunity to showcase our electrical vehicle and food truck, along with our more recent acquisition – a fire truck.

Mr. Lazarchak thanked the outgoing Board members, Director Eichfeld and Director Donaher, for their service and for being staunch supporters of career and technical education. Director Gogel addressed the group, stating that at this time, he was unsure if he would be in attendance at the next meeting as he was currently reported to have won the school board election by four votes, but the election had yet to be certified. He expressed how much being a part of both the Northampton Area School District Board and the BAVTS Joint Committee has meant to him. Those present acknowledged all that Director Gogel has done for the students of both entities.

There being no further business, the meeting was adjourned at 7:34 p.m. on a motion by Director Eichfeld, seconded by Director Donaher.