

April 5, 2022

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL
JOINT COMMITTEE
REGULAR MEETING

The Regular Meeting of the Bethlehem Area Vocational-Technical School Joint Committee was held on the evening of the above date, beginning at 7:00 p.m. at the Bethlehem Area Vocational-Technical School, 3300 Chester Avenue, Bethlehem, PA, for general purposes.

Members Present: Directors Dean Donaher, Shannon Patrick, Kim Shively (alternate for Director Emily Schenkel), Craig Neiman (alternate for Director Silagh White), Ross Makary, Bryan Eichfeld, Cedric Dettmar, – seven. Absent: Directors Michael Faccinetto, Emily Schenkel, Silagh White, David Gogel - four.

Others Present: Mr. Adam S. Lazarchak, Executive Director of BAVTS; Mr. Donald F. Spry, II, Solicitor, Dr. Joseph Roy, Superintendent of Bethlehem Area School District and Bethlehem AVTS Superintendent of Record, Mrs. Susan Fahrenkopf, Secretary/ Treasurer; Mrs. Debra Miller, Business Administrator, and interested staff members.

An Executive Session was held before the regular meeting regarding negotiations.

The minutes of the March 1, 2022 meeting were approved on motion of Directors Patrick and Eichfeld and unanimous voice vote.

The Report of the Secretary/Treasurer for the period ending February 28, 2022, was approved on motion of Directors Donaher and Neiman and unanimous voice vote.

To the Members of the Joint Committee
Bethlehem Area Vocational-Technical School
Ladies and Gentlemen:

April 5, 2022

Your Treasurer respectfully submits the following report for the period ending

February 28, 2022

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL

FUND NAME		BALANCE February 1, 2022	RECEIPTS	DISBURSEMENTS	BALANCE February 28, 2022
General	includes PLGIT/CD	2,244,900.09	1,001,024.08	(736,655.28)	2,509,268.89
House Project		202,157.76	3.37	(2,560.25)	199,600.88
Production		72,731.41	10,491.52	(6,704.18)	76,518.75
Capital Reserves	includes PLGIT/CD	3,039,301.59	250,026.88	(284,239.32)	3,005,089.15
Payroll		207,260.99	405,775.22	(403,225.16)	209,811.05
Cafeteria		41,821.67	13,076.54	(11,405.55)	43,492.66
Adult Education	includes PLGIT/CD	226,772.61	14,158.01	(10,022.39)	230,908.23
Student Activities		54,565.59	9,356.01	(4,462.32)	59,459.28
TOTALS		6,089,511.71	1,703,911.63	(1,459,274.45)	6,334,148.89

GENERAL , HOUSE PROJECT, PRODUCTION FUNDS, CHECKING ACCOUNT - EMBASSY BANK
GENERAL, HOUSE PROJECT, PRODUCTION FUNDS - CASH ACCTS

February 1, 2022

2,299,081.51

RECEIPTS

Production	10,490.23	
Interest	43.42	
District Contrib.	752,679.00	
District Contrib./Auth.		
State / Fed Funds	231,432.64	
Tuition		
Other	3,380.30	
Transfers - PLGIT		
Inter-Fund Transfers	13,491.32	1,011,516.91

DISBURSEMENTS

Prepaid Bills	(57,542.74)	
Bill Listings	(288,440.43)	
Payroll	(394,137.94)	
Other--Authority Bond		
Fees	(85.40)	
Void Checks	271.25	
Transfers - PLGIT		(739,935.26)

February 28, 2022

ADJ BOOK BALANCE

2,570,663.16

BANK RECONCILIATION

February 28, 2022

Bank Balance	2,574,407.91
Memo	
Outstanding Checks	(3,744.75)
Deposit in Transit	0.00

February 28, 2022

ADJ BANK BALANCE

2,570,663.16

Ladies and Gentlemen:

Your Treasurer respectfully submits the following report for the period ending

February 28, 2022

PA LOCAL GOVERNMENT INVESTMENT TRUST (GENERAL FUND)

February 1, 2022

220,707.75

Transfers In	0.00
Interest	2.06
P Card purchases	(5,984.45)
Transfers Out	
Transfers Out-CD purch	

February 28, 2022 ADJ BOOK BALANCE

214,725.36

BANK RECONCILIATION

February 28, 2022

Bank Balance	214,725.36
Deposit in Transit	
Outstanding Checks	

February 28, 2022 ADJ BANK BALANCE

214,725.36

Average Yield for Feb 2022 is .02%

CAPITAL RESERVES - EMBASSY BANK

February 1, 2022

39,018.44

Receipts	250,000.00	
Interest	1.43	
Void Checks	0.00	250,001.43

Fees

Disbursements	(34,239.32)	(34,239.32)
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February 28, 2022 ADJ BOOK BALANCE

254,780.55

BANK RECONCILIATION

February 28, 2022

Bank Balance	289,019.87
Memos	
Outstanding Checks	(34,239.32)
Deposit in Transit	0.00

February 28, 2022 ADJ BANK BALANCE

254,780.55

PA LOCAL GOVERNMENT INVESTMENT TRUST (CAPITAL RESERVES)

February 1, 2022

3,000,283.15

Transfers In	0.00
Interest	25.45
Transfers Out	(250,000.00)
Transfers Out-CD purch	0.00

February 28, 2022 ADJ BOOK BALANCE

2,750,308.60

BANK RECONCILIATION

February 28, 2022

Bank Balance	2,750,308.60
Outstanding Checks	0.00

February 28, 2022 ADJ BANK BALANCE

2,750,308.60

Average Yield for Feb 2022 is .02%

April 5, 2022

Your Treasurer respectfully submits the following report for the period ending

February 28, 2022

PAYROLL FUND - EMBASSY BANK

February 1, 2022			207,260.99
	Receipts	405,774.13	
	Interest	1.09	
	Void Checks		405,775.22
	Fees		
	Disbursements	(403,225.16)	(403,225.16)
February 28, 2022	ADJ BOOK BALANCE		209,811.05

BANK RECONCILIATION

	February 28, 2022		
Bank Balance		209,812.91	
Memos			
Outstanding Checks		(1.86)	
Deposit in Transit			
February 28, 2022	ADJ BANK BALANCE		209,811.05

CAFETERIA FUND - EMBASSY BANK

February 1, 2022			41,821.67
	Receipts	13,075.85	
	Transfers		
	Interest	0.69	13,076.54
	Disbursements	(11,412.20)	
	Void Check	6.65	(11,405.55)
February 28, 2022	ADJ BOOK BALANCE		43,492.66

BANK RECONCILIATION

	February 28, 2022		
Bank Balance		43,441.16	
Memos		0.00	
Outstanding Checks		0.00	
Deposit in Transit		51.50	
February 28, 2022	ADJ BANK BALANCE		43,492.66

ADULT EDUCATION FUND - EMBASSY BANK

February 1, 2022			226,772.61
	Receipts	14,153.59	
	PLGIT Transfers	0.00	
	Interest	4.42	14,158.01
	Disbursements	(10,022.39)	
	Void Checks		
	PLGIT Transfer	0.00	(10,022.39)
February 28, 2022	ADJ BOOK BALANCE		230,908.23

BANK RECONCILIATION

	February 28, 2022		
Bank Balance		230,383.23	
Memos		0.00	
Outstanding Checks		0.00	
Deposit in Transit		525.00	
February 28, 2022	ADJ BANK BALANCE		230,908.23

To the Members of the Joint Committee
Bethlehem Area Vocational-Technical School

April 5, 2022

Ladies and Gentlemen:

Your Treasurer respectfully submits the following report for the period ending

February 28, 2022

STUDENT ACTIVITY ACCT - EMBASSY BANK

February 1, 2022			54,565.59
	Receipts	9,354.89	
	Other		
	Interest	1.12	9,356.01
	Disbursements	(4,462.32)	
	Other--Ret'd Check	0.00	
	Voided Check		(4,462.32)
February 28, 2022	ADJ BOOK BALANCE		59,459.28

BANK RECONCILIATION

February 28, 2022

Bank Balance	59,459.28	
Outstanding Checks	0.00	
Deposit in Transit	0.00	
February 28, 2022	ADJ BANK BALANCE	59,459.28

REPORT OF DEPOSITORIES

February 28, 2022

EMBASSY BANK

General Fund	2,574,407.91
Capital Reserve	289,019.87
Payroll Account	209,812.91
Cafeteria Fund	43,441.16
Adult Ed. Fund	230,383.23
Student Activity Fund	59,459.28

PLGIT

PLGIT General Fund	214,725.36	
PLGIT CD (General Fund)	0.00	214,725.36
PLGIT Capital Reserve	2,750,308.60	
PLGIT CD (Cap Reserve)	0.00	2,750,308.60
PLGIT Adult Fund	0.00	
PLGIT CD (Adult Fund)	0.00	0.00

TOTAL BANK BALANCES 6,371,558.32

Respectfully submitted,



Susan M. Fahrenkopf
Secretary/Treasurer

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL

April 5, 2022

PAYMENT OF BILLS

RECOMMENDATION:

a.) GENERAL BUDGET

That the bills through April 5, 2022 for the General Budget as tabulated on the following pages and certified as to correctness and receipt of materials or services, be paid.

MOTION BY:

Director Shively

SECOND BY:

Director Patrick

ROLL CALL

Motion carried by the following roll call vote: Aye:

Directors, Donaher, Patrick, Shively, Neiman, Makary, Eichfeld,

Dettmar - seven; Nay: none.

REPORT DATE
4/5/2022

BETHLEHEM AREA VOCATIONAL - TECHNICAL SCHOOL

EMBASSY BANK - GENERAL FUND

CHECK DATE	PREPAY	CHECK NUMBER	VENDOR	CHECK AMOUNT	DESCRIPTION
3/2/2022	Y	30416	CANON FINANCIAL SERVICES, INC.	\$ 5,110.49	LEASE PAYMENT & COPIER MAINTENANCE FEES
3/2/2022	Y	30417	HOME DEPOT CREDIT SVCS.	\$ 380.76	MAINTENANCE SUPPLIES
3/2/2022	Y	30418	LOWES BUSINESS ACCOUNT	\$ 2,373.42	PLUMBING & MASONRY SUPPLIES
3/2/2022	Y	30419	UGI UTILITIES	\$ 1,969.62	GAS SERVICE
3/2/2022	Y	30420	WEX BANK	\$ 231.32	GAS
3/9/2022	Y	30421	DIRECT ENERGY BUSINESS	\$ 2,211.95	GAS SERVICE
3/9/2022	Y	30422	PP&L	\$ 269.95	ELECTRIC SERVICE
3/9/2022	Y	30423	UGI UTILITIES	\$ 2,906.38	GAS SERVICE
3/9/2022	Y	30424	VERIZON WIRELESS	\$ 369.98	CELL PHONES
3/16/2022	Y	30425	CITY OF BETHLEHEM	\$ 1,605.61	WATER/SEWER
3/16/2022	Y	30426	DIRECT ENERGY BUSINESS	\$ 1,646.10	GAS SERVICE
3/16/2022	Y	30427	PP&L	\$ 17,210.55	ELECTRIC SERVICE
3/16/2022	Y	30428	EMBASSY BANK	\$ 7,520.22	SUPPLIES, SOFTWARE, FOOD, PROF DEV., ETC.
3/18/2022	Y	30429	PENN HOSA	\$ 400.00	HOSA SLC REGISTRATION
3/23/2022	Y	30430	CANON FINANCIAL SERVICES, INC.	\$ 1,537.96	LEASE PAYMENT
3/23/2022	Y	30431	WINDSTREAM, FORMERLY EARTHLINK BUSINESS	\$ 960.72	PHONE SERVICE
3/29/2022	Y	30432	HOME DEPOT CREDIT SVCS.	\$ 2,332.38	MAINT., HOUSE PROJ, INSTRUCT SUPPLIES - VARIOUS
3/29/2022	Y	30433	LOWES BUSINESS ACCOUNT	\$ 93.28	MASONRY SUPPLIES
3/29/2022	Y	30434	WEX BANK	\$ 231.41	GAS
4/5/2022		30435	ABARTA COCA - COLA BEVERAGES LLC	\$ 640.08	BAKING PRODUCTION SUPPLIES
4/5/2022		30436	ACCA	\$ 250.00	RENEW HVAC MEMBERSHIP
4/5/2022		30437	ACI TECHNOLOGIES INC.	\$ 1,815.00	INSTRUCTOR RECERT COURSE - ELECTRONICS
4/5/2022		30438	ADVANCE AUTO PARTS	\$ 4,216.68	AUTO TECH SUPPLIES
4/5/2022		30439	ADVANCEONLINE SOLUTIONS INC	\$ 507.00	OSHA COURSE - BRIDGES EITC TO REIMB
4/5/2022		30440	ALBERT USTER IMPORTS INC.	\$ 228.56	CULINARY EVENTS SUPPLIES
4/5/2022		30441	ALL-AMERICA GRAPHICS	\$ 4,908.75	UNIFORMS-BLDG TRADES, MASONRY, AUTO COLL, AHF
4/5/2022		30442	ALL-PHASE ELECTRIC SUPPLY CO.	\$ 2,647.21	ELECTRICAL CLASS SUPPLIES
4/5/2022		30443	AMANDA ISHAYA	\$ 45.00	SERVESAFE REFUND
4/5/2022		30444	AMAZON CAPITOL SERVICES	\$ 10,216.63	INST/OFFICE/MAINT/TECH SUPPLIES, TECHNOLOGY
4/5/2022		30445	AMY HOWER	\$ 45.00	SERVESAFE REFUND
4/5/2022		30446	APPLE INC.	\$ 6,488.00	TECHNOLOGY - VARIOUS

4/5/2022	30447	ARAMSCO INC		\$	225.82	MAINTENANCE SUPPLIES
4/5/2022	30448	ARAMSCO INC DBA PENN VALLEY CHEMICAL		\$	74.10	MAINTENANCE SUPPLIES
4/5/2022	30449	ASHLYN CENTENO		\$	45.00	SERVESAFE REFUND
4/5/2022	30450	ASSETWORKS INC.		\$	310.00	LABELS - ASSET TAGS
4/5/2022	30451	ATLAS COPCO		\$	500.00	WATER SEPARATOR
4/5/2022	30452	AYKROYD HARDWARE		\$	1,592.00	AUTO TECH SUPPLIES
4/5/2022	30453	BALDOR SPECIALTY FOODS INC.		\$	1,512.10	CULINARY & CULINARY EVENTS SUPPLIES
4/5/2022	30454	BATH SUPPLY		\$	2,731.15	HVAC/PLUMBING SUPPLIES
4/5/2022	30455	BEAUTY SYSTEM GROUP LLC		\$	325.47	COSMO SUPPLIES
4/5/2022	30456	BETHLEHEM FORD		\$	269.67	AUTO TECH SUPPLIES
4/5/2022	30457	BETHLEHEM TOWNSHIP VOLUNTEER FIRE CO.		\$	460.00	CERTIFICATIONS - PROTECTIVE SERVICES
4/5/2022	30458	BILL FLANNERY AUTOMOTIVE		\$	33.89	AUTO COLLISION SUPPLIES
4/5/2022	30459	BURMAX CO.		\$	412.38	ESTHETICS & COSMO SUPPLIES
4/5/2022	30460	CANON SOLUTIONS AMERICA, INC.		\$	210.00	STAPLE CARTRIDGE
4/5/2022	30461	CAREERSAFE LLC		\$	950.00	CERTIFICATIONS - OSHA TRAINING
4/5/2022	30462	CARTRIDGE XCHANGE LL		\$	423.00	TONER SUPPLIES - VARIOUS
4/5/2022	30463	CHAD GABLE		\$	45.00	SERVESAFE REFUND
4/5/2022	30464	CHRIN HAULING, INC		\$	1,244.50	TRASH REMOVAL & RECYCLING
4/5/2022	30465	CM REGENT LLC		\$	2,323.77	APRIL 2022 LIFE/LTD
4/5/2022	30466	COLDESI INC.		\$	1,171.62	GRAPHIC ARTS SUPPLIES
4/5/2022	30467	CONNIE MUSCHKO		\$	84.83	MILEAGE
4/5/2022	30468	CRYSTAL HUNGERFORD		\$	45.00	SERVESAFE REFUND
4/5/2022	30469	CUTTING EDGE PROPERTY SERVICES		\$	5,863.75	SNOW REMOVAL
4/5/2022	30470	D'HUY ENGINEERING INC.		\$	42,819.05	RETAINER FEES & ENGINEERING SERVICES
4/5/2022	30471	DANA BURTON		\$	45.00	SERVESAFE REFUND
4/5/2022	30472	DAVID WOODS		\$	45.00	SERVESAFE REFUND
4/5/2022	30473	DEBRA MILLER		\$	159.72	MILEAGE
4/5/2022	30474	DEERFOOT AUTO PARTS INC.		\$	135.00	AUTO TECH SUPPLIES
4/5/2022	30475	DERMALOGICA		\$	700.00	COSMO SUPPLIES
4/5/2022	30476	EAST LAWN SUPPLY		\$	3,644.17	PLUMBING SUPPLIES
4/5/2022	30477	EASTERN AUTOPARTS WAREHOUSE		\$	1,627.66	AUTO TECH SUPPLIES
4/5/2022	30478	EBTEP		\$	159,083.86	APRIL 2022 MEDICAL/RX/DENTAL
4/5/2022	30479	ELEMENT ENVIROMENTAL SOLUTIONS		\$	1,050.00	ABATEMENT PROFESSIONAL SERVICES
4/5/2022	30480	FERGUSON ENTERPRISES, INC.		\$	2,291.00	PLUMBING SUPPLIES
4/5/2022	30481	HEATHER SIGLEY		\$	45.00	SERVESAFE REFUND
4/5/2022	30482	HIGHMARK BLUE SHIELD		\$	1,101.00	APRIL 2022 VISION
4/5/2022	30483	HSA MECHANICAL INC.		\$	305.00	MAINTENANCE SERVICES
4/5/2022	30484	INTEGRA ONE		\$	124.88	TECHNOLOGY SERVICES

4/5/2022	30485	INTEGRITEC INC.		\$	210.00	WATER TREATMENT
4/5/2022	30486	IPC		\$	385.00	ELECTRONICS STUDENT CERTIFICATION EXAMS
4/5/2022	30487	J.A. CUNNINGHAM EQUIPMENT INC.		\$	1,275.00	WELDING SUPPLIES
4/5/2022	30488	JACK WILLIAMS TIRE		\$	596.00	TIRES FOR SCHOOL VAN
4/5/2022	30489	JAMECO ELECTRONICS		\$	389.45	ELECTRONICS SUPPLIES
4/5/2022	30490	JENNIFER CARR		\$	45.00	SERVESAFE REFUND
4/5/2022	30491	JONES & BARTLETT LEARNING		\$	10,194.17	BOOKS - PROTECTIVE SERVICES
4/5/2022	30492	K & L SERVICES GROUP INC.		\$	176.00	ENGINEERING SUPPLIES
4/5/2022	30493	KAREN MUSTONEN		\$	263.67	REIMBURSEMENT FOR TRIP EXPENSES
4/5/2022	30494	KELLEY BROS LOCKBOX		\$	503.00	MAINTENANCE SUPPLIES
4/5/2022	30495	KEYSTONE AUTOMOTIVE		\$	5,015.84	AUTO COLLISION SUPPLIES
4/5/2022	30496	KEYSTONE FIRE AND SECURITY		\$	877.90	INSPECTION & MAINTENANCE SERVICES
4/5/2022	30497	KING SPRY HERMAN FREUND FAUL		\$	2,385.67	SOLICITORS FEES
4/5/2022	30498	L.V. JANITORIAL SUPPLY		\$	323.40	MAINTENANCE SUPPLIES
4/5/2022	30499	MACINTOSH LINEN SERVICE		\$	678.50	CULINARY SUPPLIES
4/5/2022	30500	MAPLE STREET WOODWORKING LLC		\$	2,023.00	BLDG. TRADES SUPPLIES
4/5/2022	30501	MCMMASTER-CARR SUPPLY CO.		\$	50.91	PRECISIONS MACH. SUPPLIES
4/5/2022	30502	MICHELE DEDONA		\$	45.00	SERVESAFE REFUND
4/5/2022	30503	MORE MILES AUTOMOTIVE LLC		\$	96.84	VEHICLE INSPECTIONS
4/5/2022	30504	MOUSER ELECTRONICS		\$	198.58	ELECTRONICS SUPPLIES
4/5/2022	30505	MOYER LUMBER & HARDWARE		\$	12,305.29	BLDG. TRADES, CARPENTRY, HOUSE PROJ. SUPPLIES
4/5/2022	30506	MOYER PEST CONTROL		\$	120.36	PEST CONTROL
4/5/2022	30507	MSC INDUSTRIAL SUPPLY CO.		\$	2,079.40	PRECISIONS MACH. SUPPLIES
4/5/2022	30508	MYBINDING		\$	332.88	WEB DESIGN SUPPLIES
4/5/2022	30509	NAPA AUTO PARTS		\$	260.39	AUTO TECH SUPPLIES
4/5/2022	30510	NATIONAL RESTAURANT ASSOC. SOLUTIONS LLC		\$	297.12	SERVESAFE TEXTBOOKS - CULINARY
4/5/2022	30511	NAVIGATE PREPARED		\$	1,045.00	EMERGENCY MANAGEMENT SUBSCRIPTION
4/5/2022	30512	NAZARETH PRODUCE		\$	901.50	CULINARY & BAKING SUPPLIES
4/5/2022	30513	NING LI		\$	45.00	SERVESAFE REFUND
4/5/2022	30514	NJ ADVANCE MEDIA		\$	1,894.35	LEGAL ADS
4/5/2022	30515	NOCTI		\$	31.00	PLUMBING TEST
4/5/2022	30516	OMNITRON ELECTRONICS INC.		\$	683.21	ELECTRONICS SUPPLIES
4/5/2022	30517	PA. DEPT OF LABOR & IND.B'		\$	1,031.15	BOILER CERTIFICATES
4/5/2022	30518	PENN STATE INDUSTRIES		\$	576.40	BLDG. TRADES SUPPLIES
4/5/2022	30519	PERFORMANCE SCREEN SUPPLY		\$	95.68	GRAPHIC ARTS SUPPLIES
4/5/2022	30520	POCKET NURSE		\$	11,915.81	HEALTH CAREERS SUPPLIES
4/5/2022	30521	PRACTICAL COMPONENTS INC.		\$	622.34	ELECTRONICS SUPPLIES
4/5/2022	30522	PREMIUM SIGN SUPPLIES INC.		\$	2,387.71	GRAPHIC ARTS SUPPLIES

4/5/2022	30523	QUALITY FINISH SERVICES			
4/5/2022	30524	QUILL CORP.			MAINTENANCE SERVICES
4/5/2022	30525	R.E. MICHEL		\$	INST. PROGRAMS AND OFFICE SUPPLIES
4/5/2022	30526	READY REFRESH		\$	HVAC SUPPLIES
4/5/2022	30527	ROUXBE VIDEO TECHNOLOGIES INC.		\$	BOTTLED WATER
4/5/2022	30528	RSR ELECTRONICS		\$	CULINARY/BAKING SOFTWARE SITE LICENSE
4/5/2022	30529	S/P 2		\$	ELECTRONICS SUPPLIES
4/5/2022	30530	SAFETY KLEEN		\$	ONLINE TRAINING - CULINARY & BAKING
4/5/2022	30531	SAN MAR CORPORATION		\$	SHOP MACHINE CLEANING
4/5/2022	30532	SANMAR CORP.		\$	GRAPHICS & MARKETING SUPPLIES
4/5/2022	30533	SHADRA PAPER INC		\$	MARKETING SUPPLIES
4/5/2022	30534	SHARA SANCHEZ		\$	GRAPHICS & TECH INTEGRATION SUPPLIES
4/5/2022	30535	SHIRLEY BUSS		\$	SERVESAFE REFUND
4/5/2022	30536	SINGER EQUIP CO.		\$	SERVESAFE REFUND
4/5/2022	30537	STATE CHEMICAL		\$	MAINTENANCE SUPPLIES
4/5/2022	30538	THE COLLEGE OF PHYSICIANS OF PHILA. --		\$	DRAIN MAINTENANCE PROGRAM
4/5/2022	30539	THE MORNING CALL		\$	MUTTER MUSEUM FIELD TRIP
4/5/2022	30540	TRACY RICHARDS		\$	LEGAL ADS & SUBSCRIPTION
4/5/2022	30541	TRANE OF NORTHEASTERN PA.		\$	SERVESAFE REFUND
4/5/2022	30542	TRI STATE KNIFE GRINDING CORP		\$	MAINTENANCE SERVICES
4/5/2022	30543	U.S. FOODSERVICE		\$	BLADE SHARPENING - GRAPHICS
4/5/2022	30544	ULINE		\$	CULINARY, CULINARY EVENTS & BAKING SUPPLIES
4/5/2022	30545	UNITED SITE SERVICES		\$	MAINTENANCE & HEALTH CAREERS SUPPLIES
4/5/2022	30546	VALLEY YOUTH HOUSE		\$	PORTABLE TOILET
4/5/2022	30547	W.B. MASON INC.		\$	COUNSELING SERVICES
4/5/2022	30548	W.W. GRAINGER		\$	PAPER
4/5/2022	30549	WALTER BRUCKER & CO. INC.		\$	MAINTENANCE SUPPLIES
4/5/2022	30550	WAREHOUSE BATTERY OUTLET		\$	HEALTH SERVICES INTERIOR RENOVATION PROJECT
4/5/2022	30551	WILSON PRODUCTS		\$	MAINTENANCE SUPPLIES
4/5/2022	30552	WORLD POINT ECC		\$	CYLINDER RENTALS & WELDING SUPPLIES
4/5/2022	30553	WURTH USA INC.		\$	MED SCIENCE & HEALTH CAREERS SUPPLIES
				\$	AUTO TECH SUPPLIES

TOTAL

\$ 498,543.44

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL
3300 Chester Avenue
Bethlehem, PA 18020

April 5, 2022

To the Members of the Bethlehem Area
Vocational-Technical School Joint Committee

The administration respectfully submits the following information and recommendations:

1. STAFFING

RECOMMENDATION:

- a. That the following appointment be approved:

Dean Ruch

Position: Cooperative Education Coordinator

Salary/Benefits: \$91,623.54 (Column H, Top*) for the 2022-2023
school year, with benefits in accordance with the
Professional Employees Collective Bargaining
Agreement

*Pending proof of education. Listed is 2021-22 rate.
2022-23 rate will apply when calculated.

Effective: August 22, 2022, pending receipt of
all required paperwork and Drug Screening

- b. That the following individual be granted a Family Medical Leave:

Employee #0451 – Effective 3/8/22 – 3/14/22 (5 days)

MOTION BY: Director Patrick

SECOND BY: Director Neiman

ROLL CALL Motion carried by the following roll call vote: Aye:
Directors, Donaher, Patrick, Shively, Neiman, Makary, Eichfeld,
Dettmar - seven; Nay: none.

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL

April 5, 2022

2. 2021-2022 SUBSTITUTES

RECOMMENDATION:

That the following individual be approved as substitute for the 2021-2022 school term, subject to the call of the Executive Director of Bethlehem Area Vocational-Technical School, or his/her designee, as needed, at the rates approved by the Joint Committee, pending receipt of all required paperwork.

Carol Boscia (custodial)
Robert Gotzon

MOTION BY:	Director Patrick
SECOND BY:	Director Neiman
ROLL CALL	Motion carried by the following roll call vote: Aye: Directors, Donaher, Patrick, Shively, Neiman, Makary, Eichfeld, Dettmar - seven; Nay: none.

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL

April 5, 2022

3. BUDGET TRANSFERS

RECOMMENDATION:

That the attached budget transfers for April 2022 be approved as presented.

MOTION BY:

Director Patrick

SECOND BY:

Director Neiman

ROLL CALL

Motion carried by the following roll call vote: Aye:

Directors, Donaher, Patrick, Shively, Neiman, Makary, Dettmar - six;

Nay: Director Eichfeld - one.

BUDGET TRANSFERS					
#	Account	Description	To	From	REASON
1	10.4600.330.000.000	EXISTING BLDG IMPROVE SVC	\$ 95,000.00		Engineering Fees associated with GEER II, ARP ESSER and Capital Projects - utilize available funds to preserve Capital Reserve Funds for future needs
	10.1110.120.000.000	SALARY - REGULAR		\$ 9,000.00	Reallocate available salary funds - Math & Fashion
	10.1110.120.663.000	SALARY - PERKINS		\$ 27,257.00	Reallocate available salary funds - Math & Fashion
	10.1110.214.000.000	INSUR - DISABILITY		\$ 410.00	Reallocate available benefits funds - Math & Fashion
	10.1110.214.663.000	LTD INSURANCE - PERKINS		\$ 106.00	Reallocate available benefits funds - Math & Fashion
	10.1110.220.000.000	SOCIAL SECURITY		\$ 6,000.00	Reallocate available benefits funds - Math & Fashion
	10.1110.220.663.000	SOCIAL SECURITY - PERKINS		\$ 2,193.00	Reallocate available benefits funds - Math & Fashion
	10.1110.230.000.000	RETIREMENT		\$ 27,500.00	Reallocate available benefits funds - Math & Fashion
	10.1110.230.663.000	RETIREMENT - PERKINS		\$ 9,919.00	Reallocate available benefits funds - Math & Fashion
	10.1110.271.000.000	SELF-INSURED MEDICAL		\$ 3,640.00	Reallocate available benefits funds - Math & Fashion
	10.1110.271.663.000	SELF-INSURED MEDICAL - PERKINS		\$ 7,340.00	Reallocate available benefits funds - Math & Fashion
	10.1110.272.000.000	SELF-INSURED DENTAL		\$ 1,300.00	Reallocate available benefits funds - Math & Fashion
	10.1110.272.663.000	SELF-INSURED DENTAL - PERKINS		\$ 335.00	Reallocate available benefits funds - Math & Fashion
Transfer needed for Engineering fees of planned projects funded by the GEER II and ARP ESSER grants as well the Capital Reserve Fund. Funds were available due to the timing of start of the Math Integration Specialist (mid-year) as well the vacant Fashion Position					
2	10.2840.141.000.000	SALARY - TECHNICAL	\$ 8,000.00		Supervisor of IT turnover, salary increased
	10.2840.220.000.000	SOCIAL SECURITY	\$ 615.00		Supervisor of IT turnover, salary increased
	10.2840.230.000.000	RETIREMENT	\$ 2,800.00		Supervisor of IT turnover, salary increased
	10.1241.271.663.000	SELF-INSURED MEDICAL		\$ 11,415.00	Reallocate funds from insurance opt-outs
Transfer needed due to turnover in Supervisor of Technology Services/Network Administrator position					
3	10.1380.610.991.000	GEER II SUPPLIES	\$18,556.00		Classroom furniture for 4 areas to promote distancing
	10.1380.650.991.000	GEER II TECHNOLOGY	\$6,030.00		Zoom licenses
	10.1380.756.991.000	GEER GRANT II - TECH EQUIP	\$2,252.00		Reclassify technology equipment to proper account
	10.2120.330.991.000	GUIDANCE SERVICES		\$13,000.00	Reclass available funds from mental health services
	10.2620.450.991.000	GEER GRANT II - CONSTRUCTION SVCS		\$35,960.00	Reclass available funds from construction services
	10.2620.610.991.000	GEER GRANT II - MAINT SUPPLIES	\$22,122.00		Various supplies - PPE, sanitation/cleaning, filters, etc.
Transfer budgeted funds for GEER II grant based on revised grant budget submission.					
			155,375.00	155,375.00	

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL

April 5, 2022

4. CAPITAL RESERVE PROJECTS – D'HUY ENGINEERING

BAVTS Administration asked D'Huy Engineering to develop the specifications and solicit bids for the main building emergency generator replacement and main building high efficiency boiler replacement projects to meet our planned construction timeline due to supply chain issues. Funding for both capital projects is through our Capital Reserve Fund. While we currently have an existing retainer agreement in place with D'Huy Engineering, we have traditionally completed supplemental services agreements for specific projects since they are invoiced separately.

RECOMMENDATION:

That the Joint Committee approve the attached supplemental services agreement with D'Huy Engineering for the Main Building Emergency Generator Replacement Project.

And, it is further recommended that the Joint Committee approve the attached supplemental services agreement with D'Huy Engineering for the Main Building High Efficiency Boiler Replacement Project.

MOTION BY:	Director Patrick
SECOND BY:	Director Neiman
ROLL CALL	Motion carried by the following roll call vote: Aye: Directors, Donaher, Patrick, Shively, Neiman, Makary, Eichfeld, Dettmar - seven; Nay: none.



D'HUY Engineering, Inc.

A Tradition of Excellence

CONSULTING ENGINEERS

Project Management

Facilities Engineering

Structural Design & Analysis

Forensic Engineering

March 9, 2022

Ms. Deborah Miller, Business Administrator
Bethlehem Area Vocational Technical School
3300 Chester Avenue
Bethlehem, Pennsylvania 18020

Re: BAVTS – Main Building Emergency Generator Replacement
DEI Project No. 016000

Dear Ms. Miller:

D'Huy Engineering, Inc. is pleased to submit a proposal for the Emergency Generator Replacements at the BAVTS Main Building. The scope of work is to include replacement of existing Emergency Generator with a new larger capacity Emergency Generator and related devices.

The Total Project Budget including Construction, Design, Fee, and Contingency is estimated at \$350,000.00.

SCOPE OF SERVICES

1. Meet with the BAVTS and its representatives to verify the scope of work and parameters.
2. Perform field survey of the existing conditions to verify the scope of work.
3. Provide engineering, investigation and research for the preparation of bid packages.
4. File for PA Prevailing wages and incorporate wage requirements into contract.
5. Prepare project timelines for bid documents.
6. Prepare project bid drawings and specifications.
7. Prepare bid packages, advertisement for bid, and assist with soliciting bids from contractors.
8. Prepare bid alternates and unit prices for bid documents.
9. Conduct pre-bid conference, respond to contractor questions, and issue necessary addenda.
10. Review bids, prepare bid tabulation and assist with recommendation of award.
11. Prepare contracts, including review of bonds and insurance for conformance with contract requirements.
12. Conduct pre-construction conference.
13. Review and approve contractor's submittals and shop drawings.
14. Provide limited site representation to review construction methods and progress.

The fee for the above Scope of Services in accordance with the current Retainer Contract is as follows:

- i. *DEI would provide design and limited construction administration services based on the Retainer Contract fee structure. The Engineering fee for these services would be 7.5% of the construction cost including all alternates.*

EXCLUSION

The following scope of services would not be included in the fee proposal:

1. Environmental investigations or specifications such as asbestos and contaminated soils.
2. Construction inspections and material testing.
3. Detailed construction cost estimates and guaranteed maximum prices.
4. Documentation of as-built conditions (available upon request for additional services).
5. Testing, detailed field investigations or probes, additional studies.
6. Reproduction of bid documents.
7. Fees for required municipal permits.
8. Scope of work parameters not listed above.

We thank you for the opportunity to provide this proposal and attached terms and conditions and we look forward to working with Bethlehem Area Vocational Technical School. If the above is acceptable to you, please return one countersigned copy as your authorization. If you have any questions, please feel free to call.

Respectfully submitted,



M. Arif Fazil, P.E., CCS, CCCA, LEED AP, CEM
President



OWNER APPROVAL: BETHLEHEM AREA VOCATIONAL TECHNICAL SCHOOL

By: _____

Printed Name: _____

Title: _____

Date: _____

ENGINEER: D'HUY ENGINEERING, INC.

By:



Printed Name: Arif Fazil

Title: President

Date: March 9, 2022

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D'HUY Engineering, Inc.

A Tradition of Excellence

CONSULTING ENGINEERS

Project Management

Facilities Engineering

Structural Design & Analysis

Forensic Engineering

March 9, 2022

Ms. Deborah Miller, Business Administrator
Bethlehem Area Vocational Technical School
3300 Chester Avenue
Bethlehem, Pennsylvania 18020

Re: BAVTS – Main Building High Efficiency Boiler Replacement
DEI Project No. 016000

Dear Ms. Miller:

D'Huy Engineering, Inc. is pleased to submit a proposal for the High Efficiency Boiler Replacements at the BAVTS Main Building. The scope of work is to include Replacement of Three Existing High Efficiency Boilers with One New High Efficiency Boiler including related piping and related devices.

The Total Project Budget including Construction, Design, Fee, and Contingency is estimated at \$273,000.00.

SCOPE OF SERVICES

1. Meet with the BAVTS and its representatives to verify the scope of work and parameters.
2. Perform field survey of the existing conditions to verify the scope of work.
3. Provide engineering, investigation and research for the preparation of bid packages.
4. File for PA Prevailing wages and incorporate wage requirements into contract.
5. Prepare project timelines for bid documents.
6. Prepare project bid drawings and specifications.
7. Prepare bid packages, advertisement for bid, and assist with soliciting bids from contractors.
8. Prepare bid alternates and unit prices for bid documents.
9. Conduct pre-bid conference, respond to contractor questions, and issue necessary addenda.
10. Review bids, prepare bid tabulation and assist with recommendation of award.
11. Prepare contracts, including review of bonds and insurance for conformance with contract requirements.
12. Conduct pre-construction conference.
13. Review and approve contractor's submittals and shop drawings.
14. Provide limited site representation to review construction methods and progress.

The fee for the above Scope of Services in accordance with the current Retainer Contract is as follows:

- i. ***DEI would provide design and limited construction administration services based on the Retainer Contract fee structure. The Engineering fee for these services would be 7.5% of the construction cost including all alternates.***

EXCLUSION

The following scope of services would not be included in the fee proposal:

1. Environmental investigations or specifications such as asbestos and contaminated soils.
2. Construction inspections and material testing.
3. Detailed construction cost estimates and guaranteed maximum prices.
4. Documentation of as-built conditions (available upon request for additional services).
5. Testing, detailed field investigations or probes, additional studies.
6. Reproduction of bid documents.
7. Fees for required municipal permits.
8. Scope of work parameters not listed above.

We thank you for the opportunity to provide this proposal and attached terms and conditions and we look forward to working with Bethlehem Area Vocational Technical School. If the above is acceptable to you, please return one countersigned copy as your authorization. If you have any questions, please feel free to call.

Respectfully submitted,



M. Arif Fazil, P.E., CCS, CCCA, LEED AP, CEM
President



OWNER APPROVAL: BETHLEHEM AREA VOCATIONAL TECHNICAL SCHOOL

By: _____

Printed Name: _____

Title: _____

Date: _____

ENGINEER: D'HUY ENGINEERING, INC.

By:



Printed Name: Arif Fazil

Title: President

Date: March 9, 2022

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BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL
April 5, 2022

5. ANNEX BUILDING ROOF RESTORATION PROJECT

INFORMATION:

The warranty on the annex building roof will expire in August 2030. The current estimated replacement cost is \$1.4M. Administration has been in contact with Tremco to discuss roof coating options to extend the life of the annex roof and provide additional warranty coverage. The cost estimates associated with the Tremco coating option are considerably lower than the estimated replacement cost. Tremco recently performed a survey of the roof to assess the condition of the annex roof and moisture penetration. Results of the scan indicated that our roof would be a good candidate for restoration at this time. Given the level of moisture penetration detected, we do not want to delay the restoration and possibly miss this opportunity.

Weatherproofing Technologies, Inc./Tremco has been awarded the building services contract through the Keystone Purchasing Network. BAVTS is a member of KPN. Weatherproofing Technologies, Inc. (WTI) has presented the attached proposal for the roof restoration project in the amount of \$707,054.30. The project would be funded through the Capital Reserve Fund.

RECOMMENDATION:

That the Joint Committee accept the proposal for the annex building roof restoration project from Weatherproofing Technologies, Inc. (WTI) in the amount of \$707,054.30 utilizing pricing secured through the Keystone Purchasing Network (KPN) and enter into an agreement with WTI. The project will be funded using Capital Reserve Funds.

It is also recommended that the Joint Committee authorize the Executive Director to sign any agreements associated with this project.

MOTION BY: Director Patrick
SECOND BY: Director Neiman
ROLL CALL Motion carried by the following roll call vote: Aye:
Directors, Donaher, Patrick, Shively, Neiman, Makary, Eichfeld,
Dettmar - seven; Nay: none.

March 15, 2022

Mr. Jeff Bower
Bethlehem Area Vocational Technical School
3300 Chester Avenue
Bethlehem, PA 18020

RE: Annex Building: Roof Restoration 2022
Proposal # 5049707

Dear Mr. Bower,

Weatherproofing Technologies, Inc. is pleased to present our proposal for the roof repair project for Bethlehem Area Vocational Technical School located at 3300 Chester Ave, Bethlehem, PA 18020. The scope of work is based on a turnkey operation as specified and bid by the KPN/AEPA (Contract # KPN-A-202012-04). Any questions regarding the bidding of the AEPA/KPN contract or our performance should be directed to Mark Carollo at the Central Susquehanna Intermediate Unit. Unless directed otherwise, the subcontractor will be David Maines & Associates.

PROJECT DESCRIPTION:

BASE PROPOSAL

Scope of Work: AlphaGuard MTS Roof Restoration

1. WTI has performed a roof scan and has identified areas of wet insulation. Include the removal of 3,391 sf of identified wet insulation.
 - a. Remove the designated, wet gypsum insulation down to the steel deck.
 - b. On steel deck areas, install new mechanically fastened ISO insulation to match the existing construction.
 - c. Adhere one layer of ½" fiberboard insulation in low rise foam.
 - d. Install one ply of PowerPly Heavy Duty Base in PowerPly Endure adhesive. Sheets should infill the patch area and should be even with the existing roof system, do not overlap the base sheet over the old roof system.
 - e. Install one ply of PowerPly Standard FR Cap sheet in PowerPly Endure adhesive. Sheets should infill the patch area and should be even with the existing roof system, do not overlap the cap sheet over the old roof system.
 - f. Strip the perimeter of the patch into the old roof system with a 3-course of SolarGard Seam Sealer and 6-inch Permafab.
2. Blister repairs:
 - a. Cut open blisters.
 - b. Reset the existing cap sheet in SolarGard Seam Sealer.
 - c. Strip in the blister with a 3-course of SolarGard Seam Sealer and Permafab.
3. Existing Roof Drains:
 - a. Remove the existing drain flashings and roofing to allow for new 8'x 8' sumps.

- b. Install new cast iron drains and accessories
 - c. Install a new 4-pound drain lead (prime both sides with M-Prime) adhered in PowerPly Endure Adhesive.
 - d. Strip in the new drain lead with a 3-course of SolarGard Seam Sealer and Permafab.
 - e. Install a cap ply of PowerPly Standard FR Cap in Powerply Endure Adhesive.
 - f. Replace all plastic drain strainers with cast iron strainers.
 - g. Paint all drain strainers and drain rings with safety yellow.
4. Roof surface will be cleaned with the RoofTec cleaning system.
5. At unit screen wall support steel:
 - a. Adjust or remove screen wall panels as needed to accommodate new flashings
 - b. Flash with reinforced AlphaGuard MTS
6. Install High Performance, Single Component, Moisture Triggered Polyurethane Fluid Applied Membrane System (AG MTS)
 - a. Prime all roof surfaces with AlphaGuard WB Primer.
 - b. Install single component, moisture triggered polyurethane base coat at 3 gallons per square.
 - c. Fully embed polyester reinforcement into wet base coat.
 - d. Install single component, moisture triggered polyurethane top coat (white) at 2 gallons per square.
7. The existing edge metal will remain.
8. Touch-up caulk joints as needed on existing pipe portals, counterflashings, drawbands, etc.
9. Apply Alumanation 301 to rusted penetration caps, hoods, and existing roof hatches
10. Over completed restoration coating, install a high-performance polyurethane coating walkway system.
 - a. Contractor will install a 3'x 25' walkway as shown on attached aerial photo.
 - b. New walkway path will surround all serviceable units
 - c. Apply modified sheet granules back-rolled into the fresh safety yellow Top Coat.
 - d. Utilize painters' tape to provide clean boundary lines for walkway. Match existing walkway layout.
11. Include a 20-year QA Plus warranty.

PROJECT INVESTMENT:

Bethlehem Area Vocational Technical School: Annex Building	Project Investment
<u>BASE PROPOSAL:</u> <ul style="list-style-type: none">Scope of Work: AlphaGuard MTS Roof Restoration	\$707,054.30

Please Note:

- This price is valid for 60 days. After this time, project conditions are subject to reassessment.
- This Proposal is an offer by WTI to provide the Scope of Work set forth above to the Customer on the terms and conditions set forth herein and in WTI's standard terms and conditions (a copy of which may be obtained at <http://www.tremcoroofing.com/files/share/terms/TandCWTI.pdf>), which are hereby incorporated by reference (together, the "Terms and Conditions"). The Terms and Conditions will govern the Work to the exclusion of any other or different terms, including in any customer purchase order, unless otherwise expressly agreed in writing pursuant to a Master Agreement or similar contract with Customer signed by an authorized representative of WTI.

Respectfully Submitted,



Clay Beaston
Construction Manager
Weatherproofing Technologies, Inc.

Weatherproofing Technologies, Inc. Terms and Conditions

The following terms and conditions shall govern the provision of services by Weatherproofing Technologies, Inc. ("WTI") to the Customer. For purposes of this document, the term "Customer" will mean the entity that has purchased Work (as defined below) from WTI which is identified on (a) an Invoice, (b) a Work Order, and/or (c) a Proposal (each of which are defined herein as an "Offer") provided to Customer by a representative of WTI or its parent company, Tremco Incorporated, and accepted by Customer in writing, orally, and/or by permitting commencement of the Work. All capitalized terms not defined herein shall have the meaning assigned to them in the Offer, if any. These terms and conditions and the terms and conditions in the Offer (together, the "Terms and Conditions") shall be the entire agreement between WTI and Customer with respect to the services provided to Customer by WTI and may not be modified except by a writing signed by both Customer and WTI. In the event of any conflict between the provisions of the Offer and the provisions set forth below, the provisions set forth below shall control. Customer's issuance of a purchase order, service order or other confirming memorandum that purports to reject or amend some or all of the Terms and Conditions by virtue of standard form language or otherwise, or any terms in Customer's purchase order or other document of acceptance that are different from or in addition to the Terms and Conditions, are hereby expressly rejected.

1. **WORK.** WTI shall provide all labor and materials required to perform the Scope of Work set forth in the Offer (the "Work"). If Work is to be performed over a period of more than sixty (60) days, the Work shall be deemed to be substantially complete on the date that WTI issues its final invoice relating to the Work, unless Customer, within two (2) weeks from receipt of said invoice, delivers to WTI a written notice that Customer disputes that the Work is substantially complete and identifies the portions or aspects of the Work that Customer contends have not been completed. If Customer delivers such a written notice to WTI, the "Date of Substantial Completion" will be the date that Customer acknowledges in writing that the Work is substantially complete, but such acknowledgment may not be unreasonably delayed or withheld.
2. **CONDITIONS AND EXCLUSIONS.** WTI shall not be responsible for any work that is not expressly included in the Scope of Work or for any damage to the Work caused by: (i) acts or omissions of the Customer, other trades, or other third parties not within the control of WTI; (ii) natural or accidental disasters including, but not limited to, damage caused by lightning, hailstorms, floods, hurricane force winds (74 mph or greater), tornadoes, earthquakes, fire, or animals; or (iii) faulty construction or design of building components other than the Work. The Customer will be responsible for providing unimpeded access to the Work areas and adequate storage and laydown areas for materials and equipment. Any schedules or time estimates in the Offer are dependent upon favorable weather conditions and subject to modification for weather delays or other conditions or circumstances not within the control of WTI.
3. **INVOICE AND PAYMENT.** Unless all Work hereunder is to be performed within thirty (30) days, WTI shall submit an invoice to the Customer at the end of each calendar month for the amount due for the portion of the Work completed during that month. If all Work is to be performed within thirty (30) days, no invoice shall be submitted until all Work has been completed. Customer shall pay each invoice in full, whether a single or, if multiple invoices are issued, in full within thirty (30) days after receipt of the invoice. Interest will be paid by the Customer on all past due invoices at a rate of six percent (6%) per annum, or the maximum amount permitted by law, whichever is less. In the event that WTI determines, in its sole discretion after failure of Customer to make timely payment in full, that it is necessary to bring a legal action to recover sums owed to WTI for Work provided and invoiced in accordance with this paragraph, Customer shall reimburse WTI for all of its costs and expenses incurred in such action, including but not limited to reasonable attorneys' fees.
4. **ADJUSTMENTS/CHANGE ORDERS.** WTI shall have no responsibility for any concealed or unknown conditions located in any area where Work is to be performed. In the event that there is any change in the Work necessitated by differing or changed conditions, or other factors not within the control of WTI, WTI shall be entitled to an adjustment to the Contract Price set forth in the Offer. Customer may also order changes in the Work consisting of additions to the Work, in which case the Contract Price will be adjusted accordingly. In the absence of an agreed-upon lump sum adjustment, all additional work (whether necessitated by concealed or unknown conditions or ordered by Customer) shall be performed on a time and materials basis, together with overhead and profit at WTI's standard rates applicable at the time that the Work is performed.
5. **INDEPENDENT CONTRACTOR.** WTI will at all times act as an independent contractor in performing the Work and in no event shall the parties be considered to be in an employment, agency, partnership or similar type relationship. Neither Customer nor WTI shall execute any agreement nor take any other action that is binding upon the other.
6. **WARRANTY.** Subject to the limitations and exclusions set forth below, WTI warrants the Work against material defects in workmanship for a period of one (1) year from the Date of Substantial Completion, or the last date on which WTI performs Work (not including warranty repair or replacement work) for Customer, whichever is earlier (the "Warranty Period"). During the Warranty Period, WTI will, at its sole option, either repair, replace or refund the amounts received in payment for, any Work that does not conform to this warranty. All claims under this warranty must be reported in writing to WTI within two (2) weeks of the date on which the Customer became aware, or in the exercise of due care should have become aware, of the issue giving rise to the warranty claim. The Customer's failure to give timely notice of a warranty claim shall constitute an irrevocable waiver of any rights pursuant to this warranty, and shall relieve WTI of any further warranty obligations. **THE WARRANTY SET FORTH HEREIN IS THE SOLE AND EXCLUSIVE WARRANTY**

PROVIDED BY WTI OR ANY OF ITS AFFILIATES (INCLUDING PARENT OR SUBSIDIARY ENTITIES) IN CONNECTION WITH THE WORK AND IS GIVEN IN LIEU OF ANY AND ALL OTHER WARRANTIES, EXPRESS OR IMPLIED. NO REPRESENTATIVE OF WTI OR ANY PARENT, SUBSIDIARY OR OTHER AFFILIATE OF WTI HAS THE AUTHORITY TO AMEND THESE TERMS OR TO PROVIDE ADDITIONAL OR DIFFERENT WARRANTIES TO THOSE SET FORTH HEREIN EXCEPT IN A WRITING SIGNED BY AN AUTHORIZED OFFICER OF WTI. THE REMEDY SET FORTH HEREIN WILL BE THE SOLE AND EXCLUSIVE REMEDY OF THE CUSTOMER FOR ANY CLAIM ARISING IN CONNECTION WITH THE WORK.

7. LIMITATION OF LIABILITY. IN NO EVENT SHALL WTI OR ANY PARENT, SUBSIDIARY OR AFFILIATE OF WTI (COLLECTIVELY "WTI") BE LIABLE TO CUSTOMER IN CONNECTION WITH THE WORK FOR BUILDING DAMAGE OR OTHER SPECIAL, CONSEQUENTIAL OR INCIDENTAL DAMAGES REGARDLESS OF THE THEORY OF LIABILITY. IN NO EVENT SHALL WTI'S LIABILITY TO CUSTOMER IN CONNECTION WITH THE WORK BE IN AN AMOUNT IN EXCESS OF THE SUM PAID TO WTI BY CUSTOMER FOR THE WORK GIVING RISE TO THE CLAIM. If WTI or any affiliate of WTI, without separate compensation, furnishes Customer with advice or other assistance, the furnishing of such advice or assistance will not subject WTI or any Affiliate to any liability whether in contract, tort (including but not limited to negligence or strict liability) or otherwise. Under no circumstances shall the Customer make any claim that the performance of the Work authorized hereunder has caused any manufacturer's roofing system warranty or any other third party warranty to become void or voidable and the Customer hereby waives any such claim.

8. CUSTOMER RESPONSIBILITY FOR DESIGN ISSUES. Customer agrees and understands that neither WTI nor any of its Affiliates, is licensed to practice architecture or engineering, and that in no event shall the Work include any architectural or engineering services, opinions, documents or practices. The Customer shall be solely responsible for determining whether, at any time, conditions at its building require the services of either an architect or engineer and for retaining such design professional(s) as it deems necessary and/or prudent at its sole expense. WTI will be entitled to rely upon any plans, drawings, specifications, or other architectural or engineering materials provided by Customer or its agents to WTI. In no event will WTI or any Affiliate of WTI have any liability to Customer or any third party arising out of or related to a failure by Customer to retain the services of a licensed design professional in connection with the building on which Work is performed by WTI. Without limiting the generality of the foregoing, in no event will WTI have any liability to Customer or any third party in connection with or arising out of any issue relating to the structure of the building on which Work is performed, including but not limited to the roof deck or structural walls.

9. FORCE MAJEURE. WTI will not be liable for any delay in performance or WTI's inability to perform its obligations under these Terms and Conditions due to fires, strikes, labor disputes, weather, war, terrorism, civil commotion, embargoes, delays in transportation, failure of supply, governmental orders or actions, acts of God, or any other similar or dissimilar events or circumstances beyond the reasonable control of WTI. Customer further agrees that if any of the foregoing events delays or prevents WTI's performance of its obligations under these Terms and Conditions for a period of more than thirty (30) days, WTI shall have the right, at its sole discretion, to terminate its agreement with Customer, to cease any further attempts to perform Work, and to receive payment for all Work performed up to the time of the termination.

10. EARLY TERMINATION. Either Customer or WTI may terminate at any time and for any reason the agreement under which the Work is being performed, upon sixty (60) days' written notice to the other by registered mail or overnight via nationally recognized courier service, such as Federal Express or UPS. In the event of such termination, WTI shall be entitled to recover from Customer payment for all Work executed prior to the receipt of the termination notice from Customer, or in the case of WTI's termination, prior to issuance of the WTI notice of termination.

11. GENERAL. The Terms and Conditions supersede all prior or contemporaneous agreements between Customer and WTI or any Affiliate with respect to the Work and fully set forth the understanding of the parties with respect to the performance of the Work. The Terms and Conditions shall be construed and applied in accordance with and governed by the laws of the State of Ohio, without regard to the choice or conflict of laws provisions thereof. If any provision of the Terms and Conditions is for any reason held to be invalid, illegal or unenforceable in any respect, it shall not affect the validity of any other provision of the parties' agreement or of these Terms and Conditions, and such invalid, unenforceable or illegal provision shall be deemed modified to the extent necessary to make it enforceable while accomplishing the purpose similar to that contained in the original provision. Solely for the purpose of adjudication of disputes arising out of or related to these Terms and Conditions and/or the Work, the Customer hereby submits to and accepts the jurisdiction of any court of competent subject matter jurisdiction located in Cuyahoga County, Ohio, and waives any defense of personal jurisdiction, venue, or inconvenient forum in the maintenance of any action in such court. Neither WTI nor Customer may assign its rights or obligations under their agreement or these Terms and Conditions without the express, prior, written consent of the other party, provided, however, that WTI may assign its rights and obligations under these Terms and Conditions to any entity that is or which may be in the future controlled by, controlling, or under common control with WTI. Notwithstanding the foregoing, Customer and WTI acknowledge and agree that WTI, in its sole discretion, may contract with subcontractors for the performance of any aspect of the Work.

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL

April 5, 2022

6. BID AWARD – ATHLETIC HEALTH & FITNESS HVAC MODIFICATIONS

INFORMATION:

The Joint Committee previously authorized the administration to proceed with specification development and bidding for the Limited HVAC Replacement project. BAVTS has received pre-approval from PDE to utilize Continuity of Education for Career and Technical Centers Grant (GEER II) funds for this project. Attached is a summary of all of the bids received from D'Huy Engineering.

The following bids were received on March 23, 2022:

Vendor	Total Bid
ASL Mechanical	\$ 68,600
JBM Mechanical	\$ 44,000

RECOMMENDATION:

It is recommended that the Joint Committee award the bid for the Athletic Health and Fitness HVAC Modifications to JBM Mechanical in the amount of \$44,000.00 with funding through the GEER II grant.

It is also recommended that the Joint Committee authorize the Executive Director to sign the agreements associated with the bid award.

MOTION BY: Director Patrick
SECOND BY: Director Neiman
ROLL CALL Motion carried by the following roll call vote: Aye:
Directors, Donaher, Patrick, Shively, Neiman, Makary, Eichfeld,
Dettmar - seven; Nay: none.

MEMORANDUM

**TO: ADAM LAZARCHAK, EXECUTIVE DIRECTOR
BETHLEHEM AREA VOCATIONAL TECHNICAL SCHOOL**

**FROM: BILL NISWENDER
D'HUY ENGINEERING, INC.**

**RE: BAVTS ATHLETIC HEALTH AND FITNESS HVAC MODIFICATIONS
DEI PROJECT NO. 016036**

DATE: MARCH 24, 2022

As you are aware bids for the Athletic Health and Fitness HVAC Modifications Project were received on March 23, 2022. Competitive bids from two mechanical contractors were received as shown on the attached Bid Tabulations.

The apparent low bid for the Athletic Health and Fitness HVAC Modifications Project was provided by JBM Mechanical, Inc. with a Base Bid of \$44,000.00. The original construction budget for this project was \$48,100.00.

After reviewing their bid form, all submitted documents are in compliance with the Bid Documents.

We have worked with JBM Mechanical, Inc. in the past and have found their work and project attention to be more than acceptable.

Please advise how the Bethlehem Area Vocational Technical School would like to proceed with this project.

If you have any questions, please let me know.

Attachments: Bid Tabulations



**BETHLEHEM AREA VOCATIONAL TECHNICAL SCHOOL
ATHLETIC HEALTH & FITNESS HVAC MODIFICATIONS
DEI PROJECT NO. 016036**

**BID TABULATION
Wednesday, March 23, 2022 @ 2:00 PM**

	ASL Mechanical	JBM Mechanical	KC Mechanical
BASE BID	\$ 68,600.00	\$ 44,000.00	No Bid

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL

April 5, 2022

7. BID AWARD – MAIN BUILDING BOILER REPLACEMENT

INFORMATION:

The Administration previously discussed the Main Building Boiler Replacement project with the Joint Committee and the use of Capital Reserve Funds to fund this project. Attached is a summary of all of the bids received from D'Huy Engineering.

The following bids were received on March 23, 2022:

Vendor	Total Bid
ASL Mechanical	\$ 173,000
JBM Mechanical	\$ 157,500
KC Mechanical	\$ 187,000
Mater Mechanical Corp.	\$ 170,109
Myco Mechanical	\$ 187,000
Trefz Mechanical Corp., Inc.	\$ 207,999
Tri-County Mechanical, Inc.	\$ 165,000

RECOMMENDATION:

It is recommended that the Joint Committee award the bid for the Main Building Boiler Replacement project to JBM Mechanical in the amount of \$157,500.00 with funding through the Capital Reserve Fund.

It is also recommended that the Joint Committee authorizes the Executive Director to sign the agreements associated with the bid award.

MOTION BY: Director Patrick
SECOND BY: Director Neiman
ROLL CALL Motion carried by the following roll call vote: Aye:
Directors, Donaher, Patrick, Shively, Neiman, Makary, Eichfeld,
Dettmar - seven; Nay: none.

MEMORANDUM

**TO: ADAM LAZARCHAK, EXECUTIVE DIRECTOR
BETHLEHEM AREA VOCATIONAL TECHNICAL SCHOOL**

**FROM: BILL NISWENDER
D'HUY ENGINEERING, INC.**

**RE: BAVTS MAIN BUILDING BOILER REPLACEMENT
DEI PROJECT NO. 016037**

DATE: MARCH 24, 2022

As you are aware bids for the Main Building Boiler Replacement Project were received on March 23, 2022. Competitive bids from seven mechanical contractors were received as shown on the attached Bid Tabulations.

The apparent low bid for the Main Building Boiler Replacement Project was provided by JBM Mechanical, Inc. with a Base Bid of \$157,500.00. The original construction budget for this project was \$275,000.00.

After reviewing their bid form, all submitted documents are in compliance with the Bid Documents.

We have worked with JBM Mechanical, Inc. in the past and have found their work and project attention to be more than acceptable.

Please advise how the Bethlehem Area Vocational Technical School would like to proceed with this project.

If you have any questions, please let me know.

Attachments: Bid Tabulations





D'HUY Engineering, Inc.

**BETHLEHEM AREA VOCATIONAL TECHNICAL SCHOOL
MAIN BUILDING BOILER REPLACEMENT
DEI PROJECT NO. 016037**

BID TABULATION

Wednesday, March 23, 2022 @ 2:00 PM

	ASL Mechanical	JBM Mechanical	KC Mechanical	Master Mechanical Corp.	Myco Mechanical	Trefz Mechanical Corp., Inc.	Tri-County Mechanical, Inc.
BASE BID \$	\$ 173,000.00	\$ 157,500.00	\$ 187,000.00	\$ 170,109.00	\$ 187,000.00	\$ 207,999.00	\$ 165,000.00

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL

April 5, 2022

8. BID AWARD – MAIN BUILDING CHILLER REPLACEMENT

INFORMATION:

The Joint Committee previously authorized the administration to proceed with specification development and bidding for the Main Building Chiller Replacement. BAVTS has received pre-approval from PDE to utilize ARP ESSER Grant funds for this project to the extent that funding is available within the grant. It is projected that the ARP ESSER will cover \$235,369 with the remainder funded by Capital Reserve funds. Attached is a summary of all of the bids received from D'Huy Engineering.

The following bids were received on March 23, 2022:

Vendor	Total Bid
ASL Mechanical	\$ 668,600
JBM Mechanical	\$ 640,000
KC Mechanical	\$ 684,000
Myco Mechanical	\$ 674,000
Shannon A. Smith	\$ 829,100
Trefz Mechanical Corp., Inc.	\$ 706,180
Tri-County Mechanical, Inc.	\$ 565,000

RECOMMENDATION:

It is recommended that the Joint Committee award the bid for the Main Building Chiller Replacement project to Tri-County Mechanical, Inc. in the amount of \$565,000.00 with partial funding through the ARP ESSER Grant and the balance through the Capital Reserve Fund.

It is also recommended that the Joint Committee authorizes the Executive Director to sign the agreements associated with the bid award.

MOTION BY: Director Patrick
SECOND BY: Director Neiman
ROLL CALL Motion carried by the following roll call vote: Aye:
Directors, Donaher, Patrick, Shively, Neiman, Makary, Eichfeld,
Dettmar - seven; Nay: none.

MEMORANDUM

**TO: ADAM LAZARCHAK, EXECUTIVE DIRECTOR
BETHLEHEM AREA VOCATIONAL TECHNICAL SCHOOL**

**FROM: BILL NISWENDER
D'HUY ENGINEERING, INC.**

**RE: BAVTS MAIN BUILDING CHILLER REPLACEMENT
DEI PROJECT NO. 016038**

DATE: MARCH 24, 2022

As you are aware bids for the Main Building Chiller Replacement Project were received on March 23, 2022. Competitive bids from seven mechanical contractors were received as shown on the attached Bid Tabulations.

The apparent low bid for the Main Building Chiller Replacement Project was provided by Tri-County Mechanical, Inc. with a Base Bid of \$565,000.00. The original construction budget for this project was \$650,000.00.

After reviewing their bid form, all submitted documents are in compliance with the Bid Documents.

We have worked with Tri-County Mechanical, Inc. in the past and have found their work and project attention to be more than acceptable.

Please advise how the Bethlehem Area Vocational Technical School would like to proceed with this project.

If you have any questions, please let me know.

Attachments: Bid Tabulations



BETHLEHEM AREA VOCATIONAL TECHNICAL SCHOOL
 MAIN BUILDING CHILLER REPLACEMENT
 DEI PROJECT NO. 016038

BID TABULATION
 Wednesday, March 23, 2022 @ 2:00 PM

	ASL Mechanical	JBM Mechanical	KC Mechanical	Myco Mechanical	Shannon A. Smith	Trefz Mechanical	Tri-County Mechanical, Inc.
BASE BID \$	668,600.00	\$ 640,000.00	\$ 684,000.00	\$ 674,000.00	\$ 829,100.00	\$ 706,180.00	\$ 565,000.00

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL

April 5, 2022

9. BID AWARD – MAIN BUILDING GENERATOR REPLACEMENT

INFORMATION:

The Administration previously discussed the Main Building Generator Replacement project with the Joint Committee and the use of Capital Reserve Funds to fund this project. Attached is a summary of all of the bids received from D'Huy Engineering.

The following bids were received on March 23, 2022:

Vendor	Total Bid
Albarell Electric, Inc.	\$ 298,000
A.N. Lynch Co., Inc.	\$ 330,000
Brendan Stanton, Inc.	\$ 292,000
Trefz Mechanical Corp., Inc.	\$ 262,922
Wind Gap Electric	\$ 220,700

RECOMMENDATION:

It is recommended that the Joint Committee award the bid for the Main Building Generator Replacement project to Wind Gap Electric in the amount of \$220,700.00 with funding through the Capital Reserve Fund.

It is also recommended that the Joint Committee authorizes the Executive Director to sign the agreements associated with the bid award.

MOTION BY: Director Patrick
SECOND BY: Director Neiman
ROLL CALL Motion carried by the following roll call vote: Aye:
Directors, Donaher, Patrick, Shively, Neiman, Makary, Eichfeld,
Dettmar - seven; Nay: none.

MEMORANDUM

**TO: ADAM LAZARCHAK, EXECUTIVE DIRECTOR
BETHLEHEM AREA VOCATIONAL TECHNICAL SCHOOL**

**FROM: BILL NISWENDER
D'HUY ENGINEERING, INC.**

**RE: BAVTS MAIN BUILDING GENERATOR REPLACEMENT
DEI PROJECT NO. 016039**

DATE: MARCH 24, 2022

As you are aware bids for the Main Building Generator Replacement Project were received on March 23, 2022. Competitive bids from five electrical contractors were received as shown on the attached Bid Tabulations.

The apparent low bid for the Main Building Generator Replacement Project was provided by Wind Gap Electric, Inc. with a Base Bid of \$220,700.00. The original construction budget for this project was \$260,000.00.

After reviewing their bid form, all submitted documents are in compliance with the Bid Documents.

We have worked with Wind Gap Electric, Inc. in the past and have found their work and project attention to be more than acceptable.

Please advise how the Bethlehem Area Vocational Technical School would like to proceed with this project.

If you have any questions, please let me know.

Attachments: Bid Tabulations





**BETHLEHEM AREA VOCATIONAL TECHNICAL SCHOOL
MAIN BUILDING GENERATOR REPLACEMENT
DEI PROJECT NO. 016039**

BID TABULATION
Wednesday, March 23, 2022 @ 2:00 PM

	Albarell Electric, Inc.	A.N. Lynch Co., Inc.	Brendan Stanton, Inc.	Trefz Mechanical, Inc.	Wind Gap Electric
BASE BID	\$ 298,000.00	\$ 330,000.00	\$ 292,000.00	\$ 262,922.00	\$ 220,700.00

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL

April 5, 2022

10. PROPOSED 2022-2023 SCHOOL CALENDAR

INFORMATION:

BAVTS administration has been working closely with representatives of the three districts attempting to develop a calendar for the 2022-2023 school term that mirrors the districts. Attached is the proposed calendar for 2022-2023 as well as a matrix indicating the remaining conflicting days within the three school districts and BAVTS.

The proposed calendar detailing paid holidays for 12-month employees, per the respective employee agreements, for the 2022-2023 school year is also presented for review and approval.

RECOMMENDATION:

That the 2022-2023 school calendars be approved as presented.

MOTION BY:	Director Patrick
SECOND BY:	Director Neiman
ROLL CALL	Motion carried by the following roll call vote: Aye: Directors, Donaher, Patrick, Shively, Neiman, Makary, Eichfeld, Dettmar - seven; Nay: none.

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL | 2022-2023 School Calendar

- 22 New Teacher In-Service
 23 New Teacher In-Service
 24 In-Service (1 of 6)
 25 In-Service (2 of 6)
 26 NO SCHOOL-10 MONTH STAFF
 29 FIRST DAY FOR STUDENTS
 First Day For BASD, NASD and
 BAVTS (SVSD starts 8/24)

B - 3 N - 3 SV - 3

AUGUST '22						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

FEBRUARY '23						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

- 17 BASD, NASD, SVSD - In-Service
 BAVTS - In-Service (5 of 6)
 20 Presidents' Day
 ALL SCHOOLS CLOSED

B - 18
 N - 18
 SV - 18

- 2 SVSD - Closed
 5 Labor Day
 ALL CLOSED

B - 20
 N - 20
 SV - 19 (Closed 9/2)

SEPTEMBER '22						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

MARCH '23						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

B - 23
 N - 23
 SV - 23

- 5 Yom Kippur
 BASD - Closed
 NASD, SVSD, BAVTS - Open
 10 Columbus Day
 SVSD - Open
 BASD, NASD - In-Service
 BAVTS - In-Service (3 of 6)

B - 19 (Yom Kippur - 10/5)
 N - 20
 SV - 20

OCTOBER '22						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

APRIL '23						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

- 6 Spring Recess Begins
 (ALL CLOSED UNTIL 4/11/22)
 7 GOOD FRIDAY - ALL CLOSED
 11 ALL SCHOOLS REOPEN

B - 17
 N - 17
 SV - 17

- 8 Election Day
 BASD In-Service
 NASD, SVSD, BAVTS-Open
 23 Thanksgiving Recess Begins
 BASD-Closed, NASD In-Svc
 SVSD - Act 80
 BAVTS - In-Service (4 of 6)
 28 Thanksgiving Recess Ends
 For BAVTS, BASD, NASD
 SV Open

B - 17 (11/8) N - 18 SV - 18

NOVEMBER '22						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

MAY '23						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

- 29 MEMORIAL DAY - ALL CLOSED

B - 21 (Primary Day TBD)
 N - 22
 SV - 22

- 22 SVSD - Early Dismissal
 23 Winter Holiday Recess Begins
 BASD, SVSD, BAVTS Closed
 NASD - Open
 24 ALL SCHOOLS CLOSED THRU
 1/2/23

B - 16
 N - 16
 SV - 16

DECEMBER '22						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

JUNE '23						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

- 7 Last Day For Students
 8 Last Day For Teachers
 In-Service (6 of 6)

B - 5
 (Last Student Day - 6/8)
 N - 1
 (Last Student Day - 6/1 (1/2 day))
 SV - 4
 (Last Student Day - 6/6)

- 3 ALL SCHOOLS RE-OPEN
 16 M.L. KING DAY
 ALL SCHOOLS CLOSED
 20 SVSD - In-Service

B - 20
 N - 20
 SV - 19 (In-Service 1/20)

JANUARY '23						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

BAVTS IN-SERVICE DAYS (6):

Wed., 8/24
 Thurs., 8/25
 Thurs., 10/10
 Wed., 11/23
 Fri., 2/17
 Thurs., 6/8

BAVTS STUDENT/TEACHER DAYS

Aug.	3/5	Feb.	18/19
Sept.	20/20	Mar.	23/23
Oct.	20/21	Apr.	17/17
Nov.	18/19	May	22/22
Dec.	16/16	June	5/6
Jan.	20/20	TOTAL	182/188

B - 179 N - 178 SV - 179

CALENDAR COMPARISONS FOR 2022-2023

CATEGORY	DATE	BETHLEHEM	NORTHAMPTON	SAUCON VALLEY	BAVTS
In-Service/Teacher Prep		8/19-8/22 (New Tchrs.) Fri. - Mon.	8/22 - 8/25 Mon. - Thurs.	8/18-8/19 (induction) Thurs. - Fri.	8/22-8/23 (New Teachers) Mon. - Tues.
		8/23 - 8/26 (All) Tues. - Fri.		8/22 - 8/23 (All) Mon. - Tues.	8/24 - 8/25 (All) Wed. - Thurs.
First Day for Students		8/29/22 Monday	8/29/22 Monday	8/24/22 Wednesday	8/29/22 Monday
Labor Day Holiday (SV Only)	Friday, 9/2/22	Open	Open	Closed	Open
Labor Day Holiday	Monday, 9/5/22	Closed	Closed	Closed	Closed
Yom Kippur	Wednesday, 10/5/22	Closed	Open	Open	Open
Columbus Day	Monday, 10/10/22	In-Service	In-Service	Open	In-Service
Election Day	Tuesday, 11/8/22	In-Service	Open	Open	Open
In-Service (SV Only)	Mon. 11/21-Tues. 11/22	Open	Open	In-Service	Open
In-Service	Wed., 11/23/22	Closed	In-Service	Open	Open
Thanksgiving Holiday		Closed 11/24 - 11/28 Thurs. - Mon.	Closed 11/24 - 11/28 Thurs. - Mon.	Act 80 Closed 11/24 - 11/25 Thurs. - Fri.	In-Service Closed 11/24 - 11/28 Thurs. - Mon.
Winter Holiday/Christmas Break				Open Mon., 11/28 Student 1/2 Day - 12/22	
		Closed 12/23/22-1/2/23 Fri. 12/23/22-Mon. 1/2/23	Closed 12/26/22-1/2/23 Mon., 12/26-Mon., 1/2/23	Closed 12/23/22 - 1/2/23 Fri. 12/23/22-Mon. 1/2/23	Closed 12/23/22 - 1/2/23 Fri., 12/23/22-Mon. 1/2/23
Martin Luther King Holiday	Monday, 1/16/23	Closed	Closed	Closed	Closed
In-Service (SV Only)	Friday, 1/20/23	Open	Open	In-Service	Open
In-Service	Friday, 2/17/23	In-Service	In-Service	In-Service	In-Service
Presidents' Day Holiday	Monday, 2/20/23	Closed	Closed	Closed	Closed
Spring Recess/Easter Break		Closed 4/6 - 4/10 Thurs. - Mon.	Closed 4/6 - 4/10 Thurs. - Mon.	Closed 4/6 - 4/10 Thurs. - Mon.	Closed 4/6 - 4/10 Thurs. - Mon.
In-Service Day(Primary Day-Date TBD)	TBD	Closed	Open	Open	Open
Memorial Day Holiday	Monday, 5/29/23	Closed	Closed	Closed	Closed
Last Day for Students		6/8/23 Thursday	6/1/23 (1/2 day) Thursday	6/6/23 Tuesday	6/7/23 Wednesday
In-Service/Record Day		6/9/23 Friday	6/2/23 Friday	6/7/23 Wednesday	6/8/23 Thursday
Teachers' Last Day		6/9/23 Friday	6/2/23 Friday	6/7/23 Wednesday	6/8/23 Thursday
Total Days		181/190	180/188	184/192	182/188



BETHLEHEM AREA
VOCATIONAL-TECHNICAL SCHOOL

HOLIDAY SCHEDULE FOR 2022-2023 FOR THE FOLLOWING EMPLOYEE GROUPS:

ADMINISTRATION
ADMINISTRATIVE SUPPORT
CLERICAL
CUSTODIAL & MAINTENANCE (*IF HIRED AFTER 7/1/2012*)

2022

Monday	July 4, 2022	Independence Day
Monday	September 5, 2022	Labor Day
Thursday	November 24, 2022	Thanksgiving Day
Friday	November 25, 2022	Thanksgiving Break
Monday	December 26, 2022	Christmas Holiday

2023

Monday	January 2, 2023	New Year's Holiday
Monday	January 16, 2023	MLK Day
Monday	February 20, 2023	President's Day
Friday	April 7, 2023	Good Friday
Monday	May 29, 2023	Memorial Day

FLEX HOLIDAY OPTIONS (CHOOSE THREE DAYS)

Monday	November 28, 2022	Thanksgiving Break
Friday	December 23, 2022	Winter Recess
Tuesday	December 27, 2022	Winter Recess
Wednesday	December 28, 2022	Winter Recess
Thursday	December 29, 2022	Winter Recess
Friday	December 30, 2022	Winter Recess
Thursday	April 6, 2023	Spring Recess
Monday	April 10, 2023	Spring Recess

Thirteen (13) holidays

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL

April 5, 2022

11. CONTINUING EDUCATION

a.) SUMMER 2022 COURSE LIST AND TUITION FEES

RECOMMENDATION:

That the Summer 2022 Course List and Tuition & Material Fees offered by the Continuing Education Department be approved as presented.

Summer 2022 Course Titles	Dates Offered	Tuition & Material Fees
Cosmetology Make-up Hours & Exam Review	Monday – Friday* June 13 – July 1 (3 weeks)	\$12.00 per hour

* Must have at least 6 students enrolled for course to be offered. Available to graduates of BAVTS, CIT and LCTI

b.) 2022-2023 EVENING INSTRUCTOR'S SALARY

RECOMMENDATION:

1. That the salary for current BAVTS secondary instructional staff be set at \$31.00 per hour.
2. That the salary for Adjunct Evening Instructors (non BAVTS secondary instructional staff) be set at \$26.50 per hour.

MOTION BY: Director Patrick

SECOND BY: Director Neiman

ROLL CALL Motion carried by the following roll call vote: Aye:
Directors, Donaher, Patrick, Shively, Neiman, Makary, Eichfeld,
Dettmar - seven; Nay: none.

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL

April 5, 2022

12. 2021-2022 OCCUPATIONAL ADVISORY COMMITTEE MEMBERS

RECOMMENDATION:

That the Joint Committee approve the following Occupational Advisory Committee (OAC) members for the 2021-2022 school year.

First name	Last name	Job Title	Company	Program/Shop
Aubrie	Butko	Stylist	Holiday Hair	Cosmetology
Thomas	Kalinoski	Director of Technology and Operations	Colonial Intermediate Unit 20	Computer Networking
Dezarae	Kirk	Evening Lead Instructor	Metro Beauty Academy	Cosmetology
Dawn	Reidenbach	Director HR	Dorney Park	Culinary Arts/ Automotive Technology
Taylor	Riden	Salon Leader	Holiday Hair	Cosmetology
James	Taylor	Owner	J. Taylor Design	Commercial Art
Michael	Wedderburn	Executive Chef	Dorney Park	Culinary Arts
Paul	Wightman	HVAC Technician	Comfort Solutions HVAC LLC	HVAC

MOTION BY:

Director Patrick

SECOND BY:

Director Neiman

ROLL CALL

Motion carried by the following roll call vote: Aye:

Directors, Donaher, Patrick, Shively, Neiman, Makary, Eichfeld,
Dettmar - seven; Nay: none.

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL

April 5, 2022

K. (1.) 2021-22 SUPPLEMENTAL EQUIPMENT GRANT

INFORMATION:

BAVTS has been awarded a 2021-22 Supplemental Equipment Grant in the amount of \$98,985.51.

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL

April 5, 2022

K. (2.) WORK PROJECT REPORT

INFORMATION:

The project control report is a list of work that the students complete as an educational experience within their respective shop area. The priority listing for acceptance/rejection of these work orders is as follows:

Projects for Bethlehem AVTS	1
Projects for participating school districts	2
Projects for non-profit organizations	3
Projects for persons who are not employees of BAVTS or sending districts..	4
Projects for BAVTS and attendance area employees and board members	5
Void	6
Pending Approval	7

*TYPES: 1- BAVTS staff; 2- BAVTS students; 3- General Public; 4-BAVTS Interfund; 5-Schools/Township; 6- NON-Profits												
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22-42	Mike Galler	CE	Breakfast for visiting administration 03/01/22	03/01/22	\$	60.00	4		03/01/22	\$	60.00	\$	60.00	
22-43	Sue Fahrenkopf	BAKING	Baked goods for Joint Committee Meeting (March)	03/01/22	\$	30.00	4		03/01/22	\$	30.00	\$	30.00	
22-44	Sue Fahrenkopf	CE	Reception for Professional Skills Certificate (04/05/22)	03/18/22			4					\$	-	
22-45	Angela Thom	CE	Nocti Nights Food (03/22/22)	03/22/22	\$	1,000.00	4		03/22/22	\$	1,000.00	\$	1,000.00	
22-46	Angela Thom	CE	Nocti Nights Food (04/20/22)	03/22/22	\$	1,000.00	4					\$	-	
22-47	Connie Muschko	CE	Co-Op Gathering Breakfast (05/11/22)	03/24/22			4					\$	-	
22-100	Mikayla Bickert	BAKING	70 CUPCAKES FOR SWEET 16	09/14/21		35.00	2				35.00	\$40.25	PAID 9/17/2	
22-101	Heather Chilcote	BAKING	40 Cake Pops	09/28/21		46.00	1				40.00	\$46.00	PAID 9/30/2	
22-102	Karen Mustonen	BAKING	Dessert for 80 people	09/28/21		240.00	1				240.00	\$269.00	PAID 10/08/2	
22-103	Ishdaly Alicea	BAKING	Sweet 16 Birthday Cake	09/28/21		15.00	2				15.00	\$20.00	PAID 9/30/2	
22-104	Taste & Tunes	BAKING	50 Cupcakes	09/28/21	n/c		6				0.00	\$0.00	Donation	
22-105	Greta Wilmot	BAKING	10 Inch Cake	10/21/21		10.00	1		10/29/21		10.00	\$10.00	PAID 11/1/2	
22-106	Craig Mosser	BAKING	Cookie Tray for Baby Shower	10/28/21		60.00	1		11/24/21		100.00	\$115.00	PAID 11/24/2	
22-107	Heather Burkhardt	BAKING	2 small Halloween Trays (brownies & pretzel sticks)	10/28/21		20.00	1		10/29/21		20.00	\$20.00	PAID 10/29/2	
22-108	Sara Pagnani	BAKING	Birthday Cake	11/03/21		20.00	2		11/11/21		20.00	\$20.00	PAID 11/11/2	
22-109	Larry Fortunato	BAKING	Dessert Tray for 20 people	11/09/21		20.00	1		12/10/21		20.00	\$20.00	PAID 12/14/2	
22-110	Andi Chepols	BAKING	Cookies for Grandma	12/03/21		15.00	2				15.00	\$15.00	PAID 12/03/2	
22-111	Jade Rivas	BAKING	4 Pie Shells	12/09/21		5.00	3		12/10/21		5.00	\$5.00	PAID 12/10/2	
22-112	Tina Martucci	BAKING	Cookie trays for Liberty Band Parent Meeting	12/09/21		80.00	5				90.00	\$90.00	PAID 12/14/2	
22-113	Jade Rivas	BAKING	Small Cookie Tray	12/09/21		30.00	3					\$0.00	VOID	
22-114	Angela Dorney	BAKING	Large Cookie Tray	12/13/21		50.00	1				50.00	\$50.00	PAID 12/21/2	
22-115	Civic Theatre of Allentown (Diane)	BAKING	Cookies for Grandma	12/13/21		40.00	3				40.00	\$40.00	PAID 12/16/2	
22-116	Helen Kapasalis	BAKING	Small Cookie Tray	12/15/21		30.00	3				30.00	\$30.00	PAID 12/17/2	
22-117	Karen Mustonen	BAKING	Small Cookie Tray	12/15/21		30.00	1					\$0.00	VOID	
22-118	Craig Mosser	BAKING	2 small trays of cookies	12/16/21		40.00	1		12/20/21		40.00	\$40.00	PAID 12/20/2	
22-119	Ellie Veneziano	BAKING	Large Cookie Tray With Brownies & 2 Small Cookie Trays	12/20/21		110.00	3		12/21/21		110.00	\$110.00	PAID 12/21/2	
22-120	Joanne McTague	BAKING	2 Lbs. Cutout Cookies	12/20/21		10.00	3				10.00	\$10.00	PAID 12/20/2	
22-121	SkillsUSA Council	BAKING	SkillsUSA Championship Luncheon	01/20/22	TBD				02/02/22		750.00	\$750.00	PAID 02/22/2	
22-122	Sara Pagnani	BAKING	Birthday Cake	01/24/22		10.00	2				10.00	\$10.00	PAID 02/11/2	
22-123	Emily Schenkel	BAKING	Dessert Tray for Northeast Middle School(02/10/22)	02/03/22			5				20.00	\$20.00	PAID 02/10/2	
22-124	James Mckoon - St. Lukes Half Ma	BAKING	1500 Black Bean Brownies	02/16/22		720.00	6				720.00	\$720.00	PAID 03/18/2	
22-125	Stan Prodes	BAKING	15 Large and 2 Small Cookie Trays for LVHN May 3rd	03/07/22										
22-200	Mike Galler	AUTO - JC	2018 Toyota 4Runner Oil Change, Tires Mounted	09/08/21			1		10/05/21		7.14	\$12.87	PAID 10/06/2	
22-201	Mike Galler	AUTO - JC	2008 Toyota Tundra Oil Change, Tires Rotated	09/08/21			1		09/16/21		5.14	\$10.75	PAID 9/21/2	
22-202	Glenn Milositz	AUTO - JC	2017 Ford Explorer Oil Change, Pre-Inspection	09/08/21		35.00	1		11/04/21		168.94	\$202.28	PAID 11/04/2	
22-203	Glenn Milositz	AUTO - JC	Ford F-150 Troubleshoot front passenger noise	09/08/21			1		11/03/21		44.84	\$54.66	PAID 11/04/2	
22-204	Jeff Cantrel	AUTO - JC	2001 Jeep Cherokee Insp. Oil Belt Window	09/08/21		650.00	1	09/22/21	10/19/21		843.48	\$988.80	PAID 10/20/2	
22-205	Alex Glassberg	AUTO - JC	2018 Subaru Forester Rear brakes rotors callipers	09/08/21		205.00	1		09/15/21		319.01	\$377.26	PAID 9/17/2	
22-206	Alex Glassberg	AUTO - JC	2011 Jeep Wrangler Unlimited	09/13/21			1		09/16/21		25.73	\$32.57	PAID 9/17/2	
22-207	Tyler Williams	AUTO - JC	2005 Jeep Liberty Front Hubs Replacement	09/13/21			2					\$0.00	VOID	
22-208	Mike Giamoni	AUTO - JC	2012 Honda Accord Mount Tires, Oil change	09/20/21		30.00	1		11/03/21		366.13	\$432.20	PAID 11/05/2	
22-209	Mike Giamoni	AUTO - JC	1999 Ford F250 Oil change, Trans., Install Spare	09/20/21		30.00	1		03/04/22		253.58	\$300.98	PAID 03/07/2	
22-210	Craig Mosser	AUTO - JC	2015 Mazda CX5 New Tires	09/22/21			1		10/05/21		16.00	\$22.26	PAID 10/08/2	
22-211	Jennifer Stilgenbauer	AUTO - JC	Toyota Rav 4 Brakes	10/01/21		280.00	1		10/14/21		245.02	\$290.99	PAID 10/14/2	
22-212	Nevin Bingaman	AUTO - JC	1992 Chevy Silverado Fuel Pump	10/04/21		60.00	2	10/05/21			64.59	\$78.74	PAID 10/07/2	
22-213	Riely Bingaman	AUTO - JC	1996 Chevy Corsica Brake Lines	10/04/21	Diag. Needed		2		10/29/21		47.99	\$58.50	PAID 11/05/2	
22-214	Heather Chilcote	AUTO - JC	Honda Pilot Oil Change	10/04/21		30.00	1		10/12/21		33.00	\$40.28	PAID 10/12/2	
22-215	Heather Chilcote	AUTO - JC	Jeep - Oil Change	10/04/21		30.00	1		10/06/21		30.08	\$37.18	PAID 10/06/2	

22-216	Frank Salamone (Nina Pardoe)	AUTO - JC	1998 Pontiac Grand Prix - Window / Air Conditioner	10/04/21	Diag. Needed	3						
22-217	Alex Glassberg	AUTO - JC	2016 Audi A3 Oil Change	10/04/21		1					\$0.00	
22-218	Grimaldi Gonzales	AUTO - JC	Jeep Wrangler - Tune up, Oil check	10/06/21	Diag. Needed				10/06/21	78.02	\$95.10	Paid 10/06/21
22-219	Connie Muschko	AUTO - JC	1999 Yoyota Sienna - Windo Motors replaced	10/11/21	Diag. Needed	1			12/23/21	896.87	\$1,051.05	Paid 01/10/22
22-220	Nina Pardoe	AUTO - JC	2008 Toyota 4-Runner Oil Change	10/11/21	Diag. Needed	1			11/03/21	248.68	\$295.26	Paid 11/04/21
22-221	Abigail Schreck	AUTO - DM	2003 Subaru Legacy	10/11/21	Diag. Needed	1			10/28/21	37.91	\$46.22	Paid 10/28/21
22-222	Jamie Quick	AUTO - JC	2010 Subaru Forrester Sway links & Brake light	10/11/21	Diag. Needed	2			11/15/21	0.00	\$5.30	Paid 12/03/21
22-223	Darion Chavez	AUTO - DM	2009 Toyota Avalon - Rear brakes	10/12/21	Diag. Needed	1			10/13/21	60.57	\$73.84	Paid 10/21/21
22-224	Robert Schlicher	AUTO - DM	2014 Chevy Cruz - replace coolant reservior	10/12/21	Diag. Needed	1					\$0.00	VOID
22-225	Steve Mantz	AUTO - JC	2016 Jeep Grand Cherokee - Oil Change, Flush & Fill	10/19/21	Diag. Needed	1					\$0.00	VOID
22-226	Kyler Ruch	AUTO - JC	2012 Ford Fiesta Transmission Repaid	10/20/21	Diag. Needed	2					\$0.00	VOID
22-227	Paula Cuchran	AUTO - DM	2015 Subaru Outback - Won't start	10/21/21	Diag. Needed	1			10/28/21	36.99	\$45.09	Paid 11/01/21
22-228	Kyler Ruch	AUTO - JC	2005 Volkswagen Jetta - O2 Sensor & Maf Sensor	10/21/21	Diag. Needed	2					\$0.00	
22-229	Mike Galler	AUTO - JC	2008 Toyota Tundra - Troubleshoot	10/25/21	Diag. Needed	1			11/22/21	11.17	\$17.14	PAID 11/24/21
22-230	Russell Gaffney	AUTO - JC	2015 Dodge - Rear driverside blinker out	10/29/21	Diag. Needed	1			11/03/21	11.82	\$17.83	Paid 11/04/21
22-231	Kathleen Long	AUTO - JC	2019 Jeep - Oil filter, change & Tire Rot.	10/29/21	Diag. Needed	1			11/04/21	30.08	\$37.18	Paid 11/05/21
22-232	Robert Score	AUTO - DM	1998 Ford - Replace shocks	11/01/21	Diag. Needed	1					\$0.00	VOID
22-233	Robert Score	AUTO - DM	2011 Pilot - Replace Shocks	11/01/21	Diag. Needed	1					\$0.00	VOID
22-234	Julyan Sapp	AUTO - JC	2002 Honda Accord - a/c Compressor	11/01/21	Diag. Needed	2					\$0.00	VOID
22-235	Heather Hershey	AUTO - JC	2016 Jeep - Water pump or heater cord	11/01/21	Diag. Needed	1			11/04/21	77.45	\$94.41	Paid 11/04/21
22-236	Steve Mantz	AUTO - JC	Jeep Liberty - Replace Radiator Eval for Insp.	11/09/21	Diag. Needed	1				518.19	\$609.51	Paid 12/08/21
22-237	Larry Fortunato	AUTO - JC	2008 Kia Sedona - Lube, Oil Change, bushings	11/10/21	Diag. Needed	1					\$0.00	VOID
22-238	Mike Galler	AUTO - JC	1985 Honda Diag and repair as needed	11/10/21	Diag. Needed	1			11/22/21	2.56	\$8.01	PAID 11/24/21
22-239	David Hough	AUTO - JC	2008 Jeep Liberty - Tune Up	11/11/21	Diag. Needed	2					\$0.00	VOID
22-240	Richard Youse Jr.	AUTO - JC	2009 Silverado - Tires mounted and balanced	11/12/21	Diag. Needed	2			11/22/21	0.00	\$5.30	Paid 12/06/21
22-241	Dario Chavez	AUTO - JC	2009 Toyota Avalon - Radiator replacement	01/10/22	Diag. Needed	1				233.12	\$277.12	Paid 01/18/22
22-242	Craig Mosser	Auto - JC	2016 Ford F150 - Tires Changed	01/11/22		2			02/24/22	37.99	\$46.31	Paid 03/02/22
22-243	Paula Cuchran	AUTO - JC	2015 Subaru Outback - Brakes	01/11/22	Diag. Needed	1			01/14/22	238.50	\$283.39	Paid 01/26/22
22-244	Debra Miller	AUTO - JC	2014 Honda Accord - Wheel Alignment	01/11/22		1			02/16/22	0.00	\$5.30	Paid 02/17/22
22-245	Robert Schlicher	Auto - HN	2014 Chevy Cruz - Heat not working	01/12/22	Diag. Needed	1			01/27/22	93.99	\$114.58	Paid 01/28/22
22-246	Amy Knight	AUTO - JC	2006 Mazda Tribute - New Tires	01/12/22		1			01/14/22	0.00	\$5.30	Paid 01/28/22
22-247	Kristopher Drakely	AUTO - JC	2021 Toyota Tacoma install leveling kit	01/13/22		2					\$0.00	500.00 Dona
22-248	Heather Hershey	AUTO - JC	2015 Jeep Cherokee - Starter issue	01/13/22	Diag. Needed	1			01/18/22	15.00	\$21.20	Paid 01/18/22
22-249	Albert Renn	AUTO - JC	2011 Dodge Caliber - Pre inspection check up	01/13/22	Diag. Needed	1			01/27/22	494.27	\$581.62	Paid 01/27/22
22-250	Glenn Milositz	AUTO - JC	2017 Ford Explorer - Oil Change, Tire Rotation, Troubleshoot	01/14/22		1			03/23/22	304.67	\$360.55	Paid 03/23/22
22-251	Glenn Milositz	AUTO - JC	2010 Ford F-150 - Oil Change, Tire Rotation, Fluids	01/14/22		1			01/27/22	35.00	\$42.67	Paid 01/31/22
22-252	Alex Glassberg	AUTO - JC	2011 Jeep Wrangler Unlimited Replace Headlights, Diagnostic	01/14/22		1			03/14/22	29.03	\$36.07	Paid 03/16/22
22-253	Blaine MacIroy	AUTO - JC	2001 Audi 4 - ABS Module Replacement	01/14/22		2					\$0.00	
22-254	Malaki Sollars	AUTO - JC	2013 Subaru Impreza - Spark Plugs	01/14/22		2			02/15/22	214.80	\$255.76	Paid 02/22/22
22-255	Jamie Quick	AUTO - JC	2010 Subaru Forrester Check engine light on	01/20/22	Diag. Needed	1			02/23/22	111.43	\$135.22	Paid 02/24/22
22-256	Jennifer Klo	AUTO - JC	2015 Forrester back blinker out	01/20/22		1			01/21/22	3.32	\$8.82	Paid 01/21/22
22-257	Caleb Goch	AUTO - JC	ATV won't start	01/26/22	Diag. Needed	2					\$0.00	
22-258	Dario Chavez	Auto - HN	1988 GMC 3500 -Change brake system	01/26/22	Diag. Needed	1			02/15/22	547.93	\$644.18	Paid 02/15/22
22-259	Kevin Strawn	AUTO - JC	2018 F150 - Oil Change, Check up, Check Transmission	01/27/22		3			02/03/22	25.00	\$31.80	Paid 02/04/22
22-260	Adam Lazarchak	AUTO - JC	2008 Audi A4 AC Issue	01/30/22	Diag. Needed	1				0.00	\$5.30	Paid 02/11/22
22-261	Craig Mosser	Auto - HN	2015 Mazda CX5 Oil change	01/31/22		1			02/03/22	35.00	\$42.67	Paid 02/03/22
22-262	Bettie Kichline	Auto - HN	2012 Ford Escape - Oil Change	02/02/22		1			02/15/22	28.00	\$34.98	Paid 02/15/22
22-263	Cynthia Carson	AUTO - JC	2006 Subaru Impreza - Oil Change/ Replace filter & switch	02/02/22		1			03/22/22	55.00	\$67.05	

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL

April 5, 2022

K. (3.) CONDITION OF THE BUDGET

INFORMATION:

Presented for your information is the statement of the Condition of the Budget ending February 28, 2022.

Respectfully submitted,



Adam S. Lazarchak
Executive Director

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CONDITION OF BUDGET
REVENUE/EXPENSE REPORT
February 28, 2022

ACCOUNT NUMBER	DESCRIPTION	ORIGINAL BUDGET	YEAR-TO-DATE ACTIVITY	BUDGET BALANCE
10.6510.000.000.000	INTEREST ON INVESTMENTS	400.00	473.16	-73.16
10.6720.000.000.000	BOOKSTORE SALES	-	-	0.00
10.6910.000.000.000	RENTALS	50.00	50.00	0.00
10.6920.000.000.000	CONTRIBUTIONS AND DONATIONS	250.00	-	250.00
10.6946.000.000.000	PRIOR YEAR EXCESS REVENUES FOR TRANSFER	-	1,218,086.66	-1,218,086.66
10.6946.001.000.000	RECEIPTS FROM BASD	7,146,157.00	5,077,539.00	2,068,618.00
10.6946.002.000.000	RECEIPTS FROM NASD	2,387,773.00	1,570,900.00	816,873.00
10.6946.003.000.000	RECEIPTS FROM SVSD	711,323.00	449,256.00	262,067.00
10.6949.000.000.000	TUITION - ADULT DAY REGULAR	-	-	0.00
10.6950.000.000.000	TUITION FROM OTHER DISTRICT	-	-	0.00
10.6980.000.000.000	REV. FROM COMMUNITY SERVICE ACTIVITIES	50,000.00	8,072.02	41,927.98
10.6990.000.000.000	MISCELLANEOUS REVENUE	2,000.00	2,315.98	-315.98
10.7220.000.000.000	VOCATIONAL EDUC. SUBSIDY	1,000,000.00	699,094.00	300,906.00
10.7220.000.000.000	PDE EQUIPMENT GRANT	25,000.00	-	25,000.00
10.7230.000.000.000	OTHER STATE GRANTS	-	-	0.00
10.7509.000.000.000	SUPPLEMENTAL EQUIPMENT GRANT	50,000.00	-	50,000.00
10.7810.000.000.000	SOC. SEC. REIMBURSEMENT	196,203.00	72,877.75	123,325.25
10.7820.000.000.000	RETIREMENT REIMBURSEMENT	918,336.00	144,207.11	774,128.89
10.8521.000.000.000	FEDERAL	300,000.00	178,960.83	121,039.17
10.8742.000.988.000	GEER GRANT - COVID-19 CARES ACT	384,002.00	-	384,002.00
10.8745.000.991.000	GEER GRANT II	-	120,000.65	-120,000.65
10.9400.000.000.000	PROCEEDS FROM SALE OF FIXED ASSETS	-	-	0.00
TOTALS FOR GENERAL FUND		13,171,494.00	9,541,833.16	3,629,660.84
TOTAL REVENUES		13,171,494.00	9,541,833.16	3,629,660.84

CONDITION OF BUDGET
REVENUE/EXPENSE REPORT
February 28, 2022

ACCOUNT NUMBER	DESCRIPTION	ORIGINAL BUDGET	BUDGET REVISIONS	YEAR-TO-DATE ACTIVITY	ENCUMBRANCES	BUDGET BALANCE
10.1110.000.000.000	ACADEMIC PROGRAM	809,537.00	(90,000.00)	278,092.71	265,928.76	175,515.53
10.1240.000.000.000	SPECIAL EDUCATION	637,458.00	-	306,386.08	203,527.18	127,544.74
10.1330.000.000.000	HEALTH OCCUP. PROGRAM	470,728.00	5,000.00	237,738.95	182,533.38	55,455.67
10.1342.000.000.000	HOME ECONOMICS PROGRAM	854,861.00	20,000.00	441,312.12	332,879.85	100,669.03
10.1370.000.000.000	TECHNICAL PROGRAM	187,730.00	-	89,702.66	44,252.42	53,774.92
10.1380.000.000.000	TRADE & INDUSTRY PROGRAM	4,273,000.00	(211,001.00)	1,876,677.15	1,352,421.12	832,900.73
10.1700.000.000.000	HIGHER EDUCATION	10,000.00	-	-	-	10,000.00
10.2100.000.000.000	STUDENT SERVICES	1,217,407.00	25,000.00	619,783.40	433,256.00	189,367.60
10.2270.000.000.000	STAFF DEVELOPMENT - INSTRUCTIONAL	108,410.00	-	21,684.25	775.00	85,950.75
10.2310.000.000.000	BOARD SECRETARY	3,005.00	-	1,750.54	-	1,254.46
10.2320.000.000.000	BOARD TREASURER	1,595.00	-	789.45	-	805.55
10.2350.000.000.000	LEGAL SERVICES	45,000.00	-	18,239.70	16,760.30	10,000.00
10.2360.000.000.000	OFFICE OF THE DIRECTOR	412,846.00	-	238,438.69	109,518.09	64,889.22
10.2380.000.000.000	OFFICE OF THE PRINCIPAL	440,452.00	-	258,943.30	121,623.03	59,885.67
10.2440.000.000.000	PUPIL HEALTH - FIRST AID	94,975.00	-	47,361.48	32,418.22	15,195.30
10.2511.000.000.000	BUSINESS OFFICE	584,011.00	-	339,355.52	147,195.64	97,459.84
10.2600.000.000.000	OPERATIONS & MAINTENANCE	2,151,912.00	156,001.00	1,113,191.53	616,556.10	578,165.37
10.2660.000.000.000	SECURITY SERVICES	53,070.00	-	1,630.74	48,866.00	2,573.26
10.2830.000.000.000	STAFF DEVELOPMENT - NON-INST.	28,000.00	-	3,672.61	975.00	23,352.39
10.2840.000.000.000	DATA PROCESSING - TECHNOLOGY	448,173.00	25,000.00	245,914.57	132,710.90	94,547.53
10.3210.000.000.000	SCHOOL SPONSORED ACTIVITIES	89,324.00	-	15,082.99	20,559.86	53,681.15
10.3390.000.000.000	COMMUNITY SERVICES	50,000.00	-	15,814.21	3,564.78	30,621.01
10.4600.000.000.000	IMPROVEMENT EXPENSES	20,000.00	70,000.00	31,412.74	48,523.31	10,063.95
10.5100.000.000.000	REFUND OF PRIOR YEAR RECEIPTS	-	-	-	-	0.00
10.5220.000.000.000	CAPITAL RESERVE TRANSFERS	100,000.00	-	1,318,086.66	-	(1,218,086.66)
10.5251.000.000.000	FOOD SERVICE TRANSFERS	55,000.00	-	30,000.00	25,000.00	0.00
10.5220.000.000.000	HOUSE PROJECT FUND TRANSFER	-	-	-	-	0.00
10.5900.000.000.000	BUDGETARY RESERVE	25,000.00	-	-	-	25,000.00
TOTAL FOR GENERAL FUND		13,171,494.00	-	7,551,062.05	4,139,844.94	1,480,587.01
TOTAL EXPENSES		13,171,494.00	-	7,551,062.05	4,139,844.94	1,480,587.01
EXCESS OF REVENUE OVER EXPENSES				1,990,771.11		

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL

April 5, 2022

J. (4.) HOUSE PROJECT UPDATE
INFORMATION:

Mr. Lazarchak reported that they have moved forward with the gas lines. HVAC is going in and we are making headway.

UNFINISHED BUSINESS

Mr. Michael Galler, Supervisor of Curriculum, reported on the State-level competitions for two of our CTSO's – SkillsUSA and HOSA. Three of our students will be going on to the HOSA National competition this summer; the SkillsUSA competition begins later this week. Once the results are in, the Joint Committee members will be notified of the outcome of the competition. Additionally, the State competitors for both groups will attend a future Joint Committee meeting to be recognized.

NEW & MISCELLANEOUS BUSINESS

The Joint Committee members were given invitations to attend the Cooperative Education gathering, scheduled for Wednesday, May 11.

Mr. Lazarchak reported that the recent College and Career Fair had the most participants to date – over 80 employers/post-secondary institutions were represented.

The Professional Skills Certificate recipients were awarded their certificates earlier today at a reception attended by business and industry leaders. The students took advantage of the opportunity to network with future employers and demonstrate the skills they acquired in their course.

Director Dettmar informed the Joint Committee members present that he had an opportunity recently to tour the new lab that will be shared by six health-related programs at the school and he was quite impressed.

The meeting adjourned at 7:24 p.m. on the motion of Director Patrick, seconded by Director Eichfeld, and unanimous voice vote.