

September 5, 2023

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL
JOINT COMMITTEE
REGULAR MEETING

The Regular Meeting of the Bethlehem Area Vocational-Technical School Joint Committee was held on the evening of the above date, beginning at 7:06 p.m. at the Bethlehem Area Vocational-Technical School, 3300 Chester Avenue, Bethlehem, PA, for general purposes.

Members Present: Directors Donaher, Faccinnetto, Patrick, White, Dettmar, Susan Baxter (alternate for Director Eichfeld), Makary, Gogel - eight; Absent: Director Schenkel, Eichfeld – two.

Others Present: Mr. Joseph Kovalchik, Superintendent of Northampton Area School District and BAVTS Superintendent of Record, Mr. Adam S. Lazarchak, Executive Director of BAVTS; Mr. Donald Spry, II, Solicitor; Mrs. Debra Miller, Business Administrator; Mrs. Susan Fahrenkopf, Secretary/Treasurer, and interested staff members.

An Executive Session was held before the regular meeting to discuss legal and personnel matters.

The minutes of the meeting held on August 1, 2023, were approved on motion of Directors White and Faccinnetto and unanimous voice vote.

The Report of the Secretary/Treasurer for the period ending July 31, 2023, was approved on motion of Directors Patrick and Faccinnetto and unanimous voice vote.

Ladies and Gentlemen:

Your Treasurer respectfully submits the following report for the period ending

July 31, 2023

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL

FUND NAME	BALANCE July 1, 2023	RECEIPTS	DISBURSEMENTS	BALANCE July 31, 2023
General includes PLGIT/CD	1,654,293.02	1,390,594.82	(505,598.62)	2,539,289.22
House Project	198,836.80	3.42	(2,924.30)	195,915.92
Production	112,194.91	3,139.12	(10,086.03)	105,248.00
Capital Reserves includes PLGIT/CD	3,020,448.87	11,831.74	(90,461.52)	2,941,819.09
Payroll	6,328.32	386,703.76	(382,272.56)	10,759.52
Cafeteria	117,660.98	2.51	(10.00)	117,653.49
Adult Education includes PLGIT/CD	251,341.76	24,777.19	(25,587.01)	250,531.94
Student Activities	39,137.81	0.82	(1,167.15)	37,971.48
TOTALS	5,400,242.47	1,817,053.38	(1,018,107.19)	6,199,188.66

**GENERAL , HOUSE PROJECT, PRODUCTION FUNDS, CHECKING ACCOUNT - EMBASSY BANK
GENERAL, HOUSE PROJECT, PRODUCTION FUNDS - CASH ACCTS**

July 1, 2023 880,488.49

RECEIPTS

Production	3,137.29	
Interest	30.81	
District Contrib.	1,372,503.00	
District Contrib./Auth.		
State / Fed Funds	0.00	
Tuition	11,583.68	
Other	1,966.51	
Transfers - PLGIT		
Inter-Fund Transfers	0.00	1,389,221.29

DISBURSEMENTS

Prepaid Bills	(125,119.87)	
Bill Listings	0.00	
Payroll	(378,338.05)	
Other--Authority Bond		
Fees	(219.36)	
Void Checks	90.00	
Transfers - PLGIT		(503,587.28)

July 31, 2023	ADJ BOOK BALANCE	1,766,122.50
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BANK RECONCILIATION

July 31, 2023

Bank Balance	1,779,509.12	
Memo		
Outstanding Checks	(13,386.62)	
Deposit in Transit	0.00	
July 31, 2023	ADJ BANK BALANCE	1,766,122.50

Ladies and Gentlemen:

Your Treasurer respectfully submits the following report for the period ending

July 31, 2023

PA LOCAL GOVERNMENT INVESTMENT TRUST (GENERAL FUND)

July 1, 2023		1,084,836.24
	Transfers In	0.00
	Interest	4,516.07
	P Card purchases	(15,021.67)
	Transfers Out	
	Transfers Out-CD purch	
July 31, 2023	ADJ BOOK BALANCE	1,074,330.64

BANK RECONCILIATION

July 31, 2023

Bank Balance	1,074,330.64
Deposit in Transit	
Outstanding Checks	
July 31, 2023	ADJ BANK BALANCE
	1,074,330.64

Average Yield for July 2023 is 4.96%

CAPITAL RESERVES - EMBASSY BANK

July 1, 2023		212,276.29
	Receipts	0.00
	Interest	5.70
	Void Checks	0.00
		5.70
	Fees	
	Disbursements	(90,461.52)
		(90,461.52)
July 31, 2023	ADJ BOOK BALANCE	121,820.47

BANK RECONCILIATION

July 31, 2023

Bank Balance	212,281.99
Memos	
Outstanding Checks	(90,461.52)
Deposit in Transit	0.00
July 31, 2023	ADJ BANK BALANCE
	121,820.47

PA LOCAL GOVERNMENT INVESTMENT TRUST (CAPITAL RESERVES)

July 1, 2023		2,808,172.58
	Transfers In	0.00
	Interest	11,826.04
	Transfers Out	0.00
	Transfers Out-CD purch	0.00
July 31, 2023	ADJ BOOK BALANCE	2,819,998.62

BANK RECONCILIATION

July 31, 2023

Bank Balance	2,819,998.62
Outstanding Checks	0.00
July 31, 2023	ADJ BANK BALANCE
	2,819,998.62

Average Yield for July 2023 is 4.96%

Ladies and Gentlemen:

Your Treasurer respectfully submits the following report for the period ending

July 31, 2023

PAYROLL FUND - EMBASSY BANK

July 1, 2023			6,328.32
	Receipts	385,847.69	
	Interest	1.07	
	Void Checks	855.00	386,703.76
	Fees		
	Disbursements	(382,272.56)	(382,272.56)
July 31, 2023	ADJ BOOK BALANCE		10,759.52

BANK RECONCILIATION

	July 31, 2023		
	Bank Balance	12,355.49	
	Memos		
	Outstanding Checks	(1,595.97)	
	Deposit in Transit		
July 31, 2023	ADJ BANK BALANCE		10,759.52

CAFETERIA FUND - EMBASSY BANK

July 1, 2023			117,660.98
	Receipts	0.00	
	Transfers		
	Interest	2.51	2.51
	Disbursements	(10.00)	
	Void Check		(10.00)
July 31, 2023	ADJ BOOK BALANCE		117,653.49

BANK RECONCILIATION

	July 31, 2023		
	Bank Balance	117,763.54	
	Memos	0.00	
	Outstanding Checks	(110.05)	
	Deposit in Transit	0.00	
July 31, 2023	ADJ BANK BALANCE		117,653.49

ADULT EDUCATION FUND - EMBASSY BANK

July 1, 2023			251,341.76
	Receipts	24,772.00	
	PLGIT Transfers	0.00	
	Interest	5.19	24,777.19
	Disbursements	(25,587.01)	
	Void Checks	0.00	
	PLGIT Transfer	0.00	(25,587.01)
July 31, 2023	ADJ BOOK BALANCE		250,531.94

BANK RECONCILIATION

	July 31, 2023		
	Bank Balance	249,931.94	
	Memos	0.00	
	Outstanding Checks	0.00	
	Deposit in Transit	600.00	
July 31, 2023	ADJ BANK BALANCE		250,531.94

To the Members of the Joint Committee
Bethlehem Area Vocational-Technical School

September 5, 2023

Ladies and Gentlemen:

Your Treasurer respectfully submits the following report for the period ending

July 31, 2023

STUDENT ACTIVITY ACCT -EMBASSY BANK			
July 1, 2023			39,137.81
	Receipts	0.00	
	Other		
	Interest	0.82	0.82
	Disbursements	(1,167.15)	
	Other--Ret'd Check		
	Voided Check	0.00	(1,167.15)
July 31, 2023	ADJ BOOK BALANCE		37,971.48

BANK RECONCILIATION

July 31, 2023

Bank Balance	37,971.48	
Outstanding Checks	0.00	
Deposit in Transit	0.00	
July 31, 2023	ADJ BANK BALANCE	37,971.48

REPORT OF DEPOSITORIES

July 31, 2023

EMBASSY BANK

General Fund	1,779,509.12
Capital Reserve	212,281.99
Payroll Account	12,355.49
Cafeteria Fund	117,763.54
Adult Ed. Fund	249,931.94
Student Activity Fund	37,971.48

PLGIT

PLGIT General Fund	1,074,330.64	
PLGIT CD (General Fund)	0.00	1,074,330.64
PLGIT Capital Reserve	2,819,998.62	
PLGIT CD (Cap Reserve)	0.00	2,819,998.62
PLGIT Adult Fund	0.00	
PLGIT CD (Adult Fund)	0.00	0.00

TOTAL BANK BALANCES 6,304,142.82

Respectfully submitted,



Susan M. Fahrenkopf
Secretary/Treasurer

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL

September 5, 2023

IN-SERVICE – CONTINUING EDUCATION UPDATE

Ms. Dana Huber, Supervisor of Lifelong Learning, provided the Joint Committee members with an update regarding the Continuing Education Department. Since July of 2017, Ms. Huber has been in charge of this department, first on a part-time basis while still in her role as Graphic Communications Instructor. Last year, she took over on a full-time basis. In her tenure, enrollment has grown. They recently mailed 150,000 informational postcards; 112 students are currently registered in programs. Of these 112 students, 26 learned of the continuing education opportunities from the mailing, 17 from the website, and 14 from word of mouth. The bank balance for the department has gone from \$93,948 to \$251,660 under Ms. Huber's leadership. Mr. Lazarchak commended Ms. Huber on her efforts.

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL

September 5, 2023

PAYMENT OF BILLS

RECOMMENDATION:

a.) GENERAL BUDGET

That the bills through September 5, 2023 for the General Budget as tabulated on the following pages and certified as to correctness and receipt of materials or services, be paid.

MOTION BY: Director Faccinetto

SECOND BY: Director Patrick

ROLL CALL Motion carried by the following roll call vote: Aye:

Directors Donaher, Faccinetto, Patrick, White, Dettmar, Baxter, Makary,

Gogel – eight Nay: none

REPORT DATE
9/5/2023

BETHLEHEM AREA VOCATIONAL TECHNICAL SCHOOL

EMBASSY BANK - GENERAL FUND

CHECK DATE	PREPAY	CHECK NUMBER	VENDOR	AMOUNT	DESCRIPTION
8/3/2023	Y	32097	HOME DEPOT CREDIT SVCS.	\$ 2,226.34	MAINT/HOUSE/MASONRY SUPPLIES
8/3/2023	Y	32098	SDIC	\$ 1,097.00	WORKERS COMP 21-22 AUDIT
8/3/2023	Y	32099	UGI UTILITIES	\$ 144.99	GAS SERVICE
8/3/2023	Y	32100	VERIZON WIRELESS	\$ 249.86	CELL PHONE SERVICE
8/3/2023	Y	32101	QUADIENT LEASING USA INC.	\$ 720.00	LEASE PAYMENT - POSTAGE MACHINE
8/10/2023	Y	32102	CANON SOLUTIONS AMERICA, INC.	\$ 401.36	COPIER MAINTENANCE
8/10/2023	Y	32103	NRG BUSINESS MARKETING	\$ 91.76	GAS SERVICE
8/10/2023	Y	32104	PP&L	\$ 19,870.85	ELECTRIC
8/10/2023	Y	32105	UGI ENERGY SERVICES LLC	\$ 416.39	GAS SERVICE
8/10/2023	Y	32106	UGI UTILITIES	\$ 1,392.01	GAS SERVICE
8/10/2023	Y	32107	WORKHORSE LANDSCAPING & EXCAVATING	\$ 1,900.00	LAWN SERVICE
8/16/2023	Y	32108	EMBASSY BANK -	\$ 9,554.57	SUPPLIES , POSTAGE, FOOD, FEES, EQUIP, TRAVEL
8/16/2023	Y	32109	CITY OF BETHLEHEM	\$ 1,746.93	WATER
8/16/2023	Y	32110	SERVICE ELECTRIC CABLE TV	\$ 97.15	PHONE SERVICE
8/16/2023	Y	32111	TYLER HEFT	\$ 200.00	CERTIFICATION FEE REIMBURSEMENT
8/23/2023	Y	32112	BETHLEHEM TOWNSHIP	\$ 54.00	SEWER
8/23/2023	Y	32113	ROBERT KULICK	\$ 584.00	TUITION REIMBURSEMENT
8/30/2023	Y	32114	HOME DEPOT CREDIT SVCS.	\$ 681.96	MAINT/HOUSE/MASONRY SUPPLIES
8/30/2023	Y	32115	UGI UTILITIES	\$ 145.79	GAS SERVICE
8/30/2023	Y	32116	WEX BANK	\$ 195.38	GAS FOR VEHICLES
9/5/2023		32117	4IMPRINT	\$ 1,842.37	START OF SCHOOL SUPPLIES - LANYARDS
9/5/2023	Y	32118	ADVANCE AUTO PARTS	\$ 227.35	AUTO TECH SUPPLIES
9/5/2023		32119	AIRGAS USA,LLC	\$ 2,090.01	WELDING SUPPLIES
9/5/2023		32120	ALBARELL ELECTRIC INC.	\$ 1,819.95	MAINTENANCE SUPPLIES
9/5/2023		32121	ALL-PHASE ELECTRIC SUPPLY CO.	\$ 2,527.12	ELECTRICAL SUPPLIES
9/5/2023		32122	ALLDATA CORP.	\$ 975.00	AUTO TECH SOFTWARE RENEWAL
9/5/2023	Y	32123	AMAZON CAPITOL SERVICES	\$ 4,986.47	INSTRUCT, HOUSE PROJ, OFFICE & MAINT SUPPLIES
9/5/2023		32124	ANGELA THOM	\$ 236.26	REIMBURSEMENT GERMANY TRIP

9/5/2023	32125	AR TECHNOLOGY SOLUTIONS LLC	\$	15,950.00	VAPE SENSORS - PCCD GRANT
9/5/2023	32126	AVTEC	\$	30.00	ESTHETICS REGISTRATION
9/5/2023	32127	BIT DIRECT INC.	\$	259.98	TECHNOLOGY SUPPLIES
9/5/2023	32128	BON TOOL COMPANY	\$	1,194.80	MASONRY SUPPLIES
9/5/2023	32129	BRETT GRAPHICS	\$	351.17	MACHINE REPAIR GRAPHICS
9/5/2023	32130	CAREERSAFE LLC	\$	20,099.00	ONLINE LICENSE - OSHA 10
9/5/2023	32131	CENGAGE LEARNING	\$	2,433.75	MEDICAL ACADEMY BOOKS
9/5/2023	32132	CENTRAL SUSQUEHANNA I.U.	\$	25,020.68	23-24 ANNUAL BILLING - STUDENT INFO SYSTEM
9/5/2023	32133	CHRIN HAULING, INC	\$	2,567.60	TRASH REMOVAL
9/5/2023	32134	CM REGENT LLC	\$	2,582.51	SEPT 23 LIFE/LTD
9/5/2023	32135	COL. NORTH. I.U. 20	\$	4,647.47	INTERNET/WAN
9/5/2023	32136	CONNIE MUSCHKO	\$	175.54	MILEAGE REIMBURSEMENT
9/5/2023	32137	D'HUY ENGINEERING INC.	\$	9,842.60	RETAINER FEES, ENGINEERING SERVICES
9/5/2023	32138	DEAN RUCH	\$	164.45	MILEAGE REIMBURSEMENT
9/5/2023	32139	EAST LAWN SUPPLY	\$	290.95	MAINTENANCE SUPPLIES
9/5/2023	32140	EBTEP	\$	156,006.79	SEPT MEDICAL/DENTAL/PRESCRIPTION
9/5/2023	32141	FULLER PAPER CO.	\$	533.01	MAINTENANCE SUPPLIES
9/5/2023	32142	HIGHMARK BLUE SHIELD	\$	1,046.10	SEPT VISION
9/5/2023	32143	ICEV MULTIMEDIA	\$	2,750.00	SOFTWARE SUBSCRIPTION - HEALTH CAREERS
9/5/2023	32144	IDENTIFIX INC.	\$	1,068.00	SOFTWARE SUBSCRIPTION - AUTO TECH
9/5/2023	32145	INTEGRITEC INC.	\$	225.00	WATER TREATMENT
9/5/2023	32146	JOHNSON CONTROLS FIRE PROTECTION LP	\$	15,455.00	ANNUAL INSPECTION SERVICES
9/5/2023	32147	KEYSTONE FIRE AND SECURITY	\$	3,657.00	ANNUAL SERVICE AGREEMENTS
9/5/2023	32148	KING SPRY HERMAN FREUND FAUL	\$	2,198.17	SOLICITOR'S FEES
9/5/2023	32149	KUTA SOFTWARE	\$	150.00	MATH SOFTWARE
9/5/2023	32150	L.V. JANITORIAL SUPPLY	\$	903.18	MAINTENANCE SUPPLIES
9/5/2023	32151	LEHIGH VALLEY ASBO	\$	50.00	ANNUAL MEMBERSHIP
9/5/2023	32152	LIBERTY PAPER	\$	1,398.00	COPY PAPER
9/5/2023	32153	LINCOLN ELECTRIC	\$	560.00	WELDING SUPPLIES
9/5/2023	32154	MCMMASTER-CARR SUPPLY CO.	\$	90.36	PREC. MACH. SUPPLIES
9/5/2023	32155	MORE MILES AUTOMOTIVE LLC	\$	37.20	INSPECTION - MAINTENANCE TRUCK
9/5/2023	32156	MOYER LUMBER & HARDWARE	\$	3,314.38	CARPENTRY SUPPLIES
9/5/2023	32157	MOYER PEST CONTROL	\$	126.38	PEST CONTROL
9/5/2023	32158	MSC INDUSTRIAL SUPPLY CO.	\$	1,152.99	MAINTENANCE/WELDING SUPPLIES

9/5/2023	32159	MYBINDING		\$	89.75	GRAPHICS SUPPLIES
9/5/2023	32160	NEW PRECISION TECHNOLOGY		\$	569.56	GRAPHICS SUPPLIES
9/5/2023	32161	PASBO		\$	400.00	MEMBERSHIP RENEWAL
9/5/2023	32162	PERFORMANCE SCREEN SUPPLY		\$	690.34	GRAPHICS SUPPLIES
9/5/2023	32163	POCKET NURSE		\$	2,140.40	HEALTH CAREERS SUPPLIES
9/5/2023	32164	PREMIUM SIGN SUPPLIES INC.		\$	399.74	GRAPHICS SUPPLIES
9/5/2023	32165	QUILL CORP.		\$	1,792.87	OFFICE, CLASSROOM SUPPLIES
9/5/2023	32166	R.E. MICHEL		\$	3,579.25	HVAC SUPPLIES
9/5/2023	32167	SDIC		\$	8,203.00	WORKERS COMP #1 PAYMENT
9/5/2023	32168	SHARDA PAPER INC		\$	748.73	GRAPHICS SUPPLIES
9/5/2023	32169	SHOPKEY		\$	1,517.00	ONLINE SUBSCRIPTION - AUTO TECH
9/5/2023	32170	SSM GROUP INC.		\$	1,100.00	INSPECTION & TRAINING
9/5/2023	32171	STATE CHEMICAL		\$	290.36	DRAIN MAINTENANCE
9/5/2023	32172	SYSCO		\$	2,945.44	CULINARY, BAKING SUPPLIES
9/5/2023	32173	THE MORNING CALL		\$	4,238.38	SUBSCRIPTION RENEWAL/CLASSIFIED ADS
9/5/2023	32174	TYLER HEFT		\$	87.64	TRAVEL REIMBURSEMENT - GERMANY TRIP
9/5/2023	32175	ULINE		\$	647.11	WELDING & CULINARY EVENTS SUPPLIES
9/5/2023	32176	UNITED SITE SERVICES		\$	170.00	PORT O POTTY HOUSE PROJECT
9/5/2023	32177	UNIVERSAL AIR SYSTEMS		\$	648.40	WELDING SUPPLIES
9/5/2023	32178	VIRCO INC.		\$	897.48	GRAPHICS FURNITURE
9/5/2023	32179	WILSON PRODUCTS		\$	446.50	CYLINDER RENTALS
9/5/2023	32180	PACTA		\$	470.00	2023 CO-OP CONFERENCE REGISTRATION

TOTAL

\$ 364,878.88

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL

September 5, 2023

To the Members of the Bethlehem Area Vocational-Technical School Joint Committee

The administration respectfully submits the following information and recommendations:

I. STAFFING

RECOMMENDATION:

- a. That the following resignations be accepted:

Cynthia Carson

Position: Instructional Assistant (full-time)

Effective: August 22, 2023

Katelyn Gyory

Position: Instructional Assistant (part-time)

Effective: August 27, 2023

- b. That Paula Cuchran, part-time Instructional Assistant, be appointed to the position of full-time Instructional Assistant (replacement for Cynthia Carson) effective August 27, 2023, at a salary of \$22,050* per year for the 2023-2024 school year, with benefits in accordance with the Instructional Assistants Employee Agreement.

- c. That the following appointments be approved:

Jesse Schneck

Position: Precision Machining Instructor
(replacement for Andrew Grier)

Salary/Benefits: \$63,607.81 (Column A, Step 12) for the 2023-2024 school year, with benefits in accordance with the Professional Employee Benefit package.

Effective: August 14, 2023, pending receipt of all required paperwork

Karen Kurinovich

Position: Part-time Instructional Assistant
(replacement for Paula Cuchran)

Salary/Benefits: \$21.50* per hour, with no health benefits.
All other terms in accordance with the Instructional Assistants Agreement

Effective: August 23, 2023 pending receipt of all required paperwork

*Listed is 2022-23 rate. 2023-24 rate to be determined pending approval of Instructional Assistant Employee Agreement.

1. STAFFING, Cont'd.
RECOMMENDATION:

c. That the following appointments be approved, Cont'd:

Jessica Rosario

Position: Custodian
(replacement for Hernan Colon)

Salary/Benefits: \$19.50 per hour for the 2023-2024 school year, with benefits in accordance with the Custodial and Maintenance Employees Agreement

Effective: August 23, 2023, pending receipt of all required paperwork

d. That the start dates of the following new instructors be adjusted to reflect summer hours approved at the August, 2023 Joint Committee meeting:

Name	Position	Revised Start Date
Jalissa Kuehner	Social Media Marketing Instructor	August 2, 2023
Merissa Long	Computer Networking Instructor	August 2, 2023
Jordan Montague	Building Trades Instructor	August 14, 2023

e. Extend the employment of Nico Gonzalez, Summer Technology Assistant, through August 25, 2023, for up to 20 hours per week, at a rate of \$12.50 per hour, with no benefits.

f. That the Executive Director be authorized to hire a part-time Instructional Assistant as well as fill any other vacancies that may occur prior to the October meeting, with ratification to be performed at a subsequent meeting.

MOTION BY: Director Faccinetto

SECOND BY: Director Patrick

ROLL CALL

Motion carried by the following roll call vote: Aye:

Directors Donaher, Faccinetto, Patrick, White, Dettmar, Baxter, Makary,
Gogel – eight Nay: none

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL
September 5, 2023

2. 2023-2024 STIPEND POSITIONS

RECOMMENDATION:

a. That the following stipend position(s) for 2023-2024 be approved as presented:

STIPEND DESCRIPTION	NAME	AMOUNT
Mentor Teacher – (1 st year – Induction)	Jeff Cantrel for Jesse Schneck	\$762.93
Mentor Teacher – (1 st year – Induction)	Michael Giamoni for Merissa Long	\$762.93

MOTION BY: Director Faccinetto

SECOND BY: Director Patrick

ROLL CALL Motion carried by the following roll call vote: Aye:

Directors Donaher, Faccinetto, Patrick, White, Dettmar, Baxter, Makary,

Gogel – eight Nay: none

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL

September 5, 2023

3. 2023-2024 SUBSTITUTES

RECOMMENDATION:

That the following individuals be approved as substitutes for the 2023-2024 school term, subject to the call of the Executive Director of Bethlehem Area Vocational-Technical School, or his/her designee, as needed, at the rates approved by the Joint Committee, pending receipt of all required paperwork.

Robert Cain
Karen Kurinovich*
Carly McKeon*
Nicole Meletiche
Jacqueline Merwarth
Kimberlyn Orejuela
Joanne Rooney

* BAVTS Instructional Assistant

MOTION BY: Director Faccinetto

SECOND BY: Director Patrick

ROLL CALL Motion carried by the following roll call vote: Aye:

Directors Donaher, Faccinetto, Patrick, White, Dettmar, Baxter, Makary,
Gogel – eight Nay: none

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL

September 5, 2023

4. TUITION-PAID STUDENTS

INFORMATION:

The following is a list of tuition-paid students for the 2023-2024 school term. Enrollment is pending receipt by BAVTS of the school district's acceptance of financial responsibility.

STUDENT ID #	GRADE	STATUS (New/Returning)	PROGRAM/ SHOP	TUITION PAID BY
410803	11	New	Video Media Arts (PM)	Nazareth Area School District

RECOMMENDATION:

That the student(s) listed above be enrolled at BAVTS for the 2023-2024 school term.

MOTION BY: Director Faccinetto

SECOND BY: Director Patrick

ROLL CALL Motion carried by the following roll call vote: Aye:

Directors Donaher, Faccinetto, Patrick, White, Dettmar, Baxter, Makary,
Gogel – eight Nay: none

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL

September 5, 2023

5. CONFERENCE REQUESTS

RECOMMENDATION:

That Dana Huber, Supervisor of Lifelong Learning, be granted permission to attend the PACTA Workshop for Adult CTE Coordinators in State College, PA, from October 17-18, 2023. The approximate cost is \$596.76.

That Debra Miller, Business Administrator, be granted permission to attend the PACTA Fall Workshop for CTE Business Administrators in State College, PA, from October 17-18, 2023. The approximate cost is \$595.49.

That Jeffrey Cantrel and Leslie (Howie) Nonnemacher, Automotive Technician Instructors, be granted permission to attend the Alliance of Automotive Professionals Tool Technical Update Seminar in Pocono Manor, PA, from October 21-22, 2023. This training will satisfy 20 hours of training required for ASE certification. The approximate cost for both to attend is \$1,610.00.

Any conference requests listed above are in the budget.

MOTION BY: Director Faccinetto

SECOND BY: Director Patrick

ROLL CALL Motion carried by the following roll call vote: Aye:

Directors Donaher, Faccinetto, Patrick, White, Dettmar, Baxter, Makary,
Gogel – eight Nay: none

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL

September 5, 2023

6. SNOW REMOVAL SERVICES FOR 2023-2024

INFORMATION:

Cutting Edge Property Services LLC has been the approved snow removal contractor since the 2021-2022 snow removal season. We are extremely satisfied with their services and they have agreed to hold pricing (since the original agreement) for the 2023-2024 snow removal season for their services. The only changes to the agreement are: pricing is now only for salt application at \$95 per ton applied with BAVTS providing the salt (previously it was \$255 per ton applied including the salt); and vegetation/metal safe ice melt pricing has been removed.

RECOMMENDATION:

That the Joint Committee approve the following agreement for snow removal services with Cutting Edge Property Service LLC for 2023-2024.

MOTION BY: Director Faccinetto
SECOND BY: Director Patrick
ROLL CALL Motion carried by the following roll call vote: Aye:
Directors Donaher, Faccinetto, Patrick, White, Dettmar, Baxter, Makary,
Gogel – eight Nay: none

**SNOW AND ICE REMOVAL SERVICE AGREEMENT BETWEEN
THE BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL
AND
CUTTING EDGE PROPERTY SERVICE LLC**

THIS AGREEMENT is made by and between **BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL** (hereinafter "BAVTS") with an address of 3300 Chester Ave, Bethlehem, Pennsylvania, 18020, and **CUTTING EDGE PROPERTY SERVICE LLC** (hereinafter "VENDOR") with an office and place of business at **445 Washington Drive, Walnutport, PA 18088.**

RECITALS

WHEREAS, VENDOR has indicated an interest in performing snow and ice removal services for BAVTS; and

WHEREAS, BAVTS is interested in utilizing the professional services of VENDOR to perform snow and ice removal services.

NOW THEREFORE, in consideration of the foregoing premises and mutual covenants and promises contained herein, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto agree as follows:

1. Property Locations. Subject to the terms and the conditions set forth in this Agreement, VENDOR shall perform snow and ice removal services at the following BAVTS property locations (hereinafter referred to collectively and individually as the "Property"):

(a) BAVTS' property at 3300 Chester Avenue, Bethlehem Township, Pennsylvania (BAVTS' main location); and

(b) BAVTS' property located at 3266 Hecktown Road, Bethlehem Township, Pennsylvania – upon specific request by BAVTS.

2. Areas of Snow/Ice Removal.

(a) Snow plowing/shoveling. VENDOR shall plow/shovel the snow upon the Property as follows:

(i) 3266 Hecktown Road, Bethlehem Township: Entrance road and cul-de-sac leading to driveways; and

(ii) 3300 Chester Avenue, Bethlehem Township: All parking lots, driveways, exterior entrances, walkways, stairways, loading dock, and handicap access ramps (not blocking any fire hydrants/electrical equipment).

(b) Ice removal. VENDOR shall apply de-icing materials supplied by BAVTS upon the Property as follows:

(i) 3266 Hecktown Road, Bethlehem Township: Entrance road and cul-de-sac leading to driveways; and

(ii) 3300 Chester Avenue, Bethlehem Township: All parking lots, driveways, and exterior entrances, walkways, stairways, loading dock, and handicap access ramps.

3. Snow/Ice Removal Services. For purposes of this Agreement, VENDOR shall perform snow and ice removal services as follows:

(a) Should two (2) or more inches of snow fall upon the Property, VENDOR shall perform snow and ice removal services upon the Property automatically and without BAVTS' prior request.

(b) In the event that (i) less than two (2) inches of snow fall upon the Property; or (ii) ice accumulates (and less than two (2) inches of snow fall) upon the Property, and as such BAVTS desires VENDOR to provide snow and/or ice removal services, BAVTS shall be required to contact VENDOR to request the performance of services hereunder.

(c) VENDOR acknowledges and agrees that BAVTS' objective in entering into this Agreement is to ensure that the aforementioned areas of the Property are free of snow and ice prior to the start of each school day. As such, VENDOR shall use its best efforts to consult with BAVTS regarding the necessary response time and expected completion time to provide snow/ice removal services hereunder in a timely manner.

(d) Any areas that accumulate snow/ice bordered by a curb will require that the snow be moved so that it is not pushed/piled over the top of the curbing. Any additional equipment required will be provided by VENDOR and included in the rate schedule in section 5. Price.

4. Term of Agreement. The term of this Agreement shall commence on the date of the execution of this Agreement and will continue through April 30, 2024; however, this term may be subject to earlier termination as provided in this Agreement.

5. Price.

(a) BAVTS agrees to pay VENDOR for snow and ice removal services

pursuant to the following rate schedules:

Accumulation Method	
Removal rates for the accumulation totals listed below. Rates shall include all necessary labor, materials, equipment, fuel, repairs and management services for snow and ice removal.	
3300 Chester Avenue Property - pricing to include everything but salt and ice melt	Cost
Less than 1"	Salt/ice melt only
Less than 1" - if plowing requested by BAVTS	\$ 2,015.00
1"-1.99"	\$ 2,515.00
2"-3.99"	\$ 2,975.00
4" - 5.99"	\$ 3,275.00
6" - 7.99"	\$ 3,675.00
8"-9.99"	\$ 4,125.00
10"+ Specify pricing structure if not flat fee	Hourly
Hourly Rate	
3266 Hecktown Road Property - pricing to include everything but salt and ice melt	Cost
Less than 1"	Salt/ice melt only
Less than 1" - if plowing requested by BAVTS	\$ 200.00
1"-1.99"	\$ 275.00
2"-3.99"	\$ 325.00
4" - 5.99"	\$ 375.00
5" - 7.99"	\$ 425.00
8"-9.99"	\$ 475.00
10"+	Hourly
10"+ Specify pricing structure if not flat fee	
Hourly Rate	
Removal Rate from BAVTS Property	\$ 165.00 price per load
Salt (BAVTS to supply product)	\$ 95.00 price per ton applied

Hourly Rate Method - Applicable for 10 or more inches

Hourly rates for the equipment available for use and listed below. Rates shall include all necessary labor, materials, equipment, fuel, repairs and management services for snow removal.

	Hourly Rate
Truck with plow 6' - 7'6"	\$ 150.00
Truck (min. 10,000# GVWR or larger) with plow 8' - 10'	\$ 155.00
Truck (min. 17,500# GVWR or larger) with plow larger than 10'	\$ 155.00
Skidsteer/track loader/Bobcat	\$ 125.00
Skidsteer/track loader/Bobcat with snowbox	\$ 135.00
Front end loader/backhoe	\$ 160.00
Front end loader/backhoe with snowbox	\$ 200.00
Articulating loader 5+ ton with snowbox	\$ 235.00
Laborer with shovel	\$ 50.00
Laborer with snowblower	\$ 60.00
Sidewalk clearing device non-snowblower (i.e. ATV w/ plow) Specify, if other than ATV w/ plow	\$ 75.00
Salt (BAVTS to supply product)	\$ 95.00 price per ton applied
Removal Rate from BAVTS Property	\$ 165.00 price per load

(b) In the event that BAVTS requests that snow be physically removed from the Property, VENDOR shall charge \$165.00 per load of snow removed.

6. Payment. Payments due from BAVTS to VENDOR hereunder shall be made within ten (10) business days of BAVTS' receipt of VENDOR's invoice thereof.

7. BAVTS Obligations. BAVTS Supervisor of Building and Grounds and VENDOR shall walk through entire property to review all locations to be plowed within the agreement. Based upon this pre-season walkthrough, the VENDOR will determine will determine and place snow markers where they are best utilized for their employees who

will be on-site. Unless otherwise determined by mutual written agreement, markers shall be placed before the first day of November and removed after the last day in April. VENDOR will be responsible for any damage to sod, curbing, or other piece of the Property not properly marked by VENDOR that may occur during VENDOR's performance in accordance with this Agreement.

8. VENDOR Obligations.

(a) Insurance. VENDOR shall maintain workers' compensation insurance and liability insurance in amounts required by the Commonwealth of Pennsylvania at all times during the term of this Agreement. At the commencement of this Agreement, VENDOR shall provide BAVTS with satisfactory proof that VENDOR's workers' compensation insurance and liability insurance is in effect. BAVTS retains the right to request satisfactory proof of VENDOR's workers' compensation insurance and liability insurance at any time during the term of this Agreement.

(b) Background Checks. At the commencement of this Agreement, VENDOR shall provide BAVTS with copies of recent background checks for all of VENDOR's then-current employees. Upon the hiring of any new employee during the term of the Agreement, VENDOR shall provide BAVTS with a copy of said employee's recent background check. BAVTS retains the right to reasonably request recent background checks for VENDOR's employees at any time during the term of this Agreement. For purposes of this subparagraph 8(b), "recent background check" shall mean a background

check that has been performed within two (2) weeks of VENDOR's submission of the background check to BAVTS.

9. Indemnification. Except as otherwise set forth herein, and except as may be caused by the acts or omissions of BAVTS, its employees, agents, affiliates, associates or officers, VENDOR shall indemnify, defend, and hold harmless BAVTS from any and all actions, liabilities, claims, damages, suits, liens, judgments, attorneys' fees and costs arising out of, resulting from, or related in any way to VENDOR's performance under or regarding this Agreement. VENDOR's obligation to indemnify BAVTS pursuant to this Paragraph 9 shall survive the expiration or termination of this Agreement for any reason.

10. Termination. Either party may, without prejudice to any other right or remedy it may have, immediately terminate this Agreement, by written notice to the other party, if either of the following events occurs:

(a) Either party materially breaches any provision of this Agreement and fails to cure such breach within ten (10) days of written notice of breach given by the other party; or

(b) Either party becomes insolvent, makes an assignment for the benefit of creditors, files a petition for bankruptcy, becomes the subject of any receivership proceeding, or admits in writing its inability to pay its debts generally as they become due.

In the event of termination hereunder, VENDOR shall be compensated only for services performed in accordance with this Agreement and up to the date of termination.

11. Choice of Law. This Agreement shall be interpreted according to the laws of the Commonwealth of Pennsylvania. The parties agree to submit to the exclusive jurisdiction of the Northampton County Court of Common Pleas for any action in law or equity to interpret, enforce, or defend a breach thereof or action seeking a declaratory judgment or injunction.

12. Integration. This Agreement represents the entire understanding of the parties with respect to the subject matter of this Agreement and supersedes all prior agreements, contracts, understandings, negotiations, and other arrangement.

13. Severability. All agreements and covenants contained in this Agreement are severable, and in the event any of them are held to be invalid by any competent court, this Agreement will be interpreted as invalid agreements or covenants were not contained in this Agreement.

14. Waiver. The failure to enforce or require the performance at any time of the provisions of this Agreement shall in no way be construed to be a waiver of such provisions and shall not effect either the validity of this Agreement or any part hereof, or the right of any party thereafter to enforce each and every provision in accordance with the terms of this Agreement.

15. Amendment and Modification. This Agreement may be amended, modified or supplemented only by the written agreement of BAVTS and VENDOR.

16. No Assignment. This Agreement shall not be assigned or subcontracted, whether individually or by operation of law, by either party hereto.

17. No Waiver of Immunity. Nothing in this Agreement shall be construed to waive or reduce BAVTS' rights pursuant to the Political Subdivisions Tort Claims Act.

18. Notices. Any notice, request, demand, statement or payment shall be given in writing, by facsimile, email, mail, and shall be delivered to the recipient to the addresses for each party as provided herein.

19. Authority. The parties executing this Agreement represent and warrant to each other that they have the full right, power, capacity and authority to execute and deliver this Agreement, and that they have duly and properly performed all acts required to authorize them to carry out this Agreement and the transactions contemplated by it.

IN WITNESS WHEREOF, the parties hereto, intending to be legally bound, have hereunto set their hands and seals on the year and date specified below.

DATE: _____

Title: _____
VENDOR

DATE: _____

Title: _____
Bethlehem Area Vocational-Technical School

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL
September 5, 2023

7. 2023-2024 OCCUPATIONAL ADVISORY COMMITTEE MEMBERS

RECOMMENDATION:

That the Joint Committee approve the attached Occupational Advisory Committee (OAC) members for the 2023-2024 school year.

MOTION BY: Director Faccinetto

SECOND BY: Director Patrick

ROLL CALL

Motion carried by the following roll call vote: Aye:

Directors Donaher, Faccinetto, Patrick, White, Dettmar, Baxter, Makary,
Gogel – eight Nay: none

Technical School
Occupational Advisory Committee Members
2023-2024

First Name	Last Name	Title	Company	Shop
Pamela	Formica	Director	Leukemia & Lymphoma Society	Academy for Medical Science
Christina	Gardner	Campaign Development Manager	The Leukemia & Lymphoma Society	Academy for Medical Science
Christopher	Hall	Physician Assistant	St. Luke's University Health Network	Academy for Medical Science
Marisa	Kauker	Patient Care Manager	Lehigh Valley Health Network	Academy for Medical Science
Patricia	Meyers	Campaign Development Manager	Leukemia & Lymphoma Society	Academy for Medical Science
Jeanne	Reilly	Education Consultant	Lehigh Valley Health Network	Academy for Medical Science
Christy	Shetayh	student	Drexel University	Academy for Medical Science
Kelly-Anne	Varcoe	Nursing Faculty Member	East Stroudsburg University	Academy for Medical Science
Nick	Calmar	Body Technician	Ross Body and Frame	Academy for Medical Science
Joe	Ciabrone	production foreman	Faulkner Collision Bethlehem	Auto Collision Repair
Richard	Daku	Vice President	Daku's Autobody Shop, Inc.	Auto Collision Repair
William	Flannery, Jr.	Owner	Bill Flannery Automotive	Auto Collision Repair
Sergio	Gaspar	Owner	611 Motors LLC	Auto Collision Repair
Aaron	Longley	General	Brown Daub Dodge	Auto Collision Repair
Melanie	Markulics	Owner	Collision Refinish Specialists	Auto Collision Repair
Raymond	Markulics	Owner	Collision Refinish Specialists	Auto Collision Repair
William	Matejcek	Committee Chairperson/Autobody Technician	Scott Chevrolet Cadillac	Auto Collision Repair
Quinn	Strohl	Body Technician	Ross Body & Frame	Auto Collision Repair
Eric	Uribe	Collision Center Manager	Faulkner Collision Bethlehem	Auto Collision Repair
Glen	Zabriskie	Body Shop Manager	Young VW Mazda	Auto Collision Repair
Jose	Acosta	Automotive Technician	Ciocca Dealerships Volkswagen	Automotive Technology
Joshua	Adams	Technician	Star Buick GMC	Automotive Technology
Jay	Amore	Admissions Representative	Universal Technical Institute	Automotive Technology
John	Becker	Owner	Stahley's Transmissions	Automotive Technology
Ray	Bunce	Service Manager	Remco Inc.	Automotive Technology
Joseph	Busfield	Automotive Technician	Faulkner Chevrolet Cadillac	Automotive Technology
Thomas	Byrnes	Service Technician	Brown Daub Chevrolet	Automotive Technology
William	Byrnes	Service Technician	Brown Daub Chevrolet	Automotive Technology
Daniel	Carcione	Service Manager	Lehigh Valley Honda	Automotive Technology
Philip	Coco, Jr	Owner	Coco's Service and Repair	Automotive Technology
Jonathan	Fritz	Auto Technician	Lehigh Northampton Airport Authority	Automotive Technology
Walter	Garrett	Technician	Jeff's Automotive Repair	Automotive Technology
Christopher	Goodson	General Manager	Jeff's Automotive Repair	Automotive Technology
Craig	Hahn	Manager	Advanced Auto Parts	Automotive Technology
Cody	Henninger	Heavy Equipment/Diesel Tech	Lehigh Asphalt & Construction Co.	Automotive Technology
Daniel	Henninger	Shop Foreman	Allentown Jaguar, Land Rover	Automotive Technology
Greg	Jones	Fleet Mechanic	Verizon Fleet	Automotive Technology
Fred	Kirby	Instructor	Central Montco Technical School	Automotive Technology
Austin	Kochenash	Mechanic	Performance Driveline, Inc.	Automotive Technology
Logan	Koehler	Shop Technician	Plasterer Equipment Co., Inc.	Automotive Technology

Technical School
Occupational Advisory Committee Members
2023-2024

Michael	Lemke	Fleet Operations Supervisor	Verizon Fleet	Automotive Technology
Nef	Lopez	Owner	BodyWorks by Tiffany	Automotive Technology
Paul	McCartney, III	Owner/President	Cherryville Service Center	Automotive Technology
David	Mertz	Factory Rep	Hunter Engineering Company	Automotive Technology
Louis	Murante, JR.	Owner	Murante Auto Repair LLC	Automotive Technology
Mason	Persiani	Auto Technician	Coco's Service and Repair	Automotive Technology
Dave	Rockstroh	District Rep	Advanced Auto Parts	Automotive Technology
William	Shollenberger	Owner	Dave & Wayne's Auto Center	Automotive Technology
Dawson	Siffies	Service Technician	North American Bulk Transport	Automotive Technology
Kyle	Smith	Service Technician	Star Buick GMC	Automotive Technology
Ryan	Steirer	Technician	City of Bethlehem	Automotive Technology
Jeffrey	Strausser	Owner/President	Jeff's Automotive Repair	Automotive Technology
George	Trilli	Automotive Technician	Jeff's Automotive Repair	Automotive Technology
Steve	Volk	Service Technician	Brown Daub Chevrolet	Automotive Technology
Nathan	Wedde	Refrigeration/Heavy Truck Technician	Penn Detroit Diesel Allison	Automotive Technology
Nicholas	Wedde	Diesel Tech	Cherryville Service Center	Automotive Technology
Charles	Wernett, Sr.	Committee Chairperson/President	Stefko Service Center, Inc.	Automotive Technology
Michael	Young			Automotive Technology
Alexander	Younis	Automotive Technician	Jeff's Automotive Repair	Automotive Technology
Joe	Zongora	Service Technician	More Miles Automotive	Automotive Technology
Kimberly	Bower	Recruitment Specialist	St. Luke's University Health Network	Automotive Technology
Eric	Butrym	Owner	Easton Baking Company	Baking
Ana	Carvalho	Pastry Cook	Sands Casino (Wind Creek)	Baking
Andraya	Chepolis	Student	BAVTS	Baking
Meredith	Chepolis	Homemaker		Baking
Kurt	Cummings	Owner		Baking
Lexi	DaRoja	Team Leader Trainee	Wings and a Prayer, LLC	Baking
Amanda	Dixon	Cake Decorator	Wegman's Food Market	Baking
Ayesha	Edwards-Rasul	Executive Chef	Giant Food Stores	Baking
Andrew	Everett		Fed Cap School	Baking
Katie	Horan	Pastry Chef		Baking
Morgan	Hudak	Pastry Chef	Northampton Community College	Baking
Miranda	Robibero	Baker	Live Casino	Baking
Julie	Sabatino	Parent	Skytop Lodge	Baking
Thomas	Siffies	Owner	BAVTS	Baking
Sarah	Sobers	Pastry Chef	Cheletom Inc. dba Bev's Cake & Candy	Baking
Daniel	Yost	Baker	Wind Creek	Baking
Andrew	Acevedo	TEOB	Panera	Baking
Frank	Alexander	Committee Chairperson/Management	Northampton County DOT	Carpentry/Building Trades
Frank	Alexander	Owner	Anthony Builders	Carpentry/Building Trades
Frank	Bialobreski	Owner	Anthony Builders	Carpentry/Building Trades
			Keystone General Contracting	Carpentry/Building Trades

Technical School
Occupational Advisory Committee Members
2023-2024

Michael	Biechy	Director	Triangle Tech	Carpentry/Building Trades
Katie	Bischak	Director, High School Operations	Triangle Tech	Carpentry/Building Trades
Alexander	Bortz	Laborer	Bocko Home Improvements	Carpentry/Building Trades
Joseph	Brady	Assistant Director	Triangle Tech	Carpentry/Building Trades
Thomas	Gehringer	President	Gehringer Corporation	Carpentry/Building Trades
Ron	Jerdon	President	Jerdon Construction Services, LLC	Carpentry/Building Trades
Allana	Karo			Carpentry/Building Trades
Austen	Kleintop	Vice President	Blue Mountain Evergreen	Carpentry/Building Trades
Kris	Longley	Pre Finisher	Martin Guitar (C.F. Martin & Company)	Carpentry/Building Trades
Francis	Loughney	Council Rep	Carpenter's Union	Carpentry/Building Trades
Caleb	Miller		Upper Bucks CTS	Carpentry/Building Trades
Tim	Minnema	Corporate General Manager	Reeb Millwork	Carpentry/Building Trades
Jordan	Montague	Head Carpentry Instructor	Triangle Tech	Carpentry/Building Trades
Arthur "Tim"	Moyer	Owner	A. R. Moyer Construction Company	Carpentry/Building Trades
Daniel	Petino	Project Manager	Toll Brothers, INC.	Carpentry/Building Trades
David	Reppert, Sr.	Project Manager	RL Reppert, Inc.	Carpentry/Building Trades
Jason	Russell	Foreman	Klover SEPA	Carpentry/Building Trades
Joe	Scott	Carpenter's Apprentice	Jerdon Construction Services, LLC	Carpentry/Building Trades
Ryan	Smith	Student		Carpentry/Building Trades
James	Szoke	Retired	Retired	Carpentry/Building Trades
Jason	Zellner	Project Manager	Jerdon Construction Services, LLC	Carpentry/Building Trades
Daniel	Albeck	Director of Web Development	Graphic D-Signs	Commercial Art
Rob	Baker	President - CEO	Christmas City Studios	Commercial Art
Gary	Gower, Jr.	Owner	G & L's Sign Factory	Commercial Art
Riley	Martin	Student	BAVTS	Commercial Art
Erin	Miller	Graphic Designer	Just Born, Inc.	Commercial Art
Gwenn	Noel	Senior Manager	Olympus Corporation of the Americas	Commercial Art
Thoma	Prostko	Student		Commercial Art
Jessica	Sigley	Bindery	Alpha Graphics	Commercial Art
Sarah	Stern-Hausknecht	Freelance Graphic Designer	Sarah Sterner Design	Commercial Art
Albert	Strittmatter	maintenance analyst	Cyxtera Technologies	Commercial Art
Camryb	Strittmatter	parent		Commercial Art
James	Taylor	Owner	J Taylor Design	Commercial Art
Jamie	Toohy	Photography Teacher	Bethlehem Area School District	Commercial Art
Alicia	Ventura	Web Designer		Commercial Art
Mike	Bubernack	Co-owner/CEO	ET&T	Commercial Art
Paul	Chepollis	Senior Client Success Migr	Frontline Education	Computer Networking
Richard	Chiappa	Computer Systems Networking Instructor	Career Institute of Technology	Computer Networking
Brian	Dravec	Supervisor of Technology Services	Colonial IU20	Computer Networking
Max	Harrison		Netizen Corporation	Computer Networking
Michael	Hawkins	CEO	Netizen Corporation	Computer Networking

Technical School
Occupational Advisory Committee Members
2023-2024

Seth	Henrie	Systems Admin	BAVTS	Computer Networking
Thomas	Kalinoski	Director of Technology and Operations	Colonial IU20	Computer Networking
Judy	Milositz	Engineering Instructor	BAVTS	Computer Networking
Alex	Schrader	Helpdesk Technician	BAVTS	Computer Networking
Brian	Stokes	Associate Professor	Northampton Community College	Computer Networking
Richard	Thomas	Networking Instructor	Career Institute of Technology	Computer Networking
Jason	Weber	Director of Operations	Green Brook Township Public Schools	Computer Networking
Aubrie	Butko	Stylist	Holiday Hair	Computer Networking
Claire	Cacciatore	Tech	Verve Salon	Cosmetology
Heather	Chilcote	Guidance Counselor	BAVTS	Cosmetology
Christy	DiGennaro	Service Manager	Ulta Beauty	Cosmetology
Erika	Dilunno	Cosmetology Teacher	Central Montco Technical School	Cosmetology
Shea	Emanuel-Missmer	Owner	Bucks & Babes Beauty Studio	Cosmetology
Sara	Evans	Stylist	Michael Perry Hair Studio	Cosmetology
Houda	Fallstich	Owner	Bordeaux Hair Designs	Cosmetology
Rebekah	Faust	Stylist	Salon by Instyle	Cosmetology
Apryl	Gregory	Hair Stylist	Sirens Beauty	Cosmetology
Caterina	Hawk	Owner	Millennia Salon	Cosmetology
Deidra	Heisler	Master Stylist	Salon Lore	Cosmetology
Michele	Horn	Partner/Stylist	Dye-Namic Reflections	Cosmetology
Susan	Kettenburg	Director	Empire Beauty School	Cosmetology
Dezarae	Kirk	Evening Lead Clinic Floor Instructor	Metro Beauty Academy	Cosmetology
Elisabeth	Kohler	Senior District Leader	Regis Corporation	Cosmetology
Lia	Koutsikos	District Leader	Supercuts	Cosmetology
Carol	Kunkle	Stylist	Holiday Hair	Cosmetology
Joanne	McTague	Esthetician - Continuing Ed Instructor	Bethlehem AVTS	Cosmetology
Connie	Muschko	Instructor	Lashaholics Co.	Cosmetology
Nyshia	Nickens	owner	Merige Barber School	Cosmetology
Cristian	Ramirez	Founder/Instructor	Holiday Hair	Cosmetology
Susan	Repsher	Group Leader	Sephora	Cosmetology
Adrienne	Richetta	Make Consultant/Freelancer	Holiday Hair	Cosmetology
Taylor	Riden	Salon Leader	Knott Our Hair	Cosmetology
Equalla	Robinson	stylist/owner	Bordeaux Hair Design	Cosmetology
Clourin	Salloum	Stylist	Ulta Beauty	Cosmetology
Quiarah	Shing	Assistant Service Manager	Eric's Barbershop	Cosmetology
Eric	Smith	Barber	Michelle Stewards Beauty Salon	Cosmetology
Michelle	Steward	Owner/Operator	Shear Impressions	Cosmetology
Emily	Viola	Assistant	Ulta Beauty	Cosmetology
Rachel	Warner	Service Manager	Salon Blush	Cosmetology
Jennifer	Weinert	Senior Stylist	Regis Corporation	Cosmetology
Shawna	Zandarski	Stylist		Cosmetology

Technical School
Occupational Advisory Committee Members
2023-2024

Janeida	Atwood			Northampton Country Club	Culinary
Kimberly	Bower	Recruitment Specialist		St. Luke's University Health Network	Culinary
David	Burrington	HR Business Partner		Lehigh Valley Restaurant Group	Culinary
Stacy	Calles	Director of Concessions		Kalahari Resorts	Culinary
Andrew	Chandler	District Manager		Metz Culinary Mgmt.	Culinary
Tyrone	Ellen	District Manager		Chartwells Higher Ed	Culinary
Amanda	Frey	Food and Beverage		Moselem Springs Country Club	Culinary
Jonathan	Glueck	Chef/Kitchen Manager		Point Phillips Hotel	Culinary
Katie	Knopf	Recruiting Manager		Dorney Park & Wildwater Kingdom	Culinary
Anthony	Marinho	Owner/Consultant		Curated Hospitality Consulting	Culinary
Laura	Palermo	Manager of Restaurant Training		Lehigh Valley Restaurant Group	Culinary
Luke	Pollis	Executive Chef		Great Wolf Lodge	Culinary
Dawn	Reidenbach	Director HR		Dorney Park	Culinary
Timothy	Rios	Executive Chef		Saucon Valley Country Club	Culinary
Wilbert	Rufe	Executive Chef		Sodexo	Culinary
David	Schweiger	Director, Hospitality & Sport Management		Northampton Community College	Culinary
Hope	Sterner	Director of Education		PRIA	Culinary
Ann	Takacs	Owner/Chef		Art Café	Culinary
Terry	Wagner	Senior Food Scientist		Brenntag North America	Culinary
Michael	Wedderburn	Executive Chef		Dorney Park	Culinary
Heather	Williams	Executive Chef		Personal Chef	Culinary
Andrew	Wissa	Executive Chef		Spectra Food Service	Culinary
Michael	Dunnigan	Sales Specialist		The Restaurant Store	Culinary Arts & Baking
Timothy	Gibbons	Assistant Professor - Hospitality Education		Lehigh Carbon Community College	Culinary Arts & Baking
Cathy	Huber	Owner		Sweet N Savory, LLC	Culinary Arts & Baking
James	McKeon	Executive Chef - Sodexo		Drexel University	Culinary Arts & Baking
Frank	Mehall	Executive Chef		Moravian Village Bethlehem	Culinary Arts & Baking
Mike	Milkovits	General Manager		Sodexo	Culinary Arts & Baking
Chad	Rockovits	Committee Chairperson/District Manager		Metz Culinary Management	Culinary Arts & Baking
Christa	Sapone	Pastry Chef		Skytop Lodge	Culinary Arts & Baking
Nick	Strebig	Culinary Arts Instructor		Colonial IU20	Culinary Arts & Baking
Richard	Takacs, Jr.	Owner		Art Café	Culinary Arts & Baking
Luke	Cunningham	Committee Chairperson/Owner/Contractor		Westside Hammer Electric	Culinary Arts & Baking
Ron	Fornarotto	Electrical Program Manager		Northampton Community College	Electrical Construction
Robert	Franklin, III	Training Director		IBEW Local #375	Electrical Construction
Robert	Gotzon	Retired Vocational Teacher		Retired	Electrical Construction
Richard	Harris, III	Lead Electrical Instructor		Associated Builders and Contractors, Inc.	Electrical Construction
Shawn	Harty	General Manager		Jenkins Machine, Inc.	Electrical Construction
Lonnie	Hill	Membership Development Rep		IBEW Local #375	Electrical Construction
Richard	Hotchkiss	Owner		Richard M. Hotchkiss	Electrical Construction
Aaron	Kuhns	Asst. Project Estimator		BEI Electrical	Electrical Construction

Technical School
Occupational Advisory Committee Members
2023-2024

Bryan	Lieberman	Project Manager	BEI Electrical	Electrical Construction
Jack	Schreiber	Assistant Director, Technical Programs	Northampton Community College	Electrical Construction
Larry	Shoemaker	Plumber	Deluxe Plumbing and Heating	Electrical Construction
Kevin	Strawn	Retired Electrical Construction Instructor	Strawn Electric	Electrical Construction
Joseph	Tiwold, Jr.	Instructor	IBEW Local #375	Electrical Construction
Timothy	Voorhees	Engineering Manager	Muller Martini	Electrical Construction
Ken	Borger	Personnel Supervisor	Lutron Electronics	Electronics Technology
James	Hall	Director of Engineering	Reynolds & Reynolds Electronics, Inc.	Electronics Technology
Chris	Heckman	Recruiter	Nestle Waters	Electronics Technology
Jeremy	Heyman	Science/Tech Success Specialist	Northampton Community College	Electronics Technology
Jeffrey	McGinley	President	K & L Services Group	Electronics Technology
Matthew	Nicklin	Senior Engineering Technician	Lutron Electronics	Electronics Technology
Todd	Seifert	Committee Chairperson/Service Technician	ABEC	Electronics Technology
Dan	Strohler	Operations Manager	Bitronics	Electronics Technology
Stephen	Strom	Lecturer/Electronics	Northampton Community College	Electronics Technology
Ismael	Vazquez	Calibration Test Technician	Bitronics	Electronics Technology
Marilyn	Ward	SMT Manager	R & D Altanova.com	Electronics Technology
Heather	Chilcote	Guidance Counselor	BAVTS	Esthetics
Christy	DiGennaro	Service Manager	Ulta Beauty	Esthetics
Houda	Fallstich	Owner	Bordeaux Hair Designs	Esthetics
Jasmine	Fleming-Warren	Owner/Esthetician	Beskinful Makeup & Skincare Bar	Esthetics
Glenda	Gerena	CEO/Esthetician Coach	Leegerem Advance Aesthetic Techniques	Esthetics
Elisabeth	Kohler	Senior District Leader	Regis Corporation	Esthetics
Lia	Koutsikos	District Leader	Supercuts	Esthetics
Gisel	Mariano	Esthetician/Bridal Makeup	BB DeCheine Beauty Co.	Esthetics
Youla	Moussa	School Director	The Beauty Institute	Esthetics
Victoria	Rath	Esthetician/Nail Tech	Steel Magnolia Spa and Salon	Esthetics
Tara	Row	Cosmetologist	Meera Salon and Day Spa	Esthetics
Clourin	Salloum	Stylist	Bordeaux Hair Design	Esthetics
Wanda	Schutt	Medical Aesthetician	Center for Laser and Aesthetic Medicine	Esthetics
Rachel	Warner	Service Manager	Ulta Beauty	Esthetics
Samara	Wehbeh	Owner/Esthetician	Muse Modern Med Spa	Esthetics
Roger	Acevedo		MinuteMan Press	Graphic Communications
April	Bachert	Digital Press Operator	Christmas City Printing	Graphic Communications
Jennifer	Bell	Special Education Teacher	CIU 20	Graphic Communications
Heather	Burkhart	Guidance Counselor	Bethlehem AVTS	Graphic Communications
Kenneth	Buttner	Teacher	Retired--Teacher	Graphic Communications
Natalie	Flores	Production Artist	Fanatics/Majestic	Graphic Communications
Layne	Gehris	Owner	Style You Need	Graphic Communications
Gary	Gower, Jr.	Owner	G & L's Sign Factory	Graphic Communications
David	Huber	Production Manager	MinuteMan Press	Graphic Communications

Technical School
Occupational Advisory Committee Members
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Murtaza	Jaffer	partner	EBC Printing and Signs	Graphic Communications
David	Kennedy	Teacher	Retired-- Teacher	Graphic Communications
Patrick	McCloskey	Digital Print Production	Alpha Graphics	Graphic Communications
Craig	Mosser	Technology Integration Instructor	Bethlehem AVTS	Graphic Communications
Francis	Pinter	Owner	American Printing Unlimited	Graphic Communications
Paul	Sicinski	President	Christmas City Printing	Graphic Communications
Ilene	Stroh	President	Alpha Graphics	Graphic Communications
Genna	Wetzel	NCC Student	Body Teeze Screen Printing, Inc.	Graphic Communications
Mike	Wolf	Owner/ president	Lehigh Valley Health Network	Health Careers
Nora	Alu	Student Affiliations Specialist	BAVTS	Health Careers
Morgan	Biggs	Student		Health Careers
Abby	Chase			Health Careers
Heather	Clark	Practical Nursing Program Director	Penn State University	Health Careers
Jake	Cole	Case Manager	St. Luke's University Health Network	Health Careers
Joyce	Conner	instructor	St. Luke's University Health Network School of Nursin	Health Careers
Sandy	Cooper	Nurse Practitioner	Farias Medical Center	Health Careers
Elizabeth	Deck	Volunteer Engagement Specialist	St. Luke's University Health Network	Health Careers
John	Evans			Health Careers
Lindsey	Faust	RMA	Montgomery County CF	Health Careers
Chris	Field	CFO	Hanger Prosthetics and Orthotics	Health Careers
Jennifer	Gambal	Instructor	DeSales University	Health Careers
Kaila	Gazoway	Stocker	Redner's Warehouse Markets	Health Careers
Cheryl	Gillen	HR Specialist	Homewatch Caregivers	Health Careers
Kerri	Green	Director Medical Education	Lehigh Valley Health Network	Health Careers
Christopher	Hall	Physician Assistant	St. Luke's University Health Network	Health Careers
Kayla	Hart	Nurse Assistant	Good Shepherd Rehabilitation Network	Health Careers
Chase	Henderickson			Health Careers
Adam	Hough	Nursing Simulation Center Manager	Cedar Crest College	Health Careers
Josefa	Husovsky	Retired		Health Careers
Brianna	Kays	Student	DeSales University	Health Careers
Amy	Lombana		LVHN Cedar Crest	Health Careers
Wendy	Lutz	Dental Hygienist	Dr. John Polter-Dr. Mary Viechnichi	Health Careers
Susan	McCauley, RN	Trauma Department	Lehigh Valley Health Network	Health Careers
Stephanie	McClure	CRNA	Reading Hospital	Health Careers
Denise	McGaughran	Instructor of Health Related Tech	Career Institute of Technology	Health Careers
Meghan	McGraw	Advanced EMT	Foxwall EMS	Health Careers
Mary Kathleen	Murphy	Committee Chairperson/CRNP	St. Luke's University Health Network	Health Careers
Connie	Muschko	Instructor	Bethlehem AVTS	Health Careers
Samantha	Nolen	registered nurse	LVHN Cedar Crest	Health Careers
Stephanie	Noll	Education Specialist/Emergency Room Staff Nurse	St. Luke's University Health Network	Health Careers
Jeanne	Reilly	Education Consultant	Lehigh Valley Health Network	Health Careers

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Judy	Rex	NCC Community Education	Northampton Community College	Health Careers
Morgan	Riggs	Student	BAVTS	Health Careers
Abby	Schreck			Health Careers
Jessica	Schreck	RN - Senior Process Coordinator	Lehigh Valley Health Network	Health Careers
Jessica	Schreck			Health Careers
Abby	Seipel			Health Careers
Wendy	Smolenak	Adjunct Faculty	Northampton Community College	Health Careers
Lorillie	Soleta	Clinical Educator Manager	Good Shepherd Rehabilitation Network	Health Careers
Brianna	Speshok	Student	BAVTS	Health Careers
George	Stilgenbauer			Health Careers
Laura	Traupman	Nurse Aide	St. Luke's University Health Network	Health Careers
Kathleen	Willner	Director, Educational Services	St. Luke's University Health Network	Health Careers
Kathy	Woolf	Administ Partner	Lehigh Valley Health Network (KW-1017113)	Health Careers
Brooke	Zumas	Senior Education Consultant	Lehigh Valley Health Network	Health Careers
Dan	Burkhart	Trade Supervisor	HT Lyons	Health Careers
Louis	Cooper	Supervisor Plumbing Department	Cooper Mechanical Inc.	Heating, Ventilation & Air Conditioning
Larry	Goebel	Project Manager	St. Luke's Health Network	Heating, Ventilation & Air Conditioning
Brian	Hayes	Owner/Technician	BDA	Heating, Ventilation & Air Conditioning
Dalton	Hayes	Technician	BDA	Heating, Ventilation & Air Conditioning
Dennis	Henritzy	HVAC Technician	County of Northampton	Heating, Ventilation & Air Conditioning
Adam	Laubach	Sales	Hannaberry HVAC	Heating, Ventilation & Air Conditioning
Joseph	Laubach	New Construction Installer	Hannaberry HVAC	Heating, Ventilation & Air Conditioning
Jacob	Leland	Apprentice	Faust Heating & AC	Heating, Ventilation & Air Conditioning
Walker	McCandless	HVAC Service Manager	Deluxe Plumbing and Heating	Heating, Ventilation & Air Conditioning
Dennis	Mundy	Service Manager	The Tustin Group	Heating, Ventilation & Air Conditioning
Michael	Pieson	Field Development Manager	The Tustin Group	Heating, Ventilation & Air Conditioning
Larry	Shoemaker	Plumber	Deluxe Plumbing and Heating	Heating, Ventilation & Air Conditioning
Scott	Solosky	Service Manager	Cooper Mechanical Inc.	Heating, Ventilation & Air Conditioning
Nate	Stumph	Service Technician	Comfort Solutions HVAC	Heating, Ventilation & Air Conditioning
Paul	Wightman	HVAC Technician	Comfort Solutions HVAC LLC	Heating, Ventilation & Air Conditioning
Jeff	Zeleny	HVAC General Manager	Cooper Mechanical Inc.	Heating, Ventilation & Air Conditioning
Maureen	Burke	Athletic Trainer supervisor	Lehigh Valley Health Network	Heating, Ventilation & Air Conditioning
Amy	Cotter	Athletic Trainer	St. Luke's University Health Network	Intro To Sports Medicine Careers
Brianna	Dunlap	Athletic Trainer	St. Luke's University Health Network	Intro To Sports Medicine Careers
Aron	Esterly	student	St. Luke's Sports Medicine	Intro To Sports Medicine Careers
Brianna	Frale	Athletic Trainer	Bloomsburg University Of PA	Intro To Sports Medicine Careers
Stephanie	Gehman	AT Administrative Team Leader	St. Luke's University Health Network	Intro To Sports Medicine Careers
John	Hauth	Senior Director, Sports Medicine Relations	Coordinated Health of Allentown	Intro To Sports Medicine Careers
Colin	Hunsberger	Regional Director/Physical Therapist	St. Luke's University Health Network	Intro To Sports Medicine Careers
Shannon	McVicar	Athletic Trainer	Fox Rehabilitation	Intro To Sports Medicine Careers
Timothy	Miller	Regional Director	St. Luke's Sports Medicine	Intro To Sports Medicine Careers
			St. Luke's Physical Therapy	Intro To Sports Medicine Careers

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Beth	Oudin	Athletic Trainer	St. Luke's Sports Medicine	Intro To Sports Medicine Careers
James	Reidy	Program Manager	Northampton Community College	Intro To Sports Medicine Careers
Gerard	Rozea	Program Director	East Stroudsburg University	Intro To Sports Medicine Careers
Jeffrey	Silliman	Clinical Team Lead	Lehigh Valley Health Network	Intro To Sports Medicine Careers
Nick	Smull	Clinical Team Lead	Coordinated Health of Allentown	Intro To Sports Medicine Careers
Stephanie	Snyder	Lead Athletic Trainer	St. Luke's University Health Network	Intro To Sports Medicine Careers
Brad	Strauss	Athletic Trainer	Blair Academy	Intro To Sports Medicine Careers
John	Swartz, Jr.	Clinical Care Coordinator	Lehigh Valley Health Network	Intro To Sports Medicine Careers
Tyler	Arnold	Laborer/Mason	Rome Masonry and Construction	Intro To Sports Medicine Careers
Glenn	Biagi, Jr.	Mason	Knowlton & Sons	Masonry
Joe	Blondo	Architect	Lafayette College	Masonry
Dwayne	Borowski	Apprentice Coordinator	BAC Local 5 PA	Masonry
Jesse	Chupella	Realtor	Home Team Real Estate	Masonry
William	Colanduoni	Sales Manager	Easton Block and Supply	Masonry
Ryan	Connelly		Rome Masonry	Masonry
Randy	Eberly	Field Representative	BAC Local 5 PA	Masonry
Cody	Eckhart	Laborer	Blue Mountain Evergreen	Masonry
Richard	Gardner, Sr.	Maintenance	Casilio Concrete	Masonry
Ariel	Kard	PMA	Klover Contracting	Masonry
Owen	Karlovsy	Owner/operator	Stand Out Landscaping	Masonry
Eric	Lasko	Estimator	All American Concrete Form	Masonry
James	Martin	Mason	Knowlton & Sons	Masonry
James	McCarthy	President	McCarthy Masonry & Concrete, Inc.	Masonry
Matthew	McClarín	Project Manager	D'Huy Engineering	Masonry
George	McPherson	Owner	McPherson Tile	Masonry
Marie-Christina	Mensing	Office Safety Manager	A. J. Trunzo, Inc.	Masonry
Scott	Moss	Cement Mason/Plasterer	Local Union 592	Masonry
Timothy	Rementer	Field Representative	Local Union 592	Masonry
Seth	Renner	Owner	Renner Contracting	Masonry
Matthew	Romanowski	Owner	Rome Masonry & Construction, LLC	Masonry
Joe	Ruggiero	Project Engineer	Whiting-Turner	Masonry
Richard	Schenkel	Plastering Instructor	Keystone Job Corps	Masonry
Jason	Sheridan	Instructor	Lackawanna CTC	Masonry
Dylan	Sloss	Plasterer Apprentice	Union 592	Masonry
Chad	Weast	Estimator	TWK Construction Co. Inc.	Masonry
Robert	Wozniak	Owner	Preservation Works Ltd.	Masonry
Lauren	Anderson	Jeffers Director of Engineering	Lafayette College	Masonry
Michael	Capobianco	Student		Mechatronics Engineering
Susan	Capobianco	Parent/Chief Marketing Officer	Morningstar Living	Mechatronics Engineering
David	Scott	Sr. Manager Engineering & Facilities	Just Born, Inc.	Mechatronics Engineering
Gary	George	Mechanical Program Manager	Northampton Community College	Mechatronics Engineering

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Scott	Hummel	Director of Engineering	Lafayette College	Mechatronics Engineering
Joel	Kvacky	Technical Sales Specialist	Bosch Rexroth Corporation	Mechatronics Engineering
Stephen	Latanision	Emerging Engineering	LCTI Engineering	Mechatronics Engineering
Jeff	McGinley	President	K & L Services Group	Mechatronics Engineering
Wayne	Padla	Product Manager - Filtration	Bosch Rexroth Corporation	Mechatronics Engineering
Russell	Shaffer	Director of Engineering	Curtiss Wright	Mechatronics Engineering
Ross	Strebig	Mechanical Design Engineer	Air Products & Chemicals, Inc.	Mechatronics Engineering
William	Benz	owner & chief digital officer	Carnegie Agency	Multimedia & Web Design
John	Bloszinsky	Retired		Multimedia & Web Design
Adam	Dawson	Technology Director	Dauphin County Technical School	Multimedia & Web Design
Josh	Gellock	SEO Consultant	Expander Digital	Multimedia & Web Design
Brandon	Graser	Graphic Artist	Milk Creative LLC	Multimedia & Web Design
Richard	Horna	Associate Professor	Warren County Community College	Multimedia & Web Design
Clayton	Howard	IT Manager	Arts Academy Charter School	Multimedia & Web Design
David	Koder	Owner	D Koder Marketing	Multimedia & Web Design
Robert	Krepshaw	Lead Faculty	Pennsylvania College of Technology	Multimedia & Web Design
Jason	Pijut	Creative Principal	Killer Interactive, LLC	Multimedia & Web Design
Michael	Sands	Software Developer	Self-Employed	Multimedia & Web Design
Alex	Schrader	Technology Specialist	North Montco Technical Career Center	Multimedia & Web Design
Jordan	Asteak	Service Technician	Easton Suburban Water Authority	Multimedia & Web Design
Mark	Boehm	Service Technician	Mr. Rootler	Plumbing
Eric	Boyko	Plumber Apprentice	Mr. Rootler	Plumbing
Charles	Breidenbach	plumbing apprentice	Hope Mechanical	Plumbing
Paul	Connolly, Jr.	Owner	Bath Supply Co.	Plumbing
Louis	Cooper	Supervisor Plumbing Department	Cooper Mechanical Inc.	Plumbing
Joe	Cser	Instructor	Worth & Company	Plumbing
Ryan	Davis		BAVTS	Plumbing
David	Everett	Helper/Technician	Adams Plumbing	Plumbing
Ryan	Faryna	Plumber/Service Technician	Robinson Plumbing	Plumbing
Steven	Frale	Owner	Frables Heating & Cooling	Plumbing
Tyler	Hall	Supervisor/ manager	Deluxe Plumbing and Heating	Plumbing
Chris	Hill	Foreman	Strow's Plumbing and Heating	Plumbing
John	Kalynych	Owner	J K Enterprises, LLC	Plumbing
John	Kennedy	Plumber Apprentice	Mr. Rootler	Plumbing
Andrew	Kleppinger	Supervisor/Foreman	Worth & Company	Plumbing
Edward	Laky	owner	Hope Mechanical	Plumbing
Paul	Mertz	Damage Control	US Navy	Plumbing
Patrick	Missmer	Maintenance Technician	MRA Group	Plumbing
John	Morello	Owner	John Morello	Plumbing
Thatcher	Oswald	product support	Folry Inc	Plumbing
Mason	Roberts	Plumber	Mr. Rootler	Plumbing

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Matthew	Samberg	Service Technician	Elek Plumbing and Heating	Plumbing
Larry	Shoemaker	Plumber	Deluxe Plumbing and Heating	Plumbing
Larry	Shoemaker	Plumber	Deluxe Plumbing and Heating	Plumbing
Dave	Strow	Owner	Strow's Plumbing and Heating	Plumbing
Ethan	Woods	plumbing apprentice	Deluxe Plumbing and Heating	Plumbing
Adam	Becker	Machinist	Victaulic	Precision Machining
Toby	Borcoman	Chief of Culture/VP HR	Tyber Medical	Precision Machining
Bob	Heffentrager	Mold Shop Supervisor	B. Braun Medical	Precision Machining
Mike	Jenkins	President	Jenkins Machine, Inc	Precision Machining
John	Keefe	Mold Shop Manager	CACS	Precision Machining
Christopher	Krenos	Machinist	Tyber Medical	Precision Machining
Eric	Lamm	President	Lamm's machine Inc.	Precision Machining
Anthony	Manjone	General Manager	Hygrade Metal Components	Precision Machining
John	Miga	Vice President	J&L Precision Machine	Precision Machining
Brian	Pollitt	General Manager	Dallas Machine Inc.	Precision Machining
Randy	Ross	Committee Chairperson/Supervisor	Lehigh Heavy Forge	Precision Machining
Robert	Shober	Manufacturing supervisor	Tyber Medical	Precision Machining
Darryl	Sienicki	Tool & Die Maker	Sussex Wire, Inc.	Precision Machining
Gary	Slawik	Manager, Apprenticeship and Training	Bihler of America	Precision Machining
Craig	Traugher	Shop Owner	Exigo Manufacturing	Precision Machining
Brad	Wilkins	HR generalist	Tyber Medical	Precision Machining
Zahirah	Corrigan	Police Officer	Lehigh University Police Department	Protective Services
Jonathan	Dellmore	Paramedic	Dewey FC	Protective Services
Mark	Ferencin	Patrolman	Lehigh University Police Department	Protective Services
Jeffrey	Fritz	Paramedic Supervisor	City of Bethlehem	Protective Services
Erik	Kaintz	Police Officer	Bethlehem Police Department	Protective Services
Katie	Knopf	Recruiting Manager	Dorney Park & Wildwater Kingdom	Protective Services
Colby (CJ)	Kuronya	Chief	Bethlehem Township Vol. Fire Company	Protective Services
Blaize	Maguire	Firefighter/Training Officer	Dewey Fire Company	Protective Services
Michael	Maguire	Paramedic/Fire Chief	Dewey FC/City of Bethlehem	Protective Services
Robert	Norder	EMS Director	BTVFC	Protective Services
Matthew	Simkovic	Fire Chief	Dewey Fire Company	Protective Services
Matt	Simokic	Chief	Dewey Fire Company	Protective Services
Michael	Snyder	Education Director, Paramedic	Bethlehem Township Vol. Fire Company	Protective Services
David	Stapinski	Fire Chief	Bethlehem Township Vol. Fire Company	Protective Services
David	Strawn	Chief of Police	Pen Argyl Police Department	Protective Services
Kailey	Booth	Social Specialist	The Social Station	Social Media Marketing
Courtney	Evans	Account Manager and Engagement Specialist	3Seed Marketing	Social Media Marketing
Angela	Kilburg	Lead Graphic Designer	Alloy5 Architecture	Social Media Marketing
Craig	Mosser	Technology Integration Instructor	BAVTS	Social Media Marketing
Behak	Rusnock	Director of Development	Alloy5	Social Media Marketing

Technical School
Occupational Advisory Committee Members
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Madeline	Sinkler	Marketing Director	BAVTS	Social Media Marketing
Aidan	Swenor	Former GC Student	Former Student	Social Media Marketing
George	Wacker		Lehigh Valley with Love Media	Social Media Marketing
Mario	Acerra	Manager	Acerra Group, LLC	Social Media Marketing
Tom	Braun	Producer	Tom Braun	Video & Media Arts
Jane	Cassidy	5th Grade Teacher	Bethlehem ASD	Video & Media Arts
Debra	Fink	Teacher	Bethlehem ASD	Video & Media Arts
James	Fink	President	Pioneer Party Group	Video & Media Arts
John	Guarino	Owner	Shufflebox Productions	Video & Media Arts
Amy	Keller	Creative Director	Lehigh Valley Phantoms	Video & Media Arts
Liz	Reph	Supervising Producer	Lou Reda Productions	Video & Media Arts
Paul	Riccardi	Owner/Producer/Videographer	Golden Pepper Productions, Inc.	Video & Media Arts
Bruce	Ward	Museum Teacher	Historic Bethlehem Museum	Video & Media Arts
Bryan	Youpa	Partner/Video Editor/Motion Graphic Artist	Acerra Group	Video & Media Arts
Heather	Ames	2nd Shift Production Supervisor	Suncup	Video & Media Arts
Albert	Arthofer, III	Welding Instructor	Career Institute of Technology	Welding
Jeffrey	Barna	Mechanical Services Supervisor	Air Products & Chemicals	Welding
Jarrett	Beier	Senior Weld Technician	Air Products & Chemicals	Welding
David	Broad	Driver	Bucks Run Oil	Welding
Dakota	Budnik	Welder/Fabricator	Slatington Fabricators	Welding
Felicia	Buss	Customer Solutions Specialist	Praxair Distribution, Inc.	Welding
Nathan	Figueroa	Sheet Metal Welder	Flexicon Corporation	Welding
Dino	Forst	Welding Program Manager	Northampton Community College	Welding
Joseph	Friedman	Committee Chairperson/Welding Instructor		Welding
Joseph	Fronti, Jr.	Owner/President	Fronti Fabrications, Inc.	Welding
William	Heins	Retired	self employeeed	Welding
Kevin	Johnson	Owner	JMW Specialty Welding and Fabrication	Welding
Melissa	Johnson	Chief Operating Officer/ Co-Owner	JMW Specialty Welding and Fabrication	Welding
Katie	Knopf	Recruiting Manager	Dorney Park & Wildwater Kingdom	Welding
Ricky	Kocher	Test Tech	Gardner Cryogenics	Welding
Brian	Pollinger	Owner	Fab Tech Welding & Repair	Welding
Robert	Reznick	Welder/Fitter	Air Products & Chemicals	Welding
Aaron	Schaffer	Vice President	Wilson Products	Welding
Brian	Szabo	Welder/Fabricator	Chrn Brothers Inc.	Welding
Andrew	Thear	Welder/Fabricator	Weldship Corp.	Welding

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL

September 5, 2023

8. CONTINUING EDUCATION

2023-2024 CONTINUING EDUCATION INSTRUCTORS
RECOMMENDATION:

That the following individual be approved as Continuing Education Instructor for the 2023-2024 school year, at the hourly rate listed, pending receipt of all required paperwork:

Name	Course(s)	Salary
Maureen Brown	Nursing Assistant Clinical Skills, EKG and First Aid	\$27.00

MOTION BY: Director Faccinetto

SECOND BY: Director Patrick

ROLL CALL Motion carried by the following roll call vote: Aye:

Directors Donaher, Faccinetto, Patrick, White, Dettmar, Baxter, Makary,
Gogel – eight Nay: none

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL

September 5, 2023

9. MASONRY STORM DRAINAGE IMPROVEMENT PROJECT – CHANGE ORDER

INFORMATION:

During the masonry storm drainage improvement project, it was determined that we would not need to utilize the full material allowance. As a result, a negative change order is needed to close out the project.

RECOMMENDATION:

That the Joint Committee approve a negative \$3,164.72 change order from CMR Construction, Inc. for the BAVTS Masonry Storm Drainage Improvement Project.

MOTION BY: Director Faccinetto

SECOND BY: Director Patrick

ROLL CALL Motion carried by the following roll call vote: Aye:

Directors Donaher, Faccinetto, Patrick, White, Dettmar, Baxter, Makary,
Gogel – eight Nay: none

Change Order

No. 1

Date of Issuance: 8/28/2023 Effective Date: 8/28/2023

Project: Masonry Storm Drainage Improvements	Owner: Bethlehem Area Vocational Technical School	Owner's Contract No.:
Contract: Masonry Storm Drainage Improvements		Date of Contract: March 7, 2023
Contractor: CMR Construction, Inc.		Engineer's Project No.: 016040

The Contract Documents are modified as follows upon execution of this Change Order:

Credit for unused Material Allowances	- \$3,164.72
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Attachments: (List documents supporting change):

CHANGE IN CONTRACT PRICE: **CHANGE IN CONTRACT TIMES:**

Original Contract Price: \$75,400.00

Original Contract Times: Working days Calendar days
Substantial completion (days or date): August 18, 2023
Ready for final payment (days or date): August 25, 2023

Increase from previously approved Change Orders No. _____ to No. _____: \$0

Increase from previously approved Change Orders No. N/A to No. _____: Substantial completion (days): N/A
Ready for final payment (days): N/A

Contract Price prior to this Change Order: \$75,400.00

Contract Times prior to this Change Order:
Substantial completion (days or date): _____
Ready for final payment (days or date): _____

Decrease of this Change Order: \$ -3,164.72

Increase of this Change Order:
Substantial completion (days or date): _____
Ready for final payment (days or date): _____

Contract Price incorporating this Change Order: \$72,235.28

Contract Times with all approved Change Orders:
Substantial completion (days or date): _____
Ready for final payment (days or date): _____

RECOMMENDED:
By: [Signature]
Engineer (Authorized Signature)
Date: 8/28/23

ACCEPTED:
By: _____
Owner (Authorized Signature)
Date: _____

ACCEPTED:
By: [Signature]
Contractor (Authorized Signature)
Vincent Renda - President
Date: 8/28/2023

Approved by Funding Agency (if applicable): _____ Date: _____

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL

September 5, 2023

10. 2023-2024 VALLEY YOUTH HOUSE AGREEMENT - AMENDMENT

INFORMATION:

Valley Youth House has requested an amendment to the 2023-2024 mental health services agreement that was approved at the June Joint Committee meeting. The approved agreement requires that the clearances of their counselor providing service are no more than one (1) year old. They are proposing this be increased to five (5) years per their employment policy and current regulations requiring that existing employees only need to renew clearances every five (5) years. Administration recommends approving this modification to expedite the delivery of services to our students.

RECOMMENDATION:

That the Joint Committee authorize the Executive Director to sign an amendment to the 2023-2024 Valley Youth House agreement increasing the minimum age of the required clearances from no more than one (1) year old to no more than five (5) years old.

MOTION BY: Director Faccinetto
SECOND BY: Director Patrick
ROLL CALL Motion carried by the following roll call vote: Aye:
Directors Donaher, Faccinetto, Patrick, White, Dettmar, Baxter, Makary,
Gogel – eight Nay: none

**Mental Health Services Agreement
Agreement Amendment**

This agreement amendment between the Bethlehem Area Vocational Technical School (“BAVTS”) and Valley Youth House (“VYH”) is entered into this _____ day of _____ 2023.

WHEREAS, the BAVTS and VYH entered into an Agreement, dated July 5, 2023 (the “Agreement”); and

WHEREAS, the BAVTS and VYH wish to modify and amend Section 8 of the Agreement increase the age of clearances from one (1) year old to five (5) years old subject to the terms and conditions set forth herein.

NOW, THEREFORE, IT IS AGREED:

1. The above recitals do form a part of this agreement amendment and are incorporated herein by reference thereto.
2. Section 8, is hereby deleted and replaced in its entirety with the following::

8. Background Checks/ Clearances. At the commencement of this Agreement, VYH shall provide BAVTS with copies of criminal history record information and child abuse clearances, pursuant to Act 34 and Act 151/33, as amended, said record to be no more than five (5) years old, for each Counselor providing services to BAVTS hereunder. Upon the hiring of any new Counselor to provide services hereunder during the term of the Agreement, VYH shall provide BAVTS with a copy of said employee’s recent criminal history record information and/or child abuse clearances. BAVTS retains the right to reasonably request updated criminal history record information and/or child abuse clearances for Counselor(s) at any time during the term of this Agreement. For purposes of this paragraph, “recent criminal history record information and/or child abuse clearances” or “updated criminal history record information and/or child abuse clearances” shall mean a criminal history record information and/or child abuse clearances that has been performed within two (2) weeks of VYH’s submission of the criminal history record information and/or child abuse clearance to BAVTS. VYH further agrees that is shall notify BAVTS immediately upon becoming aware that any of its Counselors, for whom VYH previously provided recent criminal history record information and/or child abuse clearances, are subsequently arrested or convicted of any crime under state or federal law and/or named as a perpetrator in a founded or indicated child abuse report.

IN WITNESS WHEREOF, the authorized representatives have caused this Agreement to be executed effective as of the earliest date upon which both Parties have signed.

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL

By: _____

Name: _____

Title: _____

VALLEY YOUTH HOUSE

By: _____

Name: _____

Title: _____

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL

September 5, 2023

J. (1.) WORK PROJECT REPORT

INFORMATION:

The project control report is a list of work that the students complete as an educational experience within their respective shop area. The priority listing for acceptance/rejection of these work orders is as follows:

Projects for Bethlehem AVTS	1
Projects for participating school districts	2
Projects for non-profit organizations	3
Projects for persons who are not employees of BAVTS or sending districts..	4
Projects for BAVTS and attendance area employees and board members	5
Void	6
Pending Approval	7

*TYPES: 1- BAVTS staff; 2- BAVTS students; 3- General Public; 4-BAVTS Interfund; 5-Schools/Township; 6- NON-Profits											
WO #	REQUESTER	SHOP	Description	Request Date	Est Cost	*Type	Completion Date	Materials Cost	Total Cost	Paid Date	Paid Status
24-1	Mike Galler	Culinary	12 Month Staff Luncheon - 35 people 8/17/23		\$ 525.00	4	08/17/23	\$ 525.00	\$525.00		PAID JE
24-2	Heather Burkhardt	Baking	2-3 Trays of Baked Goods for Northampton 8/24/23		\$ 60.00	4			\$0.00		
24-3	Jim Gurcsik	Graphics	65 shirts for food truck	08/28/23	\$ 400.00	4			\$0.00		
24-100	Terry Wagner	Culinary	Catering for baby shower (09/09/2023)	08/18/23		3			\$0.00		
24-101	Mike Galler	Culinary	Wings for 25 People (09/01/23)	08/24/23		1	09/01/23	50.00	\$50.00		
24-200	Paula Cuchran	Auto Tech	New Engine	08/10/23	4,000.00	1			\$0.00		
24-201	Mike Galler	Auto Tech	Rav4 - Oil Change & Rotate Tires	08/21/23	25.00	1			\$0.00		
24-202	Mike Galler	Auto Tech	Kia - Oil Change & Cabin Filter	08/21/23	30.00	1			\$0.00		
24-600	Joan Dinbokowitz	Graphics	Decals						\$0.00		
24-601	Mark James (BASD)	Carpentry	Storywalk Project						\$0.00		
24-602	Sergio Rivas	Graphics	Shirst for class						\$0.00		
24-603	Michael Faccinnetto	Auto Coll.	Remove Rust and Repair Front Bumper	08/23/23		3			\$0.00		
24-604	Jennifer Klo	Auto Coll.	Hatch leaking	08/28/23		1			\$0.00		

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL

September 5, 2023

J. (2.) CONDITION OF THE BUDGET

INFORMATION:

Presented for your information is the statement of the Condition of the Budget ending July 31, 2023.

Respectfully submitted,



Adam S. Lazarchak
Executive Director

Sf

CONDITION OF BUDGET
REVENUE/EXPENSE REPORT
July 31, 2023

ACCOUNT NUMBER	DESCRIPTION	ORIGINAL BUDGET	YEAR-TO-DATE ACTIVITY	BUDGET BALANCE
10.6510.000.000.000	INTEREST ON INVESTMENTS	2,000.00	4,542.70	-2,542.70
10.6720.000.000.000	BOOKSTORE SALES	-	-	0.00
10.6821.000.000.000	RECEIPTS IU 13 - OTDA GRANT	-	-	0.00
10.6910.000.000.000	RENTALS	6,000.00	-	6,000.00
10.6920.000.000.000	CONTRIBUTIONS AND DONATIONS	250.00	-	250.00
10.6946.000.000.000	PRIOR YEAR EXCESS REVENUES FOR TRANSFER	-	-	0.00
10.6946.001.000.000	RECEIPTS FROM BASD	6,943,128.00	913,570.00	6,029,558.00
10.6946.002.000.000	RECEIPTS FROM NASD	2,878,422.00	378,740.00	2,499,682.00
10.6946.003.000.000	RECEIPTS FROM SVSD	1,015,792.00	80,193.00	935,599.00
10.6949.000.000.000	TUITION - ADULT DAY REGULAR	-	-	0.00
10.6950.000.000.000	TUITION FROM OTHER DISTRICT	-	-	0.00
10.6980.000.000.000	REV. FROM COMMUNITY SERVICE ACTIVITIES	50,000.00	-	50,000.00
10.6990.000.000.000	MISCELLANEOUS REVENUE	2,000.00	-	2,000.00
10.7220.000.000.000	VOCATIONAL EDUC. SUBSIDY	1,100,000.00	-	1,100,000.00
10.7220.000.240.000	PDE EQUIPMENT GRANT	25,000.00	-	25,000.00
10.7230.000.000.000	OTHER STATE GRANTS	-	-	0.00
10.7362.000.360.000	PCCD ACT 55 GRANT	140,000.00	-	140,000.00
10.7509.000.219.000	SUPPLEMENTAL EQUIPMENT GRANT	150,000.00	-	150,000.00
10.7810.000.000.000	SOC. SEC. REIMBURSEMENT	212,173.00	-	212,173.00
10.7820.000.000.000	RETIREMENT REIMBURSEMENT	983,660.00	-	983,660.00
10.8521.000.663.000	FEDERAL	340,600.00	-	340,600.00
10.8742.000.988.000	GEER GRANT - COVID-19 CARES ACT	-	-	0.00
10.8745.000.991.000	GEER GRANT II	-	-	0.00
10.8755.000.998.000	ARP ESSER GRANT	507,721.00	-	507,721.00
10.9400.000.000.000	PROCEEDS FROM SALE OF FIXED ASSETS	-	975.00	-975.00
	TOTALS FOR GENERAL FUND	14,356,746.00	1,378,020.70	12,978,725.30
	TOTAL REVENUES	14,356,746.00	1,378,020.70	12,978,725.30

CONDITION OF BUDGET
REVENUE/EXPENSE REPORT
July 31, 2023

ACCOUNT NUMBER	DESCRIPTION	ORIGINAL BUDGET	BUDGET REVISIONS	YEAR-TO-DATE ACTIVITY	ENCUMBRANCES	BUDGET BALANCE
10.1110.000.000.000	ACADEMIC PROGRAM	630,953.00	-	39,583.34	462,388.33	128,981.33
10.1240.000.000.000	SPECIAL EDUCATION	656,429.00	-	26,813.14	307,434.20	322,181.66
10.1330.000.000.000	HEALTH OCCUP. PROGRAM	517,194.00	-	25,846.70	304,356.74	186,990.56
10.1342.000.000.000	HOME ECONOMICS PROGRAM	876,396.00	-	37,146.54	471,006.13	368,243.33
10.1370.000.000.000	TECHNICAL PROGRAM	164,042.00	-	6,038.64	76,543.24	81,460.12
10.1380.000.000.000	TRADE & INDUSTRY PROGRAM	4,526,275.00	-	147,596.10	1,975,017.59	2,403,661.31
10.1700.000.000.000	HIGHER EDUCATION	10,000.00	-	-	-	10,000.00
10.2100.000.000.000	STUDENT SERVICES	1,525,994.00	-	81,158.10	878,097.16	566,738.74
10.2270.000.000.000	STAFF DEVELOPMENT - INSTRUCTIONAL	105,066.00	-	3,147.25	4,030.17	97,888.58
10.2310.000.000.000	BOARD SECRETARY	3,633.00	-	100.00	-	3,533.00
10.2320.000.000.000	BOARD TREASURER	1,586.00	-	142.00	-	1,444.00
10.2350.000.000.000	LEGAL SERVICES	45,000.00	-	-	-	45,000.00
10.2360.000.000.000	OFFICE OF THE DIRECTOR	437,795.00	-	23,085.58	219,604.04	195,105.38
10.2380.000.000.000	OFFICE OF THE PRINCIPAL	433,942.00	-	22,842.94	228,880.52	182,218.54
10.2440.000.000.000	PUPIL HEALTH - FIRST AID	103,455.00	-	4,617.96	54,756.15	44,080.89
10.2511.000.000.000	BUSINESS OFFICE	601,230.00	-	30,469.69	298,795.39	271,964.92
10.2600.000.000.000	OPERATIONS & MAINTENANCE	2,166,535.00	-	151,056.25	272,425.88	1,743,052.87
10.2660.000.000.000	SECURITY SERVICES	57,597.00	-	-	-	57,597.00
10.2830.000.000.000	STAFF DEVELOPMENT - NON-INST.	28,500.00	-	-	519.15	27,980.85
10.2840.000.000.000	DATA PROCESSING - TECHNOLOGY	656,963.00	-	16,176.01	205,737.63	435,049.36
10.3210.000.000.000	SCHOOL SPONSORED ACTIVITIES	97,554.00	-	-	-	97,554.00
10.3390.000.000.000	COMMUNITY SERVICES	53,951.00	-	2,942.80	6,461.13	44,547.07
10.4300.000.000.000	IMPROVEMENT PROJECTS	-	-	-	3,380.00	(3,380.00)
10.4600.000.000.000	IMPROVEMENT EXPENSES	481,656.00	-	-	118,582.43	363,073.57
10.5100.000.000.000	REFUND OF PRIOR YEAR RECEIPTS	-	-	-	-	-
10.5230.000.000.000	CAPITAL RESERVE TRANSFERS	100,000.00	-	-	-	100,000.00
10.5251.000.000.000	FOOD SERVICE TRANSFERS	50,000.00	-	-	-	50,000.00
10.5220.000.000.000	HOUSE PROJECT FUND TRANSFER	-	-	-	-	-
10.5900.000.000.000	BUDGETARY RESERVE	25,000.00	-	-	-	25,000.00
	TOTAL FOR GENERAL FUND	14,356,746.00	-	618,763.04	5,888,015.88	7,849,967.08
	TOTAL EXPENSES	14,356,746.00	-	618,763.04	5,888,015.88	7,849,967.08
	EXCESS OF REVENUE OVER EXPENSES			759,257.66		

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL

September 5, 2023

J. (3.) HOUSE PROJECT REPORT

The tour of the house project was postponed until October. We plan to have the house open from 5:30 p.m. to 6:30 p.m. so that the Joint Committee can move at their own pace as they tour the house to view the progress that has been made. Additionally, the members were invited to visit the food truck during the event taking place from 4:00 p.m. to 7:00 p.m. in the student parking lot.

NEW & MISCELLANEOUS BUSINESS

The Joint Committee members were provided an invitation to the electric vehicle unveiling scheduled for Wednesday, September 20th at 12:30 p.m. Local political dignitaries, sending district and school administrators and members of the school's Occupational and Local Advisory Committees have also been invited to attend and we hope to get press coverage as well.

The electric vehicle is scheduled to make an appearance at a car show in Moore Township on Sunday, September 17th.

Mr. Michael Galler, Supervisor of Curriculum, informed the Joint Committee members present of a visit that the school had recently from a Rear Admiral of the US Navy.

Mr. Galler advised the Joint Committee that he has been receiving quotes to purchase a covered trailer to be used for transporting the electric vehicle. He doesn't expect this expense to exceed \$11,000.

There being no further business, the meeting was adjourned at 7:34 p.m. on motion by Director Faccinnetto, seconded by Director Makary.