

April 4, 2023

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL
JOINT COMMITTEE
REGULAR MEETING

The Regular Meeting of the Bethlehem Area Vocational-Technical School Joint Committee was held on the evening of the above date, beginning at 7:00 p.m. at the Bethlehem Area Vocational-Technical School, 3300 Chester Avenue, Bethlehem, PA, for general purposes.

Members Present: Directors Michael Faccinetto, Shannon Patrick, Emily Schenkel, Ross Makary, Bryan Eichfeld, Cedric Dettmar, – six. Absent: Directors Dean Donaher, Silagh White, David Gogel – three.

Others Present: Mr. Adam S. Lazarchak, Executive Director of BAVTS; Mr. Donald F. Spry, II, Solicitor, Mrs. Susan Fahrenkopf, Secretary/ Treasurer; Mrs. Debra Miller, Business Administrator, and interested staff members.

An Executive Session was held before the regular meeting regarding personnel and legal matters.

The minutes of the March 7, 2023 meeting were approved on motion of Directors Patrick and Dettmar and unanimous voice vote.

The Report of the Secretary/Treasurer for the period ending February 28, 2023, was approved on motion of Directors Makary and Patrick and unanimous voice vote.

To the Members of the Joint Committee
Bethlehem Area Vocational-Technical School

April 4, 2023

Ladies and Gentlemen:

Your Treasurer respectfully submits the following report for the period ending

February 28, 2023

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL					
FUND NAME		BALANCE	RECEIPTS	DISBURSEMENTS	BALANCE
		February 1, 2023			February 28, 2023
General	includes PLGIT/CD	2,438,406.39	1,028,192.04	(1,055,179.93)	2,411,418.50
House Project		179,152.53	3.87	(3,641.34)	175,515.06
Production		85,088.59	13,550.19	(9,571.67)	89,067.11
Capital Reserves	includes PLGIT/CD	2,998,134.59	9,202.38	0.00	3,007,336.97
Payroll		218,030.55	457,624.36	(464,266.33)	211,388.58
Cafeteria		113,777.56	10,636.51	(13,377.88)	111,036.19
Adult Education	includes PLGIT/CD	255,303.68	19,912.33	(17,779.43)	257,436.58
Student Activities		51,103.89	9,129.49	(899.53)	59,333.85
TOTALS		6,338,997.78	1,548,251.17	(1,564,716.11)	6,322,532.84

GENERAL , HOUSE PROJECT, PRODUCTION FUNDS, CHECKING ACCOUNT - EMBASSY BANK

GENERAL, HOUSE PROJECT, PRODUCTION FUNDS - CASH ACCTS

February 1, 2023

2,323,594.96

RECEIPTS

Production	13,548.22	
Interest	45.33	
District Contrib.	530,429.00	
District Contrib./Auth.		
State / Fed Funds	216,116.68	
Tuition		
Other	21,678.08	
Transfers - PLGIT		
Inter-Fund Transfers	8,622.70	790,440.01

DISBURSEMENTS

Prepaid Bills	(486,793.74)	
Bill Listings	(323,197.90)	
Payroll		
Other--Authority Bond		
Fees	(129.95)	
Void Checks	31.26	
Transfers - PLGIT	(250,000.00)	(1,060,090.33)

February 28, 2023	ADJ BOOK BALANCE	2,053,944.64
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BANK RECONCILIATION

February 28, 2023

Bank Balance	2,054,871.14
Memo	
Outstanding Checks	(926.50)
Deposit in Transit	0.00

February 28, 2023	ADJ BANK BALANCE	2,053,944.64
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Ladies and Gentlemen:

Your Treasurer respectfully submits the following report for the period ending

February 28, 2023

PA LOCAL GOVERNMENT INVESTMENT TRUST (GENERAL FUND)

February 1, 2023		379,052.55
Transfers In	250,000.00	
Interest	1,306.09	
P Card purchases	(8,302.61)	
Transfers Out		
Transfers Out-CD purch		
February 28, 2023	ADJ BOOK BALANCE	622,056.03

BANK RECONCILIATION

February 28, 2023

Bank Balance	622,056.03	
Deposit in Transit		
Outstanding Checks		
February 28, 2023	ADJ BANK BALANCE	622,056.03
Average Yield for Feb 2023 is 4.35%		

CAPITAL RESERVES - EMBASSY BANK

February 1, 2023		243,084.44
Receipts	0.00	
Interest	4.66	
Void Checks	0.00	4.66
Fees		
Disbursements	0.00	0.00
February 28, 2023	ADJ BOOK BALANCE	243,089.10

BANK RECONCILIATION

February 28, 2023

Bank Balance	243,089.10	
Memos		
Outstanding Checks	0.00	
Deposit in Transit	0.00	
February 28, 2023	ADJ BANK BALANCE	243,089.10

PA LOCAL GOVERNMENT INVESTMENT TRUST (CAPITAL RESERVES)

February 1, 2023		2,755,050.15
Transfers In	0.00	
Interest	9,197.72	
Transfers Out	0.00	
Transfers Out-CD purch	0.00	
February 28, 2023	ADJ BOOK BALANCE	2,764,247.87

BANK RECONCILIATION

February 28, 2023

Bank Balance	2,764,247.87	
Outstanding Checks	0.00	
February 28, 2023	ADJ BANK BALANCE	2,764,247.87
Average Yield for Feb 2023 is 4.35%		

Ladies and Gentlemen:

Your Treasurer respectfully submits the following report for the period ending

February 28, 2023

PAYROLL FUND - EMBASSY BANK

February 1, 2023			218,030.58
	Receipts	457,623.41	
	Interest	0.95	
	Void Checks		457,624.36
	Fees		
	Disbursements	(464,266.33)	(464,266.33)
February 28, 2023	ADJ BOOK BALANCE		211,388.58

BANK RECONCILIATION

	February 28, 2023		
Bank Balance		211,388.58	
Memos			
Outstanding Checks		0.00	
Deposit in Transit			
February 28, 2023	ADJ BANK BALANCE		211,388.58

CAFETERIA FUND - EMBASSY BANK

February 1, 2023			113,777.56
	Receipts	10,634.27	
	Transfers		
	Interest	2.24	10,636.51
	Disbursements	(13,377.88)	
	Void Check		(13,377.88)
February 28, 2023	ADJ BOOK BALANCE		111,036.19

BANK RECONCILIATION

	February 28, 2023		
Bank Balance		110,755.84	
Memos		0.00	
Outstanding Checks		0.00	
Deposit in Transit		280.35	
February 28, 2023	ADJ BANK BALANCE		111,036.19

ADULT EDUCATION FUND - EMBASSY BANK

February 1, 2023			255,303.68
	Receipts	19,907.38	
	PLGIT Transfers	0.00	
	Interest	4.95	19,912.33
	Disbursements	(17,779.43)	
	Void Checks	0.00	
	PLGIT Transfer	0.00	(17,779.43)
February 28, 2023	ADJ BOOK BALANCE		257,436.58

BANK RECONCILIATION

	February 28, 2023		
Bank Balance		257,711.58	
Memos		0.00	
Outstanding Checks		(275.00)	
Deposit in Transit		0.00	
February 28, 2023	ADJ BANK BALANCE		257,436.58

Ladies and Gentlemen:

Your Treasurer respectfully submits the following report for the period ending

February 28, 2023

STUDENT ACTIVITY ACCT -EMBASSY BANK

February 1, 2023			51,103.89
	Receipts	9,128.40	
	Other		
	Interest	1.09	9,129.49
	Disbursements	(899.53)	
	Other--Ret'd Check		
	Voided Check	0.00	(899.53)
February 28, 2023	ADJ BOOK BALANCE		59,333.85

BANK RECONCILIATION

February 28, 2023

Bank Balance	58,615.85	
Outstanding Checks	(71.00)	
Deposit in Transit	789.00	
February 28, 2023	ADJ BANK BALANCE	59,333.85

REPORT OF DEPOSITORIES

February 28, 2023

EMBASSY BANK

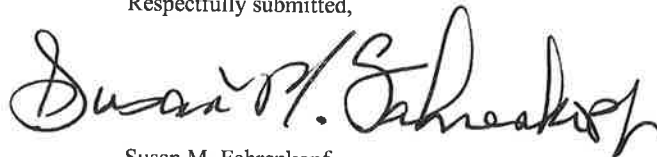
General Fund	2,054,871.14	
Capital Reserve	243,089.10	
Payroll Account	211,388.58	
Cafeteria Fund	110,755.84	
Adult Ed. Fund	257,711.58	
Student Activity Fund	58,615.85	

PLGIT

PLGIT General Fund	622,056.03	
PLGIT CD (General Fund)	0.00	622,056.03
PLGIT Capital Reserve	2,764,247.87	
PLGIT CD (Cap Reserve)	0.00	2,764,247.87
PLGIT Adult Fund	0.00	
PLGIT CD (Adult Fund)	0.00	0.00

TOTAL BANK BALANCES 6,322,735.99

Respectfully submitted,



Susan M. Fahrenkopf
Secretary/Treasurer

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL

April 4, 2023

PAYMENT OF BILLS

RECOMMENDATION:

a.) GENERAL BUDGET

That the bills through April 4, 2023 for the General Budget as tabulated on the following pages and certified as to correctness and receipt of materials or services, be paid.

MOTION BY: Director Dettmar

SECOND BY: Director Patrick

ROLL CALL Motion carried by the following roll call vote: Aye: Directors, Faccinetto, Patrick, Schenkel, Dettmar, Eichfeld, Makary, - six; Nay: none.

REPORT DATE
4/4/2023

BETHLEHEM AREA VOCATIONAL TECHNICAL SCHOOL

EMBASSY BANK - GENERAL FUND

CHECK DATE	PREPAY	CHECK NUMBER	VENDOR	CHECK AMOUNT	DESCRIPTION
3/9/2023	Y	31606	CANON SOLUTIONS AMERICA, INC.	\$ 147.72	COPIER MAINTENANCE
3/9/2023	Y	31607	DIRECT ENERGY BUSINESS	\$ 1,827.45	GAS SUPPLY
3/9/2023	Y	31608	HERSHEY ENTERTAINMENT & RESORTS COMPANY	\$ 6,369.00	SKILLSUSA STATE CONFERENCE
3/9/2023	Y	31609	PENN HOSA	\$ 600.00	SLC REGISTRATION
3/9/2023	Y	31610	PP&L	\$ 18,234.87	ELECTRIC SERVICE
3/9/2023	Y	31611	UGI UTILITIES	\$ 4,569.24	GAS SERVICE
3/9/2023	Y	31612	VERIZON WIRELESS	\$ 250.12	CELL PHONES
3/15/2023	Y	31613	CITY OF BETHLEHEM	\$ 1,669.49	WATER BILL
3/15/2023	Y	31614	CUTTING EDGE PROPERTY SERVICES	\$ 6,970.00	SNOW REMOVAL & SALTING
3/15/2023	Y	31615	STAPLES	\$ 802.56	HEALTH CAREERS SUPPLIES
3/15/2023	Y	31616	SYSCO	\$ 1,565.39	BAKING & STUDENT SERVICES SUPPLIES
3/15/2023	Y	31617	UGI ENERGY SERVICES LLC	\$ 2,524.61	GAS SERVICE
3/22/2023	Y	31618	SERVICE ELECTRIC CABLE TV	\$ 97.79	PHONES
3/23/2023	Y	31619	EMBASSY BANK -	\$ 10,541.39	SUPPLIES-VARIOUS, SOFTWARE, DUES, TRAVEL
3/29/2023	Y	31620	HOME DEPOT CREDIT SVCS.	\$ 1,854.23	MAINT, MASONRY & HOUSE PROJECT SUPPLIES
3/29/2023	Y	31621	LOWES BUSINESS ACCOUNT	\$ 303.60	CARPENTRY SUPPLIES
3/29/2023	Y	31622	WEX BANK	\$ 241.10	GAS FOR VEHICLES
4/4/2023		31623	ACCA	\$ 250.00	RENEW MEMBERSHIP
4/4/2023		31624	ACTION PARTY RENTALS	\$ 236.32	CULINARY PRODUCTION SUPPLIES
4/4/2023		31625	ADVANCE AUTO PARTS	\$ 2,273.74	AUTO TECH & PROTECTIVE SVCS SUPPLIES
4/4/2023		31626	AIRGAS USA,LLC	\$ 1,294.87	WELDING SUPPLIES
4/4/2023		31627	ALBERT USTER IMPORTS INC.	\$ 1,133.76	BAKING SUPPLIES
4/4/2023		31628	AMAZON CAPITOL SERVICES	\$ 7,734.57	OFFICE/INSTRUCTIONAL/MAINT SUPPLIES
4/4/2023		31629	ARAMSCO INC DBA PENN VALLEY CHEMICAL	\$ 931.39	MAINTENANCE SUPPLIES
4/4/2023		31630	ASL REFRIGERATION INC	\$ 54,000.00	BAKE SHOP WALK IN/FREEZER
4/4/2023		31631	AYKROYD HARDWARE	\$ 405.45	CARPENTRY SUPPLIES
4/4/2023		31632	B & H FOTO-VIDEO	\$ 396.40	VIDEO MEDIA SUPPLIES
4/4/2023		31633	BATH SUPPLY	\$ 615.00	PLUMBING SUPPLIES
4/4/2023		31634	BENCH TOP SOLUTIONS LLC	\$ 10,162.00	ELECTRONICS EQUIPMENT
4/4/2023		31635	BETH-HANOVER SUPPLY CO.	\$ 2,021.81	MASONRY SUPPLIES

4/4/2023	31636	BETHLEHEM TOWNSHIP		\$	8,413.10	ESCROW FOR FREEZER & HAINES PROPERTY
4/4/2023	31637	BILL FLANNERY AUTOMOTIVE		\$	1,609.38	AUTO COLLISION SUPPLIES
4/4/2023	31638	BINDICS SCREEN PRINTING		\$	4,685.50	SHOP UNIFORMS - VARIOUS AREAS
4/4/2023	31639	BROWN DAUB CHEVROLET		\$	116.66	AUTO TECH SUPPLIES
4/4/2023	31640	BURMAX CO.		\$	9,975.10	COSMETOLOGY & ESTHETICS SUPPLIES
4/4/2023	31641	CARTRIDGE XCHANGE LL		\$	1,056.50	INK CARTRIDGES - VARIOUS AREAS
4/4/2023	31642	CENGAGE LEARNING		\$	7,815.50	HEALTH CAREERS BOOKS
4/4/2023	31643	CHRIN HAULING, INC		\$	1,925.00	TRASH REMOVAL
4/4/2023	31644	CITY OF BETHLEHEM		\$	25.00	BUSINESS PRIVILEGE LICENSE
4/4/2023	31645	CLARK SERVICE GROUP INC		\$	7,754.88	CULINARY/BAKING/MAINT REPAIRS
4/4/2023	31646	CM REGENT LLC		\$	2,495.53	APRIL LIFE/LTD
4/4/2023	31647	COMMONWEALTH OF PA-UNCLAIMED		\$	240.56	2019 UNCLAIMED PROPERTY RETURN
4/4/2023	31648	CT/HX LLC		\$	2,425.00	COOLING TOWER REPAIRS
4/4/2023	31649	DEAN RUCH		\$	122.22	MILEAGE REIMBURSEMENT
4/4/2023	31650	DICK BLICK CO. INC.		\$	871.99	COMMERCIAL ART SUPPLIES
4/4/2023	31651	EAST LAWN SUPPLY		\$	9,915.29	PLUMBING SUPPLIES
4/4/2023	31652	EASTERN AUTOPARTS WAREHOUSE		\$	1,028.27	AUTO TECH SUPPLIES
4/4/2023	31653	EBTEP		\$	153,708.84	APRIL MEDICAL/DENTAL/PRESCRIPTION
4/4/2023	31654	FRAME USA		\$	3,574.03	CO OP SUPPLIES
4/4/2023	31655	GOODHEART-WILCOX		\$	4,357.84	AUTOMATED MANUFACTURING TEXTBOOKS
4/4/2023	31656	HERPEL'S AUTO & TRUCK LIFTS		\$	235.86	AUTO TECH LIFT REPAIRS
4/4/2023	31657	HIGHMARK BLUE SHIELD		\$	1,090.66	APRIL VISION
4/4/2023	31658	INTEGRA ONE		\$	550.10	TECHNOLOGY SUPPLIES
4/4/2023	31659	J & J LUXURY TRANSPORTATION		\$	1,558.90	BAKING FIELD TRIP TRANSPORTATION
4/4/2023	31660	JOAN PARKER		\$	2,500.00	PROFESSIONAL SERVICES
4/4/2023	31661	KEYSTONE AUTOMOTIVE		\$	3,459.67	AUTO COLLISION SUPPLIES
4/4/2023	31662	KEYSTONE FIRE AND SECURITY		\$	1,497.00	UPDATE PAINT BOOTH SERVICE
4/4/2023	31663	KHITAM LAYOUT		\$	146.14	REIMBURSEMENT FOR TRAVEL EXPENSE
4/4/2023	31664	KING SPRY HERMAN FREUND FAUL		\$	8,031.88	SOLICITOR'S FEES
4/4/2023	31665	MACGILL & CO.		\$	337.55	NURSE SUPPLIES
4/4/2023	31666	MAKERBOT INDUSTRIES LLC		\$	505.50	PRECISION MACHINE SUPPLIES
4/4/2023	31667	MCMaster-CARR SUPPLY CO.		\$	156.16	MAINTENANCE SUPPLIES
4/4/2023	31668	MERI LINDENMUTH		\$	415.00	OCA FEE REIMBURSEMENT
4/4/2023	31669	MORE MILES AUTOMOTIVE LLC		\$	185.94	VEHICLE INSPECTIONS
4/4/2023	31670	MOUSER ELECTRONICS		\$	791.52	ELECTRONICS SUPPLIES

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL
3300 Chester Avenue
Bethlehem, PA 18020

April 4, 2023

To the Members of the Bethlehem Area
Vocational-Technical School Joint Committee

The administration respectfully submits the following information and recommendations:

1. STAFFING

- a. That the termination of Employee #0354 be converted to a resignation, effective June 16, 2022.
- b. That the settlement agreement between Bethlehem Area Vocational-Technical School and Employee #0354 be approved. This agreement has been reviewed by the solicitor and approved by all parties. The agreement will be made available to the Joint Committee members at the meeting.
- c. That the following individual be granted a Family Medical Leave:

Employee #0065: Effective 3/17/23 for approximately 4 weeks

MOTION BY: Director Dettmar

SECOND BY: Director Patrick

ROLL CALL Motion carried by the following roll call vote: Aye:

Directors, Faccinetto, Patrick, Schenkel, Dettmar, Eichfeld, Makary, -
six; Nay: none.

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL

April 4, 2023

2. 2022-2023 SUBSTITUTES

RECOMMENDATION:

That the following individual be approved as substitute for the 2022-2023 school term, subject to the call of the Executive Director of Bethlehem Area Vocational-Technical School, or his/her designee, as needed, at the rates approved by the Joint Committee, pending receipt of all required paperwork.

Eric Prostko

MOTION BY: Director Dettmar

SECOND BY: Director Patrick

ROLL CALL

Motion carried by the following roll call vote: Aye:

Directors, Faccinetto, Patrick, Schenkel, Dettmar, Eichfeld, Makary, -
six; Nay: none.

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL

April 4, 2023

3. TUITION-PAID STUDENTS

INFORMATION:

The following is a list of tuition-paid students for the 2022-2023 school term. Enrollment is pending receipt by BAVTS of the school district's acceptance of financial responsibility.

STUDENT ID #	GRADE	STATUS (New/Returning)	PROGRAM/SHOP	TUITION PAID BY
400754	11	New	Video Media Arts	Nazareth Area School District

RECOMMENDATION:

That the student(s) listed above be enrolled at BAVTS for the 2022-2023 school term.

MOTION BY: Director Dettmar

SECOND BY: Director Patrick

ROLL CALL Motion carried by the following roll call vote: Aye:

Directors, Faccinetto, Patrick, Schenkel, Dettmar, Eichfeld, Makary, - six; Nay: none.

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL

April 4, 2023

4. BUDGET TRANSFERS

RECOMMENDATION:

That the budget transfers for April 2023 be approved as presented below.

BUDGET TRANSFERS					
#	Account	Description	To	From	REASON
1	10.4300.330.000.000	ED SPEC DEVELOP - PROF SVCS	40,000.00		Site survey needed
	10.1241.192.000.000	SALARY - PARAS/ INSTRUCTIONAL ASST		8,700.00	Staff change - available funds
	10.1241.220.000.000	SOCIAL SECURITY		650.00	Staff change - available funds
	10.1241.230.000.000	RETIREMENT		3,050.00	Staff change - available funds
	10.1241.271.000.000	SELF-INSURED MEDICAL		20,000.00	Staff change & opt-out - available funds
	10.1241.272.000.000	SELF-INSURED DENTAL		2,000.00	Staff change & opt-out - available funds
	10.2270.240.000.000	EDUCATIONAL ASSISTANCE		5,600.00	Lower expected tuition reimbursements
Transfer funds for \$25,000 site survey associated & estimated engineering fees for proposed expansion project					

MOTION BY:

Director Dettmar

SECOND BY:

Director Patrick

ROLL CALL

Motion carried by the following roll call vote: Aye:

Directors, Faccinnetto, Patrick, Schenkel, Dettmar, Eichfeld, Makary, -
six; Nay: none.

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL

April 4, 2023

5. PROPOSED EXPANSION PROJECT – D’HUY ENGINEERING

INFORMATION:

BAVTS Administration has been working with D’Huy Engineering on the proposed expansion project. D’Huy Engineering has recommended that a site survey be authorized which will be needed for all of the options and will provide up to date property lines, topographic survey, utilities and other needed information.

D’Huy will work on the proposed expansion options on a time and expense fee per their retainer agreement.

RECOMMENDATION:

That the Joint Committee approve the attached proposal from D’Huy Engineering for a site survey not to exceed \$25,000.

MOTION BY: Director Dettmar

SECOND BY: Director Patrick

ROLL CALL Motion carried by the following roll call vote: Aye:
Directors, Faccinetto, Patrick, Schenkel, Dettmar, Eichfeld, Makary, -
six; Nay: none.



March 28, 2023

Ms. Deborah Miller, Business Administrator
Bethlehem Area Vocational Technical School
3300 Chester Avenue
Bethlehem, Pennsylvania 18020

Re: BAVTS – Addition & Renovations
Proposal for Land Surveying
DEI Project No. 016000

Dear Ms. Miller:

D'Huy Engineering, Inc. is pleased to submit a proposal to provide Professional Land Surveying Services at the above-referenced property containing approximately 17.71 acres of land and known as Tax Assessment Parcel No. M7-2-14 0205E and includes adjoining roadways to the far edge of paving or curbing and up to a 10-foot overlap where possible. The scope of work is as follows:

SCOPE OF SERVICES

Boundary Survey:

- Utilize boundary from previous survey.

Boundary and Limited Topographic Survey Plan:

- Locate buildings, driveways, parking areas, fences, visible utilities (storm sewers, sanitary sewers, gas, electric, water etc.), retaining walls, sidewalks, curbing, impervious areas, limits of wooded areas of large tree masses, individual free standing trees 6" and larger when measured at breast height (6"DBH)(not a part of large tree masses), floor elevations at doorways, spot elevations, grades, and landscaped areas.
- Show FEMA determined 100-year flood line boundary on site if applicable as shown on FEMA mapping.
- Perform a PA-One Call to obtain utility maps and/or mark-outs from utility companies to be incorporated into final drawing.
- Prepare a Boundary and Topographic Survey Plan showing boundary details, contours at a 1-foot interval, and items listed above.
- Provide up to 3 original copies of plan signed and sealed by a Professional Land Surveyor and an electronic files (dwg and pdf) for reference.
- Obtain a Title Report that would show easements of record. Existing features and easements shown in recorded subdivision plans and current deed will be shown. If a full title search is required additional fees and time to process requests will be required. If a title report is supplied by the client, easements shown on said title report will be shown on survey.

Assumptions:

- DEI and their Consultants will have uninterrupted access to the site during normal business hours for the duration of the survey.

The fee for the above Scope of Services is as follows:

- i. DEI will provide the above Scope of Work on a Time and Material Basis with a Not To Exceed fee of \$25,000.00. This fee will include all labor and materials of DEI and their Consultants.***

EXCLUSION

The following scope of services would not be included in the fee proposal:

1. Environmental investigations or specifications such as asbestos and contaminated soils.
2. Material testing.
3. Soil testing for contamination or bearing capacities.
4. Detailed construction cost estimates and guaranteed maximum prices.
5. Testing, detailed field investigations or probes, additional studies.
6. Reproduction of documents.
7. Scope of work parameters not listed above.

We thank you for the opportunity to provide this proposal and attached terms and conditions and we look forward to working with Bethlehem Area Vocational Technical School. If the above is acceptable to you, please return one countersigned copy as your authorization. If you have any questions, please feel free to call.

Respectfully submitted,



M. Arif Fazil, P.E., CCS, CCCA, LEED AP, CEM
President



OWNER APPROVAL: BETHLEHEM AREA VOCATIONAL TECHNICAL SCHOOL

By: _____

Printed Name: _____

Title: _____

Date: _____

ENGINEER: D'HUY ENGINEERING, INC.

By: 

Printed Name: Arif Fazil

Title: President

Date: March 28, 2023

G:\Projects\006-299 - Schools\016 - Bethlehem Area Vo-Tech\016000 - Retainer\Proposal 2022\BAVTS Cosmetology Make Up Air Unit Proposal 112222



Terms and Conditions

D'Huy Engineering, Inc. (DEI) shall perform the services outlined in this Agreement for the stated fee agreement.

Access to Site

Unless otherwise stated, DEI will have access to the site for activities necessary for the performance of the services. DEI will take precautions to minimize damage due to these activities, but has not included in the fee the cost of restoration of any resulting damage.

Fee

The total fee, except stated not to exceed or lump sum, shall be understood to be an estimate, based upon Scope of Services, and shall not be exceeded without written approval of the Client. Where the fee arrangement is to be on an hourly basis, the rates shall be those listed in the attached Fee Schedule.

Billings/Payments

Invoices shall be submitted monthly for services and reimbursable expenses and are due when rendered. Invoices shall be considered PAST DUE if not paid within 30 days after the invoice date and DEI may without waiving any claim or right against Client, and without liability whatsoever to the Client, terminate the performance of the service. Retainers shall be credited on the final invoice. In the event any portion or all of an account remains unpaid 90 days after billing, the Client shall pay cost of collection, including reasonable attorneys' fees.

Indemnifications

The client shall indemnify and hold harmless DEI and all of its personnel from and against any and all claims, damages, losses and expenses (including reasonable attorneys' fees) arising out of or resulting from the performance of the services, provided that any such claims, damage, loss or expense is caused in whole or in part by the negligent act of omission, and/or strict liability of the Client, anyone directly or indirectly employed by the Client (except DEI), or anyone for whose acts any of them may be liable.

Contractor Responsibility

ENGINEER shall not, as a result of performance of services, or site visits, or as a result of such observations of Contractor(s)' work in progress, supervise, direct or have control over Contractor(s)' work nor shall ENGINEER have authority over or responsibility for the means, methods, techniques, sequences or procedures of construction selected by Contractor(s), for safety precautions and programs incidental to the work of Contractor(s) or for any failure of Contractor(s) to comply with laws, rules, regulations, ordinances, codes or orders applicable to Contractor(s) furnishing and performing their work. ENGINEER will not be responsible for any Contractor or other personnel safety or security operations or practices. Any safety or security program issues shall not create any liability for ENGINEER.

Hidden Conditions

A structural condition is hidden if concealed by existing finishes or is not capable of investigation by reasonable visual observation. If DEI has reason to believe that such a condition may exist, the Client shall authorize and pay for all costs associated with the investigation of such a condition and, if necessary, all costs necessary to correct said condition. If (1) the Client fails to authorize such investigation or correction after due notification, or (2) DEI has no reason to believe that such a condition exists, the Client is responsible for all risks associated with this condition, and DEI shall not be responsible for the existing condition nor any resulting damages to persons or property.

Risk Allocations

In recognition of the relative risks, rewards and benefits of the project to both the Client and DEI, the risks have been allocated so that the Client agrees that, to the fullest extent permitted by law, DEI's total liability to the Client, for any and all injuries, claims, losses, expenses, damages or claim expenses arising out of this Agreement, from any cause or causes, shall not exceed the total amount of \$25,000, the amount of DEI's fee (whichever is greater) or other amount agreed upon when added under special conditions. Such causes include, but are not limited to DEI's negligence, errors, omissions, strict liability, breach of contract or breach of warranty.

Termination of Services

This Agreement may be terminated upon 10 days written notice by either party should the other fail to perform his obligations hereunder. In the event of a termination, the Client shall pay DEI for all services rendered to the date of termination and all reimbursable expenses.

Ownership of Documents

All documents produced by DEI under this Agreement shall remain the property of DEI and may not be used by this Client for any other endeavor without the written consent of DEI.

Applicable Law

Unless otherwise specified, this Agreement shall be governed by the laws of the principal place of business of DEI.

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL

April 4, 2023

6. COMPETITIVE EQUIPMENT GRANT – PAYMENT REQUIRED PRIOR TO
NEXT JOINT COMMITTEE MEETING

INFORMATION:

We received a Competitive Equipment from PDE toward the purchase of a bakery oven and a combi gas oven. Payment must be processed by April 30, 2023 per the grant guidelines. The items have been ordered from Singer Equipment Company but have not been received at the time of this meeting.

RECOMMENDATION:

That the Joint Committee authorize the Business Administrator to process payment prior to the May meeting for Singer Equipment Company as required by the Competitive Equipment Grant.

MOTION BY: Director Dettmar

SECOND BY: Director Patrick

ROLL CALL Motion carried by the following roll call vote: Aye:

Directors, Faccinetto, Patrick, Schenkel, Dettmar, Eichfeld, Makary, -
six; Nay: none.

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL

April 4, 2023

7. JOINT PURCHASING BOARD BID AWARDS

RECOMMENDATION:

That the attached bids awarded through the Northampton/Monroe/Pike County Joint Purchasing Board be approved for the 2023-2024 school year.

MOTION BY: Director Dettmar

SECOND BY: Director Patrick

ROLL CALL Motion carried by the following roll call vote: Aye:
Directors, Faccinetto, Patrick, Schenkel, Dettmar, Eichfeld, Makary, -
six; Nay: none.

NORTHAMPTON/MONROE/PIKE COUNTY JOINT PURCHASING BOARD
SUMMARY OF BID AWARDS
2023-2024 SCHOOL YEAR

Item #	District	Company Awarded	Brand Name Awarded	Case Qty	Price/Case	Total Amount
XP-1	BethlehemArea Vo-Tech	Liberty Paper	Marquee	80	\$ 34.95	\$ 2,796.00
	Bethlehem					\$ 2,796.00

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL

April 4, 2023

8. PROPOSED 2023-2024 SCHOOL CALENDAR

INFORMATION:

BAVTS administration has been working closely with representatives of the three districts attempting to develop a calendar for the 2023-2024 school term that mirrors the districts. Attached is the proposed calendar for 2023-2024 as well as a matrix indicating the remaining conflicting days within the three school districts and BAVTS.

The proposed calendar detailing paid holidays for 12-month employees, per the respective employee agreements, for the 2023-2024 school year is also presented for review and approval.

RECOMMENDATION:

That the 2023-2024 school calendars be approved as presented.

MOTION BY: Director Dettmar

SECOND BY: Director Patrick

ROLL CALL Motion carried by the following roll call vote: Aye:

Directors, Faccinetto, Patrick, Schenkel, Dettmar, Eichfeld, Makary, -
six; Nay: none.

CALENDAR COMPARISONS FOR 2023-2024

CATEGORY	DATE	BETHLEHEM	NORTHAMPTON	SAUCON VALLEY	BAVTS
In-Service/Teacher Prep		8/17-8/22 (New Tchrs.) Thurs. - Tues. 8/23 - 8/25 (All) Wed. - Fri.	8/21 - 8/24 Mon. - Thurs.	Thurs., 8/17 Mon., 8/21 - Tues., 8/22	8/21-8/22 (New Teachers) Mon. - Tues. 8/23 - 8/24 (All) Wed. - Thurs.
First Day for Students		8/28/23 Monday	8/28/23 Monday	8/23/23 Wednesday	8/28/23 Monday
Labor Day Holiday (SV Only)	Fri., 9/1/23	Open	Open	Closed	Open
Labor Day Holiday	Mon., 9/4/23	Closed	Closed	Closed	Closed
Yom Kippur	Mon., 9/25/23	Closed	Open	Open	Open
Columbus Day	Mon., 10/9/23	In-Service	In-Service	Open	In-Service
Election Day	Tues., 11/7/23	In-Service	Open	Open	Open
In-Service (SV Only)	Mon., 11/20-Tues., 11/21	Open	Open	In-Service	Open
In-Service	Wed., 11/22	Closed	In-Service	In-Service	Open
Thanksgiving Holiday		Closed 11/23 - 11/27 Thurs. - Mon.	Closed 11/23 - 11/27 Thurs. - Mon.	Closed 11/23 - 11/24 Thurs. - Fri. Open Mon., 11/27	In-Service Closed 11/23 - 11/27 Thurs. - Mon.
Winter Holiday/Christmas Break					
		1/2 Day In-Svc Fri., 12/22		1/2 day Fri., 12/22	Open
		Closed 12/25/23 - 1/2/24	Closed 12/25/23 - 1/2/24	Closed 12/25/23 - 1/2/24	Closed 12/25/23-1/2/24
		Mon., 12/25-Tues., 1/2	Mon., 12/25-Tues., 1/2	Mon., 12/25-Tues., 1/2	Mon., 12/25 - Tues., 1/2
Martin Luther King Holiday	Mon., 1/15/24	Closed	Closed	Closed	Closed
In-Service (SV Only)	Tues., 1/16/24	Open	Open	In-Service	Open
In-Service	Fri., 2/16/24	In-Service	In-Service	Open	In-Service
Presidents' Day Holiday	Mon., 2/19/24	Closed	Closed	Closed	Closed
Spring Recess/Easter Break	Thurs., 3/28 - Mon., 4/1	Closed	Closed	Closed	Closed
In-Service Day(Primary Day-Date TBD)		In-Service	Open	Open	Open
Memorial Day Holiday	Mon., 5/27/24	Closed	Closed	Closed	Closed
Last Day for Students		Thurs., 6/6/24	Fri., 5/31/24	Tues., 6/4/24	Tues., 6/4/24
In-Service/Record Day		Fri., 6/7 - Tues., 6/11/24	Mon., 6/3/24	Wed., 6/5/24	Wed., 6/5/24
Teachers' Last Day		Tues., 6/11/24	Mon., 6/3/24	Wed., 6/5/24	Wed., 6/5/24
Total Days		181/190	180/188	184/192	182/188

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL

2023-2024 School Calendar

- 21 New Teacher In-Service
 - 22 New Teacher In-Service
 - 23 In-Service (1 of 6)
 - 24 In-Service (2 of 6)
 - 25 **NO SCHOOL FOR 10 MONTH INSTRUCTIONAL STAFF**
 - 28 **FIRST DAY FOR STUDENTS**
First Day For BASD, NASD and BAVTS (SVSD starts 8/23)
- B - 4 N - 4 SV - 4

AUGUST '23						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

- 16 BASD, NASD - In-Service
 - BAVTS - In-Service (5 of 6)
 - 19 Presidents' Day
 - ALL CLOSED
- B - 19 N - 19 SV - 19

FEBRUARY '24						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

- 1 SVSD - Closed
 - 4 **Labor Day**
ALL CLOSED
 - 25 **Yom Kippur**
BASD - Closed
NASD, SVSD, BAVTS - Open
- B - 19 (Yom Kippur - 9/25)
N - 20
SV - 19 (Closed 9/1)

SEPTEMBER '23						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

- 28 **Spring Recess Begins**
(ALL CLOSED THROUGH 4/1/24)
 - 29 **GOOD FRIDAY**
ALL CLOSED
- B - 19
N - 19
SV - 19

MARCH '24						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

- 9 **Columbus Day**
SVSD - Open
BASD, NASD - In-Service
BAVTS - In-Service (3 of 6)
- B - 21
N - 21
SV - 21

OCTOBER '23						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

- 1 **Spring Recess Ends**
 - 2 **ALL SCHOOLS REOPEN**
- B - 21
N - 21
SV - 21

APRIL '24						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

- 7 **Election Day**
BASD In-Service
NASD, SVSD, BAVTS-Open
 - 22 **Thanksgiving Recess Begins**
BASD-Closed, NASD In-Svc
SVSD-In Svc., 11/20-22
BAVTS - In-Service (4 of 6)
 - 27 **Thanksgiving Recess Ends**
For BAVTS, BASD, NASD
SV Open
- B - 17 (11/7) N - 18 SV-16 (11/20,11/21)

NOVEMBER '23						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

- 27 **MEMORIAL DAY**
ALL CLOSED
- B - 21 (Primary Day TBD)
N - 22
(Last Student Day - 5/31 (1/2 day))
SV - 22

MAY '24						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

- 22 BASD, SVSD - Early Dismissal
 - NASD, BAVTS - Open All Day
 - 25 **Winter Holiday Recess Begins**
ALL CLOSED THROUGH 1/2/24
- B - 16
N - 16
SV - 16

DECEMBER '23						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

- 4 Last Day For Students
 - 5 Last Day For Teachers
In-Service (6 of 6)
- B - 2
(Last Student Day - 6/6)
N - 0
SV - 2
(Last Student Day - 6/4)

JUNE '24						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

- 3 **ALL SCHOOLS RE-OPEN**
 - 15 **M.L. KING DAY**
ALL CLOSED
 - 16 SVSD - In-Service
- B - 20
N - 20
SV - 19 (In-Service 1/16)

JANUARY '24						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

- BAVTS IN-SERVICE DAYS (6):**
- Wed., 8/23 Wed., 11/22
 - Thurs., 8/24 Fri., 2/16
 - Mon., 10/9 Wed., 6/5

TOTAL DISTRICT DAYS:
B-179 N-180 SV-178

BAVTS STUDENT/TEACHER DAYS			
Aug.	4/6	Feb.	19/20
Sept.	20/20	Mar.	19/19
Oct.	21/22	Apr.	21/21
Nov.	18/19	May	22/22
Dec.	16/16	June	2/3
Jan.	20/20	TOTAL	182/188



BETHLEHEM AREA
VOCATIONAL-TECHNICAL SCHOOL

HOLIDAY SCHEDULE FOR 2023-2024 FOR THE FOLLOWING EMPLOYEE GROUPS:

ADMINISTRATION
ADMINISTRATIVE SUPPORT
CLERICAL

2023

Tuesday	July 4, 2023	Independence Day
Monday	September 4, 2023	Labor Day
Thursday	November 23, 2023	Thanksgiving Day
Friday	November 24, 2023	Thanksgiving Break
Monday	December 25, 2023	Christmas Holiday

2024

Monday	January 1, 2024	New Year's Holiday
Monday	January 15, 2024	MLK Day
Monday	February 19, 2024	President's Day
Friday	March 29, 2024	Good Friday
Monday	May 27, 2024	Memorial Day

FLEX HOLIDAY OPTIONS (CHOOSE THREE DAYS)

Monday	November 27, 2023	Thanksgiving Break
Tuesday	December 26, 2023	Winter Recess
Wednesday	December 27, 2023	Winter Recess
Thursday	December 28, 2023	Winter Recess
Friday	December 29, 2023	Winter Recess
Tuesday	January 2, 2024	Winter Recess
Thursday	March 28, 2024	Spring Recess
Monday	April 1, 2024	Spring Recess

Thirteen (13) holidays

JC Approved _____

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL

April 4, 2023

9. BOARD POLICY UPDATING

INFORMATION:

Act 55 of 2022 requires that beginning with the 2023-2024 school year, policies and procedures must be in place that allow home educated students to participate in career and technical education (CTE) programs. The following policies have been prepared using the templates provided by PSBA.

RECOMMENDATION:

It is requested that the Joint Committee approve the following policies as presented.

Policy 201, Admission of Students
Policy 212, Reporting Student Progress

This will be the first reading of the above policies.

Any questions or information regarding this policy should be presented to Mr. Lazarchak or Director Gogel prior to the April meeting.

MOTION BY: Director Dettmar

SECOND BY: Director Patrick

ROLL CALL Motion carried by the following roll call vote: Aye:
Directors, Faccinetto, Patrick, Schenkel, Dettmar, Eichfeld, Makary, -
six; Nay: none.



Book	Policy Manual
Section	200 Pupils
Title	Admission of Students
Code	201
Status	First Reading
Adopted	November 4, 2009

Purpose

The goal of the School is to enroll students in programs that meet their interests and abilities and prepare them for future education or employment opportunities.

Authority

The Joint Committee shall establish requirements for admission of students that are consistent with law, regulations and sound educational practice and ensure the equitable treatment of all eligible students.[1][2][3][4][5][6][7][8][9]

Such requirements shall be in accordance with the provisions of the Articles of Agreement.[10]

Students Experiencing Educational Instability

The Joint Committee directs the School to immediately admit students experiencing homelessness and other forms of educational instability, even if the required documents are unavailable, in accordance with Joint Committee policy, law and regulation.[11][12]

Delegation of Responsibility

The Executive Director or designee shall be responsible to ensure that:

1. Information is made available to all students and parents/guardians residing in participating school districts, including students enrolled in home education programs, regarding the students' right to apply for participation in career and technical education programs and courses, and that students with disabilities enrolled in the School's programs are entitled to special education services and programs.[5][7][9][12]
2. Written criteria for evaluating the admission of eligible students is developed and distributed.[3][5]
3. Course announcements, guidance materials and other communications convey the philosophy of equal access to career and technical education programs and include admissions criteria and procedures.[5]
4. No discrimination occurs on the basis of race, color, religion, national origin, sex, sexual orientation, marital status, handicap/disability or age with regards to the admission of students.[8][9][14]

The Executive Director or designee shall establish procedures for prioritization of admission to career and technical education programs with a limited participation capacity.[7]

Prioritization procedures shall comply with the provisions of law and the Articles of Agreement, and may be based on academic achievement, demonstration of skills or competencies, record of student conduct and other designated criteria.[Z][8][9]

Legal

1. 24 P.S. 1840.1
2. 24 P.S. 1841
3. 24 P.S. 1850.1
4. 22 PA Code 339.21
5. 22 PA Code 4.31
6. 22 PA Code 4.35
7. 24 P.S. 1327.1
8. Pol. 103
9. Pol. 103.1
10. Articles of Agreement
11. 24 P.S. 1331.1
12. Pol. 251
13. Pol. 113
14. 22 PA Code 4.4



Book	Policy Manual
Section	200 Pupils
Title	Reporting Student Progress
Code	212
Status	First Reading
Adopted	November 4, 2009

Purpose

The Joint Committee recognizes that communication between the School and home is a vital component in the growth and education of each student. The Joint Committee acknowledges the School's responsibility to keep parents/guardians informed of student welfare and academic progress.

Authority

The Joint Committee directs that the School's instructional program shall include a system of measuring all students' academic progress.[1][2]

The Joint Committee directs the Executive Director or designee to establish a system of reporting student progress that includes academic progress reports, grade reports, and parent/guardian conferences with teachers.[3]

Delegation of Responsibility

The Executive Director or designee shall develop administrative regulations for reporting student progress to parents/guardians.

The Executive Director or designee shall provide the home education program supervisor of a home education student participating in a career and technical education program with a grade for each course completed, in accordance with applicable law. The home education program supervisor shall be responsible for maintaining the material in the student's portfolio of records.[4][5]

All appropriate staff members, as part of their professional responsibility, shall comply with the systems established for measuring and reporting student progress.[6][7]

Guidelines

Various methods of reporting shall be utilized.

Both student and parent/guardian shall receive ample warning of a pending grade of failure, or one that would adversely affect the student's program status.

Scheduling of parent-teacher conferences should occur at times that ensure the greatest degree of participation by parents/guardians.

Grade reports shall be issued mid-quarter and quarterly.

Review and evaluation of methods of reporting student progress to parents/guardians shall be conducted on a periodic basis.

Legal

1. 22 PA Code 4.11

2. Pol. 127

3. 24 P.S. 1850.1

4. 24 P.S. 1327.1

5. Pol. 201

6. 24 P.S. 1531

7. 24 P.S. 1532

Pol. 102

Pol. 138

Pol. 216

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL

April 4, 2023

10. 2022-2023 OCCUPATIONAL ADVISORY COMMITTEE MEMBERS

RECOMMENDATION:

That the Joint Committee approve the following Occupational Advisory Committee (OAC) members for the 2022-2023 school year.

First name	Last name	Job Title	Company	Program/Shop
William	Benz	Owner and Chief Digital Officer	Carnegie Agency	Web Design
Kailey	Booth	Social Specialist	The Social Station	Social Media Marketing
Maureen	Burke	Athletic Training Supervisor	Lehigh Valley Health Network	Sports Medicine
Joyce	Conner	Instructor	St. Luke's University Health Network School of Nursing	Health Careers
Elizabeth	Deck	Volunteer Engagement Specialist	St. Luke's University Health Network	Health Careers
Brianna	Frable	Athletic Trainer	St. Luke's University Health Network	Sports Medicine
Aron	Esterly	Student	Bloomsburg University of PA	Sports Medicine
Nyshia	Nickens	Owner	Lashaholics Co.	Cosmetologu
Samantha	Nolen	Registered Nurse	Lehigh Valley Health Network	Health Careers
Patricia	Meyers	Campaign Development Manager	The Leukemia and Lymphoma Society	Academy of Medical Science
Albert	Strittmatter	Maintenance Analyst	Cyxtera Technologies	Commercial Art
Camryn	Strittmatter	Parent		Commercial Art
Brad	Wilkins	HR Generalist	Tyber Medical	Precision Machining
Mike	Wolf	Owner/President	Body Teeze Screen Printing, Inc.	Graphic Communications

MOTION BY: Director Dettmar

SECOND BY: Director Patrick

ROLL CALL Motion carried by the following roll call vote: Aye:

Directors, Faccinnetto, Patrick, Schenkel, Dettmar, Eichfeld, Makary, - six; Nay: none.

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL

April 4, 2023

11. CONFERENCE REQUESTS

RECOMMENDATION:

That Tyler Heft, Electronics Technology Instructor, be granted permission to attend IPC-J-STD-001 and IPC-A-610 Instructor Industry Certification in Ashton, PA from July 17-21, 2023 and July 24-28, 2023. This industry certification is required to certify students and for students to be able to receive college credit through the articulation agreements with post-secondary institutions. The approximate cost is \$7,733.04.

MOTION BY: Director Dettmar

SECOND BY: Director Patrick

ROLL CALL Motion carried by the following roll call vote: Aye:

Directors, Faccinetto, Patrick, Schenkel, Dettmar, Eichfeld, Makary, -
six; Nay: none.

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL

April 4, 2023

12. FOOD TRUCK PROFIT DONATION TO BAVTS BRIDGES FOUNDATION

INFORMATION:

Several years ago, the BAVTS Bridges Foundation purchased and donated the food truck to the school. At that time, there was discussion of BAVTS donating a percentage of food truck profits to the Bridges Foundation in appreciation for their generous donation. At this most recent Bridges Foundation meeting, the amount of 5% was discussed and approved as the requested amount. BAVTS administration was able to calculate that that amount would equate to approximately \$416.14 based on historical data back to the 2019-2020 school year through the 2021-2022 school year. Bridges has requested the donation be retroactive. BAVTS administration feels this amount is reasonable based upon the generous support our school and students receive through the Bridges Foundation.

RECOMMENDATION:

That the Joint Committee approve the ongoing donation of 5% of the food truck profits to the BAVTS Bridges Foundation retroactive to the 2019-2020 school year.

MOTION BY: Director Dettmar

SECOND BY: Director Patrick

ROLL CALL Motion carried by the following roll call vote: Aye: Directors, Faccinetto, Patrick, Schenkel, Dettmar, Eichfeld, Makary, - six; Nay: none.

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL

April 4, 2023

13. APPOINTMENT OF JOINT COMMITTEE REPRESENTATIVE TO WELLNESS COMMITTEE

INFORMATION:

BAVTS needs a Joint Operating Committee member to serve on the Wellness Committee. The Wellness Committee serves as an advisory committee regarding student health issues and is responsible for developing, implementing and periodically reviewing and updating a School Wellness policy that complies with law to recommend to the Joint Operating Committee for adoption.

RECOMMENDATION:

That Director White be appointed as the Joint Committee member to serve on the Wellness Committee.

MOTION BY: Director Faccinetto

SECOND BY: Director Patrick

ROLL CALL Motion carried by the following roll call vote: Aye: Directors, Faccinetto, Patrick, Schenkel, Dettmar, Eichfeld, Makary, - six; Nay: none.

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL

April 4, 2023

14. CAMERA SYSTEM REPLACEMENT

INFORMATION:

BAVTS Administration has identified the security cameras as a capital item in critical need of replacement. The existing camera system has been in place for many years and relies on technology no longer supported. At the December Joint Committee meeting, administration advised that we would solicit pricing for a replacement system. We have received a proposal from Keystone Fire and Security utilizing COSTARS pricing.

RECOMMENDATION:

That the Joint Committee accept the camera system replacement proposal from Keystone Fire and Security in the amount of \$193,144.00 utilizing COSTARS pricing and Capital Reserve Funds and authorize Administration to process the mobilization payment required in the proposal.

MOTION BY: Director Dettmar

SECOND BY: Director Patrick

ROLL CALL Motion carried by the following roll call vote: Aye:

Directors, Faccinetto, Patrick, Schenkel, Dettmar, Eichfeld, Makary, -
six; Nay: none.

PROPOSAL

COSTARS CONTRACT #040-E22-130

To: Bethlehem Area Vo-Tech School	Date: 3/29/2023
Address: 3300 Chester Ave, Bethlehem, Pa 18020	From: Mike Harbaugh
Contact: Dennis Nolen	Phone: 610-751-3854
Phone: 610-866-8013	Email: Mike.harbaugh@keystonefire.com
Email: NolenD@bavts.org	Quote #: AAAQ1400-03
	Project: Video Surveillance Upgrade - Genetec Security Center

1. PROJECT SUMMARY

- a. This project addresses issues with the Video Surveillance system at BAVTS. KFS will install additional cameras to meet the needs of the school. The system will then be migrated to Genetec Security Center.
- b. The layout of the existing system leaves many important areas without coverage. Given the age and nature of the existing system, it is inadequate to support the additional views required and functional needs of the school.
- c. KFS will install cameras to cover existing blind spots, replace cameras in existing locations to provide higher-resolution, better views and will select newer technology cameras to provide multiple views from certain locations, allowing the school to cover blind spots without drastically increasing camera counts.
- d. To support additional camera views and leverage new, industry-leading camera technologies, the current system must be upgraded.
- e. The new solution will be an expansion of the school's existing Genetec Security Center system. Adding video surveillance to this solution will create a unified security platform where access and video events can be managed and controlled together.
- f. The existing system will be left in place until the new system is active. Decommissioning of and removal of the old system will be addressed separately.
- g. This proposal includes installation of new network cable for connection of the cameras. KFS does not recommend re-use of the existing analog cabling due to reliability and additional costs

2. OPERATIONAL SCOPE

- a. Live and recorded video from the new cameras will be viewed through either a client station, web viewer of the included Genetec Mobile app.
- b. Standard directional, multi-sensor/multi-directional and panoramic cameras will be installed and have been selected for each location.
- c. Video will be recorded to a new archive server provided by KFS. This system will be programmed to provide constant recordings at a low frame rate and higher frame rate recordings during motion. This reduces retention requirements while providing reliable stable video without depending on camera motion detection, alone.
- d. Cameras can be automatically paired with access-controlled doors to provide heightened situational awareness and to save operator time during reporting, investigations, etc.

3. PROJECT SCOPE

This project provides BAVTS with a new video surveillance system for the main building and annex building. This is an expansion of the existing Genetec system in place. After a thorough review between BAVTS and KFS a new system layout will be utilized to help reduce total camera count, provide optimal, high-definition video and capture key areas. The existing cameras will be replaced with new high-definition IP cameras and installed strategically to eliminate blind spots. A new server will be provided to maintain 60 days of recordings (1FPS constant, boost on motion, 97 video streams)

Video Surveillance

KFS will:

Action	Qty	Description	Location	Notes
Furnish, Configure and Install	1	Genetec Streamvault Server	MDF	
Furnish & Install	6	Cat6 Patch Panel	(4) Main Building IDFs (1) Main Building MDF (1) Annex Building	
Furnish & Install	76	QuickPort Surface Mount Jack	1 per camera	
Furnish & Install	76	Cat6 Patch Cable	From Camera to Surface Mount Jack	
Furnish & Install	76	Cat6 Cable	Per drawings, from camera to closest ID	
Provide	1	Genetec Omnicast Professional Package License	Directory Server	
Provide	76	Genetec Omnicast Professional Camera License	Directory Server	
Provide	3	Genetec Mobile License	Directory Server	
Furnish, Configure and Install	76	Camera	Per drawings	(2) 5MPx4ch (1) 2MPx3ch (2) 2MP PTZ (22) 5MP Indoor (31) 5MP Outdoor (5) 6MP Indoor Fisheye (13) 5MPx2ch -associated exterior camera brackets included
Remove	76	Existing Camera	Per drawings	
Update	N/A	Genetec System to Latest Version	N/A	

Provided by others:

Action	Qty	Description	Location	Notes
Customer to Provide	1	120 VAC Outlet	(1) Main Building MDF	For new Genetec server
Customer to Provide & Configure	N/A	PoE Network Switches	- Main Building IDFs - Main Building MDF - Annex Building IDF	Must be able to reach Genetec directory server and archiver.
Customer to Provide & Install	N/A	Patch Cables from Patch Panel to IDF/MDF Network Switches	MDF/IDFs	
Customer to Provide	N/A	Network Firewall/Router Configuration and DDNS/Static IP Address	N/A	For remote access via mobile app
Customer to Provide	N/A	Workstation	Where necessary	To view cameras via Genetec Security Desk. Workstation must be capable to render video ideally with a graphics card
Customer to Provide	1	Internet network connection & IP Address	Genetec Server	For remote services
Customer Responsible for	N/A	Disposal of removed cameras	N/A	

4. EQUIPMENT LIST

Qty.	Manuf.	Description	Extended
12000	West Penn Wire	4 PAIR 24 AWG SOLID CAT 6 CMP-BLUE	\$4,440.00
8	Leviton	eXtreme 6+ QuickPort Connector Quickpack, Category 6, 25-pack, White	\$2,988.24
76	Leviton	QuickPort Surface Mount Housing, 1-Port, White	\$288.04
6	Leviton	QuickPort Patch Panel, 48-Port, 2RU, Includes Cable Management Bar	\$558.60

76	C2G	15FT CAT6 SNAGLESS UTP CABLE-BLU	\$707.56
1	Genetec	Streamvault™ 2020E Series - 2U 14-Bay Appliance 192TB Raw RAID 6 1x Xeon Silver 4210 16GB RAM 2x 240GB M.2 SSD 12x 16TB NLSAS 4x 1GbE RJ45 2x 1100W PSU Windows Server 2019 Standard 5YR NBD KYHD Warranty - Genetec™ Security Center pre-installed. License sold separately.	\$20,160.14
1	Genetec	GSC Omnicast™ Professional Package which includes: Archiving support, Media Router, Audio, Remote Security Desk, Camera Sequences, Camera Blocking, Camera Dewarping, Time Zone, Edge recording, trickling and archive transfer, Keyboard and Joystick Support, Max. 250 cameras, Max. 10 clients, Max. 20 Archivers	\$826.60
76	Genetec	1 camera connection	\$12,787.00
3	Genetec	1 Security Center Mobile app connection	\$548.64
456	Genetec	Genetec™ Advantage for 1 Omnicast™ Pro Camera – 1 month	\$1,144.56
2	Hanwha	5MP x 4ch multi-directional camera, Motorized PTRZ support, Max. 30fps@5MP(H.265, H.264), 4.13~9.4mm(2.3x) motorized varifocal lens, IR viewable length : 30m, H.265, H.264, MJPEG codec, Multi streaming, Video analytics, WiseStream?,IP66, IK10, NEMA4X	\$4,750.76
1	Hanwha	Powered by WN7, 2MP x 3CH @ 30FPS, multi directional camera, 3~6mm motorized varifocal lens, donut shape bubble, max 321° coverage, Triple codec H.264/265 MJPEG, WiseStream II, extreme WDR 150dB, defocus detection, video analytics, 2x microSD card, PoE+, IP66, IK10, NEMA4X, operating temp -40°C~+55°C	\$1,062.67
2	Hanwha	Wisenet Q network outdoor IR PTZ camera, IR range for up to 328ft, 2MP, Full HD(1080p) 30fps, triple codec H.265/H.264/MJPEG with WiseStream II, 23x optical zoom (4.44 ~ 102.2mm) (61.8° ~ 3.08°), 120dB WDR, HLC, true D/N, 24VAC / HPoE, IP66, IK10, Built-in -58°F (-50°C) Heater (24VAC only) HPoE injector not included	\$2,500.40
2	Hanwha	Wall Mount Accessory (white), Compatible with white hanging caps	\$98.76
22	Hanwha	Wisenet Q network indoor dome camera, 5MP @ 30fps, motorized vari-focal lens 3.1x (3.2 ~ 10.0mm) (100°~31°), triple codec H.265/H.264/MJPEG with Wisestream II, 120dB WDR, IR LEDs range 98', defocus detection, hallway View, SD card, video analytics, CVBS, open platform, PoE, white color	\$8,457.68

31	Hanwha	Wisenet Q network outdoor vandal dome camera, 5MP @ 30fps, motorized vari-focal lens 3.1x (3.2 ~ 10.0mm) (100°~31°), triple codec H.265/H.264/MJPEG with Wisestream II, 120dB WDR, IR LEDs range 98', defocus detection, hallway View, SD card, video analytics, CVBS, open platform, IP66, IK10, PoE, white color	\$13,177.17
15	Hanwha	Small cap adapter (aluminum) accessory, (QNV-8080R,QNV-6082R, LNV-6072R), white color	\$459.45
15	Hanwha	Wall Mount Accessory, 2x knock out built-in, compatible with all full size outdoor PTZs and all caps, White color	\$2,016.00
8	Hanwha	Outdoor wall mount for outdoor domes (QNV-6012R/6022R/6032R/8010R/8020R/8030R, 8080R/6082R), white color	\$325.04
5	Hanwha	Wisenet Q series network Indoor fisheye dome camera, 6MP CMOS sensor, max resolution 2048x2048 @ 30fps, triple codec H.265/H.264/MJPEG with WiseStream II technology, WDR 120dB, business analytics (heatmap and people counting), built-in SD card slot, PoE	\$2,109.70
13	Hanwha	Network vandal outdoor Multi-sensor Multi-Directional dome camera, (5MP X 2 sensors sold separately) 10MP @ 30fps, modular lenses from 3.7, 4.6 and 7.0mm lenses, triple codec H.265/H.264/MJPEG with WiseStream II technology, 120dB WDR, built in analytics, 2x SD card, hallway view, HLC, defog detection, DIS, PoE, IP66/IK10, -40°C ~ +55°C (-40°F ~ +131°F). Lens modules: SLA-5M3700D (3.7mm), SLA-5M4600D (4.6mm), SLA-5M7000D (7.0mm)	\$8,938.93
26	Hanwha	1/1.8" 5MP CMOS with a 3.7mm fixed focal lens, FoV: H: 97.5?, V: 71.9? for the PNM-9000VD	\$4,063.28
2	Microchip	1-Port, IEEE 802.3bt 60W PoE Midspan	\$305.90

5. TRAINING

Training is an important part of the success of a system implementation. A system will function only as well as the user understands all of its features and functions. Because it is not possible to learn all of the features and functions of the system in training sessions, Keystone Fire and Security and our partners provide tools for you to access on your own time to learn at your own pace. Our training outline for this system includes the following;

- a. We will provide (4) hours of training on system operation and review maintenance requirements as follows;

Additional and ongoing training is available for your system. Training can be customized to your needs and purchased hourly or as part of our Service Support Agreement.

6. DOCUMENTATION AND DELIVERABLES

- a. Includes engineered system documentation for future referral, service and maintenance.

7. PROJECT SCHEDULE

- a. Typical project installation lead time is approximately 4-6 weeks from receipt of signed proposal / PO and mobilization payment. In the event there are any product backorders or unforeseen circumstances that could affect this lead time, you will be notified by the Keystone Fire and Security project manager assigned to your project.
- b. The installation will be performed by non-union personnel during normal business hours, Monday through Friday, except holidays.
- c. The Keystone Fire and Security technician must be able to work unencumbered and without delays.

8. WORK BY OTHERS

- a. Outlined in the project scope section.

9. WHAT IS NOT INCLUDED

- a. Materials and services not specifically listed in the equipment list or project scope are not included.
- b. Any required electrical installation permits, if necessary, for the Keystone Fire and Security scope of work, are not included in this proposal price. The costs to prepare permit application submittals, the permit application process and installation inspection will be borne by the Owner, if applicable.
- c. System and CAD drawings, submittals and programming documentation available upon request. Additional charges may apply.
- d. If any of the existing equipment or wiring to be reused is not adequate or defective, additional parts and labor may be required. If this is determined during the installation and testing process, a change order will be required. No additional work will be performed without the written consent of the owner.

10. SYSTEM INVESTMENT

Select	Description	Cost
<input checked="" type="checkbox"/>	AAAQ1400-03 Video Surveillance Upgrade – Genetec Security Center	
	COSTARS Products (includes freight)	\$93,937.00
	Professional and Ancillary Services	\$99,207.00
	Total COSTARS Proposal Cost with Selected Options	\$193,144.00

11. PAYMENT TERMS

Payment Schedule
Mobilization – 30%
<i>Includes Project Management, Engineering Review and Product Acquisition. Due upon receipt</i>
Installation & Completion – Progressive Invoicing for Remaining 70%

Includes Fabrication, Physical Installation on Client Premise, Programming, Testing, Calibration, Demonstration and Training. Due upon receipt.

12. ORDERING AND ACCEPTANCE

The person to whom this Proposal is addressed (the "Client") may accept this Proposal by signing at the space provided below and returning it to Keystone Fire and Security along with an approved purchase order within twenty (20) days of the date of this Proposal. By doing so, the Client acknowledges that they have read and understand this Proposal and that Client is entering into a legally binding contract with Keystone Fire and Security on the terms and conditions set forth in this Proposal, including the Standard Terms and Conditions set forth in the "Terms and Conditions" section found at <https://www.keystonefire.com/terms/> which are an integral part of this contract. If the Client signs this Proposal and returns it to Keystone Fire and Security more than twenty (20) days after the date of this Proposal, Keystone Fire and Security reserves the right to reject the Client's acceptance by written notice to the Client. Each individual signing this Proposal on behalf of an entity represents that he or she is a duly authorized officer or other representative of such entity. This order will be processed upon receipt of payment in full or Mobilization amount and be invoiced as indicated in the "Payment Terms" section above. Past due accounts are subject to interest penalties. Work may be suspended on accounts that are not current. (See credit policy).

_____ Client Signature	_____ Keystone Fire and Security Signature
_____ Client Print Name	_____ Keystone Fire and Security Print Name
_____ Date	_____ Date
_____ Purchase Order #	

Tax Status: Exempt (copy of current certificate required) Non-Exempt

Providing an Authorized Acceptance Signature indicates that you have read and understand the Terms & Conditions attached to this agreement. This document represents the entire agreement. No conversations or other forms of communication shall be considered part of this agreement.

This proposal was prepared in good faith, exclusively for the individual(s) to whom it is addressed. It contains information that is privileged, confidential and exempt from disclosure under applicable law. The recommendations described herein are based on client consultations, site visits, engineering, and research, computer-aided designs and/or expertise earned through education, training and experience. It is considered an unfair business practice to use this information for competitive negotiations.

13. PREVENTATIVE MAINTENANCE AND SUPPORT

The system described in this proposal has been designed to provide you with many years of reliable service and an excellent return on your investment (ROI). However to uphold the warranties of the equipment and achieve maximum longevity, managed services and ROI, regularly scheduled maintenance is required. Keystone Fire and Security provides managed services and scheduled maintenance programs for your system that will keep it running smooth and reduce the total cost of ownership.

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL

April 4, 2023

15. INTERNATIONAL MANUFACTURING TRIP TO GERMANY

INFORMATION:

At the February 7, 2023 Joint Committee meeting, the June international manufacturing Germany trip was approved. The approximate cost per student is \$4,800; registration for this event is paid up front by the parents/students directly to the tour company. We are currently working on company sponsorships to reduce the cost for families. The families have also requested to conduct fundraisers to offset the cost for the trip. Due to the requirement that the payments are made by parents/students directly to the tour company, donations will need to be disbursed to the parent/guardian. Traditionally, fundraisers are run through the various approved CTSO's; but this trip is not part of one of our approved CTSO's. If approved for fundraising activities, profits would also be disbursed to the parent/guardian. Due to the later June Joint Committee meeting, we would like approval to process the disbursements prior to the June meeting. Traditionally, we provide payments to the primary guardian.

RECOMMENDATION:

That the participants of the International Manufacturing Germany trip be approved to conduct fundraisers to offset costs and profits be disbursed to the parent/guardian.

Additionally, it is recommended that the donations received for the trip be disbursed to the parent/guardian.

It is further recommended that the Administration be authorized to process the disbursements prior to the June Joint Committee meeting.

MOTION BY: Director Dettmar

SECOND BY: Director Patrick

ROLL CALL Motion carried by the following roll call vote: Aye: Directors, Faccinetto, Patrick, Schenkel, Dettmar, Eichfeld, Makary, - six; Nay: none.

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL

April 4, 2023

16. CANON COPIER LEASE EXTENSION REVISION

INFORMATION:

At the February meeting, the Joint Committee authorized Administration to sign the necessary documents with Canon Financial Services to extend the copier lease and maintenance. Upon further review, we need to revise the first payment start date from March 1, 2023 to April 1, 2023. Pricing is provide through COSTARS.

RECOMMENDATION:

That the Joint Committee authorize administration to sign the necessary documents with Canon Financial Services to revise the copier lease extension first payment date.

MOTION BY: Director Dettmar

SECOND BY: Director Patrick

ROLL CALL Motion carried by the following roll call vote: Aye:

Directors, Faccinetto, Patrick, Schenkel, Dettmar, Eichfeld, Makary, - six; Nay: none.



CANON FINANCIAL SERVICES, INC. ("CFS")
 Remittance Address: 14904 Collections Center Dr.
 Chicago, Illinois 60693 800-220-0200
 www.cfs.canon.com

COSTARS #001-E22-076

LEASE EXTENSION AMENDMENT
 CFS-3136 (11/21)
 CFS Agreement Number: 001-0792196-001

Canon Financial Services, Inc. ("CFS") and BETHLEHEM AREA VOCATIONAL TECHNICAL SCHOOL AUTHORITY ("Customer") have determined that it is for their mutual benefit to enter into this Lease Extension Amendment (the "Amendment") to the above-captioned agreement (whether designated a lease, rental, master agreement or otherwise, together with any amendment, addenda, exhibits and schedule thereto, the "Agreement") for the lease or rental of certain equipment ("Equipment"). It is expressly agreed by the parties that this Amendment is supplemental to the Agreement and that the provisions thereof, unless specifically modified herein, shall remain in full force and effect and shall apply to this Amendment as though they were expressly set forth herein.

For good and valuable consideration, intending to be legally bound, the parties hereto hereby agree to amend the Agreement as follows:

The term of the Agreement is extended ("Amended Term") and begins on the date set forth below ("First Payment Date"). The new Payment amount is set forth below ("Amended Payment Amount").

REVISED
 FIRST PAYMENT DATE:
 4/01/2023

X _____

First Payment Date	Amended Term	Number of Payments	Maintenance Billed By CFS or CSA
3/01/2023	15	15	CFS

Base/Equipment Billing Frequency	Usage/Overage Billing Frequency	Coverage Plan (Per Unit / Fleet)
MONTHLY	QUARTERLY	FLEET

Covered Images		Excess per Image Charge	
BW	CLR	BW	CLR
0	0	\$0.0069	\$0.04485

Base/Equipment	Maintenance	Total Amended Payment Amount *Plus Applicable Taxes
\$1,188.83	\$0.00	\$1,188.83

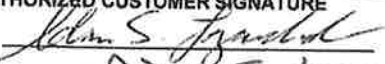
* For modifications to Equipment, complete Lease Extension Amendment Schedule A (CFS-3078)

Except as set forth herein, the terms and conditions set forth in the Agreement shall remain in full force and effect. In the event of any conflict between the terms of this Amendment and the terms of the Agreement, the Amendment shall in all respects govern and control. Capitalized terms used herein but not otherwise defined herein shall have the respective meanings given to such terms in the Agreement.

Customer agrees that CFS may accept a facsimile or other electronic transmission of this Amendment as an original, and that facsimile or electronically transmitted copies of Customer's signature will be treated as an original for all purposes.

Submission of this Amendment shall be submitted to lease-extensions@cfs.canon.com via Canon Solutions America, Inc. ("CSA").

This Amendment shall be effective only when it has been signed by Customer and accepted by CFS.

ACCEPTED	
CANON FINANCIAL SERVICES, INC. By: _____ Title: _____ Date: _____	AUTHORIZED CUSTOMER SIGNATURE By:  Printed Name: <u>Adam S. Lazardak</u> Title: <u>Executive Director</u> Date: <u>2-8-23</u>

CFS-3136 (11/21)

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL

April 4, 2023

I. (1.) WORK PROJECT REPORT

INFORMATION:

The project control report is a list of work that the students complete as an educational experience within their respective shop area. The priority listing for acceptance/rejection of these work orders is as follows:

Projects for Bethlehem AVTS	1
Projects for participating school districts	2
Projects for non-profit organizations	3
Projects for persons who are not employees of BAVTS or sending districts..	4
Projects for BAVTS and attendance area employees and board members	5
Void	6
Pending Approval	7

WO #	REQUESTER	SHOP	Description	Request Date	Est Cost	*Type	Completion Date	Materials Cost	Total Cost
*TYPES: 1- BAVTS staff; 2- BAVTS students; 3- General Public; 4-BAVTS Interfund; 5-Schools/Township; 6- NON-Profits									
INTERFUND TRANSFERS:									
23-1	Sue Fahrenkopf	BAKING	Baked Goods for JC Meeting	09/01/22	\$ 40.00	4	09/06/22	\$ 40.00	\$ 40.00
23-2	Heather Burckhart	BAKING	Baked Goods For Freedom Open House	09/02/22	\$ 200.00	4	09/07/22	\$ 200.00	\$ 200.00
23-3	Heather Burckhart	BAKING	Baked Goods For Liberty Open House	09/02/22	\$ 200.00	4	09/14/22	\$ 200.00	\$ 200.00
23-4	Heather Burckhart	BAKING	Baked Goods For Northampton Open House	09/02/22	\$ 200.00	4	09/15/22	\$ 200.00	\$ 200.00
23-5	Adam Lazarchak	CE	Light Continental Breakfast 09/30/22	09/15/22	\$ 35.00	4	10/01/22	\$ 35.00	\$ 35.00
23-6	Mike Galler	CE	Assistant Principal Breakfast (11/08/22)	09/28/22	\$ 60.00	4	11/08/22	\$ 60.00	\$ 60.00
23-7	Sue Fahrenkopf	CE	Lunch for 17 people for Adam's Local Advisory Committee (11/10/22)	10/03/22	\$ 170.00	4	11/10/22	\$ 170.00	\$ 170.00
23-8	Sue Fahrenkopf	BAKING	Continental Breakfast for 7 for Adam - CTE Directors (2/24/23)	10/03/22		4	02/24/23	\$ 14.00	\$ 14.00
23-9	Sue Fahrenkopf	CE	Continental Breakfast for 7 for Adam - CTE Directors (4/21/23)	10/03/22		4			
23-10	Mike Galler	CE	OAC Dinners 10/10/22 & 10/11/22	10/04/22	\$ 1,800.00	4	10/11/22	\$ 1,800.00	\$ 1,800.00
23-11	NTHS	CE	Appetizers for 300 people for Induction Ceremony (10/13/22)	10/05/22	\$ 300.00	4	10/13/22	\$ 300.00	\$ 300.00
23-12	NTHS	BAKING	Dessert for 300 people for Induction Ceremony (10/13/22)	10/05/22	\$ 500.00	4	10/13/22	\$ 500.00	\$ 500.00
23-13	NTHS	CULINARY	Food and drinks for 300 people for Induction Ceremony (10/13/22)	10/05/22	\$ 700.00	4	10/13/22	\$ 700.00	\$ 700.00
23-14	Navigation Nights/Thom	CE	Food and dessert for 100 people (10/26/22)	10/06/22	\$ 900.00	4	10/26/22	\$ 900.00	\$ 900.00
23-15	Skills/Thom	CE	Apple Cider Empanadas Doughnuts	10/06/22	\$ 800.00	4	10/27/22	\$ 800.00	\$ 800.00
23-16	HOSA/Stilgenbaur	BAKING	Baked goods for Opiod Symposium breakfast (10/06/22)	10/06/22	\$ 60.00	4	10/06/22	\$ 60.00	\$ 60.00
23-17	Sue Fahrenkopf	BAKING	Baked Goods for JC Meeting (October)	10/01/22	\$ 40.00	4	10/04/22	\$ 40.00	\$ 40.00
23-18	Dawn Sutter	CE	Simple lunch for Interview Day (10/25/22)	10/07/22	\$ 50.00	4	10/25/22	\$ 50.00	\$ 50.00
23-19	Mike Galler	BAKING	OAC Dinners 10/10/22 & 10/11/22	10/07/22	\$ 400.00	4	10/11/22	\$ 400.00	\$ 400.00
23-20	Sue Fahrenkopf	CE	Lunch meeting for Adam 3 sending districts superintendents (10/26/22)	10/20/22	\$ 40.00	4	10/26/22	\$ 40.00	\$ 40.00
23-21	Navigation Nights/Thom	BAKING	Desserts for Navigation Nights	10/26/22	\$ 100.00	4	10/26/22	\$ 100.00	\$ 100.00
23-22	Skills/Thom	BAKING	Desserts for Skills	10/26/22	\$ 100.00	4	10/27/22	\$ 100.00	\$ 100.00

23-23	HOSA/Stilgenbaur	GRAPHICS	HOSA shirts for breast cancer	10/28/22	\$ 159.00	4	10/28/22	\$ 159.00	\$ 159.00	\$ 159.00
23-24	Vicky Haines	GRAPHICS	Clinic Business Cards	10/28/22	\$ 8.25	4	02/23/23	\$ 8.00	\$ 8.00	\$ 8.00
23-25	Mike Galler	CE	Lunch	10/28/22	\$ 60.00	4	10/28/22	\$ 60.00	\$ 60.00	\$ 60.00
23-26	Sue Fahrenkopf	BAKING	Baked goods for JC Meeting (November)	11/02/22	\$ 40.00	4	11/02/22	\$ 40.00	\$ 40.00	\$ 40.00
23-27	Adam Lazarchak	CE	Cater Dr. Roy's Freedom/Liberty Tailgate	10/29/22	\$ 500.00	4	10/29/22	\$ 500.00	\$ 500.00	\$ 500.00
23-28	Connie Muschko	CE	Veteran's Day Luncheon (11/17/22)	11/03/22		4	11/17/22	\$ 255.00	\$ 255.00	\$ 255.00
23-29	Dawn Sutter	CE	Lunch 4 people (11/22/22)	11/03/22	\$ 40.00	4	11/22/22	\$ 40.00	\$ 40.00	\$ 40.00
23-30	Navigation Nights/Thom	CE	Food and dessert for 125 people (11/30/22)	11/16/22	\$ 1,250.00	4		\$ 1,250.00	\$ 1,250.00	\$ 1,250.00
23-31	Burkhart/Marketing	CE	Lunch for HS Counselors (12/9/22)	11/16/22	\$ 500.00	4	12/09/22	\$ 540.00	\$ 540.00	\$ 540.00
23-32	Khitam Layoun	GRAPHICS	Student Sweatshirts	11/22/22		4				
23-33	Sue Fahrenkopf	CE	Lunch Meeting for Parent Advisory Comm. (12/06/22)	12/02/22		4	12/06/22	\$ 330.00	\$ 330.00	\$ 330.00
23-34	Burkhart/Marketing	BAKING	Assorted Baked Goods for Parent Night (1/11/23)	12/06/22	\$ 200.00	4	01/11/23	\$ 200.00	\$ 200.00	\$ 200.00
23-35	Burkhart/Adams	BAKING	Light refreshments for Fast Track Parent /Student night (1/12/23)	12/06/22	\$ 60.00	4	01/12/23	\$ 60.00	\$ 60.00	\$ 60.00
23-36	Sue Fahrenkopf	BAKING	Holiday Cookie Trays for Gifts for Superintendents Sending Districts	12/09/22	\$ 135.00	4	12/21/22	\$ 135.00	\$ 135.00	\$ 135.00
23-37	Sue Fahrenkopf	CE	Continental Breakfast for 7 for CTE Directors (1/20/23)	12/09/22	\$ 49.00	4	01/20/23	\$ 49.00	\$ 49.00	\$ 49.00
23-38	Moreen Wheatley	BAKING	100 Gingerbread men or sugar cookies & 2 tubs frosting (12/19/22)	12/09/22	\$ 300.00	4	12/19/22	\$ 300.00	\$ 300.00	\$ 300.00
23-39	Sue Fahrenkopf	BAKING	Baked Goods for JC Meeting (December)	12/01/22	\$ 40.00	4	12/07/22	\$ 40.00	\$ 40.00	\$ 40.00
23-40	Navigation Nights/Thom	CE	Food and dessert for 125 people (12/14/22)	12/05/22	\$ 1,250.00	4		\$ 1,250.00	\$ 1,250.00	\$ 1,250.00
23-41	Jen Mcgraw	BAKING	100 Sugar cookies & frosting (12/19/22)	12/14/2022	\$ 300.00	4	12/19/22	\$ 300.00	\$ 300.00	\$ 300.00
23-42	Navigation Nights/Thom	CE	Food for Navigation Nights (01//04/23)	12/16/22	\$ 1,250.00	4	01/04/23	\$ 1,250.00	\$ 1,250.00	\$ 1,250.00
23-43	Angela Thom	CE	Breakfast, Lunch and afternoon snack (03/29/23)	01/09/23		4				
23-44	Jeff Bower	CE	Lunch & Dessert LVFM Meeting (01/12/23)	01/09/22	\$ 360.00	4	01/12/23	\$ 270.00	\$ 270.00	\$ 270.00
23-45	Sue Fahrenkopf	CE	Lunch & Dessert- Buffet Non-Trad Students	01/09/22	\$ 450.00	4	01/27/23	\$ 450.00	\$ 450.00	\$ 450.00
23-46	Sue Fahrenkopf	GRAPHICS	Note pads for visitors	01/13/22		4	01/31/23	\$ 180.00	\$ 180.00	\$ 180.00
23-47	Navigation Nights (01/18/23)	CE	Food for Navigation Nights (01//18/23)	01/18/23	\$ 1,250.00	4	01/18/23	\$ 1,250.00	\$ 1,250.00	\$ 1,250.00
23-48	Navigation Nights (01/18/23)	BAKING	Dessert for Navigation Nights (01/18/23)	01/18/23	\$ 125.00	4	01/18/23	\$ 125.00	\$ 125.00	\$ 125.00
23-49	Burkhart/Adams	CE	Light refreshments for Fast Track Parent /Student night (1/12/23)	12/06/22		4	01/12/23	\$ 120.00	\$ 120.00	\$ 120.00

23-50	Navigation Nights/Thom	(01 BAKING	Food for Navigation Nights (01/04/23)	12/16/22	\$ 125.00	4	01/04/23	\$ 125.00	\$ 125.00
23-51	Sue Fahrenkopf	BAKING	Lunch & Dessert- Buffet Non-Trad Students	01/09/22	\$ 60.00	4	01/27/23	\$ 60.00	
23-52	Dario Chavez- NTHS	CULINARY	Buffet for Induction Luncheon (2/15/23)	02/02/23		4	02/22/23	\$ 260.00	\$ 260.00
23-53	Dario Chavez- NTHS	Baking	Baked goods, rolls for Induction Luncheon (02/15/23)	02/02/23		4	02/22/23	\$ 78.00	\$ 78.00
23-54	Adult Ed	CE	Supplies for Adult Ed Cooking Class 01/31/23	01/31/23	\$ 209.00	4	01/31/23	\$ 209.00	\$ 209.00
23-55	Moreen Wheatley	Graphics	Smile Support Shirt	02/03/23		4	03/28/23	\$ 126.40	\$ 126.40
23-56	Navigation Nights (02/08/23)	Baking	Dessert for Navigation Nights (02/08/23)	02/07/23	125.00	4	02/08/23	125.00	125.00
23-57	Navigation Nights (02/08/23)	CE	Food for Navigation Nights (02/08/23)	02/07/23	1,500.00	4	02/08/23	1,500.00	1,500.00
23-58	Navigation Nights (02/22/23)	BAKING	Dessert for Navigation Nights(02/22/23)	02/07/23	150.00	4	02/22/23	150.00	150.00
23-59	Navigation Nights (02/22/23)	CE	Food for Navigation Nights (02/22/23)	02/07/23		4	02/22/23	1,250.00	1,250.00
23-60	Heather Burckhart	BAKING	Baked Goods for Freedom Open House (02/15/23)	02/08/23		4	02/15/23	125.00	125.00
23-61	Sue Fahrenkopf	BAKING	Baked Goods for February JC Meeting	02/07/23	40.00	4	02/07/23	40.00	40.00
23-62	Mike Galler	CE	Lunch Event for IU20 & VIA (May 5,2023)	02/08/23		4			
23-63	Sue Fahrenkopf	CE	Brunch for Eastern PA Study Tour (02/28/23)	02/10/23		4	02/28/23	450.00	450.00
23-64	Sue Fahrenkopf	CE	Skills Prof. Cert. Reception (04/20/23)	02/10/23		4			
23-65	Sue Fahrenkopf	CE	Continental Breakfast for 7 for Adam - CTE Directors (2/24/23)	10/03/22		4			
23-66	Sue Fahrenkopf	BAKING	Brunch for Eastern PA Study Tour (02/28/23)	02/10/23		4	02/28/23	60.00	60.00
23-67	Stan Prodes	BAKING	End of year cookie tray for LVHN (05/15/23)	02/21/23		4			
23-68	Judy Milositz	GRAPHICS	AMT Apparel design	03/07/23		4			
23-69	Angela Thom	BAKING	Breakfast, Lunch and afternoon snack (03/29/23)	03/08/23		4		850.00	850.00
23-70	Sue Fahrenkopf	BAKING	Baked Good For March JC Meeting (03/07/23)	03/08/23		4		40.00	40.00
23-71	Sue Fahrenkopf	CE	Expansion Project Meeting Meal (03/08/23)	03/08/23		4			
23-72	Angela Thom	CE	Food for Navigation Nights (03/08/23)	03/08/23		4	03/08/23	1,250.00	1,250.00
23-73	Angela Thom	CE	Baked Goods for Navigation Nights	03/08/23		4	03/08/23	125.00	125.00
23-74	Sue Fahrenkopf	CE	Lunch Meeting 4 people Superintendents (03/28/23)	03/09/23		4			
23-75	Heather Burckhart	BAKING	3 baked goods trays for Beth. Christian School Career Fair	03/20/23		4		75.00	75.00
23-76	Business Office	GRAPHICS	3 part receipts	03/22/23		4			

23-77	Thom - Navigation Nights	CE	Food for Navigation Nights (03/29/23)	03/27/23		4			
23-78	Thom - Navigation Nights	Baking	Desserts for Navigation Nights (03/29/23)	03/27/23		4			
23-79	Sue Fahrenkopf	Baking	Expansion Project Meeting Dessert (03/08/23)	03/08/23		4	03/08/23	28.00	28.00
23-100	Greta Wilmot	BAKING	8 dozen cupcakes	08/18/22		1		48.00	\$48.00
23-101	Heather Burkhardt	BAKING	24 cake pops	09/13/22	24.00	1		24.00	\$24.00
23-102	Emily Hough	BAKING	6 dozen cupcakes	09/16/22		1		36.00	\$36.00
23-103	Dana Huber / Rotary	BAKING	100 Cookies for Oct. 2 event (No Charge)	09/19/22	0.00	6		0.00	\$0.00
23-104	Bridges	BAKING	Dessert for Meeting Sept. 20	09/19/22	45.00	6		45.00	\$45.00
23-105	Glen Milositz	BAKING	Small plate of desserts (10/07/22)	09/06/22	1.00	2			\$0.00
23-106	Freedom Girls Soccer	BAKING	Desserts for Banquet (11/14/22)	10/31/22		3		210.00	\$210.00
23-107	Nina Pardoe	BAKING	Birthday cake for 30 people (11/11/22)	11/07/22		1	11/10/22	40.00	\$40.00
23-108	Jeff Bower	BAKING	Retirement Cake	12/16/22	25.00	1		25.00	\$25.00
23-109	Deb Miller	CULINARY	Charcuterie Trays	12/14/22	60.00	1	12/16/22	60.00	\$60.00
23-110	Susan Berardesca	CULINARY	Charcuterie Trays	12/22/22	100.00	3	12/22/22	100.00	\$100.00
23-111	Amy Hettel	Baking	Birthday Cake (1/20)	01/10/23	25.00	1			\$0.00
23-112	Nina Pardoe	BAKING	Surprise Birthday Cake	01/12/23	25.00	1	01/20/23	25.00	\$25.00
23-113	Charisse M Marino	BAKING	Cookies and Brownies (1/17/23)	01/13/23	48.00	3	01/17/23	48.00	\$48.00
23-114	Heather Burkhardt	BAKING	25 Disney Themed desserts	01/18/23	25.00	1	02/02/23	25.00	\$25.00
23-115	Karen Mustonen	BAKING	10 Mini Cheese Cakes & 1 dozen mini danishes	01/26/23	46.00	1	01/27/23	61.00	\$61.00
23-116	Jaydah Jones	BAKING	Cupcakes	02/01/23	20.00	2	02/01/23	20.00	\$20.00
23-117	Amy Hettel	BAKING	Half Sheet Cake	03/07/23	25.00	1			\$0.00
23-118	Karianne Gelinas	BAKING	2 cakes	03/07/23		3			\$0.00
23-119	Jamie McKeon	BAKING	1200 Black Bean Brownies St. Lukes 1/2 Marathon	03/09/23	480.00	6			\$0.00
23-120	Mikayla Stengel	BAKING	Freedom Academic Awards desserts (05/17/23)	03/10/23	1,000.00	5			\$0.00
23-121	Bridges Foundation	CULINARY	Food for Fundraising Event (04/13/23)	03/15/23		3			\$0.00
23-122	Bridges	BAKING	Desserts for Award Finalists luncheon	03/13/23	40.00	6	03/17/23	40.00	\$40.00
23-123	Bridges	BAKING	Dessert for Meeting 03/21/23	03/21/23	36.00	6	03/21/23	36.00	\$36.00

23-124	Heather Burkhardt	BAKING	Lunch for St. Anne's student and staff (04/14/23)	03/23/23	200.00	5				\$0.00
23-411	Rotary	BAKING	Desserts for meeting (03/22/23)	03/10/23	50.00	6	03/22/23		50.00	\$50.00
23-200	Mike Galler	Auto	Troubleshoot Electrical - 2008 Toyota Tundra	08/23/22		1	09/16/22		84.87	\$84.87
23-201	Jennifer Klo	Auto	Troubleshoot Noise Possible Bearings - 2010 Mazda 3	08/23/22		1	09/16/22		455.58	\$455.58
23-202	Ashley Brothers	Auto	New Tires and work on engine - 1972 Chevy C10	08/23/22		3				\$0.00
23-203	Steve Mantz	Auto	Oil Change Vehicle Check - 2016 Grand Cherokee	09/06/22	30.00	1	09/22/22		0.00	\$0.00
23-204	Maria Womer Stiffinella	Auto	Check driver side rear tire - 2021 Sibarú Ascent	09/08/22	0.00	1				\$0.00
23-205	Craig Mosser	Auto	Oil Change - 2015 Mazda CX5	09/07/22	0.00	1	09/14/22		0.00	\$0.00
23-206	Robert Schlicher	Auto	Install and mount 4 new tires - 2014 Chevy Cruz	09/09/22		1				\$0.00
23-207	Dana Huber	Auto	Rear tire leak, A/C does not work, check engine light - 2005 Ford Esc	09/09/22		1	10/07/22		207.02	\$207.02
23-208	Lori Kram	Auto	Pre Inspection - Oil Change - 2013 Toyota Tacoma	09/09/22	30.00	1	10/03/22		0.00	\$0.00
23-209	Alex Glassberg	Auto	Rotate tires, align & balance, check brakes - 2016 Audo A3	09/12/22	5.00	1	11/30/22		254.09	\$254.09
23-210	Alex Glassberg	Auto	Oil change, pre inspection - 2011 Jeep Wrangler	09/12/22	30.00	1	09/23/22		34.25	\$34.25
23-211	Alex Glassberg	Auto	Oil change, pre inspection, 2018 Nissan Rogue	09/12/22	30.00	1	09/15/22		28.39	\$28.39
23-212	Jennifer Klo	Auto	Oil change and check if leaks - 2015 Subaru Forrester	09/15/22	30.00	1	09/23/22		34.52	\$34.52
23-213	Joshua Baer	Auto	Brakes - 1997 Dodge Ram 2500	09/14/22	5.00	2	11/14/22		2.94	\$2.94
23-214	Lyubomir Toneu	Auto	Brakes - 2006 Hyandi Sonata	09/14/22		2	09/19/22		5.00	\$5.00
23-215	A Read	Auto	Starter - 2003 Jeep Liberty	09/15/22	120.00	2	11/14/22		130.63	\$130.63
23-216	Connor Drakely	Auto	Engine Misfire -2003 Hyundai Elantra	09/15/22	85.00	2	11/14/22		122.12	\$122.12
23-217	Jeff Miller	Auto	Check air PSI, Check Oil, Adjust Chain - 2008 Yamaha R6	09/15/22	0.00	2				\$0.00
23-218	Nick Bazzett	Auto	Fix cooling fan, fuel issue - 1991 Chevy Camaro	09/15/22	0.00	2	11/14/22		0.00	\$0.00
23-219	Elliott Deily	Auto	Alignment - 2014 VW Jetta	09/15/22	0.00	2	11/14/22		182.93	\$182.93
23-220	Connie Muschko	Auto	Check radiator, flush coolant	09/21/22		1			25.17	\$25.17
23-221	Paula Cuchran	Auto	Oil Change	09/22/22		1	10/06/22		34.82	\$34.82
23-222	Nina Pardoe	Auto	Front brakes, Speedometer stuck at 100.00	09/23/22		1	10/06/22		137.93	\$137.93
23-223	Alyssa Barash	Auto	Oil change, filter, brake fluid flush, rotors	09/23/22		3	09/29/22		238.59	\$238.59
23-224	Logan Lees	Auto	Oil Change	09/27/22		1	10/07/22		37.18	\$37.18

23-225	Michele Bracero	Auto	Check noise around wheel area	09/28/22		1	10/14/22	75.83	\$75.83
23-226	Khitam Layoun	Auto	Check engine light (2012 Infinity)	09/29/22	20.00	1	10/03/22	20.00	\$20.00
23-227	Brayden Heckman	Auto	Replace water pump and thermostat	09/29/22		2	10/24/22	133.66	\$133.66
23-228	Amy Knight	Auto	Check Brakes	10/03/22	diag. needed	1	10/03/22	98.78	\$98.78
23-229	Karen Mustonen	Auto	Oil Change	10/05/22		1			\$0.00
23-230	Brian Moser	Auto	Car lurches while accelerating	10/05/22	diag. needed	1	10/21/22	260.25	\$260.25
23-231	Connie Muschko	Auto	Oil change & driver side, passenger lock (Toyota Sienna)	10/05/22		1	10/12/22	23.79	\$23.79
23-232	Aidan Malone	Auto	Safety Check/Fluids	10/06/22		2	10/12/22	58.84	\$58.84
23-233	Lori Kram	Auto	Pre Inspection	10/06/22		1	10/18/22	0.00	\$0.00
23-234	Jazmine Vargas	Auto	Maintenance	10/06/22		2	10/12/22	29.67	\$29.67
23-235	Stacey Tirrell	Auto	Check engine light on	10/06/22		2	10/12/22	43.99	\$43.99
23-236	Nathaniel Guerrero	Auto	Mount new tires and rims	10/07/22		2	10/14/22	0.00	\$0.00
23-237	Alex Share	Auto	Replace axle	10/07/22		2		183.84	\$183.84
23-238	Karen Mustonen	Auto	Oil Change	10/11/22		1	10/14/22	0.00	\$0.00
23-239	Matthew Rosenberger	Auto	Catalytic Converter & fix alignment	10/11/22		2			\$0.00
23-240	Joan Dimbokowitz	Auto	Oil Change	10/11/22		1	10/19/22	36.13	\$36.13
23-241	Kevin Strawn	Auto	100.000 check up and oil change	10/12/22		1	10/17/22	216.13	\$216.13
23-242	Debra Peipher	Auto	Headlight changed	10/12/22		3	10/26/22	79.24	\$79.24
23-242-2	Debra Peipher	Auto	Socket replaced	10/12/22		3	11/01/22	37.30	\$37.30
23-243	Heather Chilcote	Auto	Oil change and brakes checked	10/13/22		1	10/17/22	75.84	\$75.84
23-244	Sean Etheridge	Auto	Oil change	10/13/22		2	10/21/22	0.00	\$0.00
23-245	Heather Hershey	Auto	Oil change	10/13/22		1	10/17/22	55.55	\$55.55
23-246	Glenn Mliositz	Auto	Oil change, tire rotation, pre-inspection	10/03/22		1	10/03/22	202.77	\$202.77
23-247	Sara Praetorius	Auto	Mount and balance tires	10/14/22		2	10/18/22	0.00	\$0.00
23-248	Maria Womer Stiffinella	Auto	Key won't work	10/14/22		1			\$0.00
23-249	Amy Knight	Auto	ABS Light on	10/17/22	73.95	1	10/20/22	73.95	\$73.95
23-250	Anthony Rossetti	Auto	Oil change/alignment	10/17/22		2	10/20/22	0.00	\$0.00

23-251	Mike Galler	Auto	Install new tires	10/18/22	0.00	1				\$0.00
23-252	Michael Lopez	Auto	Power Steering	10/18/22		2				\$0.00
23-253	Connie Muschko	Auto	Repair door	10/21/22		1	10/21/22	87.44		\$87.44
23-254	Amiee Jo Muth	Auto	Check engine light on	10/24/22		1	12/21/22	12.46		\$12.46
23-255	Adam Lazarchak	Auto	Oil change, inspect coolant system & replace brake light	10/24/22		1	10/25/22	31.67		\$31.67
23-256	Nick Bazzett	Auto	Pre Inspection	10/25/22		2	11/14/22	299.90		\$299.90
23-257	Julian Briody	Auto	Replace co axles and brakes	10/26/22		2	11/01/22	286.75		\$286.75
23-258	Judah Antias	Auto	Coolant Leak	10/27/22	20.00	2	10/27/22	21.48		\$21.48
23-259	Nina Pardoe	Auto	Front end alignment	10/27/22		1	11/01/22			\$0.00
23-260	Angela Thom	Auto	Oil Change	10/28/22		1	11/03/22	36.13		\$36.13
23-261	Nina Pardoe	Auto	Replace motor on drivers side windo	10/31/22		1				\$0.00
23-262	Jennifer Klo	Auto	Pre-inspection, brakes, front passenger tire, windshield washer adju	10/31/22		1	11/02/22	142.23		\$142.23
23-263	Lyubomir Toneu	Auto	Power Steering	10/31/22		2		0.00		\$0.00
23-264	Dennis Nolan	Auto	Alignment	10/31/22	5.30	1		0.00		\$0.00
23-265	Jamie Quick	Auto	Replace tire pressure sensors, rotate tires, change oil	11/01/22	160.00	3	11/07/22	195.00		\$195.00
23-266	Stan Dixon	Auto	Change transmissio fluid	11/01/22		1				\$0.00
23-267	Brian Moser	Auto	Battery keeps dying	11/01/22		1	11/03/22	7.29		\$7.29
23-268	Chad Gable	Auto	Change temp. sensor and rotate tires, change diff fluid	11/02/22		1	11/14/22	55.14		\$55.14
23-269	Tiffany Share	Auto	Headgasket & water pump	11/02/22		1				\$0.00
23-270	Randy Ziminsky	Auto	Install Engine	11/02/22	4,080.00	3		4,508.05		\$4,508.05
23-271	Robert Scorce	Auto	Oil Change, check struts	11/04/22		1	11/17/22	654.45		\$654.45
23-272	Jacob Janos	Auto	Replace fuel pump	11/07/22	200.00	2				\$0.00
23-273	Cameron Vaughn	Auto	Muffler	11/07/22		2				\$0.00
23-274	Mike Galler	Auto	Several items for repair on truck	11/07/22		1	12/08/22	3.57		\$3.57
23-275	Mike Galler	Auto	MPI Enclosed Trailer	11/07/22		1				\$0.00
23-276	Tyler Heft	Auto	Oil change and Tire Rotation	11/07/22		1	11/18/22	0.00		\$0.00
23-277	Angela Dorney	Auto	Tire Rotation	11/07/22	5.30	1	11/18/22	0.00		\$0.00

23-278	Mike Giamoni	Auto	Honda CRV DS Windo issue & Check engine light on	11/07/22		1	12/02/22	288.25	\$288.25
23-279	Mike Giamoni	Auto	Honda Accord OLF, check trans, check fluids	11/07/22		1	02/24/23	173.80	\$173.80
23-280	Mike Giamoni	Auto	Ford OLF, check fluids, change as needed, parking brake	11/07/22		1	11/14/22	160.33	\$160.33
23-281	Jen Stiligenbauer	Auto	Replace Transmission	11/07/22		1	12/02/22	701.51	\$701.51
23-282	Louis Temple	Auto	Oil Change	11/07/22		1	11/14/22	35.00	\$35.00
23-283	Jodi Williams	Auto	TPMS on 2 Wheels	11/14/22	80.00	3	12/07/22	80.00	\$80.00
23-284	Karen Mustonen	Auto	Change out tires, put on snow tires	11/14/22	5.00	1	12/06/22	0.00	\$0.00
23-285	Evan Moretz	Auto	Replace CV Axle	11/14/22		2	11/14/22	89.29	\$89.29
23-286	Eugene Tertel	Auto	Transmission case, fluid change	11/14/22		2			\$0.00
23-287	Andrew Mantz	Auto	Replace O2 Sensor, Oil change, Lugnuts, AC, Running board brackets	11/15/22		3		276.97	\$276.97
23-288	Sudantha Vindanag	Auto	Front end, A/C Starter	11/21/22		3	02/09/23	417.01	\$417.01
23-289	Mike Galler	Auto	Front Brakes replaced, MPI	11/22/22		1	12/19/22	147.96	\$147.96
23-290	Elliott Dely	Auto	Front end and motor work	11/23/22		2		0.00	\$0.00
23-291	Al Renn	Auto	Oil change, Check engine light	11/23/22		1	01/12/23	32.33	\$32.33
23-292	Connie Muschko	Auto	Car wheel shimmies	11/30/22		1	12/06/22	0.00	\$0.00
23-293	Paula Cuchran	Auto	Check exhaust and other things	12/01/22		1	01/27/23	953.28	\$953.28
23-294	Andrew Morgan	Auto	Maintenance issues and wheel replacement	12/01/22		2	12/13/22	157.55	\$157.55
23-295	Stephen Krupp	Auto	Front end noise	12/02/22		2			\$0.00
23-296	Heather Chilcote	Auto	Oil Change and check tires	12/05/22		1	12/08/22	36.13	\$36.13
23-297	Alex Glassberg	Auto	replace turn signal & repair brakes as needed	12/05/22		1	12/07/22	151.42	\$151.42
23-298	Jennifer Klo	Auto	Tire keeps going flat	12/05/22		1	12/06/22	2.00	\$2.00
23-299	Steve Mantz	Auto	Spark plugs, engine misfires	12/08/22		1			\$0.00
23-300	Michael Dellatore	Auto	Pre Inspection	12/12/22		2	01/23/23	441.61	\$441.61
23-301	Lori Kram	Auto	Mount, balance tires and alignment	12/14/22		1	12/20/22	0.00	\$0.00
23-302	Moreen Wheatley	Auto	Oil Change	12/17/22		1	12/19/22	47.68	\$47.68
23-303	John Karb	Auto	Oil Change	12/19/22		1	12/19/22	0.00	\$0.00
23-304	Mike Galler	Auto	Mount, balance tires and alignment	01/03/23		1	01/09/23	31.96	\$31.96

23-305	Meri Lindenmuth	Auto	Check Engine Light	01/04/23		1	01/05/23			\$0.00
23-305	Meri Lindenmuth	Auto	Check Engine Light	01/04/23		1	01/19/23	326.48		\$326.48
23-306	Angela Thom	Auto	Fuel Sensor Repair, Replace Air Filter	01/04/23		1	01/24/23	172.69		\$172.69
23-307	Karen Mustonen	Auto	Oil Change	01/05/23		1	01/12/23	0.00		\$0.00
23-308	Karen Mustonen	Auto	Oil filter change	01/05/23		1	01/12/23	0.00		\$0.00
23-309	Heather Hershey	Auto	Exhaust Manifold	01/05/23		1	01/19/23	0.00		\$0.00
23-310	Julian Briody	Auto	Change tires/ new exhaust	01/05/23		2	01/09/23	100.54		\$100.54
23-311	Heather Hershey	Auto	Oil Change	01/09/23		1	01/11/23	20.00		\$20.00
23-312	Russ Gaffney	Auto	Ball Joint, outer tire	01/09/23		1	01/24/23	195.56		\$195.56
23-313	Paula Cuchran	Auto	New tires and wheels	01/10/23		1	02/02/23	37.16		\$37.16
23-314	Rhonda Geiselman	Auto	Check transmission fluid and check engine light on.	01/10/23		1	01/11/23	0.00		\$0.00
23-315	Steve Miantz	Auto	Door handle on driver's side	01/10/23		1	01/27/23	79.50		\$79.50
23-316	Amy Knight	Auto	Oil Change	01/10/23		1	01/12/23	25.61		\$25.61
23-317	Heather Chilcote	Auto	Oil Change	01/10/23		1				\$0.00
23-318	Robert Kulick	Auto	Oil Change	01/10/23		1	01/11/23	47.68		\$47.68
23-319	Chad Gable	Auto	AWD, ABS & Brake Codes	01/11/23		2	01/27/23	459.59		\$459.59
23-320	Amy Joe Muth	Auto	Brakes & Oil Change	01/13/22		1	01/27/23	307.71		\$307.71
23-321	Joey Kiss	Auto	Oil Change & Coolant Flush	01/13/23		2	01/23/23	0.00		\$0.00
23-322	Heather Chilcote	Auto	Oil Change	01/17/23		1	01/23/23	45.98		\$45.98
23-323	Heather Chilcote	Auto	Service Light on (Jeep Wrangler)	01/17/23		1	01/27/23	40.67		\$40.67
23-324	John Karb	Auto	Fuel Filter Replacement	01/18/23		1	01/24/23	0.00		\$0.00
23-325	John Karb	Auto	Oil change, tire rotation	01/18/23		1	01/23/23	0.00		\$0.00
23-326	Sophia Nelson	Auto		01/18/23		2	01/19/23	25.00		\$25.00
23-327	Michael Giamoni	Auto	Shocks, Tie end rod, Muffler, Tail pipe	01/18/23		1	01/27/23	559.37		\$559.37
23-328	Mariah Plummer	Auto	Rotate & balance tires. Check tire pressure	01/19/23		2	01/23/23	0.00		\$0.00
23-329	Anthony Sottolare	Auto	Oil Change	01/19/23		2	02/06/23			\$0.00
23-330	Jodi Williams	Auto	Front End Work - see attached	01/23/23		3	02/06/23	607.35		\$607.35

23-331	Bettie Kichline	Auto	Oil Change	01/26/23		1		26.32	\$26.32
23-332	Brooks Murphy	Auto	Upper coolant line	01/27/23	50.00	2	01/27/23	33.55	\$33.55
23-333	Lori Kram	Auto	Repair Radio	01/27/23		1			\$0.00
23-334	Andrew Grier	Auto	Oil change, rotate tires	01/31/23		1			\$0.00
23-335	Heather Chilcote	Auto	Oil Leaking	02/02/23		1	03/06/23	443.68	\$443.68
23-336	Nick Bazzett	Auto	Brakes, MPI	02/06/23		2	02/13/23	213.13	\$213.13
23-337	Dario Chavez	Auto	Check Engine Light	02/07/23		1	02/09/23	288.34	\$288.34
23-338	Paula Cuchran	Auto	Oil change/filter	02/07/23		1	02/17/23	37.58	\$37.58
23-339	Jamison Barnhard	Auto	Oil Change/Tire Rotation	02/08/23		3	02/21/23	101.99	\$101.99
23-340	Jeff Cantrel	Auto	Oil Change, Brake Repairs, Front Springs, Wheel lignment	02/08/23		1			\$0.00
23-341	Jeff Cantrel	Auto	Replace Wiper Blades, Inpect Brakes	02/08/23	41.00	1			\$0.00
23-342	Angela Dorney	Auto	Fluid Pump	02/08/23	300.00	1	02/17/23	346.99	\$346.99
23-343	Cindy Carson	Auto	Driver's side window	02/08/23		1	03/24/23	125.43	\$125.43
23-344	Dazzcity Torres	Auto	Sway Bar Links	02/08/23		2	02/13/23	35.50	\$35.50
23-345	Russ Gaffney	Auto	Brakes	02/08/23		1	02/17/23	151.27	\$151.27
23-346	Caleb Goch	Auto	Fuel lines	02/09/23		2	03/06/23	90.26	\$90.26
23-347	Angel Lozada	Auto	Car brokedown	02/10/23		2			\$0.00
23-348	Nicole Cygan	Auto	Front brakes & rotars	02/10/23		2	03/02/23	297.98	\$297.98
23-349	Dario Chavez	Auto	ABS Light on	02/10/23		2	03/07/23	433.02	\$433.02
23-350	Marina Maroney	Auto	Change oil, spark plugs	02/13/23		1	03/15/23	0.00	\$0.00
23-351	Dario Chavez	Auto	Diagnostic check engine light	02/17/23		1	03/06/23	663.77	\$663.77
23-352	Minerva Ochoa	Auto	Power Steering Pump	02/17/23		3	03/06/23	173.04	\$173.04
23-353	Sean Etheridge	Auto	Replace Shock Absorbers and bracket	02/17/23		1	02/24/23	167.64	\$167.64
23-354	Jennifer Klo	Auto	Pre Inspection, Gear shift sticks sometimes	02/21/23		1	02/22/23	25.00	\$25.00
23-355	Marina Maroney	Auto	Oil Change	02/22/23		1	03/15/23	0.00	\$0.00
23-356	Brayden Gable	Auto	Windows	02/22/23		2	02/24/23	38.27	\$38.27
23-357	Glenn Milositz	Auto	Repair brakes, tune up	02/22/23		1	03/06/23	210.13	\$210.13

23-358	Tyler Heft	Auto	Oil Change & tire rotation	02/23/23		1	03/01/23	0.00	\$0.00
23-359	Jamison Barnhard	Auto	4 wheel alignment, change, mount, balance tires	02/23/23		2	03/06/23	0.00	\$0.00
23-360	A. Read	Auto	Replace front brales	03/01/23		2	03/06/23	212.99	\$212.99
23-361	Julian Briody	Auto	Change wiper blades, replace trans fluid & hose & tires	03/01/23	20.00	2	03/15/23	40.18	\$40.18
23-362	Michael Giamoni	Auto	Pre Inspection	03/01/23		1			\$0.00
23-363	Steve Mantz	Auto	Oil change & Pre inspection	03/01/23		1			\$0.00
23-364	Mike Galler	Auto	Tune up & install new shocks	03/01/23		1	03/22/23	0.00	\$0.00
23-365	Mike Galler	Auto	Tune up & install shock relocation brackets	03/01/23		1	03/21/23	99.53	\$99.53
23-366	Mike Galler	Auto	Replace brake pads/rotors	03/01/23		1	03/15/23	12.62	\$12.62
23-367	Duane Murphy	Auto	Brakes	03/01/23		3	03/13/23	311.98	\$311.98
23-368	Colleen McCarthy	Auto	Replace & Install tire sensor	03/01/23		3	03/07/23	0.00	\$0.00
23-369	Khitam Layoun	Auto	Check brakes	03/02/23		1	03/13/23	322.99	\$322.99
23-370	Paula Cuchran	Auto	Brakes	03/02/23		1	03/06/23	266.68	\$266.68
23-371	Brian Bailey	Auto	Problems starting	03/02/23		2			\$0.00
23-372	Jennifer Klo	Auto	Pre Inspection, Oil change	03/02/23		1	03/15/23	25.00	\$25.00
23-373	Dana Huber	Auto	Replace Engine Cradle	03/07/23		1			\$0.00
23-374	Andrew Mantz	Auto	Check engine light, horn does not beep	03/07/23		2			\$0.00
23-375	Lyubomir Toneu	Auto	Oil Change, rotor check	03/08/23		2			\$0.00
23-376	Dario Chavez	Auto	Diagnostic on steering column	03/13/23		1	03/21/23	414.95	\$414.95
23-377	Amy Knight	Auto	Rear Brakes	03/13/23		1	03/15/23	173.07	\$173.07
23-378	Angela Dorney	Auto	Fuel pump module	03/14/23		1	03/15/23	439.67	\$439.67
23-379	Paige Hockenbury	Auto	Vehicle Maintenance	03/14/23	30.00	2	03/27/23	34.32	\$34.32
23-380	Brayden Gable	Auto	Exhaust install	03/14/23		2	03/29/23	12.99	\$12.99
23-381	Jeff Bower	Auto	Repair coolant leak	03/15/23		1			\$0.00
23-382	Heather Hershey	Auto	Replace wheel bearings	03/15/23		1	03/21/23	4.12	\$4.12
23-383	Robert Schlicher	Auto	Pre inspection and oil change	03/17/23		1			\$0.00
23-384	Karen Mustonen	Auto	2016 Acura oil change	03/17/23		1	03/29/23	0.00	\$0.00

23-385	Karen Mustonen	Auto	2011 Acura oil change	03/17/23		1	03/29/23	0.00	\$0.00
23-386	Andrew Morgan	Auto	Diagnose if problem can be fixed by Auto Tech	03/20/23		2	03/28/23	76.64	\$76.64
23-387	Mike Galler	Auto	Transmission rebuild	03/20/23		1			\$0.00
23-388	Robert Kulick	Auto	Catalytic Converter	03/20/23	300.00	1	03/24/23	268.27	\$268.27
23-389	Paula Cuchran	Auto	Tune up, check idle	03/21/23		1			\$0.00
23-390	Amy Knight	Auto	Car will not start	03/21/23		1			\$0.00
23-391	Lori Kram	Auto	Check engine light	03/21/23		1			\$0.00
23-392	Robert Scorce	Auto	Tans axle pan	03/22/23		1			\$0.00
23-393	Iris Vazquez	Auto	Front and back axle	03/22/23		3			\$0.00
23-394	Luis Santiago	Auto	Diag needed	03/23/23		2			\$0.00
23-395	Craig Mosser	Auto	Equinox - Oil Change	03/23/23		1	03/27/23	33.74	\$33.74
23-396	Craig Mosser	Auto	Mazda - Oil Change	03/23/23		1	03/24/23	30.00	\$30.00
23-397	Jennifer Klo	Auto	Front Brakes	03/23/23		1	03/29/23	129.99	\$129.99
23-398	Wallace Eisenhart	Auto	Front wheel noise & exhaust	03/28/23		2			\$0.00
23-399	Justin Turner	Auto	Sway bar links, axles,drive shaft,bearings engine mount	03/29/23		2			\$0.00
23-400	Susan Fahrenkopf	CE	Luncheon for Bridges Board Meeting	09/01/22		1	09/20/22	165.00	\$165.00
23-401	Danielle Bevilacqua	CE	Deck Warming Party	09/13/22	900.00	3		849.06	\$849.06
23-402	Skills USA	CE	Off - Site Catering Event 9/23/22	09/14/22	1,000.00	6		1,000.00	\$1,000.00
23-403	Emily Hough	CE	4 dozen Empanadas (09/23/22)	09/23/22	72.00	1	09/23/22	72.00	\$72.00
23-404	Sally Crispo	CE	Food for teachers training meeting.	09/26/22	400.00	3	09/23/22	400.00	\$400.00
23-405	Freedom High School	CE	Boxed Lunch for teacher inservice	09/27/22	888.00	5		888.00	\$888.00
23-406	Spring Garden PTO	CE	Drop Off Food Event 10/16/22	09/28/22	500.00	5		500.00	\$500.00
23-407	Susan Fahrenkopf	CE	Luncheon for Bridges Board Meeting	09/01/22		1	01/17/23	156.00	\$156.00
23-408	Susan Fahrenkopf	CE	Luncheon for Bridges Excellence Award finalist (03/17/23)	02/10/23		1	03/17/23	720.00	\$720.00
23-409	Susan Fahrenkopf	CE	Reception to recongize Bridges Award Winners (06/06/23)	02/10/23		1			\$0.00
23-410	Susan Fahrenkopf	CE	Luncheon for Bridges Board Meeting (03/21/23)	03/08/23		1	03/21/23	180.00	\$180.00
23-411	Dana Huber / Rotary	CE	Luncheon for Rotary (03/22/23)	03/10/23		6	03/22/23	325.00	\$325.00

ID	Name	Company	Trade	Activity	Date	Hours	Rate	Amount	Notes
23-412	East Hills Middle School		CE	Food Truck Event (05/09/23)	03/14/23				
23-500	Bill Grushow		Welding	Build dog crate	03/11/22	1	140.00		\$0.00
23-501	Maria Womer Stiffinella		Auto Coll.	Remove rust from 2003 Toyota Corolla	06/02/22	1	TBD	150.00	\$150.00
23-502	Greta Wilmot		Graphics	2 banners and 2 signs	08/18/22	1		24.50	\$24.50
23-503	Ashley Brothers		Graphics	Shirts	08/23/22	6	TBD		\$0.00
23-504	Avery Forni		Welding	Bike repair	09/06/22	3	5.00		\$0.00
23-505	Meredith Chepolis		Graphics	T-shirts for Freedom Girls Soccer	09/06/22	5	150.00	140.00	\$140.00
23-506	Malak Sherif		Auto Coll.	Front End	09/20/22	1	TBD		\$0.00
23-507	Joan Dimbokowitz		Graphics	Baavts Decals	09/23/22	1	18.85	18.85	\$18.85
23-508	Dean Wilson		Welding	Replace steel hinge on trailer	09/29/22	3			\$0.00
23-509	Stephanie Berry		Auto Coll.	Fully Body Paint	09/29/22	3			\$0.00
23-510	Brayden Gable		Auto Coll.	Rust cut and repaired	09/29/22	3			\$0.00
23-511	Moreen Wheatley		Auto Coll.	Replace rear gate (Jeep Wrangler)	10/05/22	1	1,200.00	1,617.48	\$1,617.48
23-512	Lori Kram		Carpentry	Fix Chime Casing	10/10/22	1	0.00	0.00	\$0.00
23-513	Stan Prodes		Carpentry	Rip cut 4 - 2X8	10/13/22	1	5.30	0.00	\$0.00
23-514	Madeline Sinkler/Bridges		Graphics	Postcards	10/14/22	6		60.00	\$60.00
23-515	Jadelyn Moyer		Graphics	Screen Print T-Shirts	10/14/22	2	45.00		\$0.00
23-516	Heather Burkhardt		Graphics	Printing & cutting tickets	10/20/22	1		50.00	\$50.00
23-517	Mike Galler		Welding	Fabricate & Install 6 trailer tie down brackets	10/25/22	1			\$0.00
23-518	Jennifer Klo		Video Medi	Transfer tapes	10/25/22	1	36.00	38.00	\$38.00
23-519	Just Born Quality Confection		Carpentry	Crate for PEEPS for PEEPFEST	10/26/22	3	500.00	559.52	\$559.52
23-520	Jamie Quick		Auto Coll.	Remove scratches	10/31/22	3			\$0.00
23-521	Alex Share		Auto Coll.	Paint match driver side door	11/01/22	2	50.00	187.97	\$187.97
23-522	Brian Moser		Auto Coll.	Repair dents and paint	11/02/22	1	1,200.00	1,144.60	\$1,144.60
23-523	Jennifer Klo		Graphics	Happy Anniversary Banner	11/07/22	1		18.75	\$18.75
23-524	Nina Pardoe		Graphics	Christmas Cards	11/07/22	1		24.00	\$24.00
23-525	Nina Pardoe		Auto Coll.	Replace motor on drivers side window	11/15/22	1		65.00	\$65.00

23-526	Christal Vitko	Auto Coll.	Rust/scratch/dent on driver side. Replace center console lid	11/23/22	50.00	1				\$0.00
23-527	Skills USA	Graphics	Print envelopes, stuff and seal	11/23/22	5.00	1	01/05/23	5.00		\$5.00
23-528	Jennifer Klo	Graphics	80 Christmas cards	11/28/22		1	12/16/22	7.00		\$7.00
23-529	Marina Maroney	Graphics	14 T-shirts with design on front and back	12/08/22		1	02/08/23	22.80		\$22.80
23-530	Daniel Powell	Welding	Truck Trailer	12/12/22	21.00	2	01/05/23	21.00		\$21.00
23-531	Dana Huber	Graphics	80 duplex sheet cards	12/14/22	28.00	1		28.00		\$28.00
23-532	Adam Lazarchak	Graphics	Embrioder 9 hats	12/19/22		1	12/20/22	9.00		\$9.00
23-533	Karen Mustonen	Graphics	Print Job, Thesis	01/12/23	48.00	1	02/13/23	48.00		\$48.00
23-534	Joan Dinbokowitz	Auto Coll.	Truck side dent	01/12/23	700.00	1	03/09/23	922.91		\$922.91
23-535	Lori Kram	Auto Coll.	Bumper Repair	01/12/23	150.00	1	03/29/23	140.00		\$140.00
23-536	Cindy Carson	Graphics	40 sheets printed on cardstock	01/24/23		1	01/27/23	8.00		\$8.00
23-537	Karen Mustonen	Auto Coll.	Replace front light	01/25/23		1				\$0.00
23-538	Logan Lees	Graphics	Printing cards & spiral books	01/25/23		1				\$0.00
23-539	Sally Crispo/Manufactures R	Graphics	VIP Passes	02/01/23		1	02/01/23	75.60		\$75.60
23-540	Sally Crispo/Manufactures R	Graphics	Student Certificates	02/01/23		1	02/24/23	46.00		\$46.00
23-541	Paula Cuchran	Auto Coll.	Rust/Paint	02/14/23		1				\$0.00
23-542	Jennifer Klo	Graphics	Print on t-shirts provided	02/14/23		1				\$0.00
23-543	John Karb	Auto Coll.	Rust repair on body of truck	02/17/23		1				\$0.00
23-544	Heather Hershey	Graphics	Printed postcard invitations	02/22/23		1	03/28/23	48.00		\$48.00
23-545	Amy Silvoy	Graphics	12 Vinyl Banners	03/09/23		1	03/22/23	144.00		\$144.00
23-546	Gabriel Torres-Quintana	Auto Coll.	Repair floor, window channels, rust repair	03/09/23	20.00	2				\$0.00
23-547	Dana Huber	Graphics	12 posters 12X18	03/10/23	3.00	1	03/24/23	5.00		\$5.00
23-548	Mark James BASD	Carpentry	Storywalk Project	03/14/23	1,000.00	5				\$0.00
23-549	Joan Dinbokowitz	Graphics	Decals	03/22/23		1				\$0.00
23-550	Bronwyn Hanley	Carpentry	Cutting boards	03/23/23		1				

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL
April 4, 2023

I. (2.) CONDITION OF THE BUDGET

INFORMATION:

Presented for your information is the statement of the Condition of the Budget ending February 28, 2023.

Respectfully submitted,



Adam S. Lazarchak
Executive Director

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CONDITION OF BUDGET
REVENUE/EXPENSE REPORT
February 28, 2023

ACCOUNT NUMBER	DESCRIPTION	ORIGINAL BUDGET	YEAR-TO-DATE ACTIVITY	BUDGET BALANCE
10.6510.000.000.000	INTEREST ON INVESTMENTS	400.00	4,447.79	-4,047.79
10.6720.000.000.000	BOOKSTORE SALES	-	-	0.00
10.6821.000.000.000	RECEIPTS IU 13 - OTDA GRANT	-	-	0.00
10.6910.000.000.000	RENTALS	50.00	4,050.00	-4,000.00
10.6920.000.000.000	CONTRIBUTIONS AND DONATIONS	250.00	3,000.00	-2,750.00
10.6946.000.000.000	PRIOR YEAR EXCESS REVENUES FOR TRANSFER	-	1,071,482.30	-1,071,482.30
10.6946.001.000.000	RECEIPTS FROM BASD	7,016,786.00	4,616,300.00	2,400,486.00
10.6946.002.000.000	RECEIPTS FROM NASD	2,629,092.00	1,868,049.00	761,043.00
10.6946.003.000.000	RECEIPTS FROM SVSD	875,356.00	621,972.00	253,384.00
10.6949.000.000.000	TUITION - ADULT DAY REGULAR	-	-	0.00
10.6950.000.000.000	TUITION FROM OTHER DISTRICT	-	-	0.00
10.6980.000.000.000	REV. FROM COMMUNITY SERVICE ACTIVITIES	50,000.00	19,554.57	30,445.43
10.6990.000.000.000	MISCELLANEOUS REVENUE	2,000.00	4,450.45	-2,450.45
10.7220.000.000.000	VOCATIONAL EDUC. SUBSIDY	925,000.00	641,797.00	283,203.00
10.7220.000.000.000	PDE EQUIPMENT GRANT	25,000.00	24,600.00	400.00
10.7230.000.000.000	OTHER STATE GRANTS	-	-	0.00
10.7509.000.000.000	SUPPLEMENTAL EQUIPMENT GRANT	50,000.00	-	50,000.00
10.7810.000.000.000	SOC. SEC. REIMBURSEMENT	202,486.00	77,121.00	125,365.00
10.7820.000.000.000	RETIREMENT REIMBURSEMENT	978,363.00	151,200.80	827,162.20
10.8521.000.000.000	FEDERAL	275,000.00	212,378.82	62,621.18
10.8742.000.988.000	GEER GRANT - COVID-19 CARES ACT	-	-	0.00
10.8745.000.991.000	GEER GRANT II	-	50,863.42	-50,863.42
10.8755.000.998.000	ARP ESSER GRANT	818,505.00	303,711.00	514,794.00
10.9400.000.000.000	PROCEEDS FROM SALE OF FIXED ASSETS	-	8,701.00	-8,701.00
	TOTALS FOR GENERAL FUND	13,848,288.00	9,683,679.15	4,164,608.85
	TOTAL REVENUES	13,848,288.00	9,683,679.15	4,164,608.85

CONDITION OF BUDGET
REVENUE/EXPENSE REPORT
February 28, 2023

ACCOUNT NUMBER	DESCRIPTION	ORIGINAL BUDGET	BUDGET REVISIONS	YEAR-TO-DATE ACTIVITY	ENCUMBRANCES	BUDGET BALANCE
10.1110.000.000.000	ACADEMIC PROGRAM	706,147.00	-	348,116.23	296,689.53	61,341.24
10.1240.000.000.000	SPECIAL EDUCATION	628,357.00	(21,006.00)	288,600.52	206,085.51	112,664.97
10.1330.000.000.000	HEALTH OCCUP. PROGRAM	498,036.00	2,920.00	253,699.05	192,403.97	54,852.98
10.1342.000.000.000	HOME ECONOMICS PROGRAM	885,083.00	65,990.00	441,651.97	368,996.28	140,424.75
10.1370.000.000.000	TECHNICAL PROGRAM	192,543.00	(29,500.00)	68,739.87	52,935.56	41,367.57
10.1380.000.000.000	TRADE & INDUSTRY PROGRAM	4,202,886.00	(122,453.00)	2,023,067.86	1,404,540.79	652,824.35
10.1700.000.000.000	HIGHER EDUCATION	10,000.00	-	-	-	10,000.00
10.2100.000.000.000	STUDENT SERVICES	1,379,152.00	7,549.00	705,754.51	541,391.55	139,554.94
10.2270.000.000.000	STAFF DEVELOPMENT - INSTRUCTIONAL	108,400.00	-	25,143.86	-	83,256.14
10.2310.000.000.000	BOARD SECRETARY	3,575.00	-	1,954.91	-	1,620.09
10.2320.000.000.000	BOARD TREASURER	1,599.00	-	790.60	-	808.40
10.2350.000.000.000	LEGAL SERVICES	45,000.00	-	11,107.52	23,692.48	10,200.00
10.2360.000.000.000	OFFICE OF THE DIRECTOR	419,801.00	-	260,648.69	116,857.64	42,294.67
10.2380.000.000.000	OFFICE OF THE PRINCIPAL	440,915.00	-	258,221.38	106,496.98	76,196.64
10.2440.000.000.000	PUPIL HEALTH - FIRST AID	98,244.00	-	46,594.80	35,455.60	16,193.60
10.2511.000.000.000	BUSINESS OFFICE	593,875.00	-	343,918.08	144,444.89	105,512.03
10.2600.000.000.000	OPERATIONS & MAINTENANCE	2,010,715.00	(42,725.00)	1,113,798.88	339,865.12	514,326.00
10.2660.000.000.000	SECURITY SERVICES	53,163.00	-	475.00	51,672.99	1,015.01
10.2830.000.000.000	STAFF DEVELOPMENT - NON-INST.	28,000.00	-	7,848.43	975.00	19,176.57
10.2840.000.000.000	DATA PROCESSING - TECHNOLOGY	590,153.00	14,245.00	222,319.96	92,020.15	290,057.89
10.3210.000.000.000	SCHOOL SPONSORED ACTIVITIES	91,378.00	-	11,360.95	17,128.56	62,888.49
10.3390.000.000.000	COMMUNITY SERVICES	50,000.00	-	29,322.63	3,858.60	16,818.77
10.4600.000.000.000	IMPROVEMENT EXPENSES	611,266.00	124,980.00	237,708.99	468,872.88	29,664.13
10.5100.000.000.000	REFUND OF PRIOR YEAR RECEIPTS	-	-	-	-	-
10.5230.000.000.000	CAPITAL RESERVE TRANSFERS	100,000.00	-	1,171,482.30	-	(1,071,482.30)
10.5251.000.000.000	FOOD SERVICE TRANSFERS	75,000.00	-	-	75,000.00	-
10.5220.000.000.000	HOUSE PROJECT FUND TRANSFER	-	-	-	-	-
10.5900.000.000.000	BUDGETARY RESERVE	25,000.00	-	-	-	25,000.00
	TOTAL FOR GENERAL FUND	13,848,288.00	-	7,872,326.99	4,539,384.08	1,436,576.93
	TOTAL EXPENSES	13,848,288.00	-	7,872,326.99	4,539,384.08	1,436,576.93
	EXCESS OF REVENUE OVER EXPENSES			1,811,352.16		

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL

April 4, 2023

I.(3.) HOUSE PROJECT REPORT

INFORMATION:

Mr. Lazarchak reported that we are in the process of submitting a zoning appeal for the front porch. The electric and carpentry work is being completed, the house is being readied for insulation. There are two inspections coming up.

NEW BUSINESS

Mr. Lazarchak announced that next Thursday, the Bridges Foundation will be holding a fundraiser at ArtsQuest. Information was sent to all Joint Committee members. The evening will feature refreshments provided by our Culinary department along with a silent auction with items made and/or contributed by our programs.

The meeting adjourned at 7:15 p.m. on the motion of Director Faccinetto, seconded by Director Makary, and unanimous voice vote.