

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL
3300 Chester Avenue
Bethlehem, PA 18020

May 3, 2024

To the Members of the
Joint Committee
Bethlehem Area Vocational-Technical School

Dear Committee Members:

There will be an Executive Session on **Tuesday, May 7, 2024 at 6:30 p.m.** in the ECLC to discuss negotiations, and personnel matters.

Sincerely,


Emily Schenkel
Joint Committee Chairperson

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL
3300 Chester Avenue
Bethlehem, PA 18020

May 3, 2024

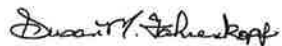
The Joint Committee
Bethlehem Area Vocational-Technical School

Dear Committee Member:

A Regular Meeting of the Joint Committee of the Bethlehem Area Vocational-Technical School is called for **Tuesday, May 7, 2024, at 7:00 p.m.** for general purposes.

The meeting will be held in the ECLC, Bethlehem Area Vocational-Technical School, 3300 Chester Avenue, Bethlehem, PA.

Respectfully,



Susan M. Fahrenkopf
Joint Committee Secretary

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL

3300 Chester Avenue
Bethlehem, PA 18020

BAVTS Joint Committee Regular Meeting - May 7, 2024 – 7:00 p.m.

- A. Pledge of Allegiance
- B. Roll Call
- C. Announcement of Executive Session
- D. Approval of Minutes – Regular Meeting, April 2, 2024
- E. Report of Secretary/Treasurer
- F. Payment of Bills
- G. Courtesy of the Floor – Agenda Items Only
- H. In-Service - Recognition of Student Competitors
- I. Administrative Recommendations –
 - 1. Staffing
 - 2. 2023-2024 Stipend Positions
 - 3. 2023-2024 Substitutes
 - 4. Summer Custodial Substitutes
 - 5. Summer Employment
 - 6. Election of Treasurer
 - 7. SkillsUSA National Leadership and Skills Conference
 - 8. International Manufacturing Trip To Germany
 - 9. Conference Request
 - 10. Budget Transfers
 - 11. Health Insurance Rates for 2024-2025
 - 12. Occupational Advisory Committee Members
 - 13. Joint Purchasing Bid Awards
 - 14. Vehicle Purchase
 - 15. Graphics Equipment Purchase
 - 16. Virtual Server Environment Replacement
 - 17. Chromebook Refresh
 - 18. Continuing Education
 - 19. New Program of Study – Mental Health and Behavioral Science
- J. Informational Items
 - 1. 2023-2024 Bethlehem AVTS Budget
 - 2. Bridges Agreements
 - 3. Supplemental Equipment Grant
 - 4. Work Project Report
 - 5. Condition of the Budget
 - 6. House Project Update (verbal report to be provided at meeting)
- K. Unfinished Business
- L. New Business
- M. Courtesy of Floor to Visitors
- N. Adjournment

Next Meeting Date: Wednesday, June 12, 2024

Ladies and Gentlemen:

Your Treasurer respectfully submits the following report for the period ending

March 31, 2024

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL

FUND NAME	BALANCE March 1, 2024	RECEIPTS	DISBURSEMENTS	BALANCE March 31, 2024
General includes PLGIT/CD	2,366,147.18	1,735,772.31	(1,228,754.82)	2,873,164.67
House Project	170,748.02	3.13	(1,279.99)	169,471.16
Production	123,755.89	15,527.85	(8,495.88)	130,787.86
Capital Reserves includes PLGIT/CD	3,386,848.76	13,567.70	0.00	3,400,416.46
Payroll	9,417.69	901,826.42	(904,376.92)	6,867.19
Cafeteria	116,169.39	19,772.55	(18,825.95)	117,115.99
Adult Education includes PLGIT/CD	262,603.77	50,316.90	(34,537.55)	278,383.12
Student Activities	52,864.28	9,487.75	(7,437.72)	54,914.31
TOTALS	6,488,554.98	2,746,274.61	(2,203,708.83)	7,031,120.76

**GENERAL , HOUSE PROJECT, PRODUCTION FUNDS, CHECKING ACCOUNT - EMBASSY BANK
 GENERAL, HOUSE PROJECT, PRODUCTION FUNDS - CASH ACCTS**

March 1, 2024 1,627,431.03

RECEIPTS

Production	15,525.44	
Interest	39.61	
District Contrib.	1,452,738.00	
District Contrib./Auth.		
State / Fed Funds	256,512.02	
Tuition	0.00	
Other	7,056.33	
Transfers - PLGIT		
Inter-Fund Transfers	14,992.57	1,746,863.97

DISBURSEMENTS

Prepaid Bills	(86,130.31)	
Bill Listings	(278,822.02)	
Payroll	(863,262.11)	
Other--Authority Bond		
Fees	(229.51)	
Void Checks	1,908.53	
Transfers - PLGIT		(1,226,535.42)

March 31, 2024	ADJ BOOK BALANCE	2,147,759.58
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BANK RECONCILIATION

March 31, 2024

Bank Balance	1,792,014.77	
Memo		
Outstanding Checks	(9,977.24)	
Deposit in Transit	365,722.05	
March 31, 2024	ADJ BANK BALANCE	2,147,759.58

Ladies and Gentlemen:

Your Treasurer respectfully submits the following report for the period ending

March 31, 2024

PA LOCAL GOVERNMENT INVESTMENT TRUST (GENERAL FUND)

March 1, 2024		1,033,220.06
	Transfers In	0.00
	Interest	4,439.32
	P Card purchases	(11,995.27)
	Transfers Out	
	Transfers Out-CD purch	
March 31, 2024	ADJ BOOK BALANCE	1,025,664.11

BANK RECONCILIATION

March 31, 2024

Bank Balance	1,025,664.11
Deposit in Transit	
Outstanding Checks	
March 31, 2024	ADJ BANK BALANCE
	1,025,664.11

Average Yield for Mar 2024 is 5.12%

CAPITAL RESERVES - EMBASSY BANK

March 1, 2024		261,620.17
	Receipts	0.00
	Interest	5.53
	Void Checks	0.00
		5.53
	Fees	
	Disbursements	0.00
		0.00
March 31, 2024	ADJ BOOK BALANCE	261,625.70

BANK RECONCILIATION

March 31, 2024

Bank Balance	261,625.70
Memos	
Outstanding Checks	0.00
Deposit in Transit	0.00
March 31, 2024	ADJ BANK BALANCE
	261,625.70

PA LOCAL GOVERNMENT INVESTMENT TRUST (CAPITAL RESERVES)

March 1, 2024		3,125,228.59
	Transfers In	0.00
	Interest	13,562.17
	Transfers Out	0.00
	Transfers Out-CD purch	0.00
March 31, 2024	ADJ BOOK BALANCE	3,138,790.76

BANK RECONCILIATION

March 31, 2024

Bank Balance	3,138,790.76
Outstanding Checks	0.00
March 31, 2024	ADJ BANK BALANCE
	3,138,790.76

Average Yield for Mar 2024 is 5.12%

To the Members of the Joint Committee
Bethlehem Area Vocational-Technical School

May 7, 2024

Ladies and Gentlemen:

Your Treasurer respectfully submits the following report for the period ending

March 31, 2024

PAYROLL FUND - EMBASSY BANK

March 1, 2024			9,417.69
	Receipts	901,824.99	
	Interest	1.43	
	Void Checks		901,826.42
	Fees		
	Disbursements	(904,376.92)	(904,376.92)
March 31, 2024	ADJ BOOK BALANCE		6,867.19

BANK RECONCILIATION

March 31, 2024

Bank Balance	8,552.12	
Memos		
Outstanding Checks	(1,684.93)	
Deposit in Transit		
March 31, 2024	ADJ BANK BALANCE	6,867.19

CAFETERIA FUND - EMBASSY BANK

March 1, 2024			116,169.39
	Receipts	19,770.10	
	Transfers		
	Interest	2.45	19,772.55
	Disbursements	(18,825.95)	
	Void Check	0.00	(18,825.95)
March 31, 2024	ADJ BOOK BALANCE		117,115.99

BANK RECONCILIATION

March 31, 2024

Bank Balance	117,059.14	
Memos	0.00	
Outstanding Checks	0.00	
Deposit in Transit	56.85	
March 31, 2024	ADJ BANK BALANCE	117,115.99

ADULT EDUCATION FUND - EMBASSY BANK

March 1, 2024			262,603.77
	Receipts	50,311.21	
	PLGIT Transfers	0.00	
	Interest	5.69	50,316.90
	Disbursements	(34,537.55)	
	Void Checks	0.00	
	PLGIT Transfer	0.00	(34,537.55)
March 31, 2024	ADJ BOOK BALANCE		278,383.12

BANK RECONCILIATION

March 31, 2024

Bank Balance	277,654.12	
Memos	0.00	
Outstanding Checks	(350.00)	
Deposit in Transit	1,079.00	
March 31, 2024	ADJ BANK BALANCE	278,383.12

To the Members of the Joint Committee
 Bethlehem Area Vocational-Technical School

May 7, 2024

Ladies and Gentlemen:

Your Treasurer respectfully submits the following report for the period ending

March 31, 2024

STUDENT ACTIVITY ACCT - EMBASSY BANK

March 1, 2024			52,864.28
	Receipts	9,486.57	
	Other		
	Interest	1.18	9,487.75
	Disbursements	(7,437.72)	
	Other--Ret'd Check		
	Voided Check	0.00	(7,437.72)
March 31, 2024	ADJ BOOK BALANCE		54,914.31

BANK RECONCILIATION

March 31, 2024

Bank Balance	56,149.76	
Outstanding Checks	(1,235.45)	
Deposit in Transit	0.00	
March 31, 2024	ADJ BANK BALANCE	54,914.31

REPORT OF DEPOSITORIES

March 31, 2024

EMBASSY BANK

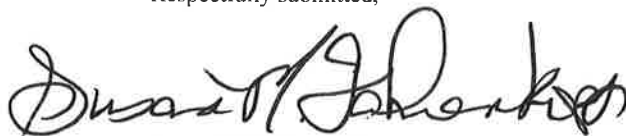
General Fund	1,792,014.77	
Capital Reserve	261,625.70	
Payroll Account	8,552.12	
Cafeteria Fund	117,059.14	
Adult Ed. Fund	277,654.12	
Student Activity Fund	56,149.76	

PLGIT

PLGIT General Fund	1,025,664.11	
PLGIT CD (General Fund)	0.00	1,025,664.11
PLGIT Capital Reserve	3,138,790.76	
PLGIT CD (Cap Reserve)	0.00	3,138,790.76
PLGIT Adult Fund	0.00	
PLGIT CD (Adult Fund)	0.00	0.00

TOTAL BANK BALANCES 6,677,510.48

Respectfully submitted,



Susan M. Fahrenkopf
 Secretary/Treasurer

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL
May 7, 2024

PAYMENT OF BILLS

RECOMMENDATION:

a.) GENERAL BUDGET

That the bills through May 7, 2024 for the General Budget as tabulated on the following pages and certified as to correctness and receipt of materials or services, be paid.

MOTION BY:

SECOND BY:

ROLL CALL

REPORT DATE
5/7/2024

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL

EMBASSY BANK - GENERAL FUND

CHECK DATE	PREPAY	CHECK NUMBER	VENDOR	Amount	DESCRIPTION
4/3/2024	Y	32860	CANON SOLUTIONS AMERICA, INC.	\$ 158.11	COPIER MAINTENANCE
4/3/2024	Y	32861	HOME DEPOT CREDIT SVCS.	\$ 4,138.89	HOUSE PROJ, MAINT., ELECTRICAL & ELECTRONICS SUPPLIES
4/3/2024	Y	32862	UGI UTILITIES	\$ 1,786.90	GAS SERVICE
4/3/2024	Y	32863	VERIZON WIRELESS	\$ 251.85	CELL PHONE SERVICE
4/4/2024	Y	32864	CONNECTIONS HOUSING	\$ 6,941.43	NASHVILLE CONFERENCE LODGING
4/10/2024	Y	32865	CHRIN HAULING, INC	\$ 2,175.00	TRASH REMOVAL
4/10/2024	Y	32866	JESSE SCHNECK	\$ 400.00	OCA REIMBURSEMENT
4/10/2024	Y	32867	NRG BUSINESS MARKETING	\$ 2,031.47	23-24 GAS SUPPLY
4/10/2024	Y	32868	PP&L	\$ 20,677.62	23-24 ELECTRIC
4/10/2024	Y	32869	UGI ENERGY SERVICES LLC	\$ 1,832.09	GAS SERVICE
4/10/2024	Y	32870	UGI UTILITIES	\$ 2,529.52	GAS SERVICE
4/17/2024	Y	32871	CANON FINANCIAL SERVICES, INC.	\$ 1,188.83	LEASE RENTAL OF HARDWARE
4/17/2024	Y	32872	CITY OF BETHLEHEM	\$ 1,790.15	23-24 WATER BILL
4/17/2024	Y	32873	SERVICE ELECTRIC CABLE TV	\$ 97.83	PHONE SERVICE
4/17/2024	Y	32874	EMBASSY BANK -	\$ 12,975.30	TRAVEL, VARIOUS SUPPLIES, SOFTWARE
4/26/2024	Y	32875	CITY OF BETHLEHEM	\$ 17.29	WATER BILL
4/26/2024	Y	32876	WEX BANK	\$ 256.78	FUEL FOR VEHICLES
5/1/2024		32877	HOME DEPOT CREDIT SVCS.	\$ 745.19	MAINTENANCE & WELDING SUPPLIES
5/1/2024		32878	UGI UTILITIES	\$ 1,129.04	GAS SERVICE
5/7/2024		32879	ABE AREA GLASS LLC	\$ 460.00	WINDOW REPLACEMENT
5/7/2024		32880	ACCA	\$ 250.00	RENEW MEMBERSHIP
5/7/2024		32881	ACTION PARTY RENTALS	\$ 95.96	CULINARY SUPPLIES
5/7/2024		32882	ADVANCE AUTO PARTS	\$ 1,307.04	AUTO TECH & MAINTENANCE SUPPLIES
5/7/2024		32883	ALBERT USTER IMPORTS INC.	\$ 463.73	BAKING SUPPLIES
5/7/2024		32884	ALPHAGRAPHICS	\$ 1,801.71	SENIOR YARD SIGNS
5/7/2024		32885	AMAZON CAPITOL SERVICES	\$ 4,851.42	INSTRUCTOR, MAINTENANCE, OFFICE SUPPLIES, BOOKS
5/7/2024		32886	ANGELICA STICKEL	\$ 50.00	SERVSAFE REIMBURSEMENT
5/7/2024		32887	APPLE INC.	\$ 113,715.00	MAC COMPUTERS
5/7/2024		32888	B & H FOTO-VIDEO	\$ 30.24	VIDEO MEDIA SUPPLIES
5/7/2024		32889	BATH SUPPLY	\$ 136.00	HVAC SUPPLIES
5/7/2024		32890	BETH-HANOVER SUPPLY CO.	\$ 1,527.30	MASONRY SUPPLIES
5/7/2024		32891	BILL FLANNERY AUTOMOTIVE	\$ 1,932.47	AUTO COLISSION SUPPLIES

5/7/2024	32892	BINDICS SCREEN PRINTING	\$	1,181.10	STUDENT UNIFORMS
5/7/2024	32893	BIT DIRECT INC.	\$	295.00	TECHNOLOGY SUPPLIES
5/7/2024	32894	BROOKFIELD MITMAN	\$	50.00	SERVSAFE REIMBURSEMENT
5/7/2024	32895	CANON SOLUTIONS AMERICA, INC.	\$	136.13	COPIER MAINTENANCE
5/7/2024	32896	CAREERSAFE LLC	\$	792.00	OSHA 30 HOUR COURSE
5/7/2024	32897	CARTRIDGE XCHANGE LL	\$	144.75	TONER CARTRIDGES
5/7/2024	32898	CASILIO CONCRETE	\$	690.13	MAINTENANCE SUPPLIES
5/7/2024	32899	CM REGENT LLC	\$	2,566.71	MAY 2024 LIFE/LTD
5/7/2024	32900	COL. NORTH. I.U. 20	\$	7,239.93	23-24 QUARTERLY SERVICES - WAN & HOSTED FIREWALL
5/7/2024	32901	COPE COMMERCIAL FLOORING	\$	2,300.00	REPLACEMENT FLOORING
5/7/2024	32902	CORAZON OKECH	\$	50.00	SERVSAFE REIMBURSEMENT
5/7/2024	32903	CRYSTAL DEROSE	\$	50.00	SERVSAFE REIMBURSEMENT
5/7/2024	32904	D'HUY ENGINEERING INC.	\$	23,953.23	RETAIR & ENG FEES - DEHUMID, COOLING TOWER, GARAGE
5/7/2024	32905	DAVES SERVICES LLC	\$	3,125.00	TREE TRIMMING/REMOVAL
5/7/2024	32906	DEAN RUCH	\$	134.67	MILEAGE REIMBURSEMENT
5/7/2024	32907	DEERFOOT AUTO PARTS INC.	\$	385.00	AUTO TECH SUPPLIES
5/7/2024	32908	DIAMOND WEAR	\$	950.00	STUDENT UNIFORMS
5/7/2024	32909	DONNA STANLEY	\$	50.00	SERVSAFE REIMBURSEMENT
5/7/2024	32910	EAST LAWN SUPPLY	\$	2,835.30	PLUMBING & MAINTENANCE SUPPLIES
5/7/2024	32911	EASTERN AUTOPARTS WAREHOUSE	\$	1,836.50	AUTO TECH SUPPLIES
5/7/2024	32912	EBTEP	\$	154,330.43	MAY 2024 MEDICAL/RX/DENTAL
5/7/2024	32913	EMEDCO INC.	\$	775.77	FACILITY SIGNS
5/7/2024	32914	FEDEX	\$	111.72	RETURN AEDS POSTAGE
5/7/2024	32915	FRED BEANS PARTS INC	\$	46.05	AUTO TECH SUPPLIES
5/7/2024	32916	GORDON BENNETT PAINTING	\$	2,470.00	PAINTING SERVICES
5/7/2024	32917	GROFF TRACTOR & EQUIPMENT	\$	590.99	REPAIR BACKHOE
5/7/2024	32918	HANDCUFF WAREHOUSE	\$	826.25	PROTECTIVE SERVICES SUPPLIES
5/7/2024	32919	HIGHMARK BLUE SHIELD	\$	1,001.54	MAY 2024 VISION
5/7/2024	32920	HOSA - FUTURE HEALTH PROFESS.	\$	60.00	HOSA ADVISOR MEMBERSHIPS
5/7/2024	32921	INTEGRITEC INC.	\$	480.00	WATER TREATMENT & SUPPLIES
5/7/2024	32922	INTERSTATE TAX SERVICE INC.	\$	156.60	UNEMPLOYMENT COMPENSATION SERVICES
5/7/2024	32923	JW MARRIOTT HOUSTON	\$	3,773.10	ILC TRIP LODGING
5/7/2024	32924	KAREN MUUSTONEN	\$	17.00	TRAVEL REIMBURSEMENT
5/7/2024	32925	KEITH DUBE	\$	50.00	SERVSAFE REIMBURSEMENT
5/7/2024	32926	KING SPRY HERMAN FREUND FAUL	\$	1,412.07	SOLICITOR'S FEES
5/7/2024	32927	L.V. JANITORIAL SUPPLY	\$	3,479.69	MAINTENANCE SUPPLIES
5/7/2024	32928	LEHIGH VALLEY GRAND PRIX	\$	765.00	CTSO LEADERSHIP ACTIVITY

5/7/2024	32929	LISA BASTINELLI		\$	50.00	SERVSAFE REIMBURSEMENT
5/7/2024	32930	MAINSTREAM ENGINEERING		\$	132.99	HVAC SUPPLIES
5/7/2024	32931	MARIA HERRERA		\$	50.00	SERVSAFE REIMBURSEMENT
5/7/2024	32932	MCMASTER-CARR SUPPLY CO.		\$	16.38	PREC. MAC. SUPPLIES
5/7/2024	32933	MERI LINDENMUTH		\$	50.00	SERVSAFE REIMBURSEMENT
5/7/2024	32934	MICHEAL SKOFF		\$	50.00	SERVSAFE REIMBURSEMENT
5/7/2024	32935	MONICA ROBERTS		\$	170.00	REFUND STATE COMPETITION FEES
5/7/2024	32936	MORE MILES AUTOMOTIVE LLC		\$	168.84	VEHICLE INSPECTION
5/7/2024	32937	MOREEN WHEATLEY		\$	134.01	REIMBURSEMENT FOR GAS ON FIELD TRIP
5/7/2024	32938	MOYER LUMBER & HARDWARE		\$	797.84	CARPENTRY SUPPLIES
5/7/2024	32939	MOYER PEST CONTROL		\$	130.17	PEST CONTROL
5/7/2024	32940	MYRA L. SPENGLER		\$	50.00	SERVSAFE REIMBURSEMENT
5/7/2024	32941	NAPA AUTO PARTS		\$	2,366.30	AUTO TECH SUPPLIES
5/7/2024	32942	NICOLE MOSCHBERGER		\$	50.00	SERVSAFE REIMBURSEMENT
5/7/2024	32943	NCC		\$	990.00	FIRST RESPONDER TRAINING
5/7/2024	32944	PA. SCHOOL BOARD ASSOC. INC.		\$	3,100.00	MEMBERSHIP RENEWAL & POLICY SERVICES
5/7/2024	32945	PAM KERRIGAN		\$	50.00	SERVSAFE REIMBURSEMENT
5/7/2024	32946	PENNSYLVANIA ONE CALL SYSTEM		\$	125.00	SERVICE FEE
5/7/2024	32947	PERFORMANCE SCREEN SUPPLY		\$	390.43	GRAPHICS SUPPLIES
5/7/2024	32948	POCONO MOUNTAIN DAIRIES		\$	64.25	BAKING SUPPLIES
5/7/2024	32949	PREFERRED EAP		\$	467.25	EMPLOYEE ASSISTANCE PROGRAM
5/7/2024	32950	PREMIUM SIGN SUPPLIES INC.		\$	432.82	GRAPHICS SUPPLIES
5/7/2024	32951	QUADIENT LEASING USA INC.		\$	720.00	LEASE PAYMENT - POSTAGE MACHINE
5/7/2024	32952	QUALITY FINISH SERVICES		\$	3,425.16	TROUBLESHOOT & SERVICE HVAC EQUIPMENT
5/7/2024	32953	QUILL CORP.		\$	1,117.08	INSTRUCTIONAL AND OFFICE SUPPLIES
5/7/2024	32954	R.E. MICHEL		\$	406.79	HVAC SUPPLIES
5/7/2024	32955	R.J.WALKER		\$	3,913.77	PLUMBING SUPPLIES
5/7/2024	32956	RED LINE TRAINING SOLUTIONS		\$	855.00	CPR/AED TRAINING PROTECTIVE SERVICES
5/7/2024	32957	RESET OUTDOORS		\$	8,125.00	MENTAL HEALTH SERVICES
5/7/2024	32958	SAFETY KLEEN		\$	608.87	AUTO COLLISION MAINTENANCE SERVICE
5/7/2024	32959	SAN MAR CORPORATION		\$	698.24	GRAPHICS & DIRECTOR'S OFFICE SUPPLIES
5/7/2024	32960	SCHOOL GATE GUARDIAN INC.		\$	2,209.58	ID SCANNER & ANNUAL SUPPORT SERVICES
5/7/2024	32961	SCHOOL NURSE SUPPLY		\$	1,014.95	FIRST AIDE SUPPLIES
5/7/2024	32962	SNAP-ON		\$	59,049.44	AUTO TECH EQUIPMENT - SUPP. EQUIP. GRANT
5/7/2024	32963	ST. LUKES UNIV HEALTH NETWORK		\$	733.05	CPR/AED TRAINING INTRO SPORTS MEDICINE
5/7/2024	32964	STATE CHEMICAL		\$	299.07	DRAIN MAINTENANCE
5/7/2024	32965	SYSCO		\$	4,911.51	CULINARY, BAKING & GUIDANCE SUPPLIES

5/7/2024	32966	THE MORNING CALL	\$	2,656.60	CLASSIFIED ADS & SUBSCRIPTION RENEWAL
5/7/2024	32967	TIMES NEWS LLC	\$	12.95	SUBSCRIPTION RENEWAL
5/7/2024	32968	TK ELEVATOR CORPORATION	\$	2,372.34	SERVICE AGREEMENT
5/7/2024	32969	TOYOTALIFT NORTHEAST LLC	\$	319.50	SERVICE CALL SERVICES
5/7/2024	32970	TRI COUNTY MECHANICAL INC	\$	11,769.45	CHILLER PORJECTS
5/7/2024	32971	ULINE	\$	449.27	MAINTENANCE SUPPLIES
5/7/2024	32972	UNITED SITE SERVICES	\$	686.00	PORT O POTTY HOUSE PROJECT/FOOD TRUCK
5/7/2024	32973	VALLEY YOUTH HOUSE	\$	4,898.00	23-24 MENTAL HEALTH SERVICES
5/7/2024	32974	W.W. GRAINGER	\$	371.80	MAINTENANCE SUPPLIES
5/7/2024	32975	WAREHOUSE BATTERY OUTLET	\$	230.50	MAINTENANCE & OFFICE SUPPLIES
5/7/2024	32976	WILSON PRODUCTS	\$	3,215.73	CYLINDER RENTALS, WELDING SUPPLIES, REPAIRS
5/7/2024	32977	YOURNEWSCHOOL	\$	201.64	COSMO SUPPLIES

TOTAL

\$ 531,963.39

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL
3300 Chester Avenue
Bethlehem, PA 18020

May 7, 2024

To the Members of the Bethlehem Area Vocational-Technical School Joint Committee:

The administration respectfully submits the following information and recommendations:

1. STAFFING

RECOMMENDATION:

a. That the Joint Committee approve the attached Employment Agreement with Adam Lazarchak, Executive Director, effective July 1, 2024 through June 30, 2029.

b. That the following appointment be approved:

Janelle Schaeffer

Position: Supervisor of Career and Technical Education
Salary/Benefits: \$100,000 per year for the 2024-2025 school year, with benefits in accordance with the Act 93 Employee Agreement
Effective: TBD pending release from current employer, but no later than July 8, 2024, pending receipt of all required paperwork

c. That Karen Tavares, part-time Instructional Assistant, be appointed to the position of full-time Instructional Assistant (replacement for Nina Pardoe) effective August 20, 2024, at a salary of \$25,493.74 per year for the 2024-2025 school year, with benefits in accordance with the Instructional Assistants Employee Agreement.

d. That the following individual be granted a Family Medical Leave:

Employee #0065: Effective 5/9/24 – 5/23/24
Employee #0079: Effective 7/10/24 up to 12 weeks

e. That the following retirement be approved:

Judith Milositz

Position: Mechatronics Engineering Instructor
Effective: June 30, 2024

f. That Ethan Padin be hired as Summer Technology Assistant through the Cooperative Education program, for the period June 10, 2024 through August 16, 2024, for up to 20 hours per week, at a rate of \$13.50 per hour, with no benefits.

g. That the Executive Director be authorized to hire Summer Culinary Events Student Worker(s) through the school's Cooperative Education program, for the period June 5, 2024 through August 23, 2024, for up to 28 hours per week at a rate of \$12.50 for first year summer Food Truck workers and \$13.50 per hour for returning summer Food Truck workers, with no benefits with ratification at the June 12, 2024 meeting.

MOTION BY:

SECOND BY:

ROLL CALL

EMPLOYMENT AGREEMENT

THIS AGREEMENT made this ____ day of _____, 2024, by and between the Joint Committee of the Bethlehem Area Vocational-Technical School, an area vocational-technical school with its principal offices at 3300 Chester Avenue, Bethlehem, Pennsylvania, 18020, (hereinafter referred to as the “BAVTS”) and Adam S. Lazarchak (hereinafter referred to as “Mr. Lazarchak” or “Executive Director”). BAVTS and Lazarchak may collectively be referred to as the “Parties”.

WHEREAS, BAVTS, at its regularly scheduled meeting, duly and properly called on the 4th day of June, 2019, did appoint Mr. Lazarchak to the office of Executive Director of the BAVTS in accordance with the provisions of Section 1073 and 1073.1 of the Commonwealth of Pennsylvania’s Public School Code of 1949; and

WHEREAS, the Parties have agreed upon certain terms and conditions of Mr. Lazarchak’s employment and desire to reduce same terms and conditions to writing.

NOW, THEREFORE, intending to be legally bound under the Uniform Written Obligations Act, and in consideration of the mutual covenants contained herein, BAVTS and Mr. Lazarchak agree as follows:

1. **TERM**: The Term of this Agreement shall be five (5) years, commencing on July 1, 2024, and terminating on June 30, 2029, (hereinafter, “Term”). This Agreement shall terminate immediately upon the expiration of the aforesaid Term unless sooner terminated or modified in accordance with this Agreement or allowed to renew automatically in accordance with Paragraph 10 herein.
2. **AUTHORITY OF BAVTS AND MR. LAZARCHAK**: BAVTS, on its own behalf, and Mr. Lazarchak, individually, hereby retain and reserve all power, rights, authority, duties and responsibilities conferred upon and invested in it and in him, respectively, by the laws and the Constitution of the Commonwealth of Pennsylvania save for any power, rights, authority, duties and responsibilities limited by the express terms of this Agreement.
3. **PROFESSIONAL QUALIFICATIONS**: Mr. Lazarchak certifies that he possesses a valid certificate as required by the Commonwealth of Pennsylvania for an individual serving as Executive Director of a vocational-technical school and agrees to maintain the necessary credentials throughout the Term of this Agreement.
4. **DUTIES**:
 - a) During the Term of this Agreement, Mr. Lazarchak agrees to serve as the Executive Director of the BAVTS and to perform the duties of Executive Director in a competent and professional manner in accordance with the laws of the Commonwealth of Pennsylvania, the BAVTS job description for the position of Executive Director (attached hereto and incorporated herein as Exhibit “A”), and the provisions of this Agreement.

b) Mr. Lazarchak shall be charged with the administration of the BAVTS under the direction of the Joint Committee of the BAVTS ("Joint Committee"). Mr. Lazarchak shall be the Chief Executive Officer of the BAVTS.

c) Mr. Lazarchak shall have a seat on the Joint Committee and the right to speak upon all issues before the Joint Committee but shall not have the right to vote. Mr. Lazarchak and/or his designee shall have the right to attend all regular and special meetings of the Joint Committee and all committee meetings thereof, excepting those relating to Mr. Lazarchak's own employment, and shall serve as advisor to the Joint Committee and its committees in all matters affecting the BAVTS. The Joint Committee and its members individually shall promptly refer all criticisms, complaints, and suggestions called to its attention to Mr. Lazarchak for study, disposition, or recommendation as appropriate.

d) Mr. Lazarchak expressly warrants and represents that he does not and will not have, during the Term of this Agreement, any financial interest, direct or indirect, in the sale or adoption of any book or books, or the sale to or lease by the BAVTS of any supplies or equipment. He further warrants that he has not violated the provisions of the Pennsylvania Public School Code as they apply to the qualifications for or election of Executive Director.

e) Mr. Lazarchak shall be responsible for the total day-to-day administration of the BAVTS subject to officially adopted policies of the Joint Committee. All official contacts between the Joint Committee and the staff of the BAVTS shall be through Mr. Lazarchak exclusively. The Joint Committee will make no agreement with any employee group which would interfere with the ability of the Executive Director to carry out his managerial, administrative, and supervisory duties. Nothing in this section shall preclude the right of the Joint Committee members to exercise their responsibilities as individual Joint Committee members in the areas of monitoring BAVTS operations, conducting oversight activities, or visiting schools, as set forth in the Joint Committee policies or directed by the Joint Committee.

f) Mr. Lazarchak agrees to devote his full time, attention, skills and labor to his employment as Executive Director during the Term of this Agreement provided, however, that he may undertake, and be compensated for, outside work, including consultative work, speaking arrangements, writing, lecturing, adjunct teaching, or other professional services which do not conflict or interfere with the performance of his duties under this Agreement, with the laws of the Commonwealth of Pennsylvania, or with written policies of the Joint Committee. Any compensation for such undertakings shall belong to Mr. Lazarchak.

g) The Parties agree that Mr. Lazarchak's performance of his duties may include, and be enhanced by membership in and participation in certain professional organizations, attendance at seminars and courses offered by public or private educational institutions, and visits to other training institutions. BAVTS considers the expenses involved in such activities, including membership dues and fees, to be directly related to

Mr. Lazarchak's duties and shall (1) permit a reasonable amount of release time for Mr. Lazarchak as deemed appropriate in BAVTS' sole discretion to attend to such matters, and (2) reimburse or pay for such reasonable expenses incurred by Mr. Lazarchak in accord with the terms of this Agreement and BAVTS policies and procedures then in effect.

5. **SALARY:** The BAVTS and Mr. Lazarchak agree to the following:

a) Effective July 1, 2024, the annual salary of Mr. Lazarchak shall be the amount of One Hundred Sixty-Seven Thousand and 00/100 (\$167,000.00) Dollars, plus any increase thereafter made in accordance with this Paragraph.

b) The established annual salary shall be paid in equal instalments in accordance with the policy or agreement governing other twelve (12) month administrators of the BAVTS, unless otherwise agreed to in writing by the Joint Committee and Mr. Lazarchak.

c) The Joint Committee hereby retains the right to adjust the annual salary for the Executive Director during the Term of this Agreement, but any such adjustment shall not decrease Mr. Lazarchak's salary during the Term of this Agreement, or through any amendment or extension of this Agreement, unless agreed to in writing by Mr. Lazarchak. Salary adjustments will be discussed and agreed upon amongst the Joint Committee and issued each year dependent upon the evaluation rating of the Executive Director and applied as of July 1 of the applicable year of this Agreement.

d) The BAVTS in so annually adjusting Mr. Lazarchak's salary shall not be considered to have entered into a new Agreement with Mr. Lazarchak or to have extended the termination date of this Agreement.

6. **OTHER BENEFITS AND COMPENSATION:** The BAVTS shall provide Mr. Lazarchak with the following additional benefits:

a) **Vacation and Holidays:** Only July 1, 2024, and July 1 of each year thereafter during the Term of this Agreement, Mr. Lazarchak shall be credited with twenty-three (23) vacation days. On July 1, 2024, and July 1 of each subsequent year of this Agreement, Mr. Lazarchak may roll over any unused, accrued vacation days from the prior year, provided, however, that: (1) a maximum of ten (10) vacation days may be used between July 1 and December 31 of that calendar year of this Agreement; (2) any of the remaining ten (10) vacation days not used by December 31 shall be paid to Mr. Lazarchak at his then current per diem rate of pay; and (3) of those days rolled over as of July 1, any days in excess of ten (10) days shall be converted to sick days. In addition, the BAVTS shall pay Mr. Lazarchak for unused days of vacation leave at the time this Agreement is terminated for any reason, whether voluntarily or involuntarily, at which time the BAVTS shall pay Mr. Lazarchak his then current per diem rate of pay for each day of unused vacation. Mr. Lazarchak shall also be entitled to receive, with full pay, all holidays available to BAVTS administrative employees covered

under the BAVTS' then current administrator compensation plan adopted pursuant to Section 1164 of the Public School Code (24 P.S. 11-1164) ("Act 93 Agreement"), attached hereto, made a part hereof, and marked "Exhibit B". "Per diem rate of pay" as the term is used throughout this Agreement shall equal Mr. Lazarchak's gross annual salary divided by two hundred sixty (260).

b) **Sick Leave:** Mr. Lazarchak shall carry forward in this Agreement and be credited on the first day of this Agreement all sick leave to which he was entitled as of June 30, 2024. In addition, Mr. Lazarchak shall receive twelve (12) days of sick leave with full pay each year of this Agreement, which shall be credited in full on July 1, 2024, and on July 1 of each subsequent year of this Agreement. In addition, the unused portion of such allowance of sick leave shall accrue from year to year without limit. The BAVTS shall pay Mr. Lazarchak for unused days of sick leave at the time this Agreement is terminated for any reason, whether voluntarily or involuntarily, at which time the BAVTS shall pay Mr. Lazarchak for unused sick leave at the rate of One Hundred Twenty-five (\$125.00) Dollars per day for each day of unused sick leave, up to a maximum of two hundred (200) days of unused sick leave earned while employed with the BAVTS.

c) **Personal Leave:** Mr. Lazarchak shall carry forward in this Agreement and be credited on the first day of this Agreement with all of his unused personal leave accrued during his employment with the BAVTS. In addition, Mr. Lazarchak shall receive two (2) days of personal leave with full pay each year of this Agreement, which shall be credited in full on July 1, 2024, and on July 1 of each subsequent year of this Agreement. In addition, the unused portion of such allowance of personal leave shall accrue from year to year; provided, however, that no more than five (5) days may be taken in one (1) year of this Agreement. If five (5) consecutive days will be taken, at least one (1) weeks' notice will be given to the Superintendent of Record. When this Agreement is terminated for any reason, whether voluntarily or involuntarily, the BAVTS shall pay Mr. Lazarchak his then current per diem rate of pay for each day of unused personal leave up to a maximum of five (5) days of unused personal leave.

d) **Emergency Leave:** Mr. Lazarchak shall be entitled to two (2) days of emergency leave with full pay each year of this Agreement, which shall be credited in full on July 1, 2024, and only July 1 of each subsequent year of this Agreement. Emergency days shall be deductible from sick leave, provided, however, emergency days may be permitted without deduction from sick leave for personal emergencies, subject to the approval of the Superintendent of Record. Emergency days are not accumulated for future use, and shall not be reimbursed.

e) **Bereavement Leave:** Bereavement days shall not be accumulated for future use, and shall not be reimbursed.

i. **Immediate Family:** Up to five (5) working days absence, at full salary, shall be allowed in the event of a death in the immediate family of Mr. Lazarchak. Members of the immediate family

shall be defined as father, mother, brother, sister, son, daughter, husband, wife, parent-in-law, or near relative who resides in the same household, or any person with whom Mr. Lazarchak has made his home. The Superintendent of Record may extend the period of absence with pay, at his/her discretion, to accommodate special circumstances which must be explained in writing. Day four (4) and five (5), if taken, will be deducted from sick leave.

ii. **Near Relative:** Up to two (2) working days absence, at full salary, shall be allowed to attend the funeral of a near relative of Mr. Lazarchak, his spouse, or any person with whom Mr. Lazarchak has made his home. A near relative shall be defined as first cousin, grandfather, grandmother, aunt, uncle, niece, nephew, brother-in-law, sister-in-law, son-in-law, or daughter-in-law. The Superintendent of Record and/or designee may extend the period of absence with pay at his/her discretion to accommodate special circumstances which must be explained in writing.

f) **Life Insurance:** The BAVTS shall obtain and pay the full cost of the premiums for the purchase of a term life insurance policy with a benefit amount equal to two (2) times Mr. Lazarchak's annual salary. Mr. Lazarchak shall be the owner of the policy and shall have the sole right to determine the beneficiary of such policy. The BAVTS will continue to maintain the cost of the term life insurance policy upon the termination of this Agreement and its obligation shall survive the termination of this Agreement until such time Mr. Lazarchak is eligible for Medicare, provided, however, that: (1) Mr. Lazarchak's employment is not terminated for cause pursuant to subparagraph 10 (a) herein; and (2) as of the termination of this Agreement, Mr. Lazarchak has been employed continuously with BAVTS for a minimum of fifteen (15) years.

g) **Medical Insurance:** BAVTS shall provide Mr. Lazarchak, his spouse, and eligible dependents medical insurance benefits, including but not limited to hospitalization, physician coverage, major medical, prescription, vision, and dental coverages, or substantial equivalents thereto, as provided under the then current Act 93 Agreement. Any future health care coverage changes that affect the BAVTS Act 93 group members will also affect Mr. Lazarchak. In the event that Mr. Lazarchak's employment with the BAVTS is terminated pursuant to subparagraphs 11(b), 11(c), 11(d), or 11(e) herein, then Mr. Lazarchak, his spouse, and/or his eligible dependents shall be eligible to receive any post-employment medical insurance benefits (including but not limited to hospitalization, physician coverage, major medical, prescription, vision, and dental coverages) as provided under the Act 93 Agreement in effect as of Mr. Lazarchak's effective date of employment termination, subject to the same terms, conditions, and criteria as set forth in the then current Act 93 Agreement. In the event that Mr. Lazarchak's employment with the BAVTS is terminated pursuant to subparagraph 11(a) herein, he shall not be entitled to receive any post-employment medical insurance benefits as provided under the then current Act 93 Agreement, unless otherwise agreed by the BAVTS. The obligations set forth in this subparagraph shall survive the termination of this Agreement.

h) **Disability:**

i. **Inability to Perform Duties.** Should Mr. Lazarchak be unable to perform substantially all of his duties by reason of illness, accident or other cause beyond his control, and if said disability is permanent, irreparable, or of such a nature that, as determined by a licensed physician mutually selected by the BAVTS and Mr. Lazarchak, will make the performance of his duties impossible, the BAVTS has the option to terminate Mr. Lazarchak's employment, upon sixty (60) days' prior written notice to Mr. Lazarchak. Mr. Lazarchak's date of termination from employment shall not become effective until the date upon which Mr. Lazarchak receives written notice of termination from employment or Mr. Lazarchak has exhausted all accrued sick days, whichever last occurs. Upon termination of Mr. Lazarchak's employment pursuant to this subparagraph 6(h)(i), the BAVTS shall immediately pay to Mr. Lazarchak all of the aggregate compensation, salary, and benefits including, but not limited to, insurance premiums and coverages and payment for unused leave, Mr. Lazarchak earned, accrued and/or is entitled to in accordance with this Agreement through the effective date of his termination, whereupon the respective duties, rights, and obligations hereof shall terminate, except as otherwise set forth herein. In the event that Mr. Lazarchak's employment is terminated pursuant to this subparagraph 6(h)(i), Mr. Lazarchak shall not be entitled to received from the BAVTS life insurance benefits, PSERS benefits, or disability insurance benefits not earned or accrued in accordance with this Agreement prior to the effective date of the termination of employment. In the event that Mr. Lazarchak's employment is terminated pursuant to this subparagraph 6(h)(i), the BAVTS shall provide Mr. Lazarchak, his spouse, and eligible dependents with medical benefits pursuant to subparagraph 6(g), as applicable.

ii. **Disability Insurance.** The BAVTS shall obtain and pay the full cost of the premiums for the purchase of a disability income protection insurance policy for Mr. Lazarchak, which policy shall provide monthly disability income to Mr. Lazarchak in an amount equal to the lesser of sixty percent (60%) of Mr. Lazarchak's gross monthly salary, or Five Thousand and 00/100 (\$5,000.00) Dollars per month, as of the date upon which disability payments begin pursuant to this subparagraph. The policy shall entitle Mr. Lazarchak to disability payments beginning upon the later of Mr. Lazarchak's exhaustion of his sick leave or thirty (30) days from the application for disability, and continuing until age sixty-five (65) under a policy selected and fully paid for by the BAVTS. This obligation shall survive the termination of this Agreement, provided, however, that this obligation shall terminate upon the termination of this Agreement in the event that Mr. Lazarchak's employment with the BAVTS is terminated for cause pursuant to subparagraph 11(a) herein.

i) **Graduate Coursework.** BAVTS will provide Mr. Lazarchak full tuition for graduate course work related to Mr. Lazarchak's employment and intended to improve Mr. Lazarchak's professional competence; provided, however, that:

- i. Such graduate course work must be taken at a two (2) year or four (4) year degree granting university or college;
- ii. Reimbursement is permitted for a maximum of nine (9) credits per year of this Agreement at the then-current Fall Semester Temple University graduate studies rate;
- iii. A documented grade of "B" or better must be earned;
- iv. Mr. Lazarchak must have received credit for the course; there shall be no reimbursement for non-credit courses or for audited courses;
- v. Courses must be directly related to Mr. Lazarchak's increased administrative competence, in the sole discretion of the Joint Committee;
- vi. Books, materials, and registration costs shall also be reimbursed;
- vii. All books and materials shall become the property of the BAVTS at the conclusion of Mr. Lazarchak's use; and
- viii. Tuition reimbursement shall be made to Mr. Lazarchak within two (2) weeks of the Joint Committee's approval of the above criteria. Tuition reimbursement shall be viewed as an educational loan to Mr. Lazarchak which shall be relieved by twenty-five (25%) percent of the value of such loan for each year of this Agreement completed following the Joint Committee's approval of payment. If Mr. Lazarchak's employment with the BAVTS is terminated for cause pursuant to subparagraph 11(a) herein prior to the full relief of the tuition loan, Mr. Lazarchak shall be responsible for the repayment of the unrelieved portion of the tuition loan.

j) **Professional Development and Continuing Education.** The BAVTS shall pay the full enrollment cost and/or tuition and fees for all professional development courses and continuing education courses taken by Mr. Lazarchak during this Agreement; provided that such courses are approved in advance by the Joint Committee and subject to repayment in full by Mr. Lazarchak for any course in which Mr. Lazarchak fails to receive a final passing grade or otherwise successfully complete.

k) **Jury Duty and Court Appearances.** Mr. Lazarchak shall be permitted to attend, without loss of pay or benefits, jury duty and court and other appearances for any proceeding at which he is subpoenaed to appear. To accomplish this, Mr. Lazarchak shall be paid his full salary and shall endorse to the BAVTS any voucher or payment received for jury duty.

l) **Act 93 Benefits.** Except as otherwise specifically set forth herein, Mr. Lazarchak shall be entitled to any and all benefits and incentives outlined in the then current Act 93 Agreement, even though such benefits are not enumerated in this Agreement; provided, however, that in the event of a conflict between the benefits and incentives outlined here and those provided in the then current Act 93 Agreement, the terms of this Agreement shall prevail. Any decrease or reduction in benefits or incentives to BAVTS Act 93 group

members that conflict with benefits specifically enumerated herein will not reduce the benefits and incentives provided to Mr. Lazarchak during the Term of this Agreement but may be discussed upon any Agreement renewal. Nothing contained herein shall preclude BAVTS from providing additional benefits and incentives to Mr. Lazarchak as may be agreed to in writing by the Parties.

7. **PERFORMANCE REVIEW:**

a) **Procedure:** A separate written performance review of Mr. Lazarchak will be conducted by (1) the Superintendent of Record and (2) the Joint Committee, at least once a year during the Term of this Agreement, no later than June 21 of each year, unless the Parties mutually agree in writing on another date for the annual performance review. The performance review from the Superintendent of Record and the Joint Committee will be discussed prior to the Superintendent of Record issuing a final rating score on the evaluation rating tool. The Joint Committee shall review and approve the final Performance Review or ask the Superintendent of Record to reconsider.

The annual performance review shall be conducted in an executive session limited to members of the Joint Committee and Mr. Lazarchak. An evaluation instrument and method mutually agreed upon in writing by the Joint Committee and Mr. Lazarchak shall be utilized for the annual performance assessment. In the absence of such agreed upon evaluation method, the evaluation method attached as Exhibit "C" to this Agreement shall be used for the annual performance assessment. The annual performance assessment shall be based upon the performance of all duties and responsibilities of Mr. Lazarchak as Executive Director as set forth in Mr. Lazarchak's job description (Exhibit "A" hereto), relevant BAVTS policies as now or hereafter adopted, and the objective performance standards, attached hereto as Exhibit "D" and incorporated herein by reference.

Notwithstanding anything herein to the contrary, any evaluation instrument and method selected shall not average the feedback of each Joint Committee member regarding each aspect of the evaluation, but rather, each Joint Committee member may perform his/her independent evaluation and cast his/her vote. The Joint Committee shall then speak in one voice based upon the Joint Committee's consensus. In the event the Joint Committee consensus determines that the performance of Mr. Lazarchak is unsatisfactory in any respect, it shall describe, in writing, in reasonable detail, the specific instances of unsatisfactory performance. A copy of the written evaluation shall be delivered to Mr. Lazarchak. Mr. Lazarchak shall have the right to make a written response to the evaluation. The Joint Committee's evaluations and Mr. Lazarchak's response(s) shall be totally private and in no manner become public knowledge either through written or verbal communication, except as otherwise expressly required by state or federal law. Mr. Lazarchak's performance shall be deemed satisfactory and Mr. Lazarchak shall not be subject to discipline, discharge or termination on

the basis of neglect of duty or incompetency in any year when a formal performance assessment is not completed in accordance with this Agreement.

b) **Purpose of Performance Review:**

- i. To strengthen the working relationship between the Joint Committee and Mr. Lazarchak and to clarify for Mr. Lazarchak and individual members of the Joint Committee the responsibilities the Joint Committee relies on Mr. Lazarchak to fulfill;
- ii. To discuss and establish goals and/or objective performance standards for the ensuing year; and
- iii. To establish the basis for possible incremental adjustments in the annual salary rate for Mr. Lazarchak.

c) **Performance Expectations, Including Objective Performance Standards:**

The performance of Mr. Lazarchak shall be assessed in part against the objective performance standards that have been mutually agreed upon by the Joint Committee and Mr. Lazarchak. The Joint Committee shall post the mutually agreed upon objective performance standards on the BAVTS website and shall also annually post the date of Mr. Lazarchak's annual performance assessment and whether or not Mr. Lazarchak met the agreed upon objective performance standards. No other information regarding Mr. Lazarchak's performance assessment shall be posted on the BAVTS website or in any other manner disclosed by the Joint Committee unless expressly required to do so by state or federal law. The Joint Committee and Mr. Lazarchak hereby mutually agree to the objective performance standards (Exhibit "D"), which shall be reviewed and updated as necessary on or before July 1 of each year of this Agreement unless another date is mutually agreed upon by the Joint Committee and Mr. Lazarchak.

8. **INVESTIGATIONS BY JOINT COMMITTEE:** In the event that the Joint Committee directs that any investigation of Mr. Lazarchak's conduct or performance be undertaken, Mr. Lazarchak shall be: (i) notified of the occurrence and purpose of such investigation prior to the commencement of the same; (ii) granted access to any final reports generated by such an investigation and; (iii) granted the opportunity to respond, verbally or in writing, to any findings or conclusions derived from such an investigation prior to the investigation being concluded. Any investigation undertaken by the Joint Committee shall be completed in private without any public disclosure by the Joint Committee or Mr. Lazarchak of the commencement or progress of the same, unless otherwise required by law.

9. **PROFESSIONAL LIABILITY:** The Joint Committee agrees that it will defend, hold harmless and indemnify Mr. Lazarchak from any and all demands, claims, suits, actions, and legal proceedings brought against Mr. Lazarchak in his individual capacity or in his official capacity as agent and employee of the Joint Committee, provided the incident arose while Mr. Lazarchak was acting, or reasonably believed he was acting,

within the scope of his employment. If, in the good faith opinion of Mr. Lazarchak, a conflict exists as regards the defense to such claims between the legal position of the Joint Committee and the legal position of Mr. Lazarchak, Mr. Lazarchak may engage separate counsel and the Joint Committee shall continue to indemnify Mr. Lazarchak and pay the full costs of Mr. Lazarchak's legal defense. This obligation shall survive the termination of this Agreement.

10. **REAPPOINTMENT:** The Joint Committee shall provide Mr. Lazarchak with periodic opportunities to discuss the Executive Director - Joint Committee relationship and shall inform him in writing at least annually of any inadequacies found by the Joint Committee. If, at any time, the Joint Committee decides that it does not desire to renew the Agreement of Mr. Lazarchak for another term, the Joint Committee shall notify Mr. Lazarchak in writing by certified mail, no later than one hundred fifty (150) days prior to the expiration of the Term of this Agreement, of Joint Committee's intent not to reappoint him. Should Mr. Lazarchak not be so notified, he shall be reappointed at the next regular business Joint Committee meeting for a term of one (1) year and the terms and conditions of this Agreement shall be incorporated into a successor Agreement unless mutually agreed otherwise by the Joint Committee and Mr. Lazarchak.

11. **TERMINATION:** This Agreement may be terminated prior to the end of the Term of this Agreement as follows:

a) **Termination for Cause:** Mr. Lazarchak shall be subject to discharge and termination of this Agreement for valid and just cause for the reasons specified in Section 1080 of the Public School Code. However, the Joint Committee shall not arbitrarily or capriciously call for Mr. Lazarchak's dismissal and Mr. Lazarchak shall in any event have the right to written charges, notice of hearing, fair and impartial hearing, all elementary of due process, and the right to appeal to a court of competent jurisdiction. At any such hearing before the Joint Committee, Mr. Lazarchak shall have the right to be present and to be heard, to be represented by counsel, and to present evidence, through witnesses, testimony, and documentation relevant to the issue. A transcript of the record of proceedings before the Joint Committee shall be made available without charge to Mr. Lazarchak. Mr. Lazarchak shall have the right to be represented by counsel at his sole cost and expense. Provided, however, if the charges against Mr. Lazarchak are not sustained and/or should Mr. Lazarchak prevail in any hearing or appeal, the Joint Committee shall reimburse Mr. Lazarchak for all legal fees and expenses incurred by Mr. Lazarchak in the proceedings.

b) **Resignation:** This Agreement may be unilaterally terminated without penalty by the resignation of Mr. Lazarchak at any time; provided Mr. Lazarchak gives the Joint Committee at least ninety (90) days' notice prior to the effective date of the resignation. If this Agreement is terminated in this manner, the BAVTS shall immediately pay and provide to Mr. Lazarchak all of the aggregate compensation, salary and benefits including, but not limited to, insurance premiums and coverages and payment for unused leave, Mr.

Lazarchak earned, accrued and/or is entitled to in accordance with this Agreement through the effective date of his resignation and termination of this Agreement plus any applicable post-employment and retirement benefits provided for in this Agreement.

c) **Mutual Consent**: This Agreement may be terminated by the mutual consent, in writing, of Mr. Lazarchak and the Joint Committee. If this Agreement is terminated in this manner, BAVTS shall immediately pay and provide to Mr. Lazarchak all of the aggregate compensation, salary, and benefits including but not limited to insurance premiums and coverages and payment for unused leave, Mr. Lazarchak earned, accrued and/or is entitled to in accordance with this Agreement through the mutually agreed upon effective date of the termination of this Agreement plus any applicable post-employment and retirement benefits provided for in this Agreement.

d) **Board Termination**: Notwithstanding anything herein to the contrary, the BAVTS may, without cause and for any non-discriminatory reason consistent with the law, terminate Mr. Lazarchak's employment by giving a minimum of one hundred fifty (150) days' written notice to Mr. Lazarchak prior to the effective date of the proposed termination of employment. If the BAVTS terminates Mr. Lazarchak's employment in this manner, the BAVTS shall immediately pay and provide to Mr. Lazarchak all of the aggregate compensation, salary and benefits, including but not limited to insurance premiums and coverages and payment for unused leave, Mr. Lazarchak earned, accrued and/or is entitled to in accordance with this Agreement through the effective date of the termination of employment, plus any post-employment and retirement benefits specifically provided for in this Agreement.

e) **Death of Mr. Lazarchak**: This Agreement shall be terminated upon the death of Mr. Lazarchak, at which time the BAVTS shall pay to Mr. Lazarchak's estate and/or heirs all of the aggregate compensation, salary, and benefits Mr. Lazarchak earned, accrued, and/or is entitled to under this Agreement through the date of Mr. Lazarchak's death, plus any post-employment and retirement benefits specifically provided for in this Agreement.

12. **AMENDMENTS**: This Agreement may be amended only by a writing signed by both Parties, which writing must specifically refer to this Agreement.

13. **SURVIVAL**: This Agreement shall be binding upon and inure to the benefit of the heirs, successors, and assigns of the Parties. Rights and obligations arising out of and intended to survive the specific term of the Agreement shall so survive the specific term of this Agreement.

14. **APPLICABLE LAW/JURISDICTION**: The parties have executed this Agreement intending to comply with the Pennsylvania School Code 24 P.S. §§10-1073 and 10-1073.1. This Agreement shall be governed and construed in accordance with the laws of the Commonwealth of Pennsylvania in effect as of the date of execution of this Agreement. The Parties agree to submit to the exclusive jurisdiction of the

Northampton County Court of Common Pleas for any action in law or equity to interpret, enforce, or defend a breach thereof or action seeking a declaratory judgment or injunction.

15. **NO WAIVER**: The failure to enforce or require the performance at any time of the provisions of this Agreement shall in no way be construed to be a waiver of such provisions and shall not affect either the validity of this Agreement or any part hereof, or the right of either party thereafter to enforce each and every provision in accordance with the terms of this Agreement.

16. **SEVERABILITY**: All agreements and covenants contained in this Agreement are severable, and in the event any of them are held to be invalid by any competent court, this Agreement will be interpreted as if invalid agreements or covenants were not contained in this Agreement.

17. **ENTIRE AGREEMENT**: This Agreement sets forth the entire agreement and understanding between the Parties and supersedes any prior agreement or understanding, written or oral, relating to the subject matter of this Agreement.

IN WITNESS WHEREOF, and intending to be legally bound hereby, the Parties have caused this Agreement to be duly executed the day and year first above written.

ATTEST: BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL:

Susan M. Fahrenkopf, Secretary
Joint Committee

Date

_____, Chair
Joint Committee

Date

Adam S. Lazarchak

Date

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL

May 7, 2024

2. 2023-2024 STIPEND POSITIONS:

RECOMMENDATION:

That the following stipend position for 2023-2024 be approved as presented:

STIPEND DESCRIPTION	NAME	AMOUNT	EFFECTIVE DATE
Mentor (1 st year (partial) – induction)	Jenifer Stilgenbauer for Elspeth Sipple	\$762.93*	4/3/24 through the end of the 2023-2024 school year

*pro-rated for the 2023-2024 school year

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL

May 7, 2024

3. 2023-2024 SUBSTITUTES

RECOMMENDATION:

That the following individual be approved as substitute for the 2023-2024 school term, subject to the call of the Executive Director of Bethlehem Area Vocational-Technical School, or his/her designee, as needed, at the rates approved by the Joint Committee, pending receipt of all required paperwork.

Tiffany Heller
Elisabeth Kohler

MOTION BY:
SECOND BY:
ROLL CALL

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL

May 7, 2024

4. SUMMER CUSTODIAL SUBSTITUTES

RECOMMENDATION:

That the individuals listed below be approved as summer custodial substitutes for the summer of 2024, subject to the call of the Executive Director of Bethlehem Area Vocational-Technical School, or his/her designee, as needed, at a rate of \$13.50 per hour, pending receipt of all required paperwork.

Carol Boscia
Demetrius Chaikalis
Shirley Gehman
Tracy Kleintop
Daneisha Jimenez-Huertas

MOTION BY:
SECOND BY:
ROLL CALL

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL

May 7, 2024

5. SUMMER EMPLOYMENT

a. SUMMER EMPLOYMENT – NON-PROFESSIONAL STAFF
RECOMMENDATION:

That the following individuals be employed during the summer of 2024 at the rate specified:

Name	Description	Quantity	Rate
Turkel, Lauren	Part-time Continuing Education Program Specialist	Effective June 10, 2024 Up to 25 hours per week with prior administrative approval	\$20.75 *
Fuehrer, Peggy	AESOP rollover	Up to 25 hours (additional hours subject to administrative approval)	\$21.12*

*Listed is 2023-24 rate. 2024-25 rate of will apply when calculated, effective July 1, 2024

MOTION BY:

SECOND BY:

ROLL CALL

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL

May 7, 2024

5. SUMMER EMPLOYMENT, Cont'd.

b. SUMMER EMPLOYMENT – PROFESSIONAL STAFF
RECOMMENDATION:

That the following individuals be employed during the summer of 2024 at the rate specified:

Name	Description	Quantity	Rate	Total
Burkhart, Heather	Counselor			
Chilcote, Heather	Counselor			
Glassberg, Alex	Counselor			
Thom, Angela	Counselor			
Total Combined	Counselors	Up to 150 Hours (additional hours subject to administrative approval)	\$40.07*	\$ 6,010.50
Gaffney, Russell	Special Education	15 Hours	\$40.07*	\$601.05
Muschko, Connie	Cooperative Education			
Ruch, Dean	Cooperative Education			
Total Combined	Cooperative Education	Up to 100 hours (additional hours subject to administrative approval)	\$40.07*	\$4,007.00
Schneck, Jesse	Industrial Design/Advanced Manufacturing Instructor - Auto CAD building plan updating	Up to 30 hours (additional hours subject to administrative approval)	\$40.07*	\$1,202.10
Lindenmuth, Meri	Summer Printing	Not to exceed 75 hours (additional hours subject to administrative approval)	\$40.07*	\$3,005.25
Milositz, Glenn	Dean of Students	Up to 28 hours (additional hours subject to administrative approval)	\$40.07*	\$1,121.96
Gurcsik, James	Culinary Event Management Instructor	Up to 28 hours per week with prior administrative approval	\$61.75*	

*Listed are 2023-24 rates. 2024-25 rates will apply when calculated, effective July 1, 2024.

MOTION BY:
SECOND BY:
ROLL CALL

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL

May 7, 2024

6. ELECTION OF TREASURER

INFORMATION:

Section 1850.3 (d) of the Public School Code states: “Each year during the month of December, the Joint Committee shall choose from its members a chairman and vice-chairman, each to serve for one year; and **shall, annually, during the month of May, elect a treasurer to serve for one year, beginning the first Monday in July following such election;** and shall, during the month of May, once every four years, elect a secretary, who may or may not be a member of the area vocational-technical school board, to serve for a term of four years, beginning the first Monday of July following such election.”

RECOMMENDATION:

- a.) That the salary for the Treasurer of the Bethlehem AVTS be fixed at \$1,000.00. This amount is a \$50 increase from the previous school year and is comparable with the area CTE’s.
- b.) That Susan M. Fahrenkopf be elected Treasurer of the Bethlehem AVTS for a term of one year beginning July 1, 2024.
- c.) That the bond of the Treasurer be fixed at \$50,000.00, premium to be paid by the Joint Committee.

MOTION BY:

SECOND BY:

ROLL CALL

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL

May 7, 2024

7. CTSO CONFERENCES

a. HOSA INTERNATIONAL LEADERSHIP CONFERENCE

RECOMMENDATION:

The Bethlehem Area Vocational-Technical School HOSA-Future Health Professionals chapter is requesting to take six (6) students and two (2) advisors/chaperones to the International Leadership Conference in Houston, Texas June 25-30, 2024. The students placing first through third at the State Competition will be competing. The approximate cost to the school for the one (1) gold medalist, two (2) chaperones, and van rental is \$4,000.00; the cost for the five (5) bronze medalists to attend will be paid with money raised through fundraising and parent contributions.

b. SKILLS USA NATIONAL LEADERSHIP AND SKILLS CONFERENCE

INFORMATION:

The Bethlehem Area Vocational-Technical School SkillsUSA Organization would like to send four (4) and two (2) advisors/chaperones to Atlanta, Georgia for the 2024 National Leadership and Skills Conference (NLSC) to be held June 24-28, 2024.

Approximate cost for the trip	\$16,000.00
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MOTION BY:
SECOND BY:
ROLL CALL

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL

May 7, 2024

8. INTERNATIONAL CULINARY & CREATIVE CLUSTER TRIP TO ITALY AND FRANCE

INFORMATION:

That Bethlehem Area Vocational-Technical School is approved to send School Counselor, Angela Thom, along with up to twenty-four (24) students, parents, and chaperones (one chaperone for every six (6) paid participants) for a nine (9) day trip to Italy & France from June 11-19, 2025 (travel dates are approximate). Currently eighteen (18) students and one (1) adult have signed up to attend. The students will tour farms, flour-making facilities, culinary institutes, and a perfume factory. They will be discussing front and back-of-house responsibilities for the culinary students, and marketing, hospitality, and promotions for the creative cluster students. In addition, they will visit historic sites such as Mole Antonelliana, and Langhe Castles.

The approximate cost per student/parent is \$5,400; registration for this event is paid upfront by the parents/students directly to the tour company. We are currently working on industry sponsorships to reduce the cost for families.

The approximate cost to the school would be \$3,500 to cover the cost of bussing to and from the airport; lunches for staff chaperones (not to exceed \$50 per day per chaperone); \$190 per chaperone global travel protection; and \$720 for each staff chaperone to have single room accommodations. There is also the possible cost of additional insurance coverage, which is estimated at \$2,500. The Business Office will work with our insurance company to determine if this additional coverage will be necessary.

RECOMMENDATION:

That the participants of the International Culinary & Creative Cluster Italy/France trip be approved to conduct fundraisers to offset costs and profits be disbursed to the parent/guardian.

That Administration is authorized to process the disbursement of the required tipping needed for the trip from the proceeds collected prior to the June, 2025 Joint Committee meeting.

That Administration is authorized to process any additional trip-related disbursements that may arise prior to the June, 2025 Joint Committee meeting.

Additionally, it is recommended that the donations received for the trip be disbursed to the parent/guardian after the disbursement to cover tips for the trip is calculated.

It is further recommended that the Administration be authorized to process the disbursements prior to the June, 2025 Joint Committee meeting.

MOTION BY:
SECOND BY:
ROLL CALL

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL

May 7, 2024

9. CONFERENCE REQUEST

RECOMMENDATION:

That Dana Huber, Supervisor of Lifelong Learning, be granted permission to attend the 2024 Aerium Summit in Johnstown, Pennsylvania from May 28-30, 2024, to network and gain knowledge regarding the aviation field as this is a program area being considered for the future. Approximate cost of the trip is \$606.71.

Any conference request listed above is in the budget or available funding is available through the Adult Education program.

MOTION BY:

SECOND BY:

ROLL CALL

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL

May 7, 2024

10. BUDGET TRANSFERS

That the following budget transfers be approved as presented.

BUDGET TRANSFERS

#	Account	Description	To	From	REASON
1	10.2650.752.000.000	CAPITALIZED EQUIPMENT	\$ 65,000.00		Purchase truck with towing capacity for BAVTS trailers
	10.2143.330.000.000	MENTAL HEALTH SVCS		\$ 22,500.00	Reallocate available funds
		TRANSFER TO FOOD SERVICE FUND			Supply chain assistance funding received - removed need for transfer
	10.5251.939.000.000			\$ 42,500.00	

Transfer available funds for the purchase for the purchase of a truck with the towing capacity required for the Fiat and the proposed food trailer as well as additional aftermarket options (deck system and fiberglass cap).

2	10.2840.650.000.000	TECHNOLOGY RELATED SUPPLIES & FEES	7,500.00		Purchase chromebooks for new program
	10.2143.330.000.000	MENTAL HEALTH SVCS		5,775.00	Reallocate available funds
		TUITION - NON-INSTRUCTIONAL – CERTIFIED			Available funds - no classes requested at this time
	10.2834.240.000.000			1,725.00	

Purchase chromebooks for the Mental Health & Behavioral Sciences program. PCCD Grant funding will be used for contracted mental health services.

3	10.4300.330.000.000	OTHER PROFESSIONAL SVCS	1,000.00		Reclassify Engineering Services for Improvement Projects
	10.2620.390.000.000	CONTRACTED SVCS		1,000.00	Reallocate available contracted services funds

Additional funds needed for engineering fees for feasibility study

MOTION BY:
SECOND BY:
ROLL CALL

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL

May 7, 2024

11. HEALTH INSURANCE RATES FOR 2024-2025

INFORMATION:

Previously our health insurance composite, COBRA and self-pay rates were approved by the Employee Benefit Trust of Eastern Pennsylvania (EBTEP). After further review by EBTEP, several years ago it was determined that our individual school boards should approve the rates. The composite rates were incorporated into the 2024-25 budget. The retiree, self-pay and COBRA rates were calculated by Conrad Siegel.

RECOMMENDATION:

That the Joint Committee approve the attached 2024-2025 composite, retiree, self-pay and COBRA rates as presented.

MOTION BY:
SECOND BY:
ROLL CALL

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL

Rates effective 7/1/24

COMPOSITE RATES	Medical	Rx	Dental	TOTAL
	1,677.00	316.00	94.50	2,087.50
	2.51%	-11.48%	0.00%	0.00%

RETIREE and SELF-PAY RATES - PPO

	Medical & Rx	Dental	Vision	Total
Single	947.67	54.43	5.81	1,007.91
Husband/Wife	2,084.87	107.04	16.79	2,208.70
Parent + Child	1,705.80	107.04	16.79	1,829.63
Family	2,653.47	107.04	16.79	2,777.30
Parent + Children	1,990.12	107.04	16.79	2,113.95

COBRA RATES (Retiree rate plus 2%) - PPO

	Medical & Rx	Dental	Vision	Total
Single	966.62	55.52	5.93	1,028.07
Husband/Wife	2,126.57	109.18	17.13	2,252.88
Parent + Child	1,739.92	109.18	17.13	1,866.23
Family	2,706.54	109.18	17.13	2,832.85
Parent + Children	2,029.92	109.18	17.13	2,156.23

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL

May 7, 2024

12. 2023-2024 OCCUPATIONAL ADVISORY COMMITTEE MEMBERS
RECOMMENDATION:

That the Joint Committee approve the following Occupational Advisory Committee (OAC) members for the 2023-2024 school year.

First Name	Last Name	Job Title	Company	Shop/Program
Chris	Baumann	Maintenance System Trainer	East Penn Manufacturing	Electronics Technology
Paul	Borosky	Director	Tobyhanna Army Depot	Electronics Technology
Brittany	Decheine	Owner	BB Decheine	Esthetics
Dan	Dietrich	Process Engineering and Mold Shop Manager	B Braun Medical	Precision Machining
Patrick	Esposito	Assistant Manager	More Miles Automotive	Automotive Technology
Heather	Fielder	Chief/ Personnel Management	Tobyhanna Army Depot	Electronics Technology
Chris	Frankfield	Production Manager	Mancor	Precision Machining
Sam	Gabel	Carpentry Instructor	Triangle Tech	Building Trades/ Carpentry
Kyle	Galgocy	Service Technician	Fritch, Inc.	HVAC
Paul	Heckart	Maintenance Training & Skills Development Manager	East Penn Manufacturing	Electronics Technology
Anthony	Posivak	HVAC Technician	Deluxe Plumbing	HVAC
Steven	Schwoerer	Service Technician	Tustin Mechanical Services	HVAC
Tammy	Shine	Director	St. Luke's University Hospital	Health Careers
Brandon	Weiss	Recruiting Specialist	Pittsburgh Institute of Aeronautics	Electronic Technology

MOTION BY:
SECOND BY:
ROLL CALL

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL

May 7, 2024

13. JOINT PURCHASING BOARD BID AWARDS

RECOMMENDATION:

That the attached bids awarded through the Northampton/Monroe/Pike County Joint Purchasing Board be approved for the 2024-2025 school year.

MOTION BY:

SECOND BY:

ROLL CALL

NORTHAMPTON/MONROE/PIKE COUNTY JOINT PURCHASING BOARD
SUMMARY OF BID AWARDS
2024-2025 SCHOOL YEAR

<u>Item</u>	<u>LEA</u>	<u>Vendor</u>	<u>Item Description</u>	<u>Quantity</u>	<u>Unit Price</u>	<u>Extended Price</u>
XP-1	Bethlehem Area Vo-Tech	W. B. Mason	Mason Flagship	120.00	\$28.82	\$3,458.40
	Bethlehem Area Vo-Tech Total					\$3,458.40

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL

May 7, 2024

14. VEHICLE PURCHASE

INFORMATION

BAVTS needs to purchase a heavy-duty truck to tow the Fiat and its trailer as well as a proposed food trailer. Earlier on the agenda, a budget transfer was requested to fund this purchase. We have been able to locate a 2023 Ford F-350 that meets our needs at Koch 33 and it is available for purchase through the COSTARS program. The proposed vehicle is detailed in the attached quote. Our last truck was purchased in 2004.

RECOMMENDATIONS:

It is recommended that the Joint Committee approve the purchase of a Ford F-350 from Koch 33 Ford in the amount of \$59,967 utilizing COSTARS pricing.

Additionally, it is recommended that the Business Office is authorized to release payment for the truck to Koch 33 Ford prior to the next meeting to facilitate the purchase of the truck.

It is further recommended that the Joint Committee authorize Mr. Adam Lazarchak and/or Mr. Michael Galler to sign any documents associated with the purchase of the 2023 Ford F-350 and transfer of title paperwork.

MOTION BY:

SECOND BY:

ROLL CALL

Prepared for: , Bethlehem Area VoTech
Email: gallerm@bavts.org

2023 F-350 4x4 SD Crew Cab 8' box 176" WB SRW XL (W3B)
Price Level: 350



Client Proposal

Prepared by:
Justin Shaika
Office: 484-375-5262
Email: jshaika@koch33ford.com
Date: 03/13/2024



Koch 33 Ford | 3810 Hecktown Road, Easton, Pennsylvania, 180452354
Office: 610-253-9191

Prepared for:

Bethlehem Area VoTech

Prepared by: Justin Shaika

03/13/2024



Koch 33 Ford | 3810 Hecktown Road Easton Pennsylvania | 180452354

2023 F-350 4x4 SD Crew Cab 8' box 176" WB SRW XL (W3B)

Price Level: 350

, Bethlehem Area VoTech

Email: gallerm@bavts.org

Re: Vehicle Proposal 03/13/2024

To Whom It May Concern,

Thank you very much for your interest in acquiring a vehicle from our dealership.

Final price assume stax exemption and MG plates.

Vehicle is in stock and subject to availability

Regards,

Justin Shaika

Commercial Account Manager

484-375-5262

jshaika@koch33ford.com

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

Prepared for:

Bethlehem Area VoTech

Prepared by: Justin Shaika

03/13/2024



Koch 33 Ford | 3810 Hecktown Road Easton Pennsylvania | 180452354

2023 F-350 4x4 SD Crew Cab 8' box 176" WB SRW XL (W3B)

Price Level: 350

As Configured Vehicle

Code	Description	MSRP
W3B	Base Vehicle Price (W3B)	\$51,815.00
610A	Order Code 610A <i>Includes:</i> - Radio: AM/FM Stereo w/MP3 Player <i>Includes 4 speakers.</i> - SYNC 4 <i>Includes 8" LCD capacitive touchscreen with swipe capability, wireless phone connection, cloud connected, AppLink with app catalog, 911 Assist, Apple CarPlay and Android Auto compatibility and digital owner's manual.</i>	N/C
99N	Engine: 7.3L 2V DEVCT NA PFI V8 Gas	\$1,705.00
44G	Transmission: TorqShift 10-Speed Automatic <i>Includes SelectShift and selectable drive modes: normal, eco, slippery roads, tow/haul and off-road.</i>	N/C
X4M	Electronic-Locking w/4.30 Axle Ratio	\$430.00
NONGV3	GVWR: 11,900 lb Payload Package	Included
TDX	Tires: LT275/70Rx18E BSW A/T (4) <i>Spare may not be the same as road tire.</i> <i>Includes:</i> - GVWR: 11,900 lb Payload Package	Included
64S	Wheels: 18" Ebony Black Painted Aluminum	Included
1	Cloth 40/20/40 Split Bench Seat <i>Includes center armrest, cupholder, storage and driver's side manual lumbar.</i>	Included
176WB	176" Wheelbase	STD
PAINT	Monotone Paint Application	STD
587	Radio: AM/FM Stereo w/MP3 Player <i>Includes 4 speakers.</i> <i>Includes:</i> - SYNC 4 <i>Includes 8" LCD capacitive touchscreen with swipe capability, wireless phone connection, cloud connected, AppLink with app catalog, 911 Assist, Apple CarPlay and Android Auto compatibility and digital owner's manual.</i>	Included
17S	STX Appearance Package <i>Includes STX fender vent badge and upgraded interior door panels.</i>	\$5,115.00

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

Note: Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

Prepared for:

Bethlehem Area VoTech

Prepared by: Justin Shaika

03/13/2024



Koch 33 Ford | 3810 Hecktown Road Easton Pennsylvania | 180452354

2023 F-350 4x4 SD Crew Cab 8' box 176" WB SRW XL (W3B)

Price Level: 350

As Configured Vehicle (cont'd)

Code	Description	MSRP
	<i>Includes:</i> - 360-Degree Camera Package <i>Includes wired auxiliary trailer camera compatibility. 360-Degree Camera System</i> - Automatic High Beam - Pre-Collision Assist <i>Includes Automatic Emergency Braking (AEB) and forward collision warning.</i> - BoxLink <i>Includes 4 premium locking cleats and interface brackets.</i> - Body-Color Front Bumper - Body-Color Rear Bumper - Cloth 40/20/40 Split Bench Seat <i>Includes center armrest, cupholder, storage and driver's side manual lumbar.</i> - Color-Coordinated Full Carpet w/Floor Mats - LED Box Lighting <i>Includes LED Center High-Mounted Stop Lamp (CHMSL).</i> - LED Fog Lamps <i>Includes LED reflector lamps.</i> - Painted Grille - Wheels: 18" Ebony Black Painted Aluminum - Tires: LT275/70Rx18E BSW A/T (4) <i>Spare may not be the same as road tire.</i> - GVWR: 11,900 lb Payload Package	
473	Snow Plow Prep Package	\$250.00
	Requires 250 Amp Alternator (67E) or 410 Amp Dual Alternator (67B) when ordered with Upfitter Switches (66S) and 120V/400W Outlet (43C).	
	<i>Includes computer selected springs for snowplow application. Note: restrictions apply; see supplemental reference or body builders layout book for details. May result in deterioration of ride quality when vehicle is not equipped with snowplow. Dual battery (86M) recommended with 6.8L or 7.3L gasoline engines; see body builders layout book for details.</i>	
874	360-Degree Camera Package	Included
	<i>Includes wired auxiliary trailer camera compatibility. 360-Degree Camera System</i>	
86M	Dual 68 AH/65 AGM Batteries	\$210.00
67B	410 Amp Dual Alternators	\$115.00
	<i>Includes 250 Amp + 160 Amp.</i>	
66L	LED Box Lighting	Included
	<i>Includes LED Center High-Mounted Stop Lamp (CHMSL).</i>	
18B	Platform Running Boards	\$445.00
592	LED Roof Clearance Lights	\$95.00
85S	Tough Bed Spray-In Bedliner	\$595.00
	<i>Includes tailgate-guard, black box bed tie-down hooks and black bed attachment bolts.</i>	

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Note: Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

Prepared for:
 Bethlehem Area VoTech
 Prepared by: Justin Shaika
 03/13/2024



Koch 33 Ford | 3810 Hecktown Road Easton Pennsylvania | 180452354

2023 F-350 4x4 SD Crew Cab 8' box 176" WB SRW XL (W3B)

Price Level: 350

As Configured Vehicle (cont'd)

Code	Description	MSRP
435	Power-Sliding Rear-Window w/Defrost	\$405.00
924	Privacy Glass	\$30.00
43C	120V/400W Outlet <i>Includes 1 in-dash mounted outlet.</i>	\$175.00
66S	Upfitter Switches (6) <i>Located in overhead console.</i>	\$165.00
153	Front License Plate Bracket <i>Standard in states requiring 2 license plates and optional to all others.</i>	N/C
WARANT	Fleet Customer Powertrain Limited Warranty Requires valid FIN code. <i>Ford is increasing the 5-year 60,000-mile limited powertrain warranty to 5-years, 100,000 miles. Only Fleet purchasers with a valid Fleet Identification Number (FIN code) will receive the extended warranty. When the sale is entered into the sales reporting system with a sales type fleet along with a valid FIN code, the warranty extension will automatically be added to the vehicle. The extension will stay with the vehicle even if it is subsequently sold to a non-fleet customer before the expiration. This extension applies to both gas and diesel powertrains. Dealers can check for the warranty extension on eligible fleet vehicles in OASIS. Please refer to the Warranty and Policy Manual section 3.13.00 Gas Engine Commercial Warranty. This change will also be reflected in the printed Warranty Guided distributed with the purchase of every new vehicle.</i>	N/C
425	50-State Emissions System	STD
Z1_01	Oxford White	N/C
1S_06	Medium Dark Slate w/Cloth 40/20/40 Split Bench Seat	N/C
SUBTOTAL		\$61,550.00
Destination Charge		\$1,995.00
TOTAL		\$63,545.00

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Note: Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

Prepared for:

Bethlehem Area VoTech

Prepared by: Justin Shaika

03/13/2024



Koch 33 Ford | 3810 Hecktown Road Easton Pennsylvania | 180452354

2023 F-350 4x4 SD Crew Cab 8' box 176" WB SRW XL (W3B)

Price Level: 350

Pricing Summary - Single Vehicle

			MSRP
<i>Vehicle Pricing</i>			\$63,545.00
Subtotal			\$63,545.00
<i>Pre-Tax Adjustments</i>			
Code	Description		
199	Koch 33 COSTARS 025-E22-474		MSRP
			-\$3,578.00
<i>Please note: Koch 33 COSTARS discount for EV vehicles is 0% off MSRP</i>			
Total			\$59,967.00

Customer Signature

Acceptance Date

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

Note: Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.



Koch 33 Ford | 3810 Hecktown Road Easton Pennsylvania | 180452354

Prepared for:

Bethlehem Area VoTech
Prepared by: Justin Shaika
03/13/2024

2023 F-350 4x4 SD Crew Cab 8' box 176" WB SRW XL (W3B)

Price Level: 350

Major Equipment

(Based on selected options, shown at right)

TorqShift 10-speed automatic

Exterior: Oxford White

Interior: Medium Dark Slate w/Cloth 40/20/40 Split Bench Seat

- * Running boards
- * Class V tow rating
- * LT275/70RS18 AT BSW front and rear tires
- * Lock-up transmission
- * Alternator Amps: 250A
- * All-speed ABS and driveline traction control
- * Battery rating: 750CCA
- * Battery run down protection
- * Fuel tank capacity: 48.00 gal.
- * Steering wheel mounted audio controls
- * AM/FM stereo radio
- * SYNC 4 external memory control
- * Wheelbase: 176.0"
- * Axle capacity rear: 7,280 lbs.
- * Axle capacity front: 6,000 lbs.
- * Firm ride suspension
- * Rear window defroster
- * Heated driver and passenger side door mirrors

- * 18 x 8-inch front and rear black aluminum wheels
- * Front tires LT load rating: E
- * Overdrive transmission
- * Transmission electronic control
- * Stainless steel single exhaust
- * Driver selectable rear locking differential
- * Dual lead acid battery
- * Injection Type: sequential MPI
- * 8 inch primary LCD display
- * Bluetooth wireless audio streaming
- * Seek scan
- * Vehicle body length: 266.2"
- * Cab to axle: 56.1"
- * Tire/wheel capacity rear: 7,180 lbs.
- * Spring rating front: 5,950 lbs.
- * Trip computer
- * Power door mirrors
- * Manual folding door mirrors

As Configured Vehicle

	MSRP
STANDARD VEHICLE PRICE	\$51,815.00
Order Code 610A	N/C
176" Wheelbase	STD
Monotone Paint Application	STD
Radio: AM/FM Stereo w/MP3 Player	Included
Fleet Customer Powertrain Limited Warranty	N/C
50-State Emissions System	STD
SYNC 4	Included
Oxford White	N/C
Medium Dark Slate w/Cloth 40/20/40 Split Bench Seat	N/C
Cloth 40/20/40 Split Bench Seat	Included
Engine: 7.3L 2V DEVCT NA PFI V8 Gas	\$1,705.00
Transmission: TorqShift 10-Speed Automatic	N/C
STX Appearance Package	\$5,115.00
360-Degree Camera Package	Included
Automatic High Beam	Included
Pre-Collision Assist	Included
BoxLink	Included

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.
 Note: Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.



Koch 33 Ford | 3810 Hecktown Road Easton Pennsylvania | 180452354

Prepared for:

Bethlehem Area VoTech
 Prepared by: Justin Shaika
 03/13/2024

2023 F-350 4x4 SD Crew Cab 8' box 176" WB SRW XL (W3B)

Price Level: 350

Major Equipment

- * DRL preference setting
- * Deep tinted windows
- * AdvanceTrac w/Roll Stability Control electronic stability control system with anti-roll
- * Driver front impact airbag
- * Passenger front impact airbag
- * 6 airbags
- * Manual climate control
- * Fixed rear seats
- * Split-bench rear seat
- * Fold-up rear seat cushion
- * Manual rear seat head restraint control
- * 40-20-40 split-bench front seat
- * Driver seat with 4-way directional controls
- * Height adjustable front seat head restraints
- * Front seat center armrest
- * Manual reclining driver seat
- * Manual reclining passenger seat
- * Cloth front seat upholstery
- * Manual driver seat lumbar
- * 4-wheel antilock (ABS) brakes
- * LED daytime running lights
- * Variable intermittent front windshield wipers
- * Manual rear child safety door locks
- * Seat mounted side impact driver airbag
- * Seat mounted side impact front passenger airbag
- * SecurILock immobilizer
- * Rear under seat climate control ducts
- * 60-40 folding rear seats
- * Front facing rear seat
- * Height adjustable rear seat head restraints
- * 3 rear seat head restraints
- * Split-bench front seat
- * Front passenger seat with 4-way directional controls
- * Manual front seat head restraint control
- * Front seat armrest storage
- * Manual driver seat fore/aft control
- * Manual passenger seat fore/aft control
- * Cloth front seatback upholstery
- * 4-wheel disc brakes
- * Brake assist system

As Configured Vehicle

- Body-Color Front Bumper Included
- Body-Color Rear Bumper Included
- Color-Coordinated Full Carpet w/Floor Mats Included
- LED Box Lighting Included
- LED Fog Lamps Included
- Painted Grille Included
- Wheels: 18" Ebony Black Painted Aluminum Included
- Tires: LT275/70R18E BSW A/T (4) Included
- GVWR: 11,900 lb Payload Package Included
- Electronic-Locking w/4.30 Axle Ratio \$430.00
- Front License Plate Bracket N/C
- Platform Running Boards \$445.00
- 120V/400W Outlet \$175.00
- Power-Sliding Rear-Window w/Defrost \$405.00
- Privacy Glass \$30.00
- Snow Plow Prep Package \$250.00
- Dual 68 AH/65 AGM Batteries \$210.00

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 Note: Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

Prepared for:

Bethlehem Area VoTech
Prepared by: Justin Shaika
03/13/2024



Koch 33 Ford | 3810 Hecktown Road Easton Pennsylvania | 180452354

2023 F-350 4x4 SD Crew Cab 8' box 176" WB SRW XL (W3B)

Price Level: 350

Major Equipment

* Hill Start Assist

Fuel Economy

City
N/A



Hwy
N/A

As Configured Vehicle	MSRP
410 Amp Dual Alternators	\$115.00
Upfitter Switches (6)	\$165.00
LED Roof Clearance Lights	\$95.00
Tough Bed Spray-In Bedliner	\$595.00
SUBTOTAL	\$61,550.00
Destination Charge	\$1,995.00
TOTAL	\$63,545.00

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.
Note: Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL

May 7, 2024

15. GRAPHICS EQUIPMENT PURCHASE

INFORMATION:

The auto creasing machine in our Graphics program is experiencing issues that cannot be repaired according to the service technician. It was placed in service in 2007. The machine is used in the program to crease all heavier stocks in the classroom and is used for yearbooks, pamphlets, production work and class projects. Due to the timing of OAC approval, it was not included in the 23-24 Supplemental Equipment grant. The administration recommends the purchase of this equipment due to its critical role in the program rather than wait for possible 24-25 grant funding opportunities, likely delaying the purchase until winter. The equipment is available for purchase using COSTARS pricing and will add additional functionality such as slicing and perforation capabilities to the program.

RECOMMENDATION:

It is recommended that the Joint Committee approve the purchase of an AeroCut X machine as configured in the attached proposal from E Thomas Brett Business Machines Inc. in the total amount of \$43,596 utilizing COSTARS contract #009-E22-086.

MOTION BY:
SECOND BY:
ROLL CALL



Phone: 215-674-4114
 Fax: 215-674-4478
 Email: brett@etbrett.com
 Website: www.etbrett.com

CustomerFirst: Value, Service, Support

Office & Showroom: 440 Horsham Road, Horsham, PA 19044

Brett | Digital Printing & Finishing Equipment

- Digital Printing Systems • Print Finishing Systems
- Mailroom Systems • Office Systems • Packaging Systems
- Shredders • Data Destruction Equipment

TO: BAVTS		DATE: 4/24/2024	APPROVED BY:	PLEASE INDICATE THIS NUMBER WHEN ORDERING <input type="checkbox"/> 041824fb1up
3300 Chester Ave.		YOUR INQUIRY DATED:		TERMS: Net 10 Days
Bethlehem, Pa. 18020		PROPOSED SHIPPING DATE: Two Weeks		TO BE SHIPPED VIA: OT
		SALESPERSON: Fran Brett		F.O.B.: SC
CONTACT NAME: Meri Lindenmuth	PHONE & EXT: 610-866-8013	FAX:	EMAIL: lindenmuthm@bavts.org	

E. THOMAS BRETT BUSINESS MACHINES, INC. HERE IS OUR PROPOSAL ON THE GOODS NAMED, SUBJECT TO THE CONDITIONS NOTED:

CONDITIONS: The prices and terms on this quotation are not subject to verbal changes or other agreements unless approved in writing by the Home Office of the Seller. All quotations and agreements are contingent upon strikes, accidents, fires, availability of materials and all other causes beyond our control. Prices are based on costs and conditions existing on date of quotation and are subject to change by the Seller before final acceptance. Typographical errors are subject to correction. Conditions not specifically stated herein shall be governed by established trade customs. Terms inconsistent with those stated herein which may appear on Purchaser's formal order will not be binding on the Seller.



Available to all COSTARS Members
 E. Thomas Brett Business Machines
 Contract #: 009-E22-086



We are pleased to present to you a COSTARS Member our proposal on the contract products itemized below. Price indicated is the Net COSTARS price. Learn more about the products available from Brett Visit: <https://www.etbrett.com/costars>

QUANTITY	DESCRIPTION	UNIT PRICE	COSTARS NET
1 each	AEROCUT X Air Feed/ Slitter/Cutter/Perf	\$42,199.00	\$37,769.00
1 each	Intellicut Software First Year Liscense	\$3,500.00	\$0.00
1 each	Brett Value Added Uncrate, Prep, Rigging, On-Site Installation and Training	\$995.00	\$0.00
1 each	Freight North Charleston, SC.	\$595.00	\$0.00
1 each	Intellicut Software 2 nd Year Renewal License	\$1,000.00	\$950.00
1 each	AEROCUT Ionizer for Feeder	\$1,869.00	\$1,673.00
1 each	AEROCUT Guillotine Ionizer	\$1,869.00	\$1,673.00
1 each	Support Agreement Plan C 2-2 annual	\$1,710.00	\$1,531.00
	Two Inspections and Two Emergency Calls		
	Total	\$53,737.00	\$43,596.00

PROPOSAL VALID FOR 30 DAYS UNLESS OTHERWISE INDICATED:	TO PLACE AN ORDER SIGN AND RETURN:	TITLE:
YOUR PURCHASE ORDER NUMBER:	PLEASE PRINT NAME:	DATE:

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL

May 7, 2024

16. VIRTUAL SERVER ENVIRONMENT REPLACEMENT

INFORMATION:

The servers in our current virtual environment, purchased in May 2018, are due for replacement. We propose a more streamlined solution, reducing overall hardware costs and unnecessary complexity within the environment. Our new environment will feature just three servers, efficiently storing all our data without needing an external storage solution and additional networking components to maintain our existing setup. We'll continue using the existing storage hardware for local backups until its end of life. The attached quote and proposal cover all necessary hardware and professional services for a seamless migration to the new environment, all under COSTARS Contract #: COSTARS-003-E22-603. The funds for this purchase are readily available from the Technology budget for the 2023-2024 FY.

RECOMMENDATION:

The Joint Committee authorizes the purchase of replacement server equipment/services from BIT Direct for \$71,997.00 per COSTARS Contract #: COSTARS-003-E22-603. Please see the attached COSTARS proposal and server documentation.

MOTION BY:
SECOND BY:
ROLL CALL

Quote: 1051155 **THIS IS NOT AN INVOICE**
Date: 04/16/2024



Account Name: Bethlehem Area Vocational Technical School
Account Number: 29892
Payment Terms: NET 30
Shipping Method: FedEx Ground
Description: R660 x3 Single CPU

Account Representative
Robert Daly
201.360.9564
robert.daly@bitdirect.com

Bill To

Bethlehem Area Vocational Technical School
3300 Chester Ave
Bethlehem, PA 18020

Ship To

Bethlehem Area Vocational Technical School
ATTN: Dennis Nolen / 610-866-8013
3300 Chester Ave
BAVTS Business Office
Bethlehem, PA 18020-2870

	Item Description	Unit Cost	Qty	Total
001	PowerEdge R660 Server (See Spec Sheet) - Manufacturer: DELL, INC - Part Number: PE_R660_TM	\$21,999.00	3	\$65,997.00
002	ProDeploy Plus Dell Server R Series 1U/2U Legacy - Manufacturer: DELL, INC - Part Number: 804-6750	\$4,300.00	1	\$4,300.00
003	Data Migration Services: Remote Virtual V2V Migration 18 VM's - Manufacturer: DELL, INC - Part Number: 848-8781	\$1,700.00	1	\$1,700.00
			Subtotal	\$71,997.00
			Shipping	\$0.00
			Total	\$71,997.00

Notes

Items will be registered to: Dennis Nolen | (610) 997-8020 | nolend@bavts.org

FREE SHIPPING
COSTARS-3 IT Hardware
COSTARS-003-E22-603

Disclaimer

- Quotes are valid for 30 days unless stated otherwise
- Pricing and availability are subject to change
- Sales tax will not be charged if you are tax exempt (certificate required)
- Terms of Sale are posted on www.bitdirect.com

BIT DIRECT

QUOTE # 1051155 - Spec Sheet

Option	Selection	SKU	Quantity
Base	PowerEdge R660 Server	[210-BEQQ]	1
Trusted Platform Module	Trusted Platform Module 2.0 V3	[461-AAIG]	1
Chassis Configuration	2.5" Chassis with up to 10 Hard Drives (SAS/SATA), PERC11, 1CPU	[321-BKFF]	1
Processor	Intel® Xeon® Gold 6448Y 2.1G, 32C/64T, 16GT/s, 60M Cache, Turbo, HT (225W) DDR5-4800	[338-CHTJ]	1
Additional Processor	No Additional Processor	[374-BBBX]	1
Additional Processor Features	No HBM	[379-BFFD]	1
Processor Thermal Configuration	Performance Heatsink for 1 CPU Configuration (CPU less than 250W)	[412-ABEH]	1
Memory Configuration Type	Performance Optimized	[370-AAIP]	1

BIT DIRECT

QUOTE # 1051155 - Spec Sheet

Memory DIMM Type and Speed	4800MT/s RDIMMs	[370-AHCL]	1
Memory Capacity	(16) 32GB RDIMM, 4800MT/s Dual Rank	[370-AGZP]	16
RAID Configuration	C7, Unconfigured RAID for HDDs or SSDs (Mixed Drive Types Allowed)	[780-BCDS]	1
RAID/Internal Storage Controllers	PERC H755 with rear load Brackets	[405-AAZB] [750-ADRI]	1
Hard Drives	(6) 3.84TB SSD SATA Read Intensive 6Gbps 512 2.5in Hot-plug AG Drive, 1 DWPD	[400-AXSK]	6
BIOS and Advanced System Configuration Settings	Performance BIOS Setting	[384-BBBL]	1
Advanced System Configurations	UEFI BIOS Boot Mode with GPT Partition	[800-BBDM]	1
Fans	4 Very High Performance Fans	[384-BCUJ]	1
Power Supply	Dual, Fully Redundant(1+1), Hot-Plug Power Supply,1100W	[450-AKLF]	1

BIT DIRECT

QUOTE # 1051155 - Spec Sheet

MM(100-240Vac)
Titanium

Power Cords	(2) NEMA 5-15P to C13 Wall Plug, 125 Volt, 15 AMP, 10 Feet (3m), Power Cord, North America	[450-AALV]	2
PCIe Riser	Riser Config 4, Low Profile, 2x8 LP Slots (Gen5) + 1x16 LP Slot (Gen4), 1CPU	[330-BBZB]	1
Motherboard	Motherboard supports ONLY CPUs below 250W. Cannot upgrade to CPUs 250W and above	[329-BJJY]	1
Embedded Systems Management	iDRAC9, Enterprise 16G	[528-CTIC]	1
OCP 3.0 Network Adapters	Broadcom 57416 Dual Port 10GbE BASE-T Adapter, OCP NIC 3.0	[540-BCOD]	1
Additional Network Cards	Broadcom 5720 Dual Port 1GbE LOM	[540-BDKD]	1
Additional Network Cards	Broadcom 57416 Dual Port 10GbE BASE-T Adapter, PCIe Low Profile	[540-BBVJ]	1

BIT DIRECT

QUOTE # 1051155 - Spec Sheet

Bezel	Standard Bezel	[325- BEVE] [350- BCKC]	1
Boot Optimized Storage Cards	BOSS-N1 controller card + with 2 M.2 480GB (RAID 1)	[403- BCRU] [470- AFMG]	1
Quick Sync	No Quick Sync	[350- BBXM]	1
Password	iDRAC,Factory Generated Password	[379- BCSF]	1
iDRAC Service Module	iDRAC Service Module (ISM), NOT Installed	[379- BCQX]	1
Group Manager	iDRAC Group Manager, Disabled	[379- BCQY]	1
Operating System	VMware ESXi 8.0 Embedded Image (License Not Included)	[634- BZQR]	1
OS Media Kits	No Media Required	[605- BBFN]	1
Rack Rails	ReadyRails Sliding Rails Without Cable Management Arm or Strain Relief Bar	[770- BECD]	1

BIT DIRECT

QUOTE # 1051155 - Spec Sheet

System Documentation	No Systems Documentation, No OpenManage DVD Kit	[631-AACK]	1
SHIPPING	PowerEdge R660 Shipping	[340-DBXZ]	1
Shipping Material	PowerEdge R660 Shipping Material, 10x2.5", 8x2.5" Smart Flow or 16xEDSFF	[340-DBYC]	1
Regulatory	PowerEdge R660 CCC Marking, No BIS or CE Marking	[343-BBTT]	1
Service	5 Years Prosupport Next Business Day Onsite Service	[887-1064] [887-1073] [887-1076] [989-3439]	1
Deployment Services	ProDeploy Plus Dell Server R Series 1U/2U Legacy	[804-6750] [804-6751] [812-4005]	1
Data Migration Services	(14) Data Migration Services: Remote Virtual V2V Migration 10-50 VMs (Per VM)	[848-8781]	14 (x2)

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL

May 7, 2024

17. CHROMEBOOK REFRESH

INFORMATION:

Our Chromebook fleet has reached a critical stage, entering its end of life. Entering this stage means we can no longer update them, leaving them vulnerable to future security exploits and missing Chromebook feature updates as they become available.

Additionally, we are launching a new program for Mental Health & Behavioral Sciences, which necessitates using Chromebooks to ensure seamless online content delivery to the students. The Chromebooks are covered under COSTARS Contract #: COSTARS-003-E22-603. While this year's Technology budget covers the majority of the Chromebooks, the additional Chromebooks for the new Mental Health & Behavioral Sciences program were funded via a budget transfer.

RECOMMENDATION:

The Joint Committee authorizes the purchase of replacement/new Chromebooks from BIT Direct for \$32,079.25 per COSTARS Contract # COSTARS-003-E22-603. Please see the attached COSTARS proposal.

MOTION BY:

SECOND BY:

ROLL CALL

Quote: 1051162 THIS IS NOT AN INVOICE
Date: 04/17/2024



Account Name: Bethlehem Area Vocational Technical School
Account Number: 29892
Payment Terms: NET 30
Shipping Method: FedEx Ground
Description: Dell Chromebook 3110

Account Representative
Robert Daly
201.360.9564
robert.daly@bitdirect.com

Bill To

Bethlehem Area Vocational Technical School
3300 Chester Ave
Bethlehem, PA 18020

Ship To

Bethlehem Area Vocational Technical School
ATTN: Dennis Nolen / 610-866-8013
3300 Chester Ave
BAVTS Business Office
Bethlehem, PA 18020-2870

	Item Description	Unit Cost	Qty	Total
001	Dell Chromebook 3110: 11.6 HD 1366x768, 60Hz, Non-Touch; N4500, 4GB Memory, 64GB Storage; 1 Year Ons - Manufacturer: DELL, INC - Part Number: S012C3110JSLUSR	\$249.00	115	\$28,635.00
002	GOOGLE CHROME OS MGT LIC+S EDU - Manufacturer: Google Inc - Part Number: CROSSWDISEDUNEW	\$29.95	115	\$3,444.25
			Subtotal	\$32,079.25
			Shipping	\$0.00
			Total	\$32,079.25

Notes

Items will be registered to: Dennis Nolen | (610) 997-8020 | nolend@bavts.org

FREE SHIPPING
COSTARS-3 IT Hardware
COSTARS-003-E22-603

Disclaimer

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- Pricing and availability are subject to change
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- Terms of Sale are posted on www.bitdirect.com

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL

May 7, 2024

18. CONTINUING EDUCATION

RECOMMENDATION:

- a. That the Continuing Education program be approved to run a summer Cosmetology course for students who need to “make-up” hours. The cost will be \$13.00 per hour. The class will only be run if there are enough students enrolled to be cost-effective.
- b. That Elisabeth Kohler be approved as the instructor for the summer Cosmetology “make-up” course at a rate of \$27.00 per hour.

MOTION BY:

SECOND BY:

ROLL CALL

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL

May 7, 2024

19. NEW PROGRAM OF STUDY – MENTAL HEALTH AND BEHAVIORAL SCIENCE

INFORMATION:

Due to enrollment concerns, BAVTS Administration has been reviewing several options to provide opportunities for the students that we serve. With that in mind, we decided to explore program options that require minimal physical building space as well as equipment/supplies. Based on this research, discussions with the district superintendents and dialogue with industry partners St. Luke's University Health Network and Lehigh Valley Health Network, who expressed tremendous support, we are proposing that BAVTS open Mental Health and Behavioral Science in the 2024-2025 school year.

RECOMMENDATION:

That BAVTS develop and implement a Mental Health and Behavioral Science program commencing with the 2024-2025 school year.

MOTION BY:

SECOND BY:

ROLL CALL

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL

May 7, 2024

J.(1.) 2024-2025 BETHLEHEM AVTS BUDGET

INFORMATION:

Administration has received, from all three participating school districts, the acceptance of the Bethlehem AVTS 2024-2025 budget in the amount of \$14,597,899.

At the Regular Meeting of the Board of School Directors of the Bethlehem Area School District held on March 18, 2024, the budget was approved with BASD contribution at \$7,052,064.

At the Regular Meeting of the Board of School Directors of the Northampton Area School District held on April 8, 2024, the budget was approved with NASD contribution at \$3,140,829.

At the Regular Meeting of the Board of School Directors of the Saucon Valley School District held on March 26, 2024, the budget was approved with SVSD contribution at \$1,080,587.

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL

May 7, 2024

J. (2.) BRIDGES AGREEMENTS

INFORMATION:

Included in the budgets since 2019-2020 is the PT Director of Development and Marketing Director Position that is reimbursed by the Bridges Foundation. The current agreements with Bridges and the employee expire June 30, 2024. The agreements will be presented at the June 12, 2024 meeting for approval for a 1-year term for the 2024-2025 fiscal year.

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL

May 7, 2024

J. (3.) SUPPLEMENTAL EQUIPMENT GRANT

INFORMATION:

We received our second Supplemental Equipment Grant payment of \$126,460.14 on April 25, 2024. When combined with our first payment of \$127,123, our total award will be \$253,583.14.

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL

May 7, 2024

J. (4.) WORK PROJECT REPORT

INFORMATION:

The project control report is a list of work that the students complete as an educational experience within their respective shop area. The priority listing for acceptance/rejection of these work orders is as follows:

Projects for Bethlehem AVTS	1
Projects for participating school districts	2
Projects for non-profit organizations	3
Projects for persons who are not employees of BAVTS or sending districts..	4
Projects for BAVTS and attendance area employees and board members	5
Void	6
Pending Approval	7

WO #	REQUESTER	SHOP	Description	Request Date	*Type	Completion Date	Materials Cost	Total Cost	Paid Date Paid Status
24-1	Mike Galler	Culinary	12 Month Staff Luncheon - 35 people 8/17/23		4	08/17/23	\$ 525.00	\$525.00	PAID
24-2	Heather Burkhart	Baking	2-3 Trays of Baked Goods for Northampton OH 8/24/23		4	08/24/23	\$ 100.00	\$100.00	PAID
24-3	Jim Gurcsik	Graphics	65 shirts for food truck	08/28/23	4	10/16/23	\$ 370.00	\$370.00	PAID
24-4	Heather Burkhart	Baking	Liberty Open House 9/13/23	08/30/23	4		\$ 100.00	\$100.00	PAID
24-5	Heather Burkhart	Baking	Freedom Open House 9/6/23	08/30/23	4	09/06/23	\$ 100.00	\$100.00	PAID
24-6	Karen Mustonen	Graphics	Uniforms Embroidered	08/31/23	4			\$0.00	VOID
24-7	Jeff Bower	Graphics	Decals NOT INTERFUND	09/05/23	4	10/13/23	\$ 18.00	\$18.00	PAID 10/16/23
24-8	Susan Fahrenkopf	Baking	Baked goods for Board Meeting 09/05/23	09/05/23	4	09/05/23	\$ 40.00	\$40.00	PAID
24-9	Dana Huber	Graphics	Directional arrow signs	09/07/23	4		\$ 18.00	\$18.00	VOID
24-10	Heather Burkhart	Baking	Baked goods for Northampton MS Open House (9/14/23)	09/11/23	4		\$ 200.00	\$200.00	PAID
24-11	Susan Fahrenkopf	Baking	Breakfast for CTE Meeting 9/29/23	09/15/23	4		\$ 12.00	\$12.00	PAID
24-12	Susan Fahrenkopf	Food Truck	Light refreshments for Electric Car reveal	09/18/23	4	09/20/23	\$ 700.00	\$700.00	PAID
24-13	Student Services	Graphics	Window cling covering	09/21/23	4	01/17/24	\$ 144.00	\$144.00	PAID
24-14	Jeff Bower	Graphics	Fire elevator signs	09/21/23	4	10/13/23	\$ 10.00	\$10.00	PAID
24-15	Susan Fahrenkopf	Graphics	Screen Print Shirts	09/27/00	4			\$0.00	
24-16	Susan Fahrenkopf	Baking	Baked goods for JC Meeting	09/28/23	4		\$ 40.00	\$40.00	PAID
24-17	Mike Galler	Baking	Baked Goods for OAC Meetings 10/9 & 10/10	09/28/23	4	10/11/23	\$ 480.00	\$480.00	PAID
24-18	Dario Chavez	Baking	Desserts for NTHS Induction Ceremony NOT INTERFUND	09/28/23	4			\$0.00	Paid by PO
24-19	Mike Galler	Food Truck	OAC 10/9 & 10/10	09/28/23	4	09/11/23	\$ 2,200.00	\$2,200.00	PAID
24-20	Dario Chavez	Culinary	Food for NTHS Induction Ceremony 10/12 NOT INTERFUND	09/28/23	4			\$0.00	Paid by PO
24-21	Angela Thom	Culinary	Provide snacks for Skills USA Members	09/28/23	4			\$0.00	Paid by PO
24-22	Jalissa Kuehner	Comm. Arts	Painting a mural in the School Store	10/02/23	4			\$0.00	VOID
24-23	Heather Burkhart	Baking	Baked goods for Freedom Career Fair (10/04/23)	10/03/23	4		\$ 30.00	\$30.00	PAID
24-24	Glenn Milositz	Graphics	Window coverings for classroom doors	10/05/23	4	11/06/23	\$ 420.00	\$420.00	PAID
24-25	Adam Lazarchak	Food Truck	Food Truck event for Freedom / Liberty game (10/28/23)	10/06/23	4	10/28/23	\$ 750.00	\$750.00	PAID

24-26	Dario Chavez	Culinary	Taco Bar for winners of NTHS Field Day (10/06/23)	10/06/23	4	10/06/23	\$ 225.00	\$225.00	Paid by PO
24-27	Heather Burkhardt	Food Truck	Food Truck for BBBS visit (10/17/23)	10/06/23	4	10/17/23	\$ 380.00	\$380.00	PAID
24-28	Adam Lazarchak	Food Truck	Board Members that came to Food Truck on 10/03/23	10/03/23	4	10/03/23	\$ 92.00	\$92.00	PAID
24-29	Dean Ruch (School To Careers)	Graphics	2 sets of NCR forms	10/11/23	4	10/16/23	\$ 46.00	\$46.00	PAID
24-30	Susan Fahrenkopf	Baking	Baked goods for Little Pink Dress Party (10/24/23)	10/11/23	4	10/24/23	\$ 800.00	\$800.00	PAID
24-31	Cops N Kids	Baking	Cupcakes (11/17/23)	10/11/23	4	11/17/23	\$ 100.00	\$100.00	PAID
24-32	Susan Fahrenkopf	Graphics	Screen Print T Shirts for Open House (10/25/23)	10/11/23	4	10/20/23	\$ 110.00	\$110.00	PAID
24-33	Jaime Vlasaty	Baking	600 Baked Goods (10/20/23)	10/11/23	4	10/13/23	\$ 600.00	\$600.00	PAID
24-34	Heather Burkhardt	Baking	Baked goods for BBBS (10/17/23)	10/04/23	4	10/17/23	\$ 75.00	\$75.00	PAID
24-35	Susan Fahrenkopf	Baking	Baked goods for November Board Meeting (11/8/23)	10/20/23	4		\$ 40.00	\$40.00	PAID
24-36	Susan Fahrenkopf	Baking	Breakfast for CTE Directors (11/17/23)	10/20/23	4		\$ 12.00	\$12.00	PAID
24-37	Jesse Schneck	Bldg. Trades	Safety Glass Holder	10/24/23	4		\$ 10.00	\$10.00	PAID
24-38	Karen Mustonen	Graphics	Tags for Cookies for Saucon	10/11/23	4	10/26/23	\$ 50.00	\$50.00	PAID
24-39	Maria Womer Stiffinella	Graphics	Wall stickers	10/26/23	4	11/29/23	\$ 25.00	\$25.00	PAID
24-40	Jalissa Kuehner	Graphics		10/26/23	4	10/25/23	\$ 20.00	\$20.00	PAID
24-41	Culinary	Graphics	BEO Work For October	10/30/23	4		\$ 3.00	\$3.00	PAID
24-42	Food Truck	Graphics	BEO Work For October	10/30/23	4		\$ 7.00	\$7.00	PAID
24-43	Culinary (Billed to Maintenance)	Masonry	Pizza Oven	11/01/23	4	04/12/24	\$ 2,545.00	\$2,545.00	
24-44	Connie Muschko	Culinary	Veterans Day Luncheon	11/07/23	4		\$ 350.00	\$350.00	PAID
24-45	Heather Burkhardt	Culinary	Counselor Luncheon (12/7 & 12/8)	11/07/23	4	12/08/23	\$ 480.00	\$480.00	PAID
24-46	HOSA	Graphics	Basket Bingo Tickets	11/08/23	4			\$0.00	VOID
24-47	Dario Chavez (NTHS)	Graphics	Shirts printed	11/09/23	4			\$0.00	PAID
24-48	Jeff Bower	Graphics	20 decals for towel dispensers	11/13/23	4	11/21/23	\$ 20.00	\$20.00	PAID
24-49	Karen Mustonen	Graphics	Pie Decals	11/20/23	4	11/21/23	\$ 19.50	\$19.50	PAID
24-50	Susan Fahrenkopf	Culinary	Luncheon for stakeholders (12/12/23)	11/21/23	4	12/12/23	\$ 450.00	\$450.00	PAID
24-51	Dana Huber	Graphics	Business cards for Dana & Lauren	11/21/23	4	12/13/23	\$ 9.00	\$9.00	PAID
24-52	Susan Fahrenkopf	Baking	Baked goods for JC Meeting	11/21/23	4	11/06/23	\$ 40.00	\$40.00	PAID

24-53	Susan Fahrenkopf	Baking	Baked goods for Directors Meeting (12/15/23)	11/01/23	4	12/15/23	\$ 12.00	\$12.00	PAID
24-54	Deb Miller	Graphics	100 gift certificates	11/28/23	4	11/29/23	\$ 10.00	\$10.00	PAID
24-55	Dana Huber (Rotary)	Culinary	Rotary lunch (1/31/24) NOT INTERFUND	11/29/23	4	01/31/24	\$ 240.00	\$240.00	Paid 02/02/24
24-56	Dana Huber (Adult Ed)	Graphics	Gift Certificates (Not Interfund)	12/01/23	4	12/06/23	5.00	\$5.00	PAID
24-57	Heather Burkhardt	Baking	Beverages & Baked Goods for Fast Track M&G (1/11/24)	12/08/23	4		60.00	\$60.00	PAID
24-58	Jeff Bower	Culinary	Food for Facilities Management Meeting (3/14/23)	12/11/23	4			\$0.00	PAID
24-59	Jeff Bower	Culinary	Lunch for Facilities Management Meeting (3/14/23)	12/11/23	4			\$0.00	VOID
24-60	Karen Mustonen	Graphics	100 Peanut Allergens stickers	12/12/23	4	12/19/23	8.00	\$8.00	PAID
24-61	Jen Stilgenbauer	Baking	100 gingerbread men for lesson	12/18/23	4	12/22/23	500.00	\$500.00	PAID
24-62	McGraw/ Irwin	Baking	60 gingerbread men for lesson	12/18/23	4	12/22/23	300.00	\$300.00	PAID
24-63	Susan Fahrenkopf	Graphics	180 holiday cards	12/19/23	4	12/19/23	20.00	\$20.00	PAID
24-64	Emily Hough	Graphics	Shirts and hoodies for Web Design	12/19/23	4			\$0.00	VOID
24-65	Moreen Wheatley	Baking	100 gingerbread men for lesson	12/20/23	4	05/14/01	\$ 500.00	\$500.00	PAID
24-66	Culinary	Graphics	BEO Work For December	12/20/23	4	12/20/23	61.00	\$61.00	PAID
24-67	Kurt Samson	Culinary	Food for party (12/21/23)	12/20/23	4	12/21/23	80.00	\$80.00	PAID
24-68	Robert Kulik	Culinary	Food for party (12/21/23)	12/20/23	4	12/21/23	80.00	\$80.00	PAID
24-69	Angela Thom	FT/CE	Food For Navigation Nights (03/26/24)moved from Jan.	12/21/23	4		1,344.00	\$1,344.00	PAID
24-70	Angela Thom	Baking	Desserts For Navigation Nights (03/26/24)moved from Jan.	12/21/23	4		224.00	\$224.00	PAID
24-71	Susan Fahrenkopf	Baking	Continental breakfast for CTE meeting (1/19/24)	12/21/23	4			\$0.00	CANCELLED
24-72	Susan Fahrenkopf	Baking	Desserts for Joint Committee Meeting (1/03/24)	12/21/23	4		40.00	\$40.00	PAID
24-73	Heather Burkhardt/Marketing	Baking	Baked goods for Freedom 8-9 grade orientation (1/17/24)	01/04/24	4		100.00	\$100.00	PAID
24-74	Brian Moser/Skills USA	Graphics	3 Banners for Championship Display	01/09/24	4		168.00	\$168.00	PAID
24-75	Heather Burkhardt/Marketing	Baking	St. Anne's Tour Luncheon (03/13/24) NOT INTERFUND	01/10/24	4	03/03/24	150.00	\$150.00	Paid 03/13/24
24-76	Dana Huber/Rotary	Baking	Dessert for Rotary meeting (1/31/24) NOT INTERFUND	01/12/23	4	01/31/24	48.00	\$48.00	Paid 02/02/24
24-77	Susan Fahrenkopf	Culinary	Lunch for 7 people (2/21 - Bracalante Manufacturing)	01/23/24	4	02/21/24	90.00	\$90.00	PAID
24-78	Jesse Schneck	Graphics	Snap Frame	01/23/24	4			\$0.00	
24-79	NTHS (Dario Chavez)	Graphics	Carbs for Karb tickets (NOT INTERFUND)	01/26/24	4	01/26/24	30.00	\$30.00	Paid 01/30/24

24-80	Bake Shop	Graphics	Labels for Products	01/26/24	4	01/26/24	16.00	\$16.00	PAID
24-81	Bake Shop	Megatronics	Candyland board game pieces	01/30/24	4	02/26/24	40.00	\$40.00	PAID
24-82	CULINARY	Graphics	BEO Work for January	02/01/24	4	02/01/24	6.00	\$6.00	PAID
24-83	Heather Burkhardt	Baking	4 trays for Freedom Spring Open House (02/13/24)	02/01/24	4	02/13/24	80.00	\$80.00	PAID
24-84	Stan Prodes / Medical	Baking	Large trays for FVHN (05/13/24)	02/05/24	4			\$0.00	
24-85	Heather Burkhardt	Baking	Grab & Go cupcakes for East Hills MS tour (03/06/24)	02/07/24	4	03/06/24	220.00	\$220.00	PAID
24-86	Jesse Schneck	Bldg. Trades	Table Top	02/14/24	4	02/28/24	35.00	\$35.00	PAID
24-87	Karen Mustonen	Bldg. Trades	Plywood squares for Cupcake Wars	02/22/24	4	02/27/24	10.00	\$10.00	PAID
24-88	Mike Galler	Culinary	Breakfast for in-service	02/16/24	4	02/16/24	300.00	\$300.00	PAID
24-89	Peggy Fuehrer	Food Truck	OAC 04/09/24	02/22/24	4		200.00	\$200.00	
24-90	Peggy Fuehrer	Culinary	OAC 100 dinners 04/08/24	02/22/24	4	04/08/24	1,500.00	\$1,500.00	
24-91	Peggy Fuehrer	Baking	OAC 100 desserts 04/08/24	02/22/24	4	04/08/24	250.00	\$250.00	
24-92	Susan Fahrenkopf	Baking	Baked goods for February Board Meeting	02/01/24	4	02/06/24	40.00	\$40.00	PAID
24-93	Susan Fahrenkopf	Baking	Dessert for Bracalente Manufacturing	01/18/24	4	02/21/24	24.00	\$24.00	PAID
24-94	Angela Thom	Baking	Desserts for NAV Nights (02/06/24)	08/30/24	4	02/06/24	218.00	\$218.00	PAID
24-95	Angela Thom	Culinary	Food for NAV Nights (02/06/24)	08/30/24	4	02/06/24	1,308.00	\$1,308.00	PAID
24-96	Angela Thom	Baking	Desserts for NAV Nights (03/12/24)	02/23/24	4	03/12/24	224.00	\$224.00	PAID
24-97	Angela Thom	FT/CE	Food for NAV Nights (03/12/24)	02/23/24	4	03/12/24	1,344.00	\$1,344.00	PAID
24-98	Jalissa Kuehner	Graphics	Small poster/banner	02/26/24	4		15.00	\$15.00	PAID
24-99	Angela Thom	Culinary	Breakfast & Lunch for Career Fair (03/20/24)	02/26/24	4	03/20/24	2,250.00	\$2,250.00	PAID
24-100-1	Angela Thom	Baking	Baked goods for Breakfast & Lunch for Career Fair (03/20/24)	02/26/24	4	03/20/24	250.00	\$250.00	PAID
24-100-2	Susan Fahrenkopf	Baking	Baked goods for March JC meeting	02/27/24	4		40.00	\$40.00	PAID
24-100-3	Susan Fahrenkopf	Baking	Continental breakfast for CTE meeting (03/22/24)	02/27/24	4		12.00	\$12.00	PAID
24-100-4	Karen Mustonen	Graphics	Candyland board on plastic sign & banner	02/27/24	4	04/05/24	60.00	\$60.00	
24-100-5	Mike Galler	Graphics	Polo Shirts For EV Project for 03/20/24	02/28/24	4	03/20/23	158.00	\$158.00	PAID
24-100-6	Susan Fahrenkopf	Baking	Continental Breakfast for CTE meeting (02/23/24)	09/14/24	4	02/23/24	12.00	\$12.00	PAID
24-100-7	Heather Burkhardt	Baking	Grab & Go Cupcakes for EHMS 7th Grade (04/16/24)	03/07/24	4			\$0.00	VOID

24-100-8	Heather Burkhart	Baking	Grab & Go Cupcakes for EHMS 7th Grade (04/18/24)	03/07/24	4			\$0.00	VOID
24-100-9	Dario Chvez	Baking	Trans funds for Baked good purchased from Culinary	03/11/23	4	03/11/24	94.00	\$94.00	PAID
24-100-10	Karen Mustonen	Graphics	Labels for Black Bean Brownies	03/12/24	4	04/17/24	92.00	\$92.00	
24-100-11	Connie Muschko	Culinary	Co-Op Breakfast (May 15, 2024)	03/13/23	4			\$0.00	
24-100-12	NTHS (Dario Chavez)	Culinary	HOSA Breakfast	03/13/24	4	03/13/24	300.00	\$300.00	NOT INTERFUND
24-100-13	Dawn Sutter	FT/CE	Lunch for 3 people	03/20/24	4	03/26/24	30.00	\$30.00	PAID
24-100-14	Susan Fahrenkopf	Baking	Baked goods for April JC Meeting (04/02/24)	03/20/24	4	04/02/24	15.00	\$15.00	
24-100-15	Susan Fahrenkopf	Baking	Continental breakfast for CTE Meeting (04/19/24)	03/20/24	4			\$0.00	CANCELLED
24-100-16	Angela Thom	Baking	Desserts for Navigation Nights (04/16/24)	03/20/24	4	04/16/24	156.00	\$156.00	
24-100-17	Angela Thom	FT/CE	Food for Navigation Nights (04/16/24)	03/20/24	4	04/16/24	936.00	\$936.00	
24-100-18	Angela Thom	FT/CE	Food for Take Your Child To Work Day (04/25/24)	03/20/24	4	04/25/24	732.00	\$732.00	
24-100-19	Angela Thom	Baking	Desserts for Take Your Child To Work Day (04/25/24)	03/20/24	4	04/25/24	122.00	\$122.00	
24-100-20	Angela Thom	Baking	Desserts for NOCTI Proctors (04/22/24 - 04/26/24)	03/20/24	4	04/26/24	140.00	\$140.00	
24-100-21	Angela Thom	FT/CE	Food for NOCTI Proctors (04/22/24 - 04/26/24)	03/20/24	4	04/26/24	1,120.00	\$1,120.00	
24-100-22	Judy Milositz	Graphics	Shirts for class	03/20/24	4			\$0.00	
24-100-23	Angela Thom	Graphics	Shirts for Carnival	03/25/24	4			\$0.00	
24-100-24	Heather Burkhart	Culinary	Mini Rice Crispy Treats for Career Day for Masonry	03/25/24	4			\$0.00	
24-100-25	Dawn Sutter	FT/CE	Lunch for 10 people for interviews (April 23)	03/27/24	4	04/23/24	200.00	\$200.00	
24-100-26	Glenn Milositz	Graphics	Visitor/Tresspassing Signage	03/28/24	4			\$0.00	
24-100-27	Glenn Milositz	Graphics	Vinyl Window Coverings for Identifies Program Areas	03/28/24	4			\$0.00	
24-100-28	Glenn Milositz	Graphics	Reflective Room Letter/Number Vinyl Signage	03/28/24	4			\$0.00	
24-100-29	Khitam Moussa	Graphics	Shirts for Students	04/03/24	4			\$0.00	
24-100-30	Culinary	Graphics	BEO work for March	03/31/24	4	03/31/24	36.00	\$36.00	PAID
24-100-31	Vicky Haines	Graphics	Sweatshirts	04/08/24	4			\$0.00	
24-100-32	Dana Huber	FT/CE	Lunch for 11 People (05/09/24)	04/08/24	4			\$0.00	
24-100-33	Russell Gaffney	FT/CE	Perkins Planning Luncheon 30 people (05/14/24)	04/08/24	4			\$0.00	
24-100-34	Glenn Milositz	FT/CE	Assistant Principas Advisory Meeting (04/09/24)	04/08/24	4	04/09/24	200.00	\$200.00	

24-100-35	Adam Lazarchak	FT/CE	Luncheon for 6 people for LVHN	04/09/24	4	04/09/24	90.00	\$90.00	
24-100-36	Adam Lazarchak	FT/CE	300.00 Food Truck Gift Certificates for BASD	04/22/24	4		300.00	\$300.00	
24-100-37	Susan Fahrenkopf	Baking	Desserts for Joint Committee Meeting (05/07/24)					\$0.00	
24-100-38	Mike Galler	FT/CE	Sub Appreciation Dinner (05/02/24)	04/26/24	4			\$0.00	
24-100-39	Russell Gaffney	Baking	Desserts for Perkins Luncheon (05/14/24)	04/29/24	4			\$0.00	
24-100-40	Culinary/Food Truck	Graphics	BEO Events	04/01/24	4	04/30/24	89.00	\$89.00	
24-504	Susan Fahrenkopf	FT/CE	Skills Class reception (04/17/24) INTERFUND	03/18/24	6	04/17/24	400.00	\$400.00	
24-100	Terry Wagner	Culinary	Catering for baby shower (09/09/2023)	08/18/23	3		1,800.00	\$1,800.00	Paid 09/11/23
24-101	Mike Galler	Culinary	Wings for 25 People (09/01/23)	08/24/23	1	09/01/23	50.00	\$50.00	Paid 9/1/23
24-102	Bethlehem Rotary/Dana Huber - in	Baking	200 wrapped logo cookies for Taste & Tunes (Oct. 20th)	09/07/23	6	10/19/23		\$0.00	PAID
24-103	Dana Huber	Baking	150 wrapped embossed cookies (Oct. 12th)	09/07/23	1		300.00	\$300.00	Paid 10/12/23
24-104	Dana Huber	Culinary	Ribs, Carrots, Potatoes ,Rolls for approx. 40 (Oct. 12th)	09/07/23	1	10/12/23	480.00	\$480.00	Paid 10/12/23
24-105	Dawn Sutter	Culinary	Food for small party (12/01/23)	09/08/23	1			\$0.00	VOID
24-106	Susan Fahrenkopf	Culinary	Bridges Luncheon (9/19/223) \$14.00x16people	09/05/23	3	09/19/23	224.00	\$224.00	Paid 09/25/23
24-107	Greta Wilmot	Culinary	No egg birthday cake	09/25/23	1	10/06/23	25.00	\$25.00	Paid 10/11/23
24-108	Emily Hough	Baking	4 Dozen cupcakes for September Birthdays	09/28/23	1	10/06/23	48.00	\$48.00	Paid 10/09/23
24-109	Emily Hough	Baking	5 Dozen cupcakes for October Birthdays	09/28/23	1	10/06/23	48.00	\$48.00	Paid 10/09/23
24-110	Heather Chilcote	Baking	24 Cream Cheese Cupcakes (10/04/23)	10/03/23	1	10/04/24	24.00	\$24.00	Paid 10/05/23
24-111	Debra Miller	Culinary	4 dozen cookies with recipes	10/05/23	1	12/04/23	24.00	\$24.00	Paid 12/04/23
24-112	Karen Tavares	Baking	1/2 Sheet Cake	10/23/23	1	10/27/23	30.00	\$30.00	Paid 10/28/23
24-113	Unity Bank	Baking	100 Cookies individually wrapped (10/25/23)	10/25/23	3	10/25/23	25.00	\$25.00	Paid 10/25/23
24-114	Emily Hough	Baking	Peanut Butter Chocolate cupcakes for November Birthdays	11/02/23	1	11/03/23	48.00	\$48.00	Paid 11/09/23
24-115	Dawn Sutter	Culinary	Side dishes to be warmed later (12/7/23)	11/07/23	1	12/07/23	100.00	\$100.00	Paid 12/04/23
24-116	Freedom Girls Soccer	Baking	Desserts for banquet (12/7)	11/13/23	6	12/07/23	210.00	\$210.00	Paid 12/08/23
24-117	Todd EGY GLVADA	Culinary	Breakfast for meeting (11/29/23)	11/14/23	3		96.00	\$96.00	Paid 12/13/23
24-118	Meri Lindenmuth	Culinary	Cake	11/14/23	1	11/20/23	10.00	\$10.00	Paid 11/20/23
24-119	Barbara Clymer (BASD)	Baking	Assorted Christmas tray for 30	11/17/23	5	11/30/23	60.00	\$60.00	Paid 11/30/23

24-120	Susan Fahrenkopf	Culinary	Bridges Luncheon (12/19/23)	11/28/23	3	12/19/23	306.00	\$306.00	Paid 1/5/24
24-121	Al Renn	Baking	2 half sheet cakes	11/30/23	1	12/22/23	60.00	\$60.00	Paid 12/22/23
24-122	Jennifer Klo	Culinary	Garlic Parmesan Wing Sauce	12/01/23	1	02/09/24	5.00	\$5.00	Paid 02/09/24
24-123	Emily Hough (EA)	Baking	2 dozen red velvet cupcakes for Dec. birthdays	12/04/23	1	12/05/23	48.00	\$48.00	Paid 12/18/23
24-124	Emily Hough	Baking	Maternity Sally Cake (12/08/23)	12/04/23	1	12/08/23	40.00	\$40.00	Paid 12/08/23
24-125	Dwayne Kemmerer	Culinary	Food for pick up (12/08/23)	12/01/23	3	12/08/23	600.00	\$600.00	Paid 12/11/23
24-126	Deb Miller	Culinary	Cookies	12/08/23	1	12/08/23	18.00	\$18.00	Paid 12/08/23
24-127	Greta Wilmot	Culinary	4 dozen Macaroons (12/22/23)	12/11/23	1	12/21/22	40.00	\$40.00	Paid 12/22/23
24-128	Deb Miller	Culinary	6 dozen pierogies	12/11/23	1			\$0.00	VOID
24-129	Jahil Joubert	Baking	Birthday cake (12/22/23)	12/13/23	3	12/22/23	15.00	\$15.00	Paid 12/22/23
24-130	Emily Hough (EA)	Baking	3 dozen cupcakes for January birthdays	12/18/23	1	01/04/24	36.00	\$36.00	Paid 1/22/24
24-131	Judy Milositz (EA)	Baking	3 dozen cupcakes for February birthdays	01/23/24	1	02/15/24	36.00	\$36.00	Paid 02/27/23
24-132	Deb Miller	Culinary	Tiramisu	01/29/24	1	02/02/24	30.00	\$30.00	Paid 02/05/24
24-133	Christy Davies (East Hills)	Culinary	Dinner for 60 people (04/05/24)	01/30/24	5			\$0.00	VOID
24-134	Shirley Gehman	Baking	1/2 Sheet Cake (02/09/24)	02/02/24	1	02/09/24	30.00	\$30.00	Paid 02/09/24
24-135	SKILLS USA	Culinary	Hoagie Sale	02/26/24	6	03/07/24	800.00	\$800.00	Paid 03/15/24 NC
24-136	James Mckee (St. Lukes Half Mar	Baking	2000 Black Bean Brownies 04/25/24)	03/06/24	6			\$0.00	
24-137	Dazzcity Torres	Baking	30 Pepperonie Rolls	03/08/24	3	03/11/24	60.00	\$60.00	Paid 03/13/24
24-138	Jenn Moll (BASD)	Baking	35 Paw Print Cookies	03/08/24	5			\$0.00	
24-139	Bridges Foundation	Baking	Desserts for Gala	03/18/24	6			\$0.00	VOID
24-140	Freedom High School	Baking	Desserts for Academic Awards Ceremony	03/09/24	5			\$0.00	
24-141	Judy Milositz (EA)	Baking	Cupcakes for March birthdays	03/20/24		03/19/24	36.00	\$36.00	Paid 03/21/24
24-142	Judy Milositz (EA)	Baking	Cupcakes for April birthdays NOT INTERFUND	03/20/24		03/17/24	42.00	\$42.00	Paid 04/23/24
24-143	Judy Milositz (EA)	Baking	Cupcakes for June & Summer birthdays	03/20/24				\$0.00	
24-144	Freedom Patriot Club	Baking	Desserts for Athletic Awards (05/22/24)	04/09/24	5		2,200.00	\$2,200.00	
24-145	Ann Marie Costanzo	Baking	Half Sheet Cake (04/24/24)				35.00	\$35.00	Paid 04/24/24
24-146	Liberty High School / Paul Walsh	Culinary	Catered Teacher Apprec. Luncheon (05/09/24)	04/29/24	5			\$0.00	

24-200	Paula Cuchran	Auto Tech	New Engine	08/10/23	1	12/19/23	4,169.88	\$4,169.88	Paid 12/22/23
24-201	Mike Galler	Auto Tech	Rav4 - Oil Change & Rotate Tires	08/21/23	1	09/11/23	46.67	\$46.67	Paid 09/12/23
24-202	Mike Galler	Auto Tech	Kia - Oil Change & Cabin Filter	08/21/23	1	09/01/23	30.00	\$30.00	Paid 09/05/23
24-203	Steve Mantz	Auto Tech	VW Beetle - Pre Inspection/ clicking noise in front brakes	08/29/23	1			\$0.00	VOID
24-204	Craig Mosser	Auto Tech	Mazda CX5 - Oil Change	08/31/23	1	09/08/23	33.89	\$33.89	Paid 09/08/23
24-205	Karen Mustonen	Auto Tech	Acura TSX - Oil Change	08/31/23	1	09/14/23		\$0.00	Paid 09/14/23
24-206	Karen Mustonen	Auto Tech	Acura MDX - Oil Change	08/31/23	1	09/24/23	0.00	\$0.00	Paid 09/14/23
24-207	Jodi Williams	Auto Tech	Ford F150 - Pre Inspection	08/31/23	3	02/12/24	787.20	\$787.20	Paid 02/12/24
24-208	Heather Chilcote	Auto Tech	Toyota 4Runner - Oil Change/Alignment	09/01/23	1	09/08/23	69.64	\$69.64	Paid 09/08/23
24-209	Andrew Seepiak	Auto Tech	Ford Mustang - Trans Fluid & Oil Change	09/05/23	2	09/14/23	30.00	\$30.00	Paid 09/14/23
24-210	Alexie Morales	Auto Tech	Jeep - Tire Change and Balanced	09/05/23	2	09/26/23	10.00	\$10.00	Paid 09/26/23
24-211	Alexie Morales	Auto Tech	Lexus - Transmission Service	09/05/23	2	09/22/23	35.24	\$35.24	Paid 9/22/23
24-212	Michael Giamoni	Auto Tech	Ford E250 - OLF	09/05/23	1	09/29/23	30.00	\$30.00	Paid 09/29/23
24-213	Michael Giamoni	Auto Tech	Honda Accord - OLF	09/05/23	1	09/29/23	165.99	\$165.99	Paid 09/29/23
24-214	Angela Dorney	Auto Tech	Mazda CX5 - Oil Change	09/05/23	1	09/15/23	74.10	\$74.10	Paid 9/18/23
24-215	Anthony Rossetti	Auto Tech	Ford F150 - Oil Change	09/06/23	2	09/11/23	0.00	\$0.00	Paid 09/11/23
24-216	Deb Miller	Auto Tech	Honda Accord - Check rotors & do alignment	09/11/23	1	09/26/23	116.99	\$116.99	Paid 09/26/23
24-217	Jeff Cantrel	Auto Tech	Jeep - diagnose and repair vibrations	09/11/23	1	11/17/23	585.38	\$585.38	Paid 11/17/23
24-218	Dennis Green	Auto Tech	Toyota Tacoma - Tire Rotation, spark plugs, coils,brakes	09/11/23	3	09/22/23	112.20	\$112.20	Paid 9/22/23
24-219	Connor Drakey	Auto Tech	Hyundai Elantra - Check evap leak	09/12/23	2	10/02/23	93.93	\$93.93	Paid 10/02/23
24-220	Alex Glassberg	Auto Tech	Audi - Oil change, air filter, check brakes and tires	09/12/23	1	09/22/23	46.17	\$46.17	Paid 9/22/23
24-221	Luis Santiago	Auto Tech	Check suspension noise	09/13/23	1	09/26/23	0.00	\$0.00	Paid 09/27/23
24-222	Dario Chavez	Auto Tech	Pads, rotors, front end links	09/15/23	1	09/26/23	378.20	\$378.20	Paid 09/27/23
24-223	Ashley Brothers	Auto Tech	Chevy Tahoe - Hard time starting & smells of gas	09/18/23	3			\$0.00	VOID
24-224	Jacob Schlitter	Auto Tech	VW Jetta - Oil change	09/18/23	2	09/22/23	0.00	\$0.00	Paid 09/22/23
24-225	Jennifer Klo	Auto Tech	Oil Change	09/19/23	1	09/22/23	37.91	\$37.91	Paid 09/22/23
24-226	Jodi Williams	Auto Tech	TPMS Light, Airbag & Pre - Inspection	09/22/23	3	10/09/23	393.05	\$393.05	Paid 10/09/23

24-254	Michael Giamoni	Auto Tech	Pre inspection, tune,fluits fuels line repair	10/11/23	1	02/22/24	735.43	\$735.43	Paid 02/26/24
24-255	Jordan Montague	Auto Tech	Oil Change, tire rotation	10/11/23	1	10/30/23	35.00	\$35.00	Paid 10/31/23
24-256	Logan Lees	Auto Tech	Oil change, headlight bulb replacement	10/12/23	1	10/13/23	57.25	\$57.25	Paid 10/13/23
24-257	Jeremy Srogi	Auto Tech	Replace heater core	10/12/23	2	12/15/23	78.48	\$78.48	Paid 12/15/23
24-258	Marcia Smith	Auto Tech	Brakes, rotors, oil change	10/13/23	3	10/19/23	15.00	\$15.00	Paid 10/19/23
24-259	Bryan Gonzalez	Auto Tech	Radiator	10/13/23	2	10/17/23	183.03	\$183.03	Paid 10/17/23
24-260	Craig Mosser	Auto Tech	Belt noise	10/16/23	1	10/17/23	31.57	\$31.57	Paid 10/17/23
24-261	Thomas Vbriaco	Auto Tech	Rear camber arms and rear brake rotors	10/16/23	2	01/09/24	0.00	\$0.00	Paid 01/09/24
24-262	Jim Gurcsik	Auto Tech	head gasket	10/16/23	1	12/04/23	813.88	\$813.88	Paid 12/06/23
24-263	Grimaldi Gonzalez	Auto Tech	Routine maintenance & tune up	10/16/26	1	12/08/23	119.43	\$119.43	Paid 12/08/23
24-264	Alexie Morales	Auto Tech	Lexus - Coolant Leak	10/17/23	2			\$0.00	VOID
24-265	Alexie Morales	Auto Tech	Jeep - Alignment	10/17/23	2			\$0.00	VOID
24-266	Lori Kram	Auto Tech	Chevy - oil change & overall check	10/17/23	1		0.00	\$0.00	Paid 10/31/23
24-267	Lori Kram	Auto Tech	Toyota - Oil chage, overall check, muffler	10/17/23	1	11/10/23	369.10	\$369.10	Paid 11/14/23
24-268	Hope Green	Auto Tech	Oil change	10/17/23	2	10/20/23	0.00	\$0.00	Paid 10/20/23
24-269	Howie Nonnmacher	Auto Tech	4 tires install motor mounts	10/17/23	1	11/02/23	40.00	\$40.00	Paid 11/03/23
24-270	Sarah Miller	Auto Tech	2010 Suburban - Brakes	10/18/23	3	11/06/24	0.00	\$0.00	Paid 11/06/23
24-271	Sarah Miller	Auto Tech	2006 Silverado - Alignment	10/18/23	3	10/25/25	0.00	\$0.00	Paid 10/25/23
24-272	Kevin Hams	Auto Tech	Brakes, Inspection Pre Check	10/19/23	3	01/05/24	1,384.98	\$1,384.98	Paid 01/11/24
24-273	Jim Gurcsik	Auto Tech	Sway bar links	10/19/23	1	10/27/23	53.92	\$53.92	Paid 10/30/23
24-274	Daniel Beradesca	Auto Tech	Passenger headlight & gas cap	10/19/23	1	10/31/23	10.74	\$10.74	Paid 11/03/23
24-275	Kristine Wagner	Auto Tech	Front brakes & warning lamp, minor leak	10/20/23	3	11/02/24	135.99	\$135.99	Paid 11/02/23
24-276	Landon Silfies	Auto Tech	Wheel alignment	10/20/23	2	11/06/23	0.00	\$0.00	Paid 11/06/23
24-277	John Reppert	Auto Tech	Alignment, front rotors, oil change	10/20/23	2	11/06/23	0.00	\$0.00	Paid 11/06/23
24-278	Paula Cuchran	Auto Tech	Subaru - Check exhaust fo rleak and ignition not working	10/20/23	1	11/17/23	29.47	\$29.47	Paid 11/17/23
24-279	Randy Ziminsky	Auto Tech	Honda - Oil leaking	10/20/23	3	11/29/23	0.00	\$0.00	Paid 11/29/23
24-280	Greta Wilmot	Auto Tech	Tire Rotation	10/23/23	1	11/03/23	0.00	\$0.00	Paid 11/03/23

24-281	Nathaniel Grerrero	Auto Tech	Alignment		10/23/23	2				\$0.00	Void
24-282	Glenn Milositz	Auto Tech	Pre inspection		10/23/23	1	11/01/23		278.79	\$278.79	Paid 11/01/23
24-283	Randy Ziminsky	Auto Tech	Jeep - replace rear passenger window		10/25/23	3			215.93	\$215.93	Paid 11/01/23
24-284	Heather Burkhardt	Auto Tech	Oil Change		10/27/23	1	10/27/23		30.00	\$30.00	Paid 10/27/23
24-285	Meri Lindenmuth	Auto Tech	Car overheating		10/30/23	1	11/02/23		253.41	\$253.41	Paid 11/03/23
24-286	Dario Chavez	Auto Tech	Pre inspection & repair if needed		10/30/23	1	11/17/23		994.13	\$994.13	Paid 11/17/23
24-287	Mike Galler	Auto Tech	Inspect, repack bearing on trailer		10/31/23	1	11/21/23		0.00	\$0.00	Paid 11/28/23
24-288	Jim Gurscik	Auto Tech	Driver front Axle Shaft		10/31/23	1	01/18/24		236.51	\$236.51	Paid 01/18/24
24-289	Stephanie Kish	Auto Tech	Check Enging Light on		11/01/23	2				\$0.00	VOID
24-290	Landon Silfies	Auto Tech	Wheel alignment, tie rods, tires		11/01/23	2				\$0.00	VOID
24-291	Craig Mosser	Auto Tech	Check Enging Light on		11/01/23	1	02/27/24		389.79	\$389.79	Paid 02/28/24
24-292	Aaron Beete	Auto Tech	Replace rotors and brakes		11/01/23	2	11/21/23		25.00	\$25.00	Paid 11/21/23
24-293	Robert Scorce	Auto Tech	Not running - Honda Pilot		11/02/23	1	02/22/24		3,565.26	\$3,565.26	Paid 02/22/24
24-294	Jesse Schneck	Auto Tech	Oil Change & Coolant flush		11/02/23	1	11/21/23		71.69	\$71.69	Paid 11/22/23
24-295	Joan Dinbokowitz	Auto Tech	Oil change		11/03/23	1	11/16/23		35.00	\$35.00	Paid 11/17/23
24-296	Heather Hershey	Auto Tech	Oil change		11/03/23	1	11/09/23		0.00	\$0.00	Paid 11/09/23
24-297	Heather Chilcote	Auto Tech	Fan loud		11/03/23	1			0.00	\$0.00	
24-298	Heather Burkhardt	Auto Tech	Oil change		11/03/23	1	11/08/23		35.00	\$35.00	Paid 11/8/23
24-299	Steve Mantz	Auto Tech	Oil and filter change		11/03/23	1	11/09/23		39.81	\$39.81	Paid 11/9/23
24-300	Nathan DeLong	Auto Tech	Oil change, front end noise		11/03/23	2				\$0.00	Void
24-301	Brian Moser	Auto Tech	Rear main seal		11/07/23	1	02/02/24		182.39	\$182.39	Paid 02/02/24
24-302	Karen Mustonen	Auto Tech	Oil change		11/07/23	1	11/14/23		0.00	\$0.00	Paid 11/14/23
24-303	Rhonda Geiselman	Auto Tech	Oil Change, Tire Rotation		11/08/23	1	11/15/23		37.56	\$37.56	Paid 11/16/23
24-304	Dario Chavez	Auto Tech	Brake lines		11/09/23	1	12/01/23		169.60	\$169.60	Paid 12/01/23
24-305	Jennifer Korpics	Auto Tech	Drive belt, Induction Service, Alignment, Struts		11/09/23	2	01/10/24		106.13	\$106.13	Paid 01/10/24
24-306	Dazzcity Torres	Auto Tech	Oil change		11/09/23	3	11/10/23		0.00	\$0.00	Paid 11/10/23
24-307	Nina Pardoe	Auto Tech	Oil change		11/10/23	1	11/14/23		35.00	\$35.00	Paid 11/14/23

24-308	Meri Lindenmuth	Auto Tech	Tire Pressure Sensor	11/13/23	1	11/14/23	40.00	\$40.00	Paid 11/14/23
24-309	Adam Ghazi	Auto Tech	Spark plugs, oil change, rear brake pads, rotor & Caliper	11/13/23	2	02/01/24	182.44	\$182.44	Paid 02/01/24
24-310	Mike DiBilio	Auto Tech	Mount and balance tires, alignment	11/14/23	3	12/01/23	25.00	\$25.00	Paid 12/01/23
24-311	Mike Giannoni	Auto Tech	Brakes and fluids	11/14/23	1	12/15/23	369.78	\$369.78	Paid 12/18/23
24-312	Tyler Heft	Auto Tech	Mount & balance tires and alignment	11/14/23	1	11/21/23	0.00	\$0.00	Paid 11/22/23
24-313	Nina Pardoe	Auto Tech	Blower, Light, sunroof	11/16/23	1	12/06/23	239.98	\$239.98	Paid 12/06/23
24-314	Heather Hershey	Auto Tech	Oil change	11/16/23	1	11/16/23	0.00	\$0.00	Paid 11/17/23
24-315	Landon Silfies	Auto Tech	Wheel alignment	11/16/23	2			\$0.00	Void
24-316	Jeff Cantrel	Auto Tech	Diagnose grinding and rattling noises	11/17/23	1			\$0.00	Void
24-317	Julian Muniz	Auto Tech	Car been sitting for years needs to be started	11/17/23	2			\$0.00	Void
24-318	Jariel Brazoban	Auto Tech	Oil Change	11/17/23	2	12/11/23	25.00	\$25.00	Paid 12/13/23
24-319	Lori Drozd	Auto Tech	Replace thermostat, flush coolant, tire rotation & balance	11/17/23	2	12/01/23	0.00	\$0.00	Paid 12/01/23
24-320	Michael Jagers	Auto Tech	Oil Change	11/17/23	2	12/01/23	0.00	\$0.00	Paid 12/01/23
24-321	Matthew Morales	Auto Tech	O2 sensor replaced	11/20/23	2			\$0.00	VOID
24-322	Connie Muschko	Auto Tech	3 cylinder misfire check	11/21/23	1	11/29/23	100.00	\$100.00	Paid 11/29/23
24-323	Russell Gaffney	Auto Tech	Front Axel	11/21/23	1	11/30/23	78.06	\$78.06	Paid 12/07/23
24-324	Adam Lazarchak	Auto Tech	Car won't start	11/28/23	1	11/29/23	233.42	\$233.42	Paid 11/29/23
24-325	Jamison Barnhart	Auto Tech	Caliper pin & valve cover	11/28/23	3	12/01/23	137.13	\$137.13	Paid 12/01/23
24-326	Nathaniel Grrero	Auto Tech	Wheels/Tire mount, balance alignment	11/29/23	2	01/10/24	25.00	\$25.00	Paid 01/18/24
24-327	Caleb Vogel	Auto Tech	Brakes	11/29/23	2	12/01/23	101.59	\$101.59	Paid 12/01/23
24-328	Dario Chavez	Auto Tech	Check engine light	11/30/23	1	12/15/23	5.00	\$5.00	Paid 12/15/23
24-329	Jazmine Vargas	Auto Tech	Transmission, full tune up	11/30/23	2	04/04/24	1,441.21	\$1,441.21	
24-330	Jeff Cantrel	Auto Tech	Diagnose brake and suspension noise	12/04/23	1	12/11/23	374.27	\$374.27	Paid 12/11/23
24-331	Jaden Galarza	Auto Tech	Master cylinder, pre inspection	12/05/23	2		659.03	\$659.03	
24-332	Mike Galler	Auto Tech	Install 12v joutler on dash	12/06/23	1	12/18/23	5.00	\$5.00	Paid 12/22/23
24-333	Aaron Lockett	Auto Tech	Oil change	12/08/23	2			\$0.00	VOID
24-334	Andrew Mantz	Auto Tech	Balance, rotation, alignment	12/13/23	3	12/21/23	0.00	\$0.00	Paid 12/21/23

24-335	Daron Cordero	Auto Tech	Tire installation to rims	12/13/23	2	12/19/23	0.00	\$0.00	Paid 12/19/23
24-336	Craig Mosser	Auto Tech	Oil change	12/13/23	1	12/18/23	35.00	\$35.00	Paid 12/18/23
24-337	Jennifer Klo	Auto Tech	Check brakes, pre inspection	12/18/23	1	01/09/24	6.45	\$6.45	Paid 01/09/24
24-338	Anthony Moina	Auto Tech	Alignment	12/18/23	2	01/10/24	0.00	\$0.00	Paid 01/10/24
24-339	Sundanta Vidanage	Auto Tech	A/C work & 140,000 check up	12/20/23	3	03/20/24	100.39	\$100.39	Paid 03/20/24
24-340	Jennifer Klo	Auto Tech	Oil Change and pre inspection	01/03/24	1	01/05/24	33.00	\$33.00	Paid 01/08/24
24-341	Karen Mustonen	Auto Tech	Oil Change	01/03/24	1	01/09/24	30.21	\$30.21	Paid 01/10/24
24-342	Howie Nonnmacher	Auto Tech	Belt noise	01/03/24	1	02/27/24	385.77	\$385.77	Paid 03/05/24
24-343	Steve Mantz	Auto Tech	Tires Mounted, Balanced	01/03/24	1	01/17/24	20.00	\$20.00	Paid 01/17/24
24-344	Tucker Drozd	Auto Tech	Replace rear shocks and pre inspection	01/04/24	2			\$0.00	
24-345	Spencer Parker	Auto Tech	Pre inspection & brake issue	01/04/24	2	01/18/24	272.67	\$272.67	Paid 01/30/24
24-346	Alex Glassberg	Auto Tech	Nissan - Check front and rear brakes replace if needed	01/05/24	1	01/12/24	135.99	\$135.99	Paid 01/12/24
24-347	Heather Chilcote	Auto Tech	Oil Change - Jeep Wrangler	01/08/24	1	01/11/24	25.92	\$25.92	Paid 01/12/24
24-348	Andrew Szeplaki	Auto Tech	Starting concern	01/08/24	2	01/26/24	0.00	\$0.00	
24-349	Aaron Beete	Auto Tech	Oil Change	01/09/24	2	01/10/24	25.00	\$25.00	Paid 01/18/24
24-350	Isaac Hunsinger	Auto Tech	Replace right front control arm	01/09/24	2	02/08/24	383.21	\$383.21	Paid 02/12/24
24-351	Jose Morales	Auto Tech	Replace left front inner tie rod	01/09/24	2	01/17/24	0.00	\$0.00	
24-352	Dennis Nolan	Auto Tech	Check engine light & Oil Change	01/10/24	1	01/10/24	0.00	\$0.00	Paid 01/11/24
24-353	Jen Stilgenbauer	Auto Tech	Oil Change	01/10/24	1	01/23/24	34.84	\$34.84	Paid 01/24/24
24-354	Dario Chavez	Auto Tech	Check oil leak and squeaking noise	01/11/24	1	01/23/24	144.77	\$144.77	Paid 01/25/23
24-355	Jeremy Korpics	Auto Tech	New drive possibly new caliper	01/12/24	2	01/24/24	639.13	\$639.13	Paid 01/25/24
24-356	Moreen Wheatley	Auto Tech	Oil change & fill tires	01/17/24	1	01/23/24	44.21	\$44.21	Paid 01/24/24
24-357	Luis Santiago	Auto Tech	Tire sensor light on	01/17/24	1	01/26/24	10.00	\$10.00	Paid 01/26/24
24-358	Jamison Barnhart	Auto Tech	Oil change and tire rotation	01/17/24	3	01/18/24	26.93	\$26.93	Paid 01/22/24
24-359	Adam Lazarchak	Auto Tech	Replace Headlights	01/18/24	1	01/22/24	645.08	\$645.08	Paid 01/23/24
24-360	Enrique Adon-Torres	Auto Tech	Coolant leak in radiator	01/18/24	2	02/01/24	259.81	\$259.81	Paid 02/02/24
24-361	Eric Gerger	Auto Tech	Oil change & valve cover gasket	01/22/24	2	02/02/24	0.00	\$0.00	Paid 02/02/24

24-362	Keenan Ray	Auto Tech	Right front valve stem	01/22/24	2	02/05/24	25.00	\$25.00	Paid 02/05/24
24-363	Jacob Schlitter	Auto Tech	Oil change	01/22/24	2	02/02/24	0.00	\$0.00	Paid 02/02/24
24-364	Jim Gurcsik	Auto Tech	Oil Change	01/23/24	1	02/02/24	619.98	\$619.98	Paid 02/05/24
24-365	Nina Pardoe	Auto Tech	Repair/replace gear shift	01/23/24	1	02/02/24	32.62	\$32.62	Paid 02/05/24
24-366	Jeremy Srogi	Auto Tech	Front end alignment, straighten wheel, axle	01/23/24	1	02/14/24	15.44	\$15.44	Paid 02/15/24
24-367	Mike Giaroni	Auto Tech	Ball joints, trans fluids, coolants	01/24/24	1	02/12/24	20.00	\$20.00	Paid 02/12/24
24-368	Bryan Gonzalez	Auto Tech	Alignment	01/26/24	2	03/14/24	30.99	\$30.99	Paid 04/29/24
24-369	Cristina Carvalho	Auto Tech	Making noise and shakes	01/26/24	2			\$0.00	VOID
24-370	Steve Mantz	Auto Tech	Check Alignment	01/30/24	1			\$0.00	
24-371	Steve Mantz	Auto Tech	Pre Inspection	01/30/24	1	03/07/24	0.00	\$0.00	Paid 03/11/24
24-372	Thomas Vbriaco	Auto Tech	Water pump replacement	01/31/24	2	02/02/24	94.65	\$94.65	Paid 02/08/24
24-373	Jessica Jenkins	Auto Tech	Pressure and resistance testing on fuel system	01/31/24	2			\$0.00	VOID
24-374	Dazzcity Torres	Auto Tech	Front end rear axle leak front inner tie rod left strut leak	01/31/24	3	02/12/24	213.18	\$213.18	02/20/24
24-375	Mike Galler	Auto Tech	Install trailer hitch	02/01/24	1			\$0.00	
24-376	Daniel Beradesca	Auto Tech	Oil change & TPMS on spare tire	02/01/24	1	04/26/24	138.49	\$138.49	Paid 04/30/24
24-377	Shayla Mayhan	Auto Tech	Transmission Repair	02/01/24	2	04/04/24	6.01	\$6.01	Paid 04/15/24
24-378	Aaron Beete	Auto Tech		02/02/24	2		66.20	\$66.20	Paid 02/07/24
24-379	Lyubomir Toneu	Auto Tech	Check brakes & coolant	02/02/24	2	04/19/24	30.00	\$30.00	
24-380	Anthony Moina	Auto Tech	Alignment & Air whishing noise	02/02/24	2	02/15/24	0.00	\$0.00	Paid 02/15/24
24-381	Kevin Hams	Auto Tech	Replace plugs, coil packs, dashboard FAO, side mirrors, susp.	02/05/24	3	04/30/24	46.05	\$46.05	
24-382	Heather Burkhardt	Auto Tech	brakes	02/06/24	1	02/08/24	346.48	\$346.48	Paid 02/08/24
24-383	Michele Bracero	Auto Tech	Oil change	02/06/24	1	02/15/25	0.00	\$0.00	Paid 02/15/24
24-384	Amy Knight	Auto Tech	Pre Inspection & Oil Change	02/07/24	1	02/15/24	165.69	\$165.69	Paid 02/21/24
24-385	Karen Mustonen	Auto Tech	Oil Change & check brakes	02/07/24	1	02/15/24	267.27	\$267.27	Paid 02/15/24
24-386	Mercedes Miller	Auto Tech	Oil Change	02/08/24	2	02/12/24	46.67	\$46.67	Paid 02/23/24
24-387	Al Renn	Auto Tech	Check enging light is on	02/08/24	1	03/01/24	188.75	\$188.75	Paid 03/01/24
24-388	Caleb Vogel	Auto Tech	Oil Change	02/12/24	2	02/12/24	0.00	\$0.00	Paid 02/14/24

24-389	Deb Miller	Auto Tech	Check front & rear brakes	02/12/24	1	02/15/24	215.62	\$215.62	Paid 02/20/24
24-390	Mike Giamoni	Auto Tech	Coil Pack	02/14/24	1			\$0.00	
24-391	Jeff Cantrel	Auto Tech	Oil change, Pre inspection, belt noise	02/14/24	1		220.73	\$220.73	Paid 02/23/24
24-392	Aaron Beete	Auto Tech	Oil Change	02/15/24	1	02/21/24	25.00	\$25.00	Paid 02/23/24
24-393	Gilda Martinez	Auto Tech	Pre inspection	02/15/24	3	03/13/24	567.07	\$567.07	Paid 03/14/24
24-394	Zachary Milkovitz	Auto Tech	Check Engine Light	02/21/24	3	03/07/24	446.60	\$446.60	Paid 03/08/24
24-395	Christal Vitko	Auto Tech	Check Oil Leak/Reverse light	02/21/24	1	03/11/24	348.84	\$348.84	Paid 03/12/24
24-396	Michael Giamoni	Auto Tech	Rear brakes	02/21/24	1	02/27/24	96.29	\$96.29	Paid 02/27/24
24-397	Glenn Milositz	Auto Tech	Oil change	02/22/24	1	03/08/24	353.17	\$353.17	Paid 03/08/24
24-398	Jeff Cantrel	Auto Tech	Diagnose clicking & grinding noises	02/23/24	1	03/04/24	372.32	\$372.32	Paid 03/06/24
24-399	Jim Gurscik	Auto Tech	Truck broken	02/23/24	1	03/08/24	148.26	\$148.26	Paid 03/14/24
24-400	Tanner Ault	Auto Tech	Tire rods, sway bar, struts, tires & alignment	02/23/24	2			\$0.00	Paid 04/12/24
24-401	Robert Score	Auto Tech	Brakes	02/26/24	1	03/08/24	410.16	\$410.16	Paid 03/08/24
24-402	Julian Muniz	Auto Tech	Wheel Bearings	02/26/24	2	02/28/24	312.63	\$312.63	Paid 03/01/24
24-403	Adam Ghazi	Auto Tech	Oil leak	02/26/24	2			\$0.00	VOID
24-404	Russell Gaffney	Auto Tech	See Work Order	02/26/24	1	03/18/24	849.95	\$849.95	Paid 3/18/24
24-405	Carly Mckeon	Auto Tech	Tail lights	02/27/24	1	03/01/24	0.00	\$0.00	Paid 03/04/24
24-406	Luis Santiago	Auto Tech	VW - Tire sensor - right front	02/28/24	1	04/19/24	36.82	\$36.82	Paid 04/19/24
24-407	Luis Santiago	Auto Tech	Chevy - Tire sensor and tune up	02/28/24	1	04/04/24	40.00	\$40.00	Paid 04/03/24
24-408	Scott Ferry	Auto Tech	Jeep - Alignment and front end look over Lic. JNP5993	02/29/24	1			\$0.00	
24-409	Scott Ferry	Auto Tech	Jeep - Alignment and front end look over Lic. LSM7006	02/29/24	1			\$0.00	
24-410	Javier Brazbon	Auto Tech	Oil Change	02/29/24	2	03/04/24	35.00	\$35.00	Paid 03/06/24
24-411	Dean Ruch	Auto Tech	Brake noise	03/04/24	1	03/05/24	155.99	\$155.99	Paid 03/06/24
24-412	Keith Morris	Auto Tech	Front lower control arms, rear brake pads, wipers	03/04/24	2	04/19/24	684.05	\$684.05	
24-413	Bradley Siffies	Auto Tech	AC Recharge	03/04/24	2	04/12/24	0.00	\$0.00	Paid 04/12/24
24-414	Mike Giamoni	Auto Tech	O.L.F	03/04/24	1	03/05/24	25.00	\$25.00	Paid 03/05/24
24-415	Kristine Wagner	Auto Tech	Tires, all brakes, coolant flush, oil change	03/04/24	3	03/13/25	326.53	\$326.53	Paid 03/14/24

24-416	Alex Glassberg	Auto Tech	Brakes & rotors	03/06/24	1	03/07/24	135.99	\$135.99	Paid 03/07/24
24-417+A4	Kevin Strawn	Auto Tech	Front wheel bearings	03/07/24	1	03/11/24	504.00	\$504.00	Paid 03/11/24
24-418	Connie Muschko	Auto Tech	Recharge refrigerant near end of March	03/07/24	1	04/02/24	54.59	\$54.59	Paid 04/02/24
24-419	Aiden Kassick	Auto Tech	Tires, look over		2			\$0.00	VOID
24-420	Alex Glassberg	Auto Tech	Oil change, fluids, filters	03/08/24	1	03/14/24	77.48	\$77.48	Paid 03/15/24
24-421	Adam Ghazi	Auto Tech	Oil change	03/08/24		03/13/24	47.84	\$47.84	Paid 03/14/24
24-422	Jo-Ann Vegas	Auto Tech	Replace All Shocks & Struts	03/08/24	3	03/20/24	271.96	\$271.96	Paid 03/20/24
24-423	Karen Mustonen	Auto Tech	Changing tires	03/11/24	1	03/13/24	15.00	\$15.00	Paid 03/3/24
24-424	Joe Artimovich	Auto Tech	Overall Brake System	03/12/24	2	04/12/24	506.62	\$506.62	Paid 04/16/24
24-425	Rebecca Sullivan	Auto Tech	Alignment	03/12/24		04/26/24	525.65	\$525.65	
24-426	Alyssa Silfies	Auto Tech	Oil Change, pre inspection, tire fix	03/13/24	2	03/26/24	77.60	\$77.60	Paid 03/27/24
24-427	Adam Ghazi	Auto Tech	Wheel bearing and engine concern	03/14/24	2	03/26/25	0.00	\$0.00	Paid 03/26/24
24-428	Jim Gurscik	Auto Tech	Toyota needs lube	03/14/24	1	04/26/24	358.99	\$358.99	Paid 04/30/24
24-429	Lily-Rose Martinez	Auto Tech	Check Engine Light On	03/18/24	2	03/26/24	87.97	\$87.97	Paid 03/27/24
24-430	Brian Moser	Auto Tech	Rear Brakes	03/18/24	1	04/04/24	251.82	\$251.82	Paid 04/08/24
24-431	Dawn Sutter	Auto Tech	Electrical Issue	03/18/24	1			\$0.00	Paid 03/27/24
24-432	Heather Chilcote	Auto Tech	Replace Radio	03/18/24	1	03/20/24	0.00	\$0.00	
24-433	John Karb	Auto Tech	Diagnose vibration, pre inspections, fluids	03/20/24	1			\$0.00	
24-434	Karen Mustonen	Auto Tech	Oil Change	03/25/24	1	04/04/24	37.56	\$37.56	Paid 04/04/24
24-435	Mike Galler	Auto Tech	See Work Order	03/25/24	1	04/30/24	190.57	\$190.57	
24-436	Al Renn	Auto Tech	Oil Change & Wipers	03/26/23	1	04/04/24	25.61	\$25.61	Paid 04/04/24
24-437	Robert Scorce	Auto Tech	Pre Inspection , exhaust leak	03/27/24	1	04/04/24	168.34	\$168.34	Paid 04/04/24
24-438	Tucker Drozd	Auto Tech	Power steering leak	04/04/24	2	04/15/24	27.94	\$27.94	Paid 04/15/24
24-439	Jennifer Klo	Auto Tech	Rear bearings	04/04/24	1	04/10/24	261.32	\$261.32	Paid 04/10/24
24-440	Heather Burkhart	Auto Tech	Oil Change	04/08/24	1	04/10/24	40.00	\$40.00	Paid 04/10/24
24-441	Heather Chilcote	Auto Tech	Oil Change / Alignment	04/08/24	1	04/10/24	36.26	\$36.26	Paid 04/12/24
24-442	Aaron Beete	Auto Tech	Spark Plugs	04/09/24	2			\$0.00	VOID

24-443	Adam Lazarchak	Auto Tech	Oil change & Pre Inspection	04/10/24	1	04/17/24	35.13	\$35.13	Paid 04/17/24
24-444	Michele Bracero	Auto Tech	Replace Starter	04/12/24	1	04/12/24	42.63	\$42.63	Paid 04/12/24
24-445	Jennifer Klo	Auto Tech	Oil Change	04/12/24	1	04/29/24	37.91	\$37.91	Paid 05/01/24
24-446	Logan Lees	Auto Tech	Oil Change - VW	04/12/24	1	04/19/24	35.33	\$35.33	Paid 04/22/24
24-447	Logan Lees	Auto Tech	Oil Change - Ford	04/12/24	1	04/19/24	35.00	\$35.00	Paid 04/22/24
24-448	Brian Moser	Auto Tech	Differential Oil Replaced	04/22/24	1	04/26/24	271.42	\$271.42	Paid 04/26/24
24-449	Karen Mustonen	Auto Tech	Tire - MDX, Oil Change TST	04/23/24	1			\$0.00	
24-450	Mike Giamoni	Auto Tech	A/C Leak	04/26/24	1	04/29/24	206.74	\$206.74	Paid 04/29/24
24-451	Michael Jagers (Kennan Ray)	Auto Tech	Control Arms	04/26/24	2			\$0.00	
24-452	Dazzcity Torres	Auto Tech	Check AC	04/30/24	3			\$0.00	
24-453	Gilda Martinez	Auto Tech	Front right wheel bearing replacement	04/30/24	3			\$0.00	
24-454	Deb Miller	Auto Tech	Check blower motor	05/01/24	1			\$0.00	
24-455	Deb Miller	Auto Tech	Check batteries & key fobs	05/01/24	1			\$0.00	
24-456	Jada Wackley	Auto Tech	Oil change	05/01/24	2			\$0.00	
24-500	Jerdon Construction Services LLC	Food Truck	Food Truck Event for 40 people	09/19/23	3	09/19/23	754.72	\$754.72	Paid 10/02/23
24-501	Skills USA	Food Truck	Food Truck Event for Clay Shoot	09/26/23	6	10/29/23	1,000.00	\$1,000.00	Paid 10/03/23
24-502	Laurel Erickson-Parsons	Food Truck	Drop & Go Meal	02/27/24	6		2,145.00	\$2,145.00	Paid 04/22/24
24-503	Susan Fahrenkopf	FT/CE	Bridges Luncheon Meal & Dessert (03/19/24)	03/08/24	6	03/19/24	260.00	\$260.00	Paid 03/25/24
24-504	Susan Fahrenkopf	FT/CE	Skills Class reception (04/17/24) INTERFUND	03/18/24	6			\$0.00	
24-505	Susan Fahrenkopf	FT/CE	Bridges Senior Rec. Reception (06/04/24)	03/18/24				\$0.00	
24-506	East Hills Middle School (Elizabeth)	FT/CE	Catering Event (04/04/24)	03/18/24			704.00	\$704.00	Paid 04/15/24
24-507	The Arc of Lehigh & Northampton	Food Truck	Catering event (07/19/24)	04/03/24	6			\$0.00	
24-508	Jenifer Stilgenbauer	FT/CE	Catering event	04/15/24		04/17/24	754.72	\$754.72	
24-509	Jenifer Stilgenbauer	Baking	Catering event	04/15/24		04/27/24	50.00	\$50.00	
24-600	Joan Dinbokowitz	Graphics	Decals	rollrd over	1	04/17/24	15.00	\$15.00	Paid 04/17/24
24-601	Mark James (BASD)	Carpentry	Storywalk Project				946.30	\$946.30	Paid 04/26/24
24-601	Mark James (BASD)	Carpentry	Storywalk Project -2	03/04/24			174.90	\$174.90	Paid 04/26/24

24-629	Bettie Kichline	Graphics	8x10 picture imposing	10/16/23	1	10/26/23	5.00	\$5.00	Paid 10/26/23
24-630	Ingrid Hill	Graphics	T shirts screen printed	10/18/23	3			\$0.00	
24-631	Bronwyn Hanley	Graphics	4 coroplast signs	10/18/23	1	11/09/23	20.00	\$20.00	Paid 10/23/23
24-632	Jennifer Klo	Graphics	5 etched glass jars	10/24/23	1	11/09/23	20.00	\$20.00	Paid 11/10/23
24-633	Jennifer Klo	Comm. Arts	Paint Corn Hole Boards	10/25/23	1	11/20/23	0.00	\$0.00	Paid 11/22/23
24-634	Peggy Fuehrer	Graphics	100 postcards	10/26/23	1	11/03/23	16.00	\$16.00	Paid 11/06/23
24-635	Joseph Spengler	Auto Coll.	Replace Bed on Truck	10/30/23	3	11/17/26	25.00	\$25.00	Paid 11/17/23
24-636	Angel Vasquez	Auto Coll.	Full Body Work	11/03/23	3	04/17/24	460.00	\$460.00	
24-637	Mike Galler	Graphics	Business Cards	11/07/23	1	11/09/23	6.50	\$6.50	Paid 11/13/23
24-638	Jeff Bower	Graphics	4x4 canvas print	11/14/23	1	12/13/23	20.00	\$20.00	Paid 12/14/23
24-639	Alex Glassberg	Graphics	16 5.5x8.5 notepads	11/14/23	1	12/15/23	40.00	\$40.00	Paid 12/18/23
24-640	Brian Moser	Graphics	2 banners	11/14/23	1	11/21/23	60.00	\$60.00	Paid 11/28/23
24-641	Mary Hicks-Lynch	Auto Coll.	Detail car	11/17/23	3	11/20/23	5.00	\$5.00	Paid 11/20/23
24-642	Bryan Cope Northampton Parks &	Welding	25 tree cages	11/22/23	5			\$0.00	
24-643	Greta Wilmot	Graphics	8x10 print	11/28/23	1	12/19/23	5.00	\$5.00	Paid 12/19/23
24-644	Peggy Fuehrer	Graphics	Holiday Cards	11/30/23	1	12/19/23	19.00	\$19.00	Paid 12/19/23
24-645	Dawn Sutter	Prec. Mach.	Elephant	11/30/23	1	12/04/23	10.00	\$10.00	Paid 12/04/23
24-646	Carly Mckeen	Graphics	Banners for Liberty Swim Team	12/01/23	5	01/05/24	108.00	\$108.00	Paid 01/08/24
24-647	Robert Scorce	Graphics	Shirts	12/05/23	1	01/05/24	36.00	\$36.00	Paid 01/05/24
24-648	Jennifer Klo	Prec. Mach.	Model of jet	12/05/23	1	12/11/23	5.00	\$5.00	Paid 12/12/23
24-649	Bethlehem Township Police Dept.	Plumbing	Steel Pipe vest hanger	12/07/23	6	01/04/24	61.00	\$61.00	Paid 1/4/24
24-650	Deb Miller	Prec. Mach.	5 brass challenge coins	12/08/23	1	02/02/24	10.00	\$10.00	Paid 02/05/24
24-651	Deb Miller	Prec. Mach.	5 snowmen	12/08/23	1	12/15/23	50.00	\$50.00	Paid 12/15/23
24-652	Pietro Russo	Graphics	50 11x17 laminated menus & business cards	12/11/23	3		212.50	\$212.50	Paid 02/12/24
24-653	Jeff Bower	Prec. Mach.	3 machined snowmen with BAVTS logo	12/11/23	1	12/19/23	30.00	\$30.00	Paid 12/20/23
24-654	Dana Huber	Graphics	12x18 cards	12/12/23	1	12/15/23	15.00	\$15.00	Paid 12/18/23
24-655	Bronwyn Hanley	Graphics	4 hard bound journals	12/13/23	1	02/29/24	32.00	\$32.00	Paid 03/01/24

24-656	Greta Wilmot	Graphics	Thank You game directions boards	12/18/23	1	02/06/24	16.00	\$16.00	Paid 02/06/24
24-657	Nina Pardoe	Graphics	175 Christmas cards	12/18/23	1	12/21/22	35.00	\$35.00	Paid 12/21/23
24-658	Mike Galler	Carpentry	Fabricate desktop and frame	01/03/24	1		0.00	\$0.00	Paid 02/21/24
24-659	Marc Marangolo	Auto Coll.	Bumper repair	01/05/24	3	02/28/24	392.30	\$392.30	Paid 02/28/24
24-660	Robert Kulick	Masonry	Concrete shelves	01/08/24	1	01/09/24	30.00	\$30.00	Paid 01/10/24
24-661	Darian Caraballo	Auto Coll.	Paint after market lip	01/08/24	2	02/28/24	51.33	\$51.33	Paid 03/07/24
24-662	Greta Wilmot	Graphics	Table name cards	01/08/24	1	02/06/24	9.00	\$9.00	Paid 02/06/24
24-663	Edwin Rosario	Carpentry	Floating bed frame	01/11/24	2			\$0.00	VOID
24-664	Heather Chilcote	Graphics	Poster	01/11/24	1	01/22/24	8.00	\$8.00	Paid 01/24/24
24-665	Jennifer Klo	Graphics	Announcements	01/11/24	1			\$0.00	
24-666	Joan Dinbokowitz	Auto Coll.	Front bumper	01/17/24	1			\$0.00	
24-667	Skills USA	Graphics	5 vinyl banners	01/18/24	6	01/22/24	1,204.00	\$1,204.00	Paid 02/08/24
24-668	Sara Collins	Graphics	Yard signs	01/23/24	3	02/01/24	452.50	\$452.50	Paid 02/02/24
24-669	Bridges Foundation	Graphics	Gala invitations and response cards	01/23/24	6	02/05/24	485.00	\$485.00	Paid 02/27/24
24-670	Nina Pardoe	Graphics	Recipe cards	01/24/25	1	02/21/24	33.00	\$33.00	Paid 02/22/24
24-671	Jennifer Klo	Auto Coll.	Replace Hatch Cylinders	01/25/24	1	01/29/24	0.00	\$0.00	Paid 01/29/24
24-672	Francisco Carvalho	Graphics	3 Banners	01/30/24	2	03/06/24	100.00	\$100.00	Paid 03/08/24
24-672*	Dr. Joseph Roy	Auto Coll.	Fix Front Bumper	01/26/24	3	03/12/24	398.16	\$398.16	Paid 03/12/24
24-673	MRC	Graphics	500 VIP passes & 200 certificates	01/30/24	3	02/15/24	360.00	\$360.00	Paid 02/21/24
24-674	Jennifer Klo	Auto Coll.	Passenger daytime running light out	02/01/24	1	02/08/24	0.00	\$0.00	Paid 02/09/24
24-675	Adam Lazarchak	Graphics	14 t-shirts white	02/05/24	1	03/05/24	94.00	\$94.00	Paid 03/06/24
24-676	Peggy Fueher	Building Tr.	5 large cutting boards	02/05/24	1	02/05/24	100.00	\$100.00	Paid 02/06/24
24-677	Christina Miskovich	Graphics	Invites & cards	02/05/24	1	03/05/24	23.00	\$23.00	Paid 03/05/24
24-678	Jennifer Klo	Graphics	Print a photo	02/06/24	1	02/23/24	5.00	\$5.00	Paid 02/27/24
24-679	Cindy Amorim	Graphics	Banners for Liberty Swim Team	02/09/24	3	04/03/24	47.00	\$47.00	Paid 04/12/24
24-680	Jennifer Klo	Auto Coll.	Front drivers light out	02/21/24	1	02/23/24	156.69	\$156.69	Paid 02/26/24
24-681	City of Bethlehem	Graphics	Banners	02/21/24	5		140.00	\$140.00	Paid 04/02/24

24-709	Maria Womer Stiffinella	Graphics	Banner	04/15/24	1				\$0.00	
24-710	Nina Pardoe	Graphics	Banner	04/17/24	1				\$0.00	
24-711	Dawn Sutter	Auto Coll.	Dent on passenger door	04/17/24	1	04/22/24	0.00		\$0.00	Paid 04/22/24
24-712	Karen Kurinovich	Graphics	Softball Banner	04/19/24	1				\$0.00	
24-713	Al Renn	Welding	Weld & Grind small plate	04/19/24	1	04/19/24	5.00		\$5.00	Paid 04/19/24
24-714	Jennifer Klo	Graphics	2 Photos	04/19/24	1	04/19/24	5.00		\$5.00	Paid 04/22/24
24-715	Jennifer Klo	Graphics	3x5 banner	04/23/24	1				\$0.00	
24-716	Mike Giamoni	Graphics	Cardboard Cut Out	04/30/24	1				\$0.00	

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL

May 7, 2024

J. (5.) CONDITION OF THE BUDGET

INFORMATION:

Presented for your information is the statement of the Condition of the Budget ending March 31, 2024.

Respectfully submitted,



Adam S. Lazarchak
Executive Director

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CONDITION OF BUDGET
REVENUE/EXPENSE REPORT
March 31, 2024

ACCOUNT NUMBER	DESCRIPTION	ORIGINAL BUDGET	YEAR-TO-DATE ACTIVITY	BUDGET BALANCE
10.6510.000.000.000	INTEREST ON INVESTMENTS	2,000.00	40,884.08	-38,884.08
10.6720.000.000.000	BOOKSTORE SALES	-	-	0.00
10.6821.000.000.000	RECEIPTS IU 13 - OTDA GRANT	-	-	0.00
10.6910.000.000.000	RENTALS	6,000.00	4,000.00	2,000.00
10.6920.000.000.000	CONTRIBUTIONS AND DONATIONS	250.00	4,250.00	-4,000.00
10.6946.000.000.000	PRIOR YEAR EXCESS REVENUES FOR TRANSFER	-	971,928.90	-971,928.90
10.6946.001.000.000	RECEIPTS FROM BASD	6,943,128.00	5,664,134.00	1,278,994.00
10.6946.002.000.000	RECEIPTS FROM NASD	2,878,422.00	2,196,692.00	681,730.00
10.6946.003.000.000	RECEIPTS FROM SVSD	1,015,792.00	775,199.00	240,593.00
10.6949.000.000.000	TUITION - ADULT DAY REGULAR	-	-	0.00
10.6950.000.000.000	TUITION FROM OTHER DISTRICT	-	-	0.00
10.6980.000.000.000	REV. FROM COMMUNITY SERVICE ACTIVITIES	50,000.00	21,414.57	28,585.43
10.6990.000.000.000	MISCELLANEOUS REVENUE	2,000.00	3,448.69	-1,448.69
10.7220.000.000.000	VOCATIONAL EDUC. SUBSIDY	1,100,000.00	659,233.00	440,767.00
10.7220.000.240.000	PDE EQUIPMENT GRANT	25,000.00	-	25,000.00
10.7230.000.000.000	OTHER STATE GRANTS	-	-	0.00
10.7362.000.360.000	PCCD ACT 55 GRANT	140,000.00	19,928.00	120,072.00
10.7509.000.219.000	SUPPLEMENTAL EQUIPMENT GRANT	150,000.00	127,123.00	22,877.00
10.7810.000.000.000	SOC. SEC. REIMBURSEMENT	212,173.00	76,546.94	135,626.06
10.7820.000.000.000	RETIREMENT REIMBURSEMENT	983,660.00	356,901.93	626,758.07
10.8521.000.663.000	FEDERAL	340,600.00	242,022.00	98,578.00
10.8742.000.988.000	GEER GRANT - COVID-19 CARES ACT	-	-	0.00
10.8745.000.991.000	GEER GRANT II	-	-	0.00
10.8755.000.998.000	ARP ESSER GRANT	507,721.00	86,458.36	421,262.64
10.9400.000.000.000	PROCEEDS FROM SALE OF FIXED ASSETS	-	9,990.00	-9,990.00
	TOTALS FOR GENERAL FUND	14,356,746.00	11,260,154.47	3,096,591.53
	TOTAL REVENUES	14,356,746.00	11,260,154.47	3,096,591.53

CONDITION OF BUDGET
REVENUE/EXPENSE REPORT
March 31, 2024

ACCOUNT NUMBER	DESCRIPTION	ORIGINAL BUDGET	BUDGET REVISIONS	YEAR-TO-DATE		ENCUMBRANCES	BUDGET BALANCE
				ACTIVITY	ENCUMBRANCES		
10.1110.000.000.000	ACADEMIC PROGRAM	630,953.00	-	362,525.49	220,916.68	47,510.83	
10.1240.000.000.000	SPECIAL EDUCATION	656,429.00	-	370,174.21	169,749.99	116,504.80	
10.1330.000.000.000	HEALTH OCCUP. PROGRAM	517,194.00	-	318,009.76	142,228.85	56,955.39	
10.1342.000.000.000	HOME ECONOMICS PROGRAM	876,396.00	35,413.00	519,860.85	263,713.61	128,234.54	
10.1370.000.000.000	TECHNICAL PROGRAM	164,042.00	-	91,538.65	49,550.70	22,952.65	
10.1380.000.000.000	TRADE & INDUSTRY PROGRAM	4,526,275.00	(19,718.00)	2,535,674.40	1,404,246.82	566,635.78	
10.1700.000.000.000	HIGHER EDUCATION	10,000.00	-	500.00	-	9,500.00	
10.2100.000.000.000	STUDENT SERVICES	1,525,994.00	(19,695.00)	852,706.89	495,611.58	157,980.53	
10.2270.000.000.000	STAFF DEVELOPMENT - INSTRUCTIONAL	105,066.00	-	35,332.00	5,050.90	64,683.10	
10.2310.000.000.000	BOARD SECRETARY	3,633.00	-	1,921.37	-	1,711.63	
10.2320.000.000.000	BOARD TREASURER	1,586.00	-	820.96	-	765.04	
10.2350.000.000.000	LEGAL SERVICES	45,000.00	-	15,058.69	29,941.31	-	
10.2360.000.000.000	OFFICE OF THE DIRECTOR	437,795.00	-	304,869.70	77,540.78	55,384.52	
10.2380.000.000.000	OFFICE OF THE PRINCIPAL	433,942.00	-	301,570.96	84,185.79	48,185.25	
10.2440.000.000.000	PUPIL HEALTH - FIRST AID	103,455.00	7,500.00	55,798.51	37,505.22	17,651.27	
10.2511.000.000.000	BUSINESS OFFICE	601,230.00	-	408,566.19	101,497.67	91,166.14	
10.2600.000.000.000	OPERATIONS & MAINTENANCE	2,166,535.00	(9,654.00)	1,273,378.27	298,623.59	584,879.14	
10.2660.000.000.000	SECURITY SERVICES	57,597.00	-	1,480.90	51,719.00	4,397.10	
10.2830.000.000.000	STAFF DEVELOPMENT - NON-INST.	28,500.00	-	5,133.14	2,463.81	20,903.05	
10.2840.000.000.000	DATA PROCESSING - TECHNOLOGY	656,963.00	-	291,297.75	72,208.54	293,456.71	
10.3210.000.000.000	SCHOOL SPONSORED ACTIVITIES	97,554.00	-	21,838.03	8,864.86	66,851.11	
10.3350.000.000.000	WELFARE ACTIVITIES	-	4,000.00	-	-	4,000.00	
10.3390.000.000.000	COMMUNITY SERVICES	53,951.00	-	38,555.33	4,357.13	11,038.54	
10.4300.000.000.000	IMPROVEMENT PROJECTS	-	3,380.00	1,997.89	1,382.11	-	
10.4600.000.000.000	IMPROVEMENT EXPENSES	481,656.00	6,274.00	63,761.37	109,148.87	315,019.76	
10.5100.000.000.000	REFUND OF PRIOR YEAR RECEIPTS	-	-	-	-	-	
10.5230.000.000.000	CAPITAL RESERVE TRANSFERS	100,000.00	-	1,071,928.90	-	(971,928.90)	
10.5251.000.000.000	FOOD SERVICE TRANSFERS	50,000.00	(7,500.00)	-	-	42,500.00	
10.5220.000.000.000	HOUSE PROJECT FUND TRANSFER	-	-	-	-	-	
10.5900.000.000.000	BUDGETARY RESERVE	25,000.00	-	-	-	25,000.00	
	TOTAL FOR GENERAL FUND	14,356,746.00	-	8,944,300.21	3,630,507.81	1,781,937.98	
	TOTAL EXPENSES	14,356,746.00	-	8,944,300.21	3,630,507.81	1,781,937.98	
	EXCESS OF REVENUE OVER EXPENSES			2,315,854.26			